Santa Ana Unified School District 1601 East Chestnut Avenue Santa Ana, CA 92701

#### **AMENDED MINUTES**

Regular Board Meeting Santa Ana Board of Education

September 24, 2024

#### 1. CALL TO ORDER

Board President called the meeting to order at 5:05 p.m.

Other members present were Mr. Bustos and Dr. Rodriguez. Ms. Brazer Aceves was present, but not in the Board Room.

Ms. Torres announced the closed session agenda items as follows: Conference with Labor Negotiator, Personnel Matters, Existing Litigation, Anticipated Litigation, and Conference with Real Property Negotiator. She asked if there was anyone wishing to address the Board related to closed session items. There was no one wishing to address the Board related to closed session items.

#### 2. RECESS TO CLOSED SESSION

The Regular Board meeting recessed to closed session at 5:06 p.m.

Dr. Alvarez joined the meeting at 5:36 p.m.

#### 3. RECONVENE TO REGULAR MEETING

Ms. Torres left immediately after closed session at 6:45 p.m.

The Regular Board meeting reconvened at 6:52 p.m.

Cabinet members in attendance were Superintendent Almendarez, Dr. Perez, Ms. Flores, Mr. Hacker, Ms. Barquin, Dr. Olamendi, and Mr. Walstrom.

#### Mr. Hacker was not present during open session of the Regular Board Meeting.

#### 4. PLEDGE OF ALLEGIANCE

Selena Gil, Preschool Student, Jefferson Elementary School, led the Pledge of Allegiance.

#### 5. LAND ACKNOWLEDGEMENT

Dr. Alvarez read the following statement: I want to recognize that our District and school campuses are located in the Village of Pasbenga. I want to acknowledge that this land we refer to as Orange County, is the unceded and traditional lands of the Gabrieleno Tongva Nation, and the Juaneño Band of Mission Indians Acjachemen Nation. These lands were taken through a process of colonization, physical, and cultural genocide. I want to pay my respect to elders, both past and present, as well as the Tongva and Acjachemen youth who have attended and are currently attending our schools in neighboring districts.

#### 6. REPORT OF ACTION TAKEN IN CLOSED SESSION

By a vote of 5-0, the Board took action to approve Michelle Dominguez to the position of Manager of Community Relations.

Motion by Ms. Brazer Aceves, second by Mr. Bustos Final Resolution: 5-0 Yes: Ms. Torres, Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

#### 7. RECOGNITIONS/ACKNOWLEDGEMENTS

Jennifer Flores, Associate Superintendent of Human Resources, invited Hector Ceniceros, Director of Special Education and Louisa Silang, Special Education Coordinator to recognize Certificated Employee of the Month for September 2024, Andrea Yepiz.

Jennifer Flores, Associate Superintendent of Human Resources, invited Jeremy Cogan, Director of Facilities Planning to recognize Classified Employee of the Month for September 2024, Kathleen Gil.

#### 8. SUPERINTENDENT'S REPORT

Superintendent Almendarez apologized to the community for missing the last Board meeting. His daughter was accepted into a MBA program in Barcelona, Spain. Since she currently lives in Brooklyn, he and his wife traveled there to help her move out of her residence for new tenants. She wished to retain her apartment, so they assisted in the transition. He thanked the Board for allowing him to take vacation time and once again extended his apologies for his absence. Superintendent invited all community members to the first Budget Town Hall meeting of the school year on Monday, September 30th. There will be a morning session at McFadden Institute of Technology and an evening session at Century High School. This will be an early opportunity to share the budget process for the 2025-26 fiscal year. Individuals may submit any questions about the budget process using the QR code on the screen or by visiting www.sausd.us. The SAUSD team will review questions and provide answers at the Monday town hall meetings. The Superintendent encouraged all families and education partners to attend the town hall meetings to ensure their voices are heard. Superintendent Almendarez also invited the community to join us for the Santa Ana Unified School District's 2024 State of the District Breakfast. This event is hosted in partnership with the Santa Ana Public Schools Foundation and this year's theme is "Imagine the Unimaginable". The breakfast will take place on Friday, November 1st, 2024, from 7:30 AM to 9 AM in the Godinez Fundamental High School gymnasium. The event will offer an opportunity to learn about the District's priorities and future vision. Community members may RSVP by scanning the QR code on the flyer or visiting the District's social media accounts and website.

Superintendent Almendarez also wanted to address staff, families, and members of the community and shared the following statement:

"Thank you for your dedication to Santa Ana Unified School District. It's through our shared commitment that we can face challenges and continue to move forward together. Tonight, I want to clarify the District's perspective related to our final proposal prior to impasse with the Santa Ana Educators Association. This proposal of a 3% ongoing salary increase and a one-time 3% payment reflects both a dedication to the District's fiscal health and a direct response to what our community identified as priorities during last year's listening sessions. Your voices have shaped the District's approach to negotiations. We must acknowledge that Santa Ana Unified has historically performed below county and state averages in academic achievement. Closing these gaps is one of our top priorities, and we remain committed to maintaining the services and programs that directly impact student success. These priorities, identified through our Local Control and Accountability Plan (LCAP), guide our efforts to address long-standing challenges. The community identified four key areas of focus: Student Achievement: Improving academic outcomes through personalized support and high-quality instruction; Social-Emotional Wellness: Providing students with counseling and emotional resources to help them thrive; Family and Community Engagement: Strengthening partnerships between schools and families to support student success and Safe, Healthy Learning Environments: Ensuring manageable class sizes, after-school programs, and a positive school climate. These are not just talking points but the core of our community's vision for the future. The salary increase that the District proposed prior to impasse struck an important balance between providing our valued educators with competitive salaries and protecting the programs that impact our students. If we cannot protect these programs,

then, we risk widening the achievement gap that we're working to close. It's important to recognize that the vast majority of our budget is dedicated to staffing costs. Fully 79% of all expenditures are for salaries and benefits. This makes decisions related to negotiations critical for the District. While we value fair compensation for our staff, we must also work to sustain our ability to continue to provide programs and services that our students rely on—such as smaller class sizes, after-school enrichment, and counseling. As we move forward, I want to acknowledge that there have been some unfair characterizations of the District's and the Board's positions. Our actions are always rooted in what's best for our students and community. These negotiations are not about creating division, but about finding a balanced solution that supports both our staff and our students. Through this process, it's essential that we remain professional, respectful, and act with integrity. These values are at the foundation of who we are as a District and community. By staying true to these principles, I am confident we can navigate these challenges in a way that upholds fairness and trust. Thank you for your continued trust and collaboration."

#### 9. PUBLIC PRESENTATIONS

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Dr. Alvarez asked Ms. Olson if there were any public presentations. Public speakers addressed: Teachers Contract; Anti-Semitism; Misusing District Time; Teachers, Students, School Board; Ethnic Studies Curriculum; Santa Ana Police Athletic & Activity League (SAPAAL) Program.

#### **10. APPROVAL OF CONSENT CALENDAR**

Motion by Dr. Rodriguez, second by Mr. Bustos To approve the entire consent calendar, Items 10.1 - 10.24, with the exception of Item 10.14 Superintendent Almendarez pulled Item 10.14 Final Resolution: Motion Carries 4-0 Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez; with Ms. Torres not present

Ms. Brazer Aceves highlighted the job descriptions brought forward and thanked CSEA for their efforts. She noted that this is the first set of job descriptions up for approval, emphasizing its importance.

10.1 Approval of Regular Board Meeting Minutes - September 10, 2024; and Amendment of Regular Board Meeting Minutes - August 13, 2024

10.2 Acceptance of Gifts in Accordance with Board Policy 3290 - Gifts, Grants, and Bequests

10.3 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips

10.4 Approval of Payment and Reimbursement of Costs Incurred for Student(s) with Disabilities for 2024-25 School Year

10.5 Ratification of New Master Contract and/or Individual Service Agreement with Nonpublic School and/or Agency for Student with Disabilities for 2024-25 School Year

10.6 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District for 2024-25 School Year

10.7 Approval/Ratification of Listing of No-Cost Community Partnership Agreements with Santa Ana Unified School District for 2024-25 School Year

10.8 Approval/Ratification of Listing of Grant Award Applications with Santa Ana Unified School District for 2024-25 School Year

10.9 Approval/Ratification of Listing of Software License Agreements with Santa Ana Unified School District for 2024-25 School Year

10.10 Approval/Ratification of Listing of Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Surplus Equipment, and Furniture

10.11 Ratification of Purchase Order Summary and Listing of All Purchase Orders for Period of August 28, 2024 through September 10, 2024

10.12 Ratification of Expenditure Summary and Warrants Issued Over \$25,000 for Period of August 28, 2024 through September 10, 2024

10.13 Approval of Revised Job Description: Instructional Assistant – Special Education

10.14 Approval of Revised Job Description: Instructional Assistant – Biliterate Item Pulled by Superintendent Almendarez/No Action Taken on 10.14

10.15 Approval of Revised Job Description: Instructional Assistant - Visually Impaired

10.16 Approval of Revised Job Description: After-School Instructional Provider

10.17 Approval of Revised Job Description: Before-School Instructional Provider

10.18 Approval of Revised Job Description: Pre-Kindergarten Instructional Provider to Early Childhood Education Instructional Provider

10.19 Approval of Revised Job Description: Instructional Assistant - Deaf and Hard of Hearing

10.20 Approval of Revised Job Description: Student Support Paraprofessional - Special Education

10.21 Approval of Revised Job Description: Instructional Assistant - Severely Disabled

10.22 Approval of Revised Job Description: Autism Paraprofessional

10.23 Approval of Revised Job Description: Director of Pupil Support Services to Director of Support Services

10.24 Approval of Personnel Calendar Including Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves

#### **11. PUBLIC HEARING**

11.1 Review Statement of Assurance for Sufficiency of Pupil Textbooks and Instructional Materials for

2024-25 School Year, Per Education Code Sections 60119 and 60422

Dr. Alvarez opened up the meeting to conduct a public hearing for the Review Statement of Assurance for Sufficiency of Pupil Textbooks and Instructional Materials for 2024-25 School Year, Per Education Code Sections 60119 and 60422. He asked if there was anyone wishing to address the Board related to the topic. Hearing none, Dr. Alvarez declared the public hearing closed.

#### 12. REGULAR AGENDA - ACTION ITEMS

12.1 Adoption of Resolution No. 24/25-3593 – Statement of Assurance for Sufficiency of Pupil Textbooks and Instructional Materials for 2024-25 School Year

Adopt Resolution No. 24/25-3593 - Statement of Assurance for Sufficiency of Pupil Textbooks and Instructional Materials for 2024-25.

Motion by Dr. Rodriguez, second by Ms. Brazer Aceves

Final Resolution: Motion Carries 4-0 Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez; with Ms. Torres not present

12.2 Approval of Out of State Conference(s) for 2024-25 School Year

Approve the Out of State Conference(s) for the 2024-25 school year.

Motion by Mr. Bustos, second by Ms. Brazer Aceves Final Resolution: Motion Carries 4-0 Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez; with Ms. Torres not present

Dr. Rodriguez requested to combine Items 12.3 - 12.9; there was no Board opposition.

12.3 Approval of Change Order No. 1 for Bid Packages No. 11, 13, and 18 and Approval of Change Order No. 3 for Bid Packages No. 3 and 4 for Auditorium Renovation Project at Valley High School

Approve Change Order No. 1 for Bid Packages No. 11, 13, and 18 and Approve Change Order No. 3 for Bid Packages No. 3 and 4 for the Auditorium Renovation Project at Valley High School.

Motion by Dr. Rodriguez, second by Ms. Brazer Aceves Final Resolution: Motion Carries 4-0 Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez; with Ms. Torres not present

12.4 Approval of Change Order No. 1 for the Single Point of Entry Projects at Edison, Greenville Fundamental, Heroes, Jackson, Kennedy, Muir Fundamental Elementary Schools, Esqueda K-8, MacArthur Fundamental Intermediate School, Rob Richardson Welcoming Resource Center, REACH Academy, and Circulos at Advanced Learning Academy.

Approve Change Order No. 1 for the Single Point of Entry Projects at Edison, Greenville Fundamental, Heroes, Jackson, Kennedy, Muir Fundamental Elementary Schools, Esqueda K-8, MacArthur Fundamental Intermediate School, Rob Richardson Welcoming Resource Center, REACH Academy, and Circulos at Advanced Learning Academy.

Motion by Dr. Rodriguez, second by Ms. Brazer Aceves Final Resolution: Motion Carries 4-0 Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez; with Ms. Torres not present

12.5 Approval of Deductive Change Order No. 2 to General Package on Single Point of Entry Projects at Adams, Davis, Diamond, Lincoln, Madison, Monroe, Monte Vista Elementary Schools, and Heninger K-8 School

Approve Deductive Change Order No. 2 to the General Package on the Single Point of Entry Projects at Adams, Davis, Diamond, Lincoln, Madison, Monroe, Monte Vista Elementary Schools, and Heninger K-8 School.

Motion by Dr. Rodriguez, second by Ms. Brazer Aceves Final Resolution: Motion Carries 4-0 Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez; with Ms. Torres not present

12.6 Acceptance of Completion of Contract for General Bid Package for Single Point of Entry Projects at Adams, Davis, Diamond, Lincoln, Madison, Monroe, Monte Vista Elementary Schools, and Heninger K-8 School

Accept the Completion of the Contract for the General Bid Package for the Single Point of Entry Projects at Adams, Davis, Diamond, Lincoln, Madison, Monroe, Monte Vista Elementary Schools, and Heninger K-8 School.

Motion by Dr. Rodriguez, second by Ms. Brazer Aceves Final Resolution: Motion Carries 4-0 Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez; with Ms. Torres not present

12.7 Approval of Deductive Change Order No. 1 to General Package on Single Point of Entry Projects at Advanced Learning Academy, Lowell, Martin, Roosevelt Walker Academy, Thorpe Fundamental Elementary Schools, Carr, Lathrop, Mendez Fundamental Intermediate Schools, Lorin-Griset Academy and Valley High School

Approve Deductive Change Order No. 1 to the General Package on the Single Point of Entry Projects at Advanced Learning Academy, Lowell, Martin, Roosevelt Walker Academy, Thorpe Fundamental Elementary Schools, Carr, Lathrop, Mendez Fundamental Intermediate Schools, Lorin-Griset Academy, and Valley High School.

Motion by Dr. Rodriguez, second by Ms. Brazer Aceves Final Resolution: Motion Carries 4-0 Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez; with Ms. Torres not present

12.8 Acceptance of Completion of Contract for General Bid Package on Single Point of Entry Projects at Advanced Learning Academy, Lowell, Martin, Roosevelt Walker Academy, Thorpe Fundamental Elementary Schools, Carr, Lathrop, Mendez Fundamental Intermediate Schools, Lorin-Griset Academy, and Valley High School

Accept the Completion of the Contract for the General Bid Package on the Single Point of Entry Projects at Advanced Learning Academy, Lowell, Martin, Roosevelt Walker Academy, Thorpe Fundamental Elementary Schools, Carr, Lathrop, Mendez Fundamental Intermediate Schools, Lorin-Griset Academy, and Valley High School.

Motion by Dr. Rodriguez, second by Ms. Brazer Aceves Final Resolution: Motion Carries 4-0 Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez; with Ms. Torres not present

12.9 Approval of Deductive Change Order No. 1 for Bid Package No. 8 for Auditorium Renovation at Valley High School

Approve Deductive Change Order No. 1 for Bid Package No. 8 for the Auditorium Renovation at Valley High School.

Motion by Dr. Rodriguez, second by Ms. Brazer Aceves Final Resolution: Motion Carries 4-0 Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez; with Ms. Torres not present

12.10 Adoption of Resolution No. 24/25-3606 - Proclaiming October 2024, As World Blind Awareness Month

Adopt Resolution No. 24/25-3606 - Proclaiming October 2024, As World Blind Awareness Month.

Motion by Ms. Brazer Aceves, second by Mr. Bustos Final Resolution: Motion Carries 4-0 Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez; with Ms. Torres not present

Board Member Brazer Aceves expressed gratitude to Dr. Gloria Olamendi, the District team, and staff involved in the visual impairment (VI) program, highlighting the resolution's language that celebrates both the staff and students in the program. Emphasis was placed on the importance of hearing the voices of blind and visually impaired individuals when considering staffing and programming. She shared the experience of visiting VI classrooms earlier that day, noting how powerful it was to witness students learning, especially as the resolution was being considered. Appreciation was extended to the team, with hopes that students and staff felt honored through the resolution's inclusive language.

12.11 Adoption of Resolution No. 24/25-3607 - Proclaiming October 2024, As National Physical Therapy Month

Adopt Resolution No. 24/25-3607 - Proclaiming October 2024, As National Physical Therapy Month.

Motion by Dr. Rodriguez, second by Ms. Brazer Aceves Final Resolution: Motion Carries 4-0 Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez; with Ms. Torres not present

12.12 Adoption of Resolution No. 24/25-3608 - Proclaiming October 2024, As Farm to School Month

Adopt Resolution No. 24/25-3608 - Proclaiming October 2024, As Farm to School Month.

Motion by Ms. Brazer Aceves, second by Dr. Rodriguez Final Resolution: Motion Carries 4-0 Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez; with Ms. Torres not present

Board Member Brazer Aceves expressed gratitude to Mr. Josh Goddard and Mr. Moisés Plascencia for their dedication to the Farm to School initiative, which ensures students have access to nutritious food. Ms. Brazer Aceves noted having witnessed their passion firsthand and acknowledged their collaboration with other departments to engage and support families in the District. She congratulated the team on their efforts.

Board Member Alvarez also thanked the Nutrition Services staff, sharing an experience of visiting local family-run farms with Moisés during the last school year. The visit highlighted how the farmers grow fruits and vegetables without pesticides, using natural methods to produce higher quality, nutritious food. He commended the Nutrition Services staff for their work in providing better food options for students.

12.13 Adoption of Resolution No. 24/25-3609 - Proclaiming October 14-18, 2024, As National School Lunch Week

Adopt Resolution No. 24/25-3609 - Proclaiming October 14-18, 2024, As National School Lunch Week.

Motion by Mr. Bustos, second by Dr. Rodriguez Final Resolution: Motion Carries 4-0 Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez; with Ms. Torres not present

Board Member Bustos expressed excitement in supporting the resolution recognizing the work of Nutrition Services staff during National School Lunch Week. Mr. Bustos highlighted the critical role these workers play in providing balanced, nutritious meals, which often serve as the most reliable meals for some students, especially in a community where food insecurity is prevalent. The staff, many of whom are local residents and family members of students, are seen as integral to the well-being and academic success of students. Mr. Bustos acknowledged the significant impact that regular healthy meals have on students' focus, performance, and attendance, and recognized the Nutrition Services team as a vital part of the SAUSD community.

Board Member Rodriguez echoed Mr. Bustos's remarks, emphasizing that 88% of families in Santa Ana qualify for free or reduced-price meals, which is a significant indicator of economic hardship in the community. Dr. Rodriguez provided context on the federal poverty guidelines, noting how vital the school meals are for many students who may not have other reliable sources of food. He also highlighted the importance of continuous improvement in the Nutrition Services program, acknowledging its role in supporting not just the students' education, but their overall health and capacity to learn.

12.14 Adoption of Resolution No. 24/25-3610 - Self-Certifying Increased Federal Micro Purchase Thresholds

Adopt Resolution No. 24/25-3610 – Self-Certifying Increased Federal Micro Purchase Thresholds.

Motion by Ms. Brazer Aceves, second by Mr. Bustos Final Resolution: Motion Carries 4-0 Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez; with Ms. Torres not present

12.15 Adoption of Resolution No. 24/25-3611 - Proclaiming October 2024, As LGBTQ+ History Month

Adopt Resolution No. 24/25-3611 - Proclaiming October 2024 as LGBTQ+ History Month.

Motion by Hector Bustos, second by Alfonso Dr Alvarez Final Resolution: Motion Carries 4-0 Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez; with Ms. Torres not present

Board Member Bustos expressed strong support for the resolution proclaiming October 2024 as LGBTQ+ History Month, also recognizing National Coming Out Day (October 11), Transgender Day of Remembrance (November 20), National Day of Silence (April 12, 2025), and Pride Month (June 2025). The resolution is seen as a way to uplift the LGBTQ+ community and educate on its rich cultural history. Bustos highlighted influential LGBTQ+ figures of color, such as Bayard Rustin, Sylvia Rivera, Marsha P. Johnson, James Baldwin, and Audre Lorde, noting their contributions to justice, equality, and civil rights. Including these stories in the curriculum affirms diverse identities and fosters a supportive and inclusive environment for all students.

Board Member Rodriguez added to the list of influential LGBTQ+ figures by naming Gloria Anzaldúa, Cherríe Moraga, Mary Blackwell, and Sheila Sandoval, who have significantly impacted Chicana/o studies and its intersections with Africana and Native American studies. Dr. Rodriguez emphasized the importance of translating LGBTQ+ History Month into curriculum content, fostering an inclusive pedagogy, and ensuring that diverse intersecting identities and experiences are represented and celebrated.

12.16 Adoption of Resolution No. 24/25-3612 – Authorization to Join Education Technology Joint Powers Authority

Adopt Resolution No. 24/25-3612 - Authorization to Join the Education Technology Joint Powers Authority.

Motion by Dr. Rodriguez, second by Dr. Alvarez

Final Resolution: Motion Carries 4-0 Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez; with Ms. Torres not present

12.17 Adoption of New and Revised Santa Ana Unified School District Board Policy Series 9000-Bylaws

Adopt New and Revised Santa Ana Unified School District Board Policy Series 9000-Bylaws.

Motion by Dr. Rodriguez, second by Ms. Brazer Aceves Final Resolution: Motion Carries 4-0 Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez; with Ms. Torres not present

Board Member Rodriguez noted that while the revised series of bylaws is being approved, it is important to remember that they can be revisited and further revised as needed. The set is seen as flexible, allowing for adjustments over time as policy issues arise. He found the bylaws to be reasonable and emphasized that perfection is not necessary, as changes can always be made in the future.

#### 13. NEW AND REVISION OF EXISTING BOARD POLICIES - FIRST READING/NO ACTION REQUIRED

13.1 First Review of New and Revised Santa Ana Unified School District Board Policy Series 0000-Philosophy, Goals, Objectives, 2000-Administration, and 3000-Business and Noninstructional Services

#### 14. BOARD REPORTS

Dr. Rodriguez began by expressing gratitude to the students and parents who attended the meeting to share their perspectives. He acknowledged that negotiations are not easy and assured that he always listens closely and pays careful attention to all discussions. Dr. Rodriguez thanked the Superintendent for his statement and commended the Executive Cabinet for launching a website with verifiable data, emphasizing the importance of transparency. Addressing recent criticism regarding his stance on budget matters, Dr. Rodriguez clarified that he would never criticize or vilify teachers, as he himself is a teacher and deeply respects the profession. He acknowledged that teachers and all stakeholders have important issues and perspectives, affirming that his approach is one of respect and care. He emphasized that negotiations are a process that involves different phases and reiterated his commitment to listen, balance perspectives, and always do his best to serve the community.

Ms. Brazer Aceves shared her experience visiting several classrooms, including mild and moderate Special Education classrooms. She expressed gratitude to Dr. Olamendi and her team for helping to organize these visits and specifically acknowledged Special Education teachers for students with visual impairments, adding that it was meaningful to meet with them. She visited classrooms at Valley High School, Carr Intermediate, and Adams Elementary to observe the VI (Visually Impaired) programs and spoke about a resolution that evening to recognize the blind community. This was particularly special to her as her sister was part of a VI program throughout her educational journey, even into college. Ms. Brazer Aceves was touched to see the dedicated staff and engaged students in these programs. She also reflected on the approval of revised job descriptions and noted how rewarding it was to see these staff members in action. She highlighted the robust and lively staffing in the classrooms, with students actively engaged in learning. She recounted her first-time visit to these classrooms as lively and full of activity, including music, interactive lessons, and government discussions, where she was even asked for her input. Ms. Brazer Aceves expressed her appreciation to the teachers, staff, and students for their warm welcome and engaging environment. During her visit, she observed students learning Braille and was impressed by how staff tailored learning tools and materials to each student's needs, including tactile resources, to support students' growth and care effectively. At Valley High School, she also visited the HS Inc. program, which is part of the CTE (Career and Technical Education) initiative. Ms. Brazer Aceves showed interest in touring more of these programs, mentioning the culinary program and a dental program with patient rooms that provide hands-on learning experiences. She found it powerful to hear directly from students participating in these programs, learning about their activities, such as

measuring weight and height. Additionally, Ms. Brazer Aceves shared her excitement about a food truck coming to Valley High School, which will provide more opportunities for hands-on experiences. She expressed her appreciation for the celebration of rich culture at the Fiestas Patrias Parade and thanked those involved in the College Resource Fair. She concluded by noting that she would save the rest of her comments for the next Board Meeting.

Mr. Bustos began by thanking the students who came to speak and a public commenter who mentioned his t-shirt. He noted that September is Deaf Awareness Month at SAUSD and emphasized the importance of celebrating the contributions of the deaf community. He gave special recognition to Monte Vista Elementary for their efforts to incorporate ASL into their activities, mentioning that some students have learned the song "You Are My Sunshine" in ASL, including both words and signs. Mr. Bustos highlighted that a recent resolution had been passed with the intent of ensuring that resolutions reach students in meaningful ways. He also gave a shout-out to the college fair held at the zoo, which saw record attendance and included information on CTE programs, trades, and college options. He praised the participation in the Fiestas Patrias event, which celebrated Mexican independence and provided a chance to see families celebrating their culture. Clarifying his perspective as a Board Member, Mr. Bustos emphasized that he sits on the board not as a teacher but as a recent SAUSD graduate, having completed his education less than ten years ago. Since the start of his term, he has made it a priority to visit every SAUSD school site, aiming to be a Board Member who truly understands the conditions and experiences at each school. He recalled that he didn't just walk around taking pictures; he spoke with students during lunch, asking about their likes, dislikes, and what could make coming to school more exciting, including their thoughts on playgrounds. Mr. Bustos explained that he is the type of Board Member who values direct communication. He has met with various leaders, such as the president of the board of directors, the SAUSD task force, and other stakeholders, driven by his commitment to improving education in the District. He stressed the importance of genuine communication and affirmed his intent to continue engaging with the community. Drawing from his own experiences as an SAUSD student, Mr. Bustos shared that he is driven by his background and ongoing role as a community member.

Dr. Alvarez thanked all the public speakers and noted that while the Board may not respond directly, he does request the Superintendent to follow up on the matters discussed. He elaborated on Ms. Brazer Aceves's comments about the Valley High School dental program, noting that Valley is one of the few schools in California equipped with an x-ray machine. He highlighted how unique opportunities like this help students excel. He shared his experience attending an emergency management convening hosted by NALEO, which was eye-opening. The event included a panel of individuals who had lived through tragedies, such as school shootings. A common theme from the panel was the importance of being prepared and always planning for emergencies. Dr. Alvarez requested that the District's emergency plan be brought back to the Board for review, noting that the last discussion on this topic was with the former Chief of Police. He stressed that preparedness should involve not only law enforcement and first responders, but also the wider community, including nonprofits and local businesses. Another key theme from the convening was the need for clear communication. In the face of tragedy, it is crucial to be upfront, honest, and direct with the community about what actions are being taken. Dr. Alvarez brought up a recent incident-a shooting near Santa Ana High School-and questioned what more can be done to ensure the safety of students and staff as they travel to and from school. He expressed his anticipation to hear more from the Superintendent on this topic. In closing, Dr. Alvarez paid tribute to Guadalupe Muñoz, a longtime SAUSD member and his aunt, who lived in the Delhi neighborhood. Ms. Muñoz served 20 years at Monroe Elementary and another 20 years at Esqueda, making an immeasurable impact as more than an activity monitor—she was a beacon of joy. Dr. Alvarez emphasized how interconnected lives in the community are, and how his Aunt Lupe exemplified this connection. He closed his remarks in her honor and memory.

#### **15. ADJOURNMENT**

Having no further business to come before the Board, Dr. Alvarez adjourned the meeting at 8:26 p.m.

16. FUTURE MEETING: The next Regular Meeting of the Board of Education will be held on Tuesday, October 8, 2024, at 6:30 p.m.

ATTEST: Guberntendent



# INSTRUCTIONAL ASSISTANT-SPECIAL EDUCATION

## JOB SUMMARY:

Under the direction of a Special Education Director or designee and Principal, serve as an assistant to certificated personnel in the supervision, care, and instruction of special education students; perform clerical duties as necessary.

## **REPRESENTATIVE DUTIES:**

- Instruct and direct student activities to implement and monitor prescribed individualized plans assigned by teacher to individual or small groups of students, reinforcing, or following up on the teacher's lessons with an awareness of the individual's handicapping condition; tutor students in all subjects in accordance with school curriculum. E
- Assist in non-standardized assessment as directed and provide input to the teacher in the evaluation of student's strengths, needs, and progress. E
- Follow teacher's direction in assisting modification of inappropriate behavior based upon knowledge of student's IEP. E
- Assist teacher in the preparation of lesson plans or develop own plan based on teacher's direction and explanation of the student's needs; prepare homework. E
- Assist teacher in the supervision of students in and out of the classroom; assist in keeping the campus a safe environment for all students. E
- Prepare materials and operate instructional equipment. E
- Copy or duplicate lessons, texts or other instructional materials. E
- Maintain records and perform clerical work. E
- Supervise students during lunchtime, recess or on the school grounds and in the classroom to assist in the teaching of appropriate peer relationships. E
- Accompany teacher on home visits; may interpret as needed for non-English-speaking students or parents. E
- Assist in maintaining classroom in a clean, orderly, and healthful condition. E
- Communicate orally and in written form. E
- Accompany students into the community to facilitate instruction in a natural setting according to the student's IEP. E
- Under supervision of the school nurse and according to medically approved protocols, District procedures and individual student's IEP, provide specialized physical health care services for students who are required to participate and benefit from a school-based educational setting (including but not limited to tube feeding, trachea suctioning, and catheterization). E

# INSTRUCTIONAL ASSISTANT-SPECIAL EDUCATION

## **REPRESENTATIVE DUTIES: (continued):**

- Assist with onboarding and/or exiting students from District transportation. E
- Assist students in toileting as required, with attention to proper lifting techniques and precautionary health measures. E
- Accommodate physical disabilities of students; assist students by lifting in and out of wheelchairs, onto changing tables and with special equipment as necessary. E
- Assist students to transition into self-help skills. E
- Perform job-related duties as assigned.

## KNOWLEDGE AND ABILITIES:

#### Knowledge of:

- Instructional techniques and methods of preparing instructional materials.
- Basic math.
- Record-keeping techniques.
- English, grammar, spelling and punctuation.
- Oral and written communications skills.
- Science, social studies and history.
- Basic first aid, CPR, and written District procedures for universal precautions.
- Basic behavior management techniques.

### Ability to:

- Make arithmetic calculations.
- Understand and follow oral and written directions.
- Communicate effectively with others, both orally and in writing.
- Establish and maintain effective working relationships with others.
- Understand and apply rules, regulations, procedures, and policies.
- Understand the exceptional needs of Special Education students and demonstrate compassion accordingly.
- Operate instructional and office machines.
- Assist with instructional activities in a classroom.
- Learn the procedures, functions, and limitations of assigned duties.
- Remain calm under stressful conditions.
- Bilingual Spanish proficiency preferred.
- Perform the essential functions of the job.

### **EDUCATION AND EXPERIENCE:**

Any combination equivalent to graduation from high school and some training and/or experience in working with Special Education students. Must possess either an Associate of Arts (A.A.) degree or 48 semester units from college/university or pass District examination.

# INSTRUCTIONAL ASSISTANT-SPECIAL EDUCATION

## LICENSES AND OTHER REQUIREMENTS:

- Valid California driver's license or State/Federal identification.
- CPR/First Aid certificate.

# **WORKING CONDITIONS:**

Environment:

• Classroom, playground, and/or learning environment.

### **Physical Abilities:**

- Lifting, carrying, and physically manipulating students to move in and out of wheelchairs, normally not exceeding fifty (50) pounds.
- Pushing students in wheelchairs.
- Seeing to monitor student work.
- Hearing and speaking to exchange information.
- Dexterity of hands and fingers to operate instructional and medical equipment.
- Bending at the waist, kneeling or crouching to assist students.
- Sitting, or standing, walking for extended periods of time.

### Hazards:

• Contact with blood and other body fluids.

Reasonable accommodations may be made to enable a person with a disability to perform the essential functions of the job pursuant to the formal Interactive Process.

Board Approved: September 24, 2024 (8/94, 5/01, 11/08, 2/09)



# INSTRUCTIONAL ASSISTANT-VISUALLY IMPAIRED

# JOB SUMMARY:

Under the direction of the Director of Special Education or designee to assist the Itinerant Teachers of students with Visual Impairments in educational and child development activities for students with blindness, low vision and vision impairments.

# **REPRESENTATIVE DUTIES:**

- Assist Itinerant Teachers of students with Visual Impairments with instruction and lesson preparation. E
- Assist with learning activities as planned by the Teachers of students with Visual Impairments; instruct and direct student activities to implement follow-up programs set up by teacher. E
- Work with students with blindness, low vision, and visual impairments or in small groups by tutoring, reinforcing, or following up on the lessons and assignments. **E**
- Assist in the evaluation of instruction and student's progress and problems. E
- Prepare materials and operate instructional and specialized equipment under direction of the Itinerant Teachers of students with visual impairments. E
- Perform other clerical duties such as maintaining inventories and routine records such as attendance and a daily log. E
- Maintain classrooms or learning facilities in a clean and organized manner. E
- Follow teacher's lesson plans; assist teacher in preparation of plans. E
- Duplicate lessons, texts and other instructional materials. E
- Perform job related duties as assigned.

## KNOWLEDGE AND ABILITIES:

### Knowledge of:

- Correct English, grammar, spelling punctuation, syntax and vocabulary.
- Oral and written communication skills.
- Basic methods used in instruction
- Simple clerical and filing methods.

### Ability to:

- Learn to understand the process of educating students with blindness, low vision, and visual impairments.
- Assist students with blindness, low vision, and visual impairments in a flexible and understanding manner.
- Supervise students according to school rules and procedures.

# INSTRUCTIONAL ASSISTANT-VISUALLY IMPAIRED

## KNOWLEDGE AND ABILITIES: (continued)

#### Ability to:

- Understand and follow oral and written directions.
- Work independently and to follow through with assigned activities with a minimum of supervision.
- Work cooperatively with others.
- Communicate effectively with others.
- Establish and maintain effective working relationships with others.
- Maintain records and files.
- Perform the essential functions of the job.

## **EDUCATION AND EXPERIENCE:**

Any combination equivalent to sufficient training and experience to demonstrate the knowledge and abilities for this position.

- High School Diploma or equivalent
- A minimum of 48 College Units or pass the District's proficiency test

## LICENCES AND OTHER REQUIREMENTS

- Valid California Driver's License or State/Federal Identification.
- CPR/First Aid Certificate.

### **WORKING CONDITIONS:**

Environment:

- Indoor/Outdoor Classroom
- Playground
- Driving a vehicle to conduct work.

### Physical Abilities:

- Seeing to monitor student work and read a variety of materials.
- Hearing and speaking to exchange information.
- Dexterity of hands and fingers to operate instructional equipment.
- Bending at the waist, kneeling or crouching to assist students.
- Sitting or standing or walking for extended periods of time.
- Lifting or moving objects, normally not exceeding thirty (30) pounds.

Reasonable accommodations may be made to enable a person with a disability to perform the essential functions of the job pursuant to the formal Interactive Process.

Board Approved: September 24, 2024 (6/91, 5/01)



## AFTER-SCHOOL INSTRUCTIONAL PROVIDER

#### JOB SUMMARY:

Under the direction of the Expanded Learning Site Supervisor or designee, facilitate and implement After-School Instructional Provider program activities; provide assigned instruction for TK-12 students; provide supervision of after-school program to students.

#### **DISTINGUISHING CHARACTERISTICS:**

Positions in this classification are distinguished from other positions in that these apply to an afterschool program setting, and the duties are specific to the Expanded Learning Program requirements. Incumbents in this position will implement program activities and instruction to TK-12 students. Employees assume responsibility for a variety of duties assigned in conjunction with the program requirements.

#### **REPRESENTATIVE DUTIES:**

- Work with and instruct TK-12 students individually and/or in small and large groups, while maintaining appropriate program rations. **E**
- Implement effective classroom management, discipline and instructional strategies. E
- Set up activities on a daily basis; prepare and duplicate materials and operate instructional equipment. E
- Monitor and evaluate the instruction and the student's progress. E
- Maintain daily after-school attendance sign-in/sign-out log and other records as required.
   E
- Maintain the classroom or learning facility in a clean, organized and healthful manner; storage of materials is required on a daily basis. E
- Supervise students in and out of classroom during various after-school activities. E
- Maintain frequent and regular parent communication regarding student progress, behavior and program attendance, and support parent involvement. E
- Attend staff meetings/planning/training sessions on a weekly basis or as required. E
- Monitor and support meal distribution. E
- Support after-school program recruitment efforts. E
- Collaborate and support site administration. E
- Perform job related duties as assigned.

# AFTER-SCHOOL INSTRUCTIONAL PROVIDER

## KNOWLEDGE AND ABILITIES:

#### Knowledge of:

- Curriculum and instructional strategies appropriate to the assigned age group.
- Correct oral and written usage of English.
- Basic grammar, spelling, punctuation and math.
- Simple record-keeping and filing techniques.
- Diversity of community, city and school District cultures and languages.
- Basic understanding of the stages of student development and learning.

### Ability to:

- Demonstrate oral and written proficiency in English.
- Implement effective instructional after-school activities in the classroom.
- Learn the procedures and functions of assigned duties.
- Understand and follow oral and written directions.
- Establish and maintain effective working relationships with others.
- Communicate effectively both orally and in writing.
- Learn, understand and apply rules, regulations, procedures and policies.
- Understand and be sensitive to the needs and culture of TK-12 students.
- Work confidentially with discretion.
- Perform simple clerical duties.
- Perform the essential functions of the job.

## **EDUCATION AND EXPERIENCE:**

- High School Diploma or equivalent
- A minimum of 48 College Units or pass the District's proficiency test.
- Bilingual in Spanish preferred

## LICENSES AND OTHER REQUIREMENTS:

- Valid California driver's license or State or Federal Identification
- CPR and First Aid Certification desirable

## WORKING CONDITIONS:

### Environment:

- Indoor/outdoor Classroom
- Playground environment.

## AFTER-SCHOOL INSTRUCTIONAL PROVIDER

#### WORKING CONDITIONS: (continued)

#### Physical Abilities:

- Seeing to monitor student work and read materials.
- Hearing and speaking accurately to exchange information.
- Dexterity of hands and fingers to operate instructional equipment.
- Bending at the waist, kneeling or crouching to assist students.
- Sitting, standing or walking for extended periods of time.
- Lifting or moving objects, normally not exceeding thirty (30) pounds.

Reasonable accommodations may be made to enable a person with a disability to perform the essential functions of the job pursuant to the formal Interactive Process.

Board Approved: September 24, 2024 (June 14, 2022, 6/03, 11/03)



## **BEFORE-SCHOOL INSTRUCTIONAL PROVIDER**

### JOB SUMMARY

Under the direction of the Site Supervisor of Expanded Learning or designee, facilitate and implement before-school Instructional Provider program activities and support the school day; provide assigned instruction for TK-12 students; perform supervision of before-school programs.

## **DISTINGUISHING CHARACTERISTICS:**

Positions in this classification are distinguished from other positions in that it is a Pre-K program and the duties are specific to the Pre-K Program requirements. Incumbents in this position will implement program activities and instruction to Pre-K children. Employees assume responsibility for a variety of duties assigned in conjunction with the program requirements.

## **REPRESENTATIVE DUTIES:**

- Work with and instruct TK-12 students individually and/or in small and large groups while maintaining program ratios. E
- Implement effective classroom management, discipline and instructional strategies. E
- Set up morning activities on a daily basis; prepare and duplicate materials and operate instructional equipment. **E**
- Monitor and evaluate the instruction and the student's progress. E
- Maintain daily before-school attendance sign-in/sign-out log and other records as required. E
- Maintain the classroom or learning facility in a clean, organized and healthful manner; storage of materials is required on a daily basis. E
- Supervise students in and out of classroom during various before school day activities. E
- Maintain frequent and regular parent communication regarding student progress, behavior and program attendance. E
- Attend staff meetings/planning/training sessions on a weekly basis or as required. E
- Monitor and support breakfast distribution. E
- Support before-school program recruitment efforts. E
- Collaborate with and support site administration and teachers with student academics and wellness needs. E
- Perform job related duties as assigned.

### **BEFORE-SCHOOL INSTRUCTIONAL PROVIDER**

### **KNOWLEDGE AND ABILITIES:**

Knowledge of:

- Curriculum and instructional strategies appropriate to the assigned responsibility.
- Correct oral and written usage of English.
- Basic grammar, spelling, punctuation and math.
- Simple record-keeping and filing techniques.
- Diversity of community, city and school District cultures and languages.

## Ability to:

- Demonstrate oral and written proficiency in English.
- Implement effective instructional before-school activities in the classroom.
- Learn the procedures and functions of assigned duties.
- Understand and follow oral and written directions.
- Establish and maintain effective working relationships with others.
- Communicate effectively both orally and in writing.
- Learn, understand and apply rules, regulations, procedures and policies.
- Understand and be sensitive to the needs and culture of TK-12 students.
- Work confidentially with discretion.
- Perform simple clerical duties.
- Perform the essential functions of the job.

## **EDUCATION AND EXPERIENCE:**

- High School Diploma or equivalent
- A minimum of 48 College Units or pass the District proficiency test.
- Bilingual in Spanish preferred.

## LICENSES AND OTHER REQUIREMENTS:

- Valid California driver's license or State/Federal Identification
- CPR and First Aid Certification

## **WORKING CONDITIONS:**

Environment:

- Indoor/outdoor classroom
- Playground

### **Physical Abilities:**

- Seeing to monitor student work and read materials.
- Hearing and speaking accurately to exchange information.
- Dexterity of hands and fingers to operate instructional equipment.
- Bending at the waist, kneeling or crouching to assist students.
- Sitting, standing, and/or walking for extended periods of time.
- Lifting or moving objects, normally not exceeding thirty (30) pounds.

## **BEFORE-SCHOOL INSTRUCTIONAL PROVIDER**

Reasonable accommodations may be made to enable a person with a disability to perform the essential functions of the job pursuant to the formal Interactive Process.

Board Approved: September 24, 2024 (June 14, 2022)



## EARLY CHILDHOOD EDUCATION INSTRUCTIONAL PROVIDER

### **JOB SUMMARY:**

Under the direction of the Early Childhood Education Administrator, facilitate and implement Pre-K program activities; provide assigned instruction for Pre-K children; perform supervision of Pre-K children.

## **DISTINGUISHING CHARACTERISTICS:**

Positions in this classification are distinguished from other positions in that it is a Pre-K program, and the duties are specific to the Pre-K program requirements. Incumbents in this position will implement program activities and instruction to Pre-K children. Employees assume responsibility for a variety of duties assigned in conjunction with the program requirements.

## **REPRESENTATIVE DUTIES:**

- Work with and instruct Pre-K children individually and/or in small and large groups. E
- Implement effective classroom management, discipline and instructional strategies. E
- Set up activities on a daily basis; prepare and duplicate materials and operate instructional equipment. E
- Monitor and evaluate the instruction and the children's progress. E
- Maintain daily children attendance sign-in/out log and other records as required. E
- Maintain the classroom or learning facility in a clean, organized and healthful manner; storage of materials is required on a daily basis. E
- Supervise children in and out of the classroom during various assigned activities. E
- Maintain frequent and regular parent communication and support parent involvement. E
- Attend staff meetings/planning/training sessions on a weekly basis or as required. E
- Assist in elimination training in self-crede maneuver; required to diaper and toilet train students. E
- Perform other job related duties as assigned.

## KNOWLEDGE AND ABILITIES:

Knowledge of:

- Curriculum and instructional strategies appropriate to the assigned age group.
- Basic English grammar, spelling, punctuation and mathematics.
- Simple record-keeping and filing techniques.

# EARLY CHILDHOOD EDUCATION INSTRUCTIONAL PROVIDER

## KNOWLEDGE AND ABILITIES: (continued)

Knowledge of:

- Diversity of community, city and school District cultures and languages.
- Basic understanding of the stages of student development and learning.

### Ability to:

- Demonstrate oral and written proficiency in English.
- Implement effective instructional activities in the classroom.
- Learn the procedures and functions of assigned duties.
- Understand and follow oral and written directions.
- Establish and maintain effective working relationships with others.
- Communicate effectively both orally and in writing.
- Learn, understand and apply rules, regulations, procedures and policies.
- Understand and be sensitive to the needs and culture of Pre-K children.
- Work confidentially with discretion.
- Perform simple clerical duties.
- Perform the essential functions of the job.

# **EDUCATION AND EXPERIENCE:**

Any combination of high school diploma or equivalent. Some experience working with young children in a learning situation. Must have 48 units of college credit or passage of District proficiency test.

## LICENSES AND OTHER REQUIREMENTS:

- Valid California Driver's License or State/Federal Identification.
- CPR/First Aid Certificate.

## **WORKING CONDITIONS:**

Environment:

- Inside/Outside classroom
- Playground

### Physical Abilities:

- Seeing to monitor student work and read materials.
- Hearing and speaking accurately to exchange information.
- Dexterity of hands and fingers to operate instructional equipment.
- Bending at the waist, kneeling or crouching to assist children.
- Sitting, standing, and/or walking for extended periods of time.
- Lifting or moving objects, normally not exceeding thirty (30) pounds

Reasonable accommodations may be made to enable a person with a disability to perform the essential functions of the job pursuant to the formal Interactive Process.

Board Approved: September 24, 2024 (8/02, 11/03)





# INSTRUCTIONAL ASSISTANT – DEAF AND HARD OF HEARING

# JOB SUMMARY:

Under the direction of the Special Education Director and/or designee, serve as an assistant to certificated personnel in educational and child development activities in a deaf and hard of hearing program and/or classroom.

## **REPRESENTATIVE DUTIES:**

- Assist teachers in a deaf and hard of hearing program and/or classroom with classroom routines and lesson preparation. E
- Communicate by voice or signing for students who are deaf and hard of hearing. E
- Assist students with teacher's instructional materials. E
- Assist students in practicing communication skills. E
- Assist with learning activities; instruct and direct student activities to follow-up on supports set up by teacher. E
- Work with students individually or in small groups by tutoring, reinforcing or following up on the lessons and assignments. **E**
- Assist in testing, scoring tests and student's progress. E
- Follow teacher's lesson plans; may assist teacher in preparation of plans or develop own lesson plans based on teacher's direction and explanation of the student's need. E
- Prepare materials and equipment and operate instructional equipment. E
- Perform other clerical duties such as maintaining inventories, maintaining routine records such as attendance, grades and test scores. E
- Maintain classroom or learning facility in a clean and organized manner. E
- Assist in determining functionality of hearing aids. E
- Supervise and support students during special activities during lunchtime or on school grounds. E
- Assist with onboarding and or exiting students from District transportation. E
- Type or duplicate lessons, texts and other instructional materials. E
- Supervise student activities during lunch time or on the school grounds. E
- Perform other job related duties as assigned.

# **INSTRUCTIONAL ASSISTANT – DEAF AND HARD OF HEARING**

## KNOWLEDGE AND ABILITIES:

### Knowledge of:

- Educational implication of hearing loss.
- American Sign Language and/or Total Communication Model/Simultaneous Communication (SimCom).
- Correct English, grammar, spelling and punctuation, and mathematics.
- Oral and/or signing skills and written communication skills.
- Basic instructional methodologies.
- Simple clerical and filing methods.

### Ability to:

- Learn best practices in educating students in the deaf and hard of hearing program.
- Assist students in the deaf and hard of hearing program in a flexible and understanding manner.
- Supervise students according to school rules and procedures.
- Understand and follow oral and written directions.
- Work cooperatively with others.
- Communicate effectively with others.
- Establish and maintain effective working relationships with others.
- Demonstrate competency in signing.
- Prepare instructional materials for student use.
- Maintain records and files.
- Perform the essential functions of the job.
- Work with constant interruptions.

## **EDUCATION AND EXPERIENCE:**

- High School Diploma or equivalent.
- Experience working with Deaf and Hard of Hearing community and/or students.
- Minimum of 48 college units or passage of District proficiency test.

## LICENSES AND OTHER REQUIREMENTS:

- Valid California driver's license or State or Federal identification.
- CPR and First aid certification.

## **WORKING CONDITIONS:**

Environment:

- Indoor/Outdoor Classroom
- Playground

### Physical Abilities:

• Seeing to monitor student work and read a variety of materials.

## **INSTRUCTIONAL ASSISTANT – DEAF AND HARD OF HEARING**

### WORKING CONDITIONS: (continued)

#### **Physical Abilities:**

- Sitting, standing, and/or walking for extended periods of time.
- Dexterity of hands and fingers to operate instructional equipment.
- Bending at the waist, kneeling or crouching to assist students.
- Lifting or moving objects, normally not exceeding thirty (30) pounds.

Reasonable accommodations may be made to enable a person with a disability to perform the essential functions of the job pursuant to the formal Interactive Process.

Board Approved: September 24, 2024 (11/19/19, 12/82, 7/91, 5/01)



# STUDENT SUPPORT PARAPROFESSIONAL - SPECIAL EDUCATION

### JOB SUMMARY:

Under the direction of a Special Education Director or designee provides student support in either group settings, on an individual basis and/or in structured classroom environment to facilitate integration into a classroom and independence in the setting; assist students with behavior, instruction, and other related areas as required.

## **REPRESENTATIVE DUTIES:**

- Activities and duties of this position may vary with such factors as grade level, teacher methods, subject area, project goals, and physical demands of students as well as the achievement levels, capabilities, emotional needs, and background of students. **E**
- Assists instructional and support personnel in the implementation of lessons, interventions, related to I.E.P. objectives, including linguistically appropriate goals and objectives. E
- Provides instructional support in a variety of settings, including general education classrooms and other settings as appropriate. E
- Assists in the preparation and modification of specialized instructional materials related to students' individual needs. E
- Monitors and assists students in a variety of activities to improve educational objectives and English Language skills. E
- Supervises students in a variety of settings, including recess, fieldtrips, classroom, and/or lunchtime, on the school grounds, including assisting students in getting onto and off the bus. **E**
- Uses positive reinforcement and techniques to assist students in the development of social behavior. E
- Assists in the development and maintenance of a learning environment for instructional needs of students. E
- Interprets and translates as appropriate. **E**
- Assist with injured or physically ill students. E
- Attends trainings in Special Education and related areas. E
- Maintains a variety of records and files, including confidential student records and information. E

# STUDENT SUPPORT PARAPROFESSIONAL - SPECIAL EDUCATION

## **<u>REPRESENTATIVE DUTIES: (continued)</u>**

- Maintains classroom or learning facility in a clean, organized, and sanitary manner. E
- Interpret as needed for non-English-speaking students or parents. E
- Assists students in diapering and toileting as required. E
- Perform other job related work as required.

## KNOWLEDGE AND ABILITIES:

#### Knowledge of:

- Basic concepts of child growth and development and developmental behavior characteristics, particularly pertaining to pupils with special learning needs.
- Basic behavior management strategies and techniques relating to pupils experiencing atypical control problems.
- Basic subjects including arithmetic, grammar, spelling, and reading.
- Basic office procedures, methods, and computer equipment.
- Routine record keeping techniques.
- Techniques used in controlling, motivating, and tutoring students.
- English usage, punctuation, spelling, grammar, and math.
- Methods for effective cooperation with instructional staff and other adults.

### Ability to:

- Understand and follow oral and written directions.
- Communicate effectively with others, both orally and in writing.
- Establish and maintain effective working relationships with others.
- Understand and apply rules, regulations, procedures, and policies.
- Understand the exceptional needs of Special Education students and demonstrate compassion accordingly.
- Operate instructional and office machines.
- Assist with instructional activities in a classroom.
- Learn the procedures, functions, and limitations of assigned duties.
- Remain calm under stressful conditions.
- Bilingual Spanish proficiency preferred.
- Perform the essential functions of the job.

## **EDUCATIONAL AND EXPERIENCE:**

- High School Diploma or equivalent.
- An AA degree or a minimum of 48 College Units or pass the District's proficiency test.
- Bilingual in Spanish preferred.

## STUDENT SUPPORT PARAPROFESSIONAL - SPECIAL EDUCATION

# LICENSES AND OTHER REQUIREMENTS:

- Valid California driver's license, State or federal identification.
- CPR and First Aid certificate.

## **WORKING CONDITIONS:**

### Environment:

- Classroom (Indoor and outdoor).
- Playground environment.

## Physical Abilities:

- Lifting, carrying, normally not exceeding fifty (50) pounds.
- Pushing students in wheelchairs.
- Seeing to monitor student work.
- Hearing and speaking to exchange information.
- Dexterity of hands and fingers to operate instructional and medical equipment.
- Bending at the waist, kneeling, or crouching to assist students.
- Sitting or standing, and walking for extended periods of time.
- May require heavy lifting approximately fifty (50) pounds or more on occasion (e.g., lifting of students and equipment to implement toileting procedures or movement of students to/from wheelchair, stander, walker, etc.), pushing and/or pulling of objects, and walking and standing for extended periods.

### Hazards:

• Contact with blood and other body fluids.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job pursuant to the formal Interactive Process.

Board Approved: September 24, 2024 (1/08)



# INSTRUCTIONAL ASSISTANT-SEVERELY DISABLED

## **JOB SUMMARY:**

Under the direction of the Principal, assist teachers in providing educational and child development activities to severely developmentally disabled students 0 months to 21 years of age in a classroom or special learning center.

## **REPRESENTATIVE DUTIES:**

- Assist teacher in monitoring and following through with students' individualized educational plans. E
- Tutor individual or small groups of students. **E**
- Assist in development of communication skills for children who experience language disorders. E
- Promote appropriate behavior according to capabilities, class and school plan. E
- Attend to minor first aid needs including seizures; assist students with tube feeding and suctioning procedures; may administer medications as authorized; may assist with a variety of medical emergencies. **E**
- Supervise students at lunch; provide nutrition and self-feeding instruction; assist in feeding as necessary; supervise students on playground, school grounds and bus area; promote safety and proper social behaviors. E
- Provide training in learning cooperation and socialization through play activities and field trips into the community. **E**
- Supervise students entering and leaving buses. **E**
- Accommodate physical disabilities of students; assist students in and out of wheelchairs, onto changing tables and with special equipment as necessary. E
- Prepare and duplicate instructional materials as necessary. E
- Maintain records of educational progress of students, attendance and lunch count as required. E
- Prepare, operate and maintain instructional and therapeutic equipment, such as voice synthesizer, electronic feeders, Hoyes lifts and Mullholland standers. E
- Assist in maintaining work area or classroom in a clean, orderly and healthful condition. E
- Assist the teacher with student testing, grading and evaluation of instructional modes. E

# INSTRUCTIONAL ASSISTANT-SEVERELY DISABLED

## **REPRESENTATIVE DUTIES: (Continued)**

- Assist the teacher with students who may exhibit angry, disruptive and/or violent behavior, utilizing appropriate techniques to control and modify behavior, according to District expectations and State requirements. E
- Assist in elimination training in self-credeing; provide care of ileostomy and colostomy appliances and catheters; to diaper and toilet train students. E
- Under the supervision of the school nurse, catheterize, tube feed and provide assistance with breathing procedures. E
- Perform related duties as assigned.

## KNOWLEDGE AND ABILITIES:

#### Knowledge of:

- Basic concepts of child growth and development.
- Oral and written communication skills.
- Correct English usage, grammar and punctuation.
- Behaviors and special problems of severely disabled students.

### Ability to:

- Physically demonstrate instruction in sensory motor activities.
- Understand and follow oral and written directions.
- Work cooperatively with others.
- Lift immobilized students.
- Maintain records and prepare reports.
- Communicate effectively with others both orally and in writing.
- Administer first aid and use first aid procedures properly.
- Learn to operate school machines and equipment.
- Maintain records and perform routine clerical duties.
- Perform the essential functions of the job.

## **EDUCATION AND EXPERIENCE:**

- High School Diploma or equivalent
- Experience working with children in an educational or therapy setting.
- A minimum of Associate of Arts (A.A.) degree or 48 semester units from college/university or pass the District proficiency test.

## LICENSES AND OTHER REQUIREMENTS:

- Valid California driver's license or State/Federal Identification.
- Valid CPR/First Aid certificate.

## INSTRUCTIONAL ASSISTANT-SEVERELY DISABLED

### **WORKING CONDITIONS:**

#### Environment:

- Indoor/outdoor.
- Playground equipment.

### **Physical Abilities:**

- Lifting, carrying and physically manipulating students to move students in and out of wheelchairs, normally not exceeding sixty (60) pounds, without assistance.
- Pushing students in wheelchairs.
- Seeing to monitor student work and read a variety of materials.
- Hearing and speaking to exchange information.
- Dexterity of hands and fingers to operate instructional and medical equipment.
- Bending at the waist, kneeling or crouching to assist students.
- Sitting, standing, or walking for extended periods of time.

#### Hazards:

• Contact with blood and other body fluids.

Reasonable accommodations may be made to enable a person with a disability to perform the essential functions of the job pursuant to the formal Interactive Process.

Board Approved: September 24, 2024 (8/94, 5/01)



## AUTISM PARAPROFESSIONAL

### **JOB SUMMARY:**

Under general supervision, to provide student support in either group settings, on an individual basis and/or in a structured classroom environment to facilitate integration into a classroom and independence in the setting; assist students with behavior, instruction, and other related areas as required.

### **REPRESENTATIVE DUTIES:**

- Assist instructional personnel in the education, training, and supervision of students with autism. E
- Apply strategies and techniques to foster independence, self-reliance and social skills. E
- Assist instructional personnel with the delivery of lesson plans, presentation of learning materials, and in conduct of instructional exercises. E
- Monitor student's progress regarding individual educational plans and goals. E
- Monitor and assist individual students and/or small groups of students with autism in a variety of instructional activities as a follow-up to the presentation of instructional lessons by instructional personnel. E
- Use positive reinforcement strategies and other appropriate techniques to assist students in the development of appropriate behavior. E
- Assist in the preparation of a variety of instructional materials and learning aids geared to the instruction level of children with autism. **E**
- Oversee and supervise students during classroom activities, recesses, and field trips. E
- Operate and assist students in the operation of a variety of instructional aids and media and computer assisted instructional equipment. E
- Assist in maintaining an orderly, safe, attractive, and positive learning environment. E
- May assist students with basic personal care activities such as dressing, toileting, diapering, or bathroom including catheterization, feeding and grooming. E
- Use good judgment regarding appropriate action to assist injured or physically ill students and to assist in medical emergencies. E
- May assist students on and off the bus. **E**
- Provide intensive behavioral intervention to individual and small groups of children. E

### AUTISM PARAPROFESSIONAL

### **<u>REPRESENTATIVE DUTIES: (continued)</u>**

- Direct students into safe learning and recreational activities. E
- May administer and score a variety of tests and record results. E
- May perform duties involving arrival/departure of students such as crosswalk duty and supervising children along roadway. E
- May perform routine clerical tasks, such as typing, computer operations, filing, photocopying, maintain a variety of records and files including confidential records and information. E
- Attend specialized training as required. E
- Perform other job related duties needed.

# KNOWLEDGE AND ABILITIES:

### Knowledge of:

- Basic concepts of child growth and development and developmental behavior characteristics, particularly pertaining to pupils with autism.
- Various learning handicaps, disabilities and medical conditions requiring special attention.
- Behavior management strategies and techniques relating to pupils experiencing atypical control problems.
- Basic subjects including arithmetic, grammar, spelling and reading.
- Routine record keeping.

### Ability To:

- Demonstrate an understanding, patient, and receptive attitude toward students of varied age groups.
- Appropriately manage student behavior and guide students toward more acceptable social behaviors.
- Quickly recognize and respond to emergencies pertaining to a variety of student medical conditions.
- Assist students with basic personal care activities such as dressing or toileting.
- Utilize a variety of instructional materials and procedures to enhance a positive educational environment.
- Perform routine clerical tasks and operate a variety of educational and office related machines and equipment.
- Communicate effectively in oral and written form.
- Appreciate human diversity.
- Understand and carry out oral and written instructions.
- Establish and maintain cooperative working relationships.
- Comply with the District's customer service standards, as outlined in Board policy.

## AUTISM PARAPROFESSIONAL

## **EDUCATION AND EXPERIENCE:**

- High School Diploma or equivalent.
- A minimum of 48 college/university semester units or pass the District proficiency test.
- Experience in childcare, psychology, education and training of autistic students.
- Experience working with autistic students in a structured environment preferred.

## LICENSE/ CERTIFICATE REQUIREMENT:

- Valid California driver's license or State /Federal Identification.
- CPR and First Aid Certification.

## **WORKING CONDITIONS:**

Environment:

- Classroom (indoor or outdoor) or special learning environment.
- Playground equipment.

### **Physical Abilities:**

- Lifting, carrying and physically manipulation students to move students in and out of wheelchairs, normally not exceeding fifty (50) pounds, without assistance.
- Pushing students in wheelchairs.
- Seeing to monitor student work and read a variety of materials.
- Hearing and speaking to exchange information.
- Dexterity of hands and fingers to operate instructional and medical equipment.
- Bending at the waist, kneeling or crouching to assist students.
- Sitting, standing, or walking for extended periods of time.

### Hazards:

• Contact with blood and other body fluids.

Reasonable accommodations may be made to enable a person with a disability to perform the essential functions of the job pursuant to the formal Interactive Process.

Board Approved: September 24, 2024 (7/08)



# SANTA ANA UNIFIED SCHOOL DISTRICT

# DIRECTOR OF SUPPORT SERVICES

## **JOB SUMMARY:**

Under the administrative direction of the Assistant Superintendent of K-12 Teaching and Learning and Executive Director of Support Services and/or designee, the Director of Support Services will be responsible for supporting the facilitation of an inclusive model for student services, that is based upon best practices, the district's philosophy, and the needs of all students. The Director of Student Services is a creative, dynamic, and thoughtful leader who works to fulfill the mission and vision of the Santa Ana Unified School District to increase and improve services for students and families. Planning, organizing, directing, and managing a comprehensive student support services system to optimize student success are areas of priority. Student support services programs include enrollment, student discipline support, student health services, student attendance, truancy, permits, transfers, residency, health services, and any other services to support student success.

## **REPRESENTATIVE DUTIES:**

- Provide leadership and coordination of all Support Services programs in the District. E
- Keep informed of all legislative and State Department of Education requirements pertaining to Support Services. E
- Provide legal interpretation of District, State and Federal regulations to school sites; provide legal updates to affected personnel. E
- Interpret, maintain, and monitor compliance with Board policies, administrative rules and regulations, State and Federal mandates, and due process on matters of student services. E
- Develop and implement Board policies for Support Services. E
- Direct the development, implementation, and evaluation of Support Services programs and related services. E
- Make presentations to the Board of Education regarding Support Services programs, as requested. E
- Work cooperatively with other districts, county offices, and community agencies to provide for students' needs. E
- Assign, supervise and evaluate department credentialed and classified staff. E
- Manage data systems in areas of dropout prevention, suspensions, expulsions, and transfers. E
- Provide or secure services for all department personnel and all site guidance and health services personnel. E

# **REPRESENTATIVE DUTIES: (continued)**

- Assure due process for all students and their families. E
- Represent the District at local, state, federal and regional conferences, and meetings concerned with Student Services. E
- Administer school guardianship, inter/intra district transfers, and exemption processes and suspension reports. E
- Monitor crisis intervention system. E
- Act as Custodian of Records related to student matters and provide mandated parent notification. E
- Prepare reports, coordinates the collection, compilation, and maintenance of all required data and related documentation as directed by the Executive Director of Support Services, the Assistant Superintendent, Deputy Superintendent, and/or the Superintendent. E
- Develop and manage assigned budgets(s), expenditures, fund balances and related financial activities to ensure that allocations are within budget limits and/or fiscal practices are followed. E
- Facilitate meetings, workshops, seminars, etc. (e.g., district liaison, parent groups, etc.) to identify issues, develop recommendations, support other staff, and serve as a District representative. **E**
- Research a variety of topics required to manage student attendance and guidance programs and services (e.g., relevant policies, new federal and statutes, financial resources, etc.) for purposes of developing new program/services, ensuring compliance with regulatory requirements, securing general information, and/or responding to requests. E
- Serve as the chairperson for the District's Due Process Hearings (Expulsion and SARB).
   E
- Work collaboratively with School Counselors and District Mental Health Providers, as well as members in other District departments, in coordinating services for McKinney-Vento families and students exposed to domestic violence, drugs and alcohol abuse, gangs, neglect and Foster Youths. E
- Work collaboratively with site-level administrative teams regarding services and interventions for at-promise students. E
- Participate as an active member of the Educational Services team to assess, plan, and implement the District's educational goals and objectives. E
- Attend Board and District meetings as appropriate. E

## **REPRESENTATIVE DUTIES: (continued)**

- Assume responsibility for collecting and maintaining required documentation of the program activities including, but not limited to, sign-in sheets, enrollment rosters, attendance, announcements, meeting agendas, etc. E
- Plan and implement staff development activities for various stakeholders, program providers and afterschool program staff in classroom management and assertive discipline. **E**
- Oversee the practices of Restorative Justice district-wide to facilitate student disciplinary consequences, move away from punishment focused, and towards restoring a sense of harmony and well-being by ensuring accountability while breaking the cycle of retribution and violence. E
- Serve as the District Coordinator of Socio-Emotional Learning (SEL) implementation at each school site. E
- Actively participates in regional, community, and site collaborative committee meetings to provide and/or receive information. E
- Ensure that participating students are in a safe, secure, and nurturing learning environment. E
- Maintain a professional code of ethics and acollaborative work ethic; represent the district and division in planning, meetings and the community; advocate for students and families at risk. **E**
- Performs other duties as assigned.

## **KNOWLEDGE AND ABILITIES:**

Knowledge of:

- Principles, practices, trends, goals, and objectives of public education pertaining to student support services, including the areas of admissions, student discipline support, student health services, student attendance, truancy, permits, transfers, residency, health services, and any other services to support student success.
- Philosophical, educational, fiscal, and legal aspects affecting school support services.
- Legal mandates, policies and regulations pertaining to student support programs.
- Supervision and evaluation of staff, analyzing staffing requirements and making recommendations; scheduling and arranging training.
- Effective oral and written communication and effective listening skills.
- Supervision, evaluation, and program and budget development.
- Learning theory, instructional strategies and methods, and problem-solving techniques.

## KNOWLEDGE AND ABILITIES: (continued)

## Knowledge of:

- Previous experience in effectively providing staff development to classified, certificated and administrative employees.
- Demonstrated knowledge and professional skills in working with a diverse community.
- Organization, management, planning, and evaluation strategies, techniques, and procedures.
- Human relationships, conflict resolution strategies, and procedures, and team management building methods and techniques.

## Ability to:

- Interpret, apply, and explain a wide variety of board policies, laws, rules, and regulations relating to the operation of the student services department.
- Provide leadership for research, planning, and identification of strengths and weaknesses in programs and services, and to stimulate staff cooperation in developing appropriate plans for improvement.
- Plan, organize, and coordinate the District student support services programs;
- Plan, organize, coordinate, train and evaluate the performance of personnel in delivering student support services.
- Plan, organize, and develop instructional service budget planning, and expenditure control processes and procedures pursuant to student support programs.
- Demonstrate leadership qualities and utilize motivational techniques and strategies in the development of student support services programs that are cost effective and cost beneficial.
- Evaluate and analyze complex student support services problems, issues, and concerns, and recommend appropriate alternative solutions.
- Communicate effectively in oral and written English, and Spanish proficiency is desirable;
- Establish and maintain cooperative organizational, public, and educational community relationships;
- Work in multi-cultural and multi-lingual community;
- Maintain records, prepare reports, and meet deadlines.
- Develop and maintain positive rapport with school staff, students, administrators, and parents and to interact effectively with a variety of audiences.
- Work collaboratively as part of a team and/or in a team environment.
- Communicate effectively with others.
- Work independently with little direction.
- Maintain records and prepare reports.
- Perform the essential functions of the job.

## **EDUCATION AND EXPERIENCE:**

Possession of both a valid California Administrative Services Credential and a Professional Clear Pupil Support Services Credential or Teaching Credential and a combination of five years of effective school site and/or District level administration/management experience preferably in areas related to support services. Biliterate (English/Spanish) is preferred. Master's degree desirable.

## **LICENSES AND OTHER REOUIREMENTS:**

- California Administrative Services Credential.
- California Pupil Personnel Services Credential or Teaching Credential.
- Valid California driver's license.
- Biliterate (English/Spanish) preferred.

## **WORKING CONDITIONS:**

Environment:

- School and office environment.
- Meeting with certificated and classified staff, students, and parent groups.
- Maintain flexible work hours, including evenings and weekends.
- School/Community events.

## Physical Abilities:

- Hearing and speaking accurately to exchange information in person, on the telephone, and make presentations.
- Seeing to read, prepare various materials, and drive a vehicle.
- Dexterity of hands and fingers to operate a computer keyboard.
- Bending at the waist, kneeling, or crouching.
- Sitting, standing, or walking for extended periods of time.
- Lifting or moving objects, normally not exceeding twenty (20) pounds.

Reasonable accommodations may be made to enable a person with a disability to perform the essential functions of the job pursuant to the formal Interactive Process.

Board Approved: September 24, 2024 (5/94)

# **Personnel Calendar**

**Board Meeting - September 24, 2024** 

| LAST NAME                | POSITION                        | SITE                                     | EFFECTIVE DATE                          | COMMENTS                  |
|--------------------------|---------------------------------|--|---|---------------------------|
| RETIREMENT               |                                 |  |   |                           |
|                          |                                 |  |   |                           |
| Cochran, Marjorie        | Grant Writer                    | District Office                          | October 31, 2024                        |                           |
| RESIGNATION              |                                 |  |   |                           |
| Monterey, Elizabeth      | Mild/Mod (RSP) Teacher          | Carr Intermediate School                 | August 28, 2024                         | Ed. Code Section 44420    |
| Oregel, Elena            | School Counselor (TK-12)        | Jefferson Elementary<br>School           | August 27, 2024                         |                           |
| LEAVE (21 duty days or 1 | more) - Without Pay             |  |   |                           |
| Aguirre, Eric            | Mod/Severe (Autism) Teacher     | Lydia Romero-Cruz<br>Academy             | September 2, 2024-<br>December 20, 2024 |                           |
| NEW HIRE                 |                                 |  |   |                           |
| Baisie, Dorothy          | Nurse                           | Support Services                         | August 26, 2024                         | New Hire - Probationary I |
| Felix, Maisi             | Speech and Language Pathologist | District Office                          | August 22, 2024                         | New Hire - Probationary I |
| Gallego, Mayah           | Speech and Language Pathologist | District Office                          | August 22, 2024                         | New Hire - Probationary I |
| Grande Campos, Andrea    | Speech and Language Pathologist | District Office                          | August 26, 2024                         | New Hire - Probationary I |
| Hearty-McCormick, Jessi  | Teacher 6-8                     | Villa Fundamental<br>Intermediate School | August 29, 2024                         | New Hire - Code 44909     |
| Huertero, Ivan           | Teacher 6-8                     | Carr Intermediate School                 | August 26, 2024                         | New Hire - Code 44909     |
| Leissring, Alec          | Teacher 6-8                     | Villa Fundamental<br>Intermediate School | August 29, 2024                         | New Hire - Code 44909     |
| Macias, Catalina         | ERMHS Specialist                | District Office                          | August 20, 2024                         | New Hire - Probationary I |
| Peterson, Maria          | Nurse                           | Support Services                         | September 3, 2024                       | New Hire - Probationary I |

# **Personnel Calendar**

**Board Meeting - September 24, 2024** 

| POSITION                       | SITE  | EFFECTIVE DATE  | COMMENTS   |
|--------------------------------|---|---|--|
|                                |   |   |  |
|                                |   |   |  |
| Elementary Teacher             | District Office   | August 9, 2024  | New Hire - Probationary I  |
| Teacher 9-12                   | Valley High School  | August 28, 2024   | New Hire - Code 44920  |
|                                | Pio Pico Elementary   |   |  |
| Mod/Severe (Autism) Teacher    | School  | August 27, 2024   | New Hire - Intern  |
| Teacher 9-12                   | Century High School   | August 23, 2024   | New Hire - Code 44909  |
|                                |   |   |  |
| School Counselor (TK-12)       | REACH Academy   | September 3, 2024   | New Hire - Probationary I  |
|                                |   |   |  |
|                                | McFadden Institute of   |   | From Intern to   |
| Mild/Mod (SDC) Teacher         | Technology  | August 13, 2024   | Probationary II  |
| 2024-2025 SCHOOL YEAR- E.C. 44 | 4258.2  |   |  |
|                                | Willard Intermediate  |   |  |
| Teacher 6-8                    | School  | 2024-2025   | Science  |
| 2024-2025 SCHOOL YEAR- E.C. 44 | 4256 (B)  |   |  |
| Teacher 6-8                    | Lathrop Intermediate<br>School  | 2024-2025   | Science  |
|                                | ED) Elementary Teacher Teacher 9-12 Mod/Severe (Autism) Teacher Teacher 9-12 School Counselor (TK-12) Mild/Mod (SDC) Teacher Mild/Mod (SDC) Teacher C024-2025 SCHOOL YEAR- E.C. 44 Teacher 6-8 C024-2025 SCHOOL YEAR- E.C. 44 | ED<br>ED<br>Elementary Teacher District Office<br>Teacher 9-12 Valley High School<br>Pio Pico Elementary<br>Mod/Severe (Autism) Teacher School<br>Teacher 9-12 Century High School<br>Teacher 9-12 Century High School<br>School Counselor (TK-12) REACH Academy<br>School Counselor (TK-12) REACH Academy<br>Mild/Mod (SDC) Teacher McFadden Institute of<br>Technology<br>CU24-2025 SCHOOL YEAR- E.C. 44258.2<br>CU24-2025 SCHOOL YEAR- E.C. 44256 (B)<br>CU24-2025 SCHOOL YEAR- E.C. 44256 (B) | ED       Image: Constraint of the second secon |

# Personnel Calendar

**Board Meeting - September 24, 2024** 

| LAST NAME                 | POSITION                | SITE                               | <b>EFFECTIVE DATE</b> | COMMENTS          |
|---------------------------|-------------------------|------------------------------------|-----------------------|-------------------|
|                           |                         |                                    |                       |                   |
| CONSENTS FOR THE 20       | 24-2025 SCHOOL YEAR     | R- E.C. 44256 (B) (CONTINUED)      |                       |                   |
|                           |                         | MacArthur Fundamental              |                       |                   |
| Carver, Jill              | Teacher 6-8             | Intermediate School                | 2024-2025             | Math              |
|                           |                         | Mendez Fundamental                 |                       |                   |
| Garcia, Teresa            | Teacher 6-8             | Intermediate School                | 2024-2025             | Math              |
|                           |                         | Willard Intermediate               |                       |                   |
| Faust, Eric               | Teacher 6-8             | School                             | 2024-2025             | Math              |
| CONSENTS FOR THE 20       | <br>24-2025 SCHOOL YEAR | R- E.C. 44258.7 (B)                |                       |                   |
| Calderon, Rodolfo         |                         | Century High School                | 2024-2025             | Competitive Sport |
| Cortes, Teodoro           |                         | Century High School                | 2024-2025             | Competitive Sport |
| Cushing-Murray, Christian |                         | Century High School                | 2024-2025             | Competitive Sport |
| Devia, Marvin             |                         | Century High School                | 2024-2025             | Competitive Sport |
| Doss, Justin              |                         | Century High School                | 2024-2025             | Competitive Sport |
| Fawcett, Daniel           |                         | Century High School                | 2024-2025             | Competitive Sport |
| Molina, Jr., Fausto       |                         | Century High School                | 2024-2025             | Competitive Sport |
| Sirgy, Michelle           |                         | Century High School                | 2024-2025             | Competitive Sport |
| Tsuda, Scott              |                         | Century High School                | 2024-2025             | Competitive Sport |
| West, Jeffrey             |                         | Century High School                | 2024-2025             | Competitive Sport |
|                           |                         | Godinez Fundamental                | 2024 2025             |                   |
| Cortez, Heriberto         |                         | High School                        | 2024-2025             | Competitive Sport |
| Enriquez, Jessica         |                         | Godinez Fundamental<br>High School | 2024-2025             | Competitive Sport |

# Personnel Calendar

**Board Meeting - September 24, 2024** 

| LAST NAME          | POSITION              | SITE                           | <b>EFFECTIVE DATE</b> | COMMENTS          |
|--------------------|-----------------------|--------------------------------|-----------------------|-------------------|
|                    |                       |                                |                       |                   |
| CONSENTS FOR THE   | 2024-2025 SCHOOL YEAR | - E.C. 44258.7 (B) (CONTINUED) |                       |                   |
|                    |                       | Godinez Fundamental            |                       |                   |
| Espinoza, Emilio   |                       | High School                    | 2024-2025             | Competitive Sport |
|                    |                       | Godinez Fundamental            |                       |                   |
| Fernandez, Ruben   |                       | High School                    | 2024-2025             | Competitive Sport |
|                    |                       | Godinez Fundamental            |                       |                   |
| Lizarraga, Ricardo |                       | High School                    | 2024-2025             | Competitive Sport |
|                    |                       | Godinez Fundamental            |                       |                   |
| Mac Lennan, Luke   |                       | High School                    | 2024-2025             | Competitive Sport |
|                    |                       | Godinez Fundamental            |                       |                   |
| Morgan, Robert     |                       | High School                    | 2024-2025             | Competitive Sport |
|                    |                       | Godinez Fundamental            |                       |                   |
| Pinto, Franklin    |                       | High School                    | 2024-2025             | Competitive Sport |
|                    |                       | Godinez Fundamental            |                       |                   |
| Pola, Kevin        |                       | High School                    | 2024-2025             | Competitive Sport |
|                    |                       | Godinez Fundamental            |                       |                   |
| Snyder, William    |                       | High School                    | 2024-2025             | Competitive Sport |
| Diulio, Nikolas    |                       | Saddleback High School         | 2024-2025             | Competitive Sport |
| Duong, Kevin       |                       | Saddleback High School         | 2024-2025             | Competitive Sport |
| Najera, Joseph     |                       | Saddleback High School         | 2024-2025             | Competitive Sport |
| Silva, Meliton     |                       | Saddleback High School         | 2024-2025             | Competitive Sport |
| Thompson, Robert   |                       | Saddleback High School         | 2024-2025             | Competitive Sport |
| Byers, Tim         |                       | Santa Ana High School          | 2024-2025             | Competitive Sport |
| Castro, Daniel     |                       | Santa Ana High School          | 2024-2025             | Competitive Sport |
| Ceja, Fernando     |                       | Santa Ana High School          | 2024-2025             | Competitive Sport |

# **Personnel Calendar**

**Board Meeting - September 24, 2024** 

| LAST NAME           | POSITION              | SITE                            | <b>EFFECTIVE DATE</b> | COMMENTS          |
|---------------------|-----------------------|---------------------------------|-----------------------|-------------------|
|                     |                       |                                 |                       |                   |
| CONSENTS FOR THE 2  | 2024-2025 SCHOOL YEAH | R- E.C. 44258.7 (B) (CONTINUED) |                       |                   |
|                     |                       |                                 |                       |                   |
| Chavez, Daniel      |                       | Santa Ana High School           | 2024-2025             | Competitive Sport |
| Chavez, Hector      |                       | Santa Ana High School           | 2024-2025             | Competitive Sport |
| Elmasry, Fareed     |                       | Santa Ana High School           | 2024-2025             | Competitive Sport |
| Gonzalez, John      |                       | Santa Ana High School           | 2024-2025             | Competitive Sport |
| Hollingshead, Jason |                       | Santa Ana High School           | 2024-2025             | Competitive Sport |
| Huizar, Ann         |                       | Santa Ana High School           | 2024-2025             | Competitive Sport |
| Marzilli, Gregory   |                       | Santa Ana High School           | 2024-2025             | Competitive Sport |
| Oakley, Louis       |                       | Santa Ana High School           | 2024-2025             | Competitive Sport |
| Rey, David          |                       | Santa Ana High School           | 2024-2025             | Competitive Sport |
| Stack, Theresa      |                       | Santa Ana High School           | 2024-2025             | Competitive Sport |
|                     |                       |                                 |                       |                   |
| Altamirano, Michael |                       | Segerstrom High School          | 2024-2025             | Competitive Sport |
| Canzone, Nick       |                       | Segerstrom High School          | 2024-2025             | Competitive Sport |
| Caroompas III, John |                       | Segerstrom High School          | 2024-2025             | Competitive Sport |
| Castanha, William   |                       | Segerstrom High School          | 2024-2025             | Competitive Sport |
| Elliot, Marissa     |                       | Segerstrom High School          | 2024-2025             | Competitive Sport |
| Kimmons, Herbert    |                       | Segerstrom High School          | 2024-2025             | Competitive Sport |
| Kohlhase, Lynne     |                       | Segerstrom High School          | 2024-2025             | Competitive Sport |
| Peterson, Erik      |                       | Segerstrom High School          | 2024-2025             | Competitive Sport |
| Sanchez, Daniel     |                       | Segerstrom High School          | 2024-2025             | Competitive Sport |
| Schultz, Kevin      |                       | Segerstrom High School          | 2024-2025             | Competitive Sport |
| Stevenson, Neil     |                       | Segerstrom High School          | 2024-2025             | Competitive Sport |
| Tagaloa, Joseph     |                       | Segerstrom High School          | 2024-2025             | Competitive Sport |
| Vivanco, Nancy      |                       | Segerstrom High School          | 2024-2025             | Competitive Sport |
| Vu, Lan             |                       | Segerstrom High School          | 2024-2025             | Competitive Sport |
| Wolfe, Michael      |                       | Segerstrom High School          | 2024-2025             | Competitive Sport |

# **Personnel Calendar**

**Board Meeting - September 24, 2024** 

| LAST NAME                           | POSITION              | SITE                            | EFFECTIVE DATE | COMMENTS                    |
|-------------------------------------|-----------------------|---------------------------------|----------------|-----------------------------|
|                                     |                       |                                 |                |                             |
| CONSENTS FOR THE 2                  | 2024-2025 SCHOOL YEAF | R- E.C. 44258.7 (B) (CONTINUED) |                |                             |
| Zamora, Erica                       |                       | Segerstrom High School          | 2024-2025      | Competitive Sport           |
| Avila, David                        |                       | Valley High School              | 2024-2025      | Competitive Sport           |
| Behymer, Christopher                |                       | Valley High School              | 2024-2025      | Competitive Sport           |
| Castaneda Alvarez, Paul             |                       | Valley High School              | 2024-2025      | Competitive Sport           |
| Contreras, Andres                   |                       | Valley High School              | 2024-2025      | Competitive Sport           |
| Corradino, Damian                   |                       | Valley High School              | 2024-2025      | Competitive Sport           |
| Cozens, Tara                        |                       | Valley High School              | 2024-2025      | Competitive Sport           |
| Fonseca Chavez, Dulce               |                       | Valley High School              | 2024-2025      | Competitive Sport           |
| Fowler, Aemon                       |                       | Valley High School              | 2024-2025      | Competitive Sport           |
| Marquez, Jessica                    |                       | Valley High School              | 2024-2025      | Competitive Sport           |
| Mavandadi, Mehrbod                  |                       | Valley High School              | 2024-2025      | Competitive Sport           |
| Mier Y Teran Madureri,<br>Francisco |                       | Valley High School              | 2024-2025      | Competitive Sport           |
| Ortiz, Brenda                       |                       | Valley High School              | 2024-2025      | Competitive Sport           |
| Pham, Vi                            |                       | Valley High School              | 2024-2025      | Competitive Sport           |
| Scanlon, Brian                      |                       | Valley High School              | 2024-2025      | Competitive Sport           |
| SUMMER SPORTS                       |                       |                                 |                |                             |
| Molina, Eliasar                     |                       | Saddleback High School          | 2024-2025      | Head Coach Cross<br>Country |

# **Personnel Calendar**

**Board Meeting - September 24, 2024** 

| LAST NAME            | POSITION    | SITE                     | EFFECTIVE DATE | COMMENTS                |
|----------------------|-------------|--------------------------|----------------|-------------------------|
|                      |             |                          |                |                         |
| DEPARTMENT CHAIRS    | 5 2024-2025 |                          |                |                         |
|                      |             | Advanced Learning        |                |                         |
| Gordillo, David      |             | Academy                  | 2024-2025      | Science                 |
|                      |             | Advanced Learning        |                |                         |
| Lofdahl, Kyle        |             | Academy                  | 2024-2025      | Math                    |
|                      |             | Advanced Learning        |                |                         |
| Mitcheltree, Cody    |             | Academy                  | 2024-2025      | P.E.                    |
|                      |             | Advanced Learning        |                |                         |
| Savelsberg, Patricia |             | Academy                  | 2024-2025      | English                 |
|                      |             | Advanced Learning        |                |                         |
| Younger, Elisa       |             | Academy                  | 2024-2025      | Social Studies and AVID |
| Amosa, Dan           |             | Carr Intermediate School | 2024-2025      | Social Studies (Shared) |
| Price, Bryan         |             | Carr Intermediate School | 2024-2025      | Social Studies (Shared) |
|                      |             | Godinez Fundamental      |                |                         |
| Jacovides, Alexis    |             | High School              | 2024-2025      | Special Education       |
|                      |             | Godinez Fundamental      |                |                         |
| Larragoiti, Nancy    |             | High School              | 2024-2025      | Art                     |
|                      |             | Godinez Fundamental      |                |                         |
| Lizarraga, Ricardo   |             | High School              | 2024-2025      | Foreign Language        |
|                      |             | Godinez Fundamental      |                |                         |
| MacLennan, Sara      |             | High School              | 2024-2025      | P.E.                    |
|                      |             | Godinez Fundamental      |                |                         |
| Mc Mahon, Jeanette   |             | High School              | 2024-2025      | Music                   |
|                      |             | Godinez Fundamental      |                |                         |
| Montero, Adrian      |             | High School              | 2024-2025      | Social Studies          |

# Personnel Calendar

**Board Meeting - September 24, 2024** 

| LAST NAME          | POSITION                 | SITE   | EFFECTIVE DATE | COMMENTS         |
|--------------------|--------------------------|--|----------------|------------------|
|                    |                          |  |                |                  |
| DEPARTMENT CHAI    | RS 2024-2025 (CONTINUED) |  |                |                  |
|                    |                          | Godinez Fundamental                          |                |                  |
| Morris, Jessica    |                          | High School                                  | 2024-2025      | AVID             |
|                    |                          | Godinez Fundamental                          |                |                  |
| Ninofranco, John   |                          | High School                                  | 2024-2025      | Math (Shared)    |
|                    |                          | Godinez Fundamental                          |                |                  |
| Pinto, Franklin    |                          | High School                                  | 2024-2025      | Science          |
|                    |                          | Godinez Fundamental                          |                |                  |
| Pruden, Suzanne    |                          | High School                                  | 2024-2025      | English          |
|                    |                          | Godinez Fundamental                          |                |                  |
| Rodriguez, Martha  |                          | High School                                  | 2024-2025      | Math (Shared)    |
|                    |                          |  |                |                  |
| Calastina Caracter |                          | MacArthur Fundamental                        | 2024 2025      | E 1'-1           |
| Celestino, Gregory |                          | Intermediate School                          | 2024-2025      | English          |
| Cuminsham Vatio    |                          | MacArthur Fundamental<br>Intermediate School | 2024-2025      | A set            |
| Cunningham, Katie  |                          | MacArthur Fundamental                        | 2024-2023      | Art              |
| Evans, Patrick     |                          | Intermediate School                          | 2024-2025      | P.E. (Shared)    |
|                    |                          | MacArthur Fundamental                        | 2024-2025      |                  |
| Flores, Esther     |                          | Intermediate School                          | 2024-2025      | Science (Shared) |
| )                  |                          | MacArthur Fundamental                        |                |                  |
| Holdcroft, Althea  |                          | Intermediate School                          | 2024-2025      | Music            |
|                    |                          | MacArthur Fundamental                        |                | 1                |
| Kotler, Holly      |                          | Intermediate School                          | 2024-2025      | Math             |
| -                  |                          | MacArthur Fundamental                        |                |                  |
| Manfre, Charles    |                          | Intermediate School                          | 2024-2025      | P.E. (Shared)    |

# Personnel Calendar

**Board Meeting - September 24, 2024** 

| LAST NAME           | POSITION                 | SITE                                | EFFECTIVE DATE | COMMENTS                |
|---------------------|--------------------------|-------------------------------------|----------------|-------------------------|
| DEDADTMENIT CUAL    | DS 2024 2025 (CONTINUED) |                                     |                |                         |
| DEPAKIMENI CHAI     | RS 2024-2025 (CONTINUED) |                                     |                |                         |
|                     |                          | MacArthur Fundamental               |                |                         |
| Manske, Tammy       |                          | Intermediate School                 | 2024-2025      | AVID and Social Studies |
|                     |                          | MacArthur Fundamental               |                |                         |
| Papke, Kevin        |                          | Intermediate School                 | 2024-2025      | Business                |
|                     |                          | MacArthur Fundamental               |                |                         |
| Sanchez, Bianca     |                          | Intermediate School                 | 2024-2025      | Special Education       |
|                     |                          | MacArthur Fundamental               |                |                         |
| Trejo, Kevin        |                          | Intermediate School                 | 2024-2025      | Science (Shared)        |
|                     |                          | MacArthur Fundamental               |                |                         |
| Valencia, Brianna   |                          | Intermediate School                 | 2024-2025      | Foreign Language        |
|                     |                          |                                     |                |                         |
| D                   |                          | McFadden Institute of               | 2024 2025      |                         |
| Banuelos, Jeanette  |                          | Technology<br>McFadden Institute of | 2024-2025      | AVID                    |
| Darran Caracan      |                          |                                     | 2024-2025      | Maria                   |
| Boyer, Gregory      |                          | Technology<br>McFadden Institute of | 2024-2023      | Music                   |
| Caffrey, Jamie      |                          | Technology                          | 2024-2025      | P.E.                    |
| Camey, Janne        |                          | McFadden Institute of               | 2024-2023      | r.c.                    |
| Gallegos, Kim       |                          | Technology                          | 2024-2025      | Social Studies          |
| Ganegos, Kim        |                          | McFadden Institute of               |                |                         |
| Holte, Matthew      |                          | Technology                          | 2024-2025      | Science                 |
|                     |                          | McFadden Institute of               |                |                         |
| Ochoa Ceja, Maritza |                          | Technology                          | 2024-2025      | Math                    |
| <i>.</i>            |                          | McFadden Institute of               |                |                         |
| Sohner, Kelly       |                          | Technology                          | 2024-2025      | English                 |

# Personnel Calendar

**Board Meeting - September 24, 2024** 

| LAST NAME           | POSITION              | SITE                   | EFFECTIVE DATE | COMMENTS                   |
|---------------------|-----------------------|------------------------|----------------|----------------------------|
|                     |                       |                        |                |                            |
| DEPARTMENT CHAIRS   | 2024-2025 (CONTINUED) |                        |                |                            |
|                     |                       | McFadden Institute of  |                |                            |
| Vazquez-Knox, Joyce |                       | Technology             | 2024-2025      | Special Education          |
|                     |                       | McFadden Institute of  |                |                            |
| Westhoff, Araceli   |                       | Technology             | 2024-2025      | ELD/Bilingual              |
| Altamirano, Lillian |                       | Segerstrom High School | 2024-2025      | AVID                       |
| Barron, Melinda     |                       | Segerstrom High School | 2024-2025      | English (Shared)           |
| Conferti, Sherri    |                       | Segerstrom High School | 2024-2025      | English (Shared)           |
| Decker, Sean        |                       | Segerstrom High School | 2024-2025      | Social Studies (Shared)    |
| Escutia, Rosalia    |                       | Segerstrom High School | 2024-2025      | Foreign Language           |
| Flores, Tanya       |                       | Segerstrom High School | 2024-2025      | Special Education (Shared) |
| Garcia, Raul        |                       | Segerstrom High School | 2024-2025      | Music                      |
| Gomez, Adrian       |                       | Segerstrom High School | 2024-2025      | P.E.                       |
| Mateo, Amelia       |                       | Segerstrom High School | 2024-2025      | Social Studies (Shared)    |
| Segalla, Margaret   |                       | Segerstrom High School | 2024-2025      | Art                        |
| Valencia, Elysse    |                       | Segerstrom High School | 2024-2025      | Special Education (Shared) |
| Vu, Lan             |                       | Segerstrom High School | 2024-2025      | Science                    |
| Werdel, Timothy     |                       | Segerstrom High School | 2024-2025      | Math                       |
| PARTIAL CONTRACTS   |                       |                        |                |                            |
| Sutherland, Nancy   | Teacher 9-12          | Lorin Griset Academy   | August 7, 2024 | 40% Contract               |
| Nguyen, Dana        | Teacher 9-12          | Santa Ana High School  | August 7, 2024 | 80% Contract               |
| Reed, Carah         | Teacher 9-12          | Santa Ana High School  | August 7, 2024 | 60% Contract               |

# **Personnel Calendar**

**Board Meeting - September 24, 2024** 

| LAST NAME             | POSITION               | SITE                                | EFFECTIVE DATE    | COMMENTS                              |
|-----------------------|------------------------|-------------------------------------|-------------------|---------------------------------------|
| PARTIAL CONTRACTS     | (CONTINUED)            |                                     |                   |                                       |
| Beverley, Stephanie   | Nurse                  | Support Services                    | August 7, 2024    | 50% Contract                          |
| Murgolo, Kimberly     | Teacher 9-12           | Sierra Preparatory<br>Academy       | August 7, 2024    | 40% Contract                          |
| SALARY ADJUSTMENT     | ,                      |                                     |                   |                                       |
| Davalos, Lizzeth      | Mild/Mod (RSP) Teacher | Heninger Elementary<br>School       | September 1, 2024 | Class 2, Step 6 to Class 4,<br>Step 6 |
| Diaz, Michael         | Mild/Mod (SDC) Teacher | McFadden Institute of<br>Technology | September 1, 2024 | Class 1, Step 5 to Class 2,<br>Step 5 |
| Hardenburg, Jessica   | Teacher 9-12           | Santa Ana Virtual<br>Academy        | September 1, 2024 | Class 2, Step 4 to Class 4,<br>Step 4 |
| Lofdahl, Kyle         | Teacher 6-8            | Advanced Learning<br>Academy        | September 1, 2024 | Class 1, Step 4 to Class 3,<br>Step 4 |
| Lugo, Arie            | Elementary Teacher     | Visual and Performing<br>Arts       | September 1, 2024 | Class 3, Step 5 to Class 4,<br>Step 5 |
| Najera, Joseph        | Teacher 9-12           | Saddleback High School              | September 1, 2024 | Class 2, Step 5 to Class 4,<br>Step 5 |
| Palacios Rosas, Maite | Teacher 6-8            | Lathrop Intermediate<br>School      | September 1, 2024 | Class 2, Step 4 to Class 3,<br>Step 4 |
| Schreiner, Gabrielle  | Teacher 9-12           | Valley High School                  | September 1, 2024 | Class 1, Step 4 to Class 2,<br>Step 4 |

# Personnel Calendar

**Board Meeting - September 24, 2024** 

| LAST NAME           | POSITION | SITE   | <b>EFFECTIVE DATE</b>            | COMMENTS          |
|---------------------|----------|--|----------------------------------|-------------------|
|                     |          |  |                                  |                   |
| EXTRA DUTY          |          |  |                                  |                   |
|                     |          | Lathrop Intermediate                         | August 12, 2024-                 |                   |
| Esquivel, Alesandra |          | School                                       | May 29, 2025                     | Extra Period      |
| Axton, James        |          | MacArthur Fundamental<br>Intermediate School | August 12, 2024-<br>May 29, 2025 | Extra Period      |
| Celestino, Greg     |          | MacArthur Fundamental<br>Intermediate School | August 12, 2024-<br>May 29, 2025 | Extra Period      |
| Valencia, Brianna   |          | MacArthur Fundamental<br>Intermediate School | August 12, 2024-<br>May 29, 2025 | Extra Period      |
| Sandercock, Adam    |          | Santa Ana High School                        | August 12, 2024-<br>May 29, 2025 | Extra Period      |
| ADDITIONAL STIPEND  |          |  |                                  |                   |
| Ahn, Timothy        |          | Advanced Learning<br>Academy                 | 2024-2025                        | Move/Displacement |
| Gonzalez, Karina    |          | Advanced Learning<br>Academy                 | 2024-2025                        | Move/Displacement |
| Ly, Peter           |          | Advanced Learning<br>Academy                 | 2024-2025                        | Move/Displacement |
| Morgan, Lisa        |          | Advanced Learning<br>Academy                 | 2024-2025                        | Move/Displacement |
| Naka, Nahoko        |          | Advanced Learning<br>Academy                 | 2024-2025                        | Move/Displacement |

# **Personnel Calendar**

**Board Meeting - September 24, 2024** 

| LAST NAME H             | POSITION  | SITE              | EFFECTIVE DATE | COMMENTS          |
|-------------------------|-----------|-------------------|----------------|-------------------|
| ADDITIONAL STIDEND (C)  |           |                   |                |                   |
| ADDITIONAL STIPEND (C)  | UNTINUED) |                   |                |                   |
|                         |           | Advanced Learning |                |                   |
| Renteria, Jocelyn       |           | Academy           | 2024-2025      | Move/Displacement |
|                         |           | Advanced Learning |                |                   |
| Santiago, Joshua        |           | Academy           | 2024-2025      | Move/Displacement |
|                         |           | Muir Fundamental  |                |                   |
| Fuzzard, Amy            |           | Elementary School | 2023-2024      | Move/Displacement |
|                         |           | Santa Ana Virtual |                |                   |
| De La Vega, Abram       |           | Academy           | 2024-2025      | Move/Displacement |
| -                       |           | Santa Ana Virtual |                |                   |
| Diaz, Christopher       |           | Academy           | 2024-2025      | Move/Displacement |
|                         |           | Santa Ana Virtual |                |                   |
| Duerner, Carla          |           | Academy           | 2024-2025      | Move/Displacement |
|                         |           | Santa Ana Virtual |                |                   |
| Espinosa-Larrea, Amanda |           | Academy           | 2024-2025      | Move/Displacement |
|                         |           | Santa Ana Virtual |                |                   |
| Gomez-Pedroza, Laura    |           | Academy           | 2024-2025      | Move/Displacement |
|                         |           | Santa Ana Virtual |                |                   |
| Hardenburg, Jessica     |           | Academy           | 2024-2025      | Move/Displacement |
|                         |           | Santa Ana Virtual |                |                   |
| Hernandez, Ileana       |           | Academy           | 2024-2025      | Move/Displacement |
|                         |           | Santa Ana Virtual |                |                   |
| Hernandez, Jason        |           | Academy           | 2024-2025      | Move/Displacement |
|                         |           | Santa Ana Virtual |                |                   |
| Murgolo, Kimberly       |           | Academy           | 2024-2025      | Move/Displacement |

# Personnel Calendar

**Board Meeting - September 24, 2024** 

| LAST NAME             | POSITION    | SITE               | EFFECTIVE DATE | COMMENTS          |
|-----------------------|-------------|--------------------|----------------|-------------------|
|                       |             |                    |                |                   |
| ADDITIONAL STIPEND    | (CONTINUED) |                    |                |                   |
|                       |             | Santa Ana Virtual  |                |                   |
| Nasr, Sarah           |             | Academy            | 2024-2025      | Move/Displacement |
|                       |             | Santa Ana Virtual  |                |                   |
| Ortiz, Blanca         |             | Academy            | 2024-2025      | Move/Displacement |
|                       |             | Santa Ana Virtual  |                |                   |
| Shepherd, Christine   |             | Academy            | 2024-2025      | Move/Displacement |
|                       |             | Santa Ana Virtual  |                |                   |
| Shipley, Brandi       |             | Academy            | 2024-2025      | Move/Displacement |
|                       |             | Santa Ana Virtual  |                |                   |
| Stoewsand, Shelby     |             | Academy            | 2024-2025      | Move/Displacement |
|                       |             | Santa Ana Virtual  |                |                   |
| Vasil, Jennifer       |             | Academy            | 2024-2025      | Move/Displacement |
|                       |             | Santa Ana Virtual  |                |                   |
| Winn, Carolina        |             | Academy            | 2024-2025      | Move/Displacement |
|                       |             | Sierra Preparatory |                |                   |
| Higgins, Daynon       |             | Academy            | 2024-2025      | Move/Displacement |
|                       |             | Sierra Preparatory |                |                   |
| Maitinom, Sara        |             | Academy            | 2024-2025      | Move/Displacement |
| SUBSTITUTE NEW HIR    | E 2024-2025 |                    |                |                   |
|                       |             |                    |                |                   |
| Alevizos, Constantine |             |                    |                |                   |
| Alvarez, Viviana      |             |                    |                |                   |
| Clevenger, Rebecca    |             |                    |                |                   |
| Ellis, Elizabeth      |             |                    |                |                   |

# Personnel Calendar

**Board Meeting - September 24, 2024** 

| LAST NAME               | POSITION                | SITE | <b>EFFECTIVE DATE</b> | COMMENTS |
|-------------------------|-------------------------|------|-----------------------|----------|
|                         |                         |      |                       |          |
| SUBSTITUTE NEW HIRE     | E 2024-2025 (CONTINUED) |      |                       |          |
|                         |                         |      |                       |          |
| Flores, Jessica         |                         |      |                       |          |
| Garcia, Saul            |                         |      |                       |          |
| James, Gregory          |                         |      |                       |          |
| Martinez, Danielle      |                         |      |                       |          |
| Martinez, Guadalupe     |                         |      |                       |          |
| Mc Lean, Gayle          |                         |      |                       |          |
| Miller, Jodi            |                         |      |                       |          |
| Montoya, Desiree        |                         |      |                       |          |
| Ochoa, Erika            |                         |      |                       |          |
| Parsons, Ana            |                         |      |                       |          |
| Quezada, Joel           |                         |      |                       |          |
| Quijada, Olivia         |                         |      |                       |          |
| Qureshi, Miri           |                         |      |                       |          |
| Rajapaksa, Shakya       |                         |      |                       |          |
| Renteria, Sofia         |                         |      |                       |          |
| Rodriguez, Jenny        |                         |      |                       |          |
| Rodriguez, Patrica      |                         |      |                       |          |
| Rumsey, Natasha         |                         |      |                       |          |
| Salas Carvajal, Jessica |                         |      |                       |          |
| Tombrello, Dana         |                         |      |                       |          |
| Torres, Christopher     |                         |      |                       |          |
| Vergara, Josue          |                         |      |                       |          |
| Whitson, Kelly          |                         |      |                       |          |
| Yussof, Mariam          |                         |      |                       |          |
| Zamora, Zahidee         |                         |      |                       |          |

### September 24, 2024

| Title of Activity or    | Employee Name(s)              | Site/Dept        | Funding Source        | Total      | Total  | Received from      |
|-------------------------|-------------------------------|------------------|-----------------------|------------|--------|--------------------|
| Addendum to Activity    |                               |                  |                       | Amount Not | Hours  | Site/Department    |
|                         |                               |                  |                       | to Exceed  | Not to |                    |
|                         |                               |                  |                       |            | Exceed |                    |
| SIPPS Core Replacement  | Agredano, Fernando            | K-12 Teaching &  | 010300 Department     | \$618.08   | 10     | July 31, 2024      |
| Training for Teachers   | Borja, Alice                  | Learning         | Unrestricted          | \$370.85   | 6      |                    |
|                         | Bradley, Sarah                |                  | Discretionary         | \$618.08   | 10     | Board Date:        |
|                         | Contreras, Laura              |                  | Accounts              | \$370.85   | 6      | September 24, 2024 |
|                         | Fernandez, Veronica           |                  |                       | \$370.85   | 6      | Submission Window: |
|                         | Gartner, Brigette             |                  |                       | \$370.85   | 6      | August 6, 2024 -   |
|                         | Hernandez, Karen              |                  |                       | \$370.85   | 6      | August 19, 2024    |
|                         | Herrema, Shelley              |                  |                       | \$370.85   | 6      |                    |
|                         | Hsu, Shiu-Sian                |                  |                       | \$370.85   | 6      |                    |
|                         | Jackson, Kori                 |                  |                       | \$370.85   | 6      |                    |
|                         | Lopez, Marcela                |                  |                       | \$370.85   | 6      |                    |
|                         | Madrid, Maria                 |                  |                       | \$618.08   | 10     |                    |
|                         | Oseguera, Lucrecia Del Carmen |                  |                       | \$370.85   | 6      |                    |
|                         | Strobel, Isabel               |                  |                       | \$618.08   | 10     |                    |
| 2024-2025 Mental Health | Angelo, Erica                 | Support Services | 010704 Dept. SC-LCFF- | \$61.59    | 1      | August 21, 2024    |
| Team Extra Duty         | Azzam, Amelia                 |                  | Supplemental/         | \$107.87   | 1      |                    |
|                         | Begino, Claudia               |                  | Concentration         | \$122.24   | 1      | Board Date:        |
|                         | Camargo, Daisy                |                  |                       | \$67.26    | 1      | September 24, 2024 |
|                         | Cano, Natalia                 |                  |                       | \$107.87   | 1      | Submission Window: |
|                         | Charles, Shantee              |                  |                       | \$58.94    | 1      | August 6, 2024 -   |
|                         | Chung, Grace                  |                  |                       | \$61.59    | 1      | August 19, 2024    |
|                         | Estupinian Aguilar, Ely       |                  |                       | \$80.21    | 1      |                    |
|                         | Gonzalez, Luz                 |                  |                       | \$101.21   | 1      |                    |
|                         | Guillen, Karina               |                  |                       | \$64.36    | 1      |                    |
|                         | Lagunas, Gael                 |                  |                       | \$61.59    | 1      |                    |
|                         | Loera, Rodolfo                |                  |                       | \$98.72    | 1      |                    |
|                         | Malden, Michelle              |                  |                       | \$122.24   | 1      |                    |
|                         | Mateos Lopez, Noemi           |                  |                       | \$58.94    | 1      |                    |
|                         | Mobley, Michael               |                  |                       | \$76.75    | 1      |                    |
|                         | Montes, Mariana               |                  |                       | \$64.36    | 1      |                    |
|                         | Morales, Cindy                |                  |                       | \$64.36    | 1      |                    |

#### September 24, 2024

|                        | Navarro, Amber                   |                 |                           | \$64.36             | 1       |                    |
|------------------------|----------------------------------|-----------------|---------------------------|---------------------|---------|--------------------|
|                        | Ortiz, Enrique                   |                 |                           | \$76.75             | 1       |                    |
|                        | Ramirez, Cindy                   |                 |                           | \$67.26             | 1       |                    |
|                        | Resendiz, Stephanie              |                 |                           | \$64.36             | 1       |                    |
|                        | Rojas, Eduardo                   |                 |                           | \$61.59             | 1       |                    |
|                        | Ruiz, Richard                    |                 |                           | \$64.36             | 1       |                    |
|                        | Salcedo, Yesenia                 |                 |                           | \$67.26             |         |                    |
|                        | Santana, Michelle                |                 |                           | \$98.72             | 1       |                    |
|                        | Santoso, Angela                  |                 |                           | \$98.72             | 1       |                    |
|                        | _                                |                 |                           |                     |         |                    |
|                        | Siordia, Marianna                |                 |                           | \$67.26<br>\$64.36  | 1       |                    |
|                        | Solis, Yvette                    |                 |                           |                     | 1       |                    |
|                        | Soto, Daniel                     |                 |                           | \$114.08<br>\$58.94 | 1       |                    |
|                        | Vivar, Jessica<br>Williams, Levi |                 |                           | \$58.94<br>\$64.36  | 1       |                    |
| SIPPS Core Replacement | Chamadia, Farhat                 | K-12 Teaching & | 010300 Department         | \$618.08            | 1<br>10 | August 6, 2024     |
| Training for Teachers- | Garibay, Tania                   | Learning        | Unrestricted              | \$618.08            | 10      | August 0, 2024     |
| Addendum               | Galibay, Talia                   | Learning        |                           | 3010.00             | 10      | Board Date:        |
| Addendum               |                                  |                 | Discretionary<br>Accounts |                     |         | September 24, 2024 |
|                        |                                  |                 | ACCOUNTS                  |                     |         | Submission Window: |
|                        |                                  |                 |                           |                     |         | August 6, 2024 -   |
|                        |                                  |                 |                           |                     |         | August 19, 2024 -  |
|                        |                                  |                 |                           |                     |         | August 19, 2024    |
| GATE Summer PD         | Amado, Jazmina                   | K-12 Teaching & | 010710 Unrestricted-      | \$865.31            | 14      | August 5, 2024     |
| Modules 1-8            | Arroyo, Andres                   | Learning        | GATE (7140)               | \$865.31            | 14      |                    |
|                        | Blankinship, Judy                |                 |                           | \$865.31            | 14      | Board Date:        |
|                        | Booker, April                    |                 |                           | \$865.31            | 14      | September 24, 2024 |
|                        | Boyer, Natasha                   |                 |                           | \$865.31            | 14      | Submission Window: |
|                        | Bradley-Castro, Jennifer         |                 |                           | \$865.31            | 14      | August 6, 2024 -   |
|                        | Brown, Tessa                     |                 |                           | \$865.31            | 14      | August 19, 2024    |
|                        | Cummings, Tricia                 |                 |                           | \$865.31            | 14      |                    |
|                        | Cushing, Patricia                |                 |                           | \$865.31            | 14      |                    |
|                        | Duran, Naxheli                   |                 |                           | \$865.31            | 14      |                    |
|                        | Fernandez, Nicole                |                 |                           | \$865.31            | 14      |                    |
|                        | Guzman, Estela                   |                 |                           | \$865.31            | 14      |                    |
|                        | Guzman, Irene                    |                 |                           | \$865.31            | 14      |                    |

#### September 24, 2024

|                      | Hernandez, Nubia   |                  |                     | \$865.31 | 14 |                    |
|----------------------|--------------------|------------------|---------------------|----------|----|--------------------|
|                      | Holder, Estelle    |                  |                     | \$865.31 | 14 |                    |
|                      | Hsu, Shiu-Sian     |                  |                     | \$865.31 | 14 |                    |
|                      | Imhoof, Laura      |                  |                     | \$865.31 | 14 |                    |
|                      | Jimenez, Gabriela  |                  |                     | \$865.31 | 14 |                    |
|                      | Kaniski, Cynthia   |                  |                     | \$865.31 | 14 |                    |
|                      | Liebman, Seth      |                  |                     | \$865.31 | 14 |                    |
|                      | Loo, Erin          |                  |                     | \$865.31 | 14 |                    |
|                      | Matasovic, Jasmina |                  |                     | \$865.31 | 14 |                    |
|                      | Meneghini, Julie   |                  |                     | \$865.31 | 14 |                    |
|                      | Mercado, Miranda   |                  |                     | \$865.31 | 14 |                    |
|                      | Metoyer, Niza      |                  |                     | \$865.31 | 14 |                    |
|                      | Morten, Jessica    |                  |                     | \$865.31 | 14 |                    |
|                      | Noller, Roberta    |                  |                     | \$865.31 | 14 |                    |
|                      | Parreco, Nolan     |                  |                     | \$865.31 | 14 |                    |
|                      | Pedraza, Emilia    |                  |                     | \$865.31 | 14 |                    |
|                      | Raasch, Janice     |                  |                     | \$865.31 | 14 |                    |
|                      | Raleigh, Jessica   |                  |                     | \$865.31 | 14 |                    |
|                      | Rodriguez, Rocio   |                  |                     | \$865.31 | 14 |                    |
|                      | Sanchez, Sabrina   |                  |                     | \$865.31 | 14 |                    |
|                      | Spira, Mary        |                  |                     | \$865.31 | 14 |                    |
|                      | Sprafka, Kimberley |                  |                     | \$865.31 | 14 |                    |
|                      | Weber, Michael     |                  |                     | \$865.31 | 14 |                    |
| Student Success Team | Krill, Suzanne     | Muir Fundamental | 013010 IASA:Title I | \$618.08 | 10 | July 31, 2024      |
|                      | Mora, Josefina     | School           | Basic Grants Low-   | \$618.08 | 10 |                    |
|                      | Noriega, Belinda   |                  | Income and          | \$618.08 | 10 | Board Date:        |
|                      |                    |                  | Neglected, Part A   |          |    | September 24, 2024 |
|                      |                    |                  |                     |          |    | Submission Window: |
|                      |                    |                  |                     |          |    | August 6, 2024 -   |
|                      |                    |                  |                     |          |    | August 19, 2024    |
|                      |                    |                  |                     |          |    |                    |
|                      |                    |                  |                     |          |    |                    |
|                      |                    |                  |                     |          |    |                    |
|                      |                    |                  |                     |          |    |                    |
|                      |                    |                  |                     |          |    |                    |

#### September 24, 2024

| Kinder Meet and Greet     | Kirby, Angela           | Adams                    | 013010 IASA:Title I | \$185.43 | 3 | July 31, 2024      |
|---------------------------|-------------------------|--------------------------|---------------------|----------|---|--------------------|
| New Families              | Moreno, Claudia         | <b>Elementary School</b> | Basic Grants Low-   | \$185.43 | 3 |                    |
|                           | Newland, Taia           |                          | Income and          | \$185.43 | 3 | Board Date:        |
|                           | Smith, Carolann         |                          | Neglected, Part A   | \$185.43 | 3 | September 24, 2024 |
|                           | Vega, Betsy             |                          |                     | \$185.43 | 3 | Submission Window: |
|                           |                         |                          |                     |          |   | August 6, 2024 -   |
|                           |                         |                          |                     |          |   | August 19, 2024    |
| Extra Duty- ILT EL & Math | Akana, Michelle         | Greenville               | 013010 IASA:Title I | \$123.62 | 2 | August 5, 2024     |
| and COST                  | Arvizu, Marisol         | Fundamental              | Basic Grants Low-   | \$123.62 | 2 |                    |
|                           | Blankinship, Judy       |                          | Income and          | \$123.62 | 2 | Board Date:        |
|                           | Bohn, Bethany           |                          | Neglected, Part A   | \$123.62 | 2 | September 24, 2024 |
|                           | Coes, Patrick           |                          |                     | \$123.62 | 2 | Submission Window: |
|                           | Cronin, Karen           |                          |                     | \$123.62 | 2 | August 6, 2024 -   |
|                           | Denniston, Douglas      |                          |                     | \$123.62 | 2 | August 19, 2024    |
|                           | Evans, Lisa             |                          |                     | \$123.62 | 2 |                    |
|                           | Fierle, Nicole          |                          |                     | \$123.62 | 2 |                    |
|                           | Hanson, Lisa            |                          |                     | \$123.62 | 2 |                    |
|                           | Hanson, Michael         |                          |                     | \$123.62 | 2 |                    |
|                           | Hinrichsen, Jacqueline  |                          |                     | \$123.62 | 2 |                    |
|                           | Imhoof, Laura           |                          |                     | \$123.62 | 2 |                    |
|                           | Ingles, Patricia        |                          |                     | \$123.62 | 2 |                    |
|                           | Kim, Hannah             |                          |                     | \$123.62 | 2 |                    |
|                           | Logan, Pamela           |                          |                     | \$123.62 | 2 |                    |
|                           | Long, Shannon           |                          |                     | \$123.62 | 2 |                    |
|                           | Luis, Maile             |                          |                     | \$123.62 | 2 |                    |
|                           | Maloney, Nicole         |                          |                     | \$123.62 | 2 |                    |
|                           | Marcus, Stephanie       |                          |                     | \$123.62 | 2 |                    |
|                           | Mejia Saldivar, Maribel |                          |                     | \$123.62 | 2 |                    |
|                           | Murillo-Paz, Leslie     |                          |                     | \$123.62 | 2 |                    |
|                           | Noller, Roberta         |                          |                     | \$123.62 | 2 |                    |
|                           | Nunez Jr., Miguel       |                          |                     | \$123.62 | 2 |                    |
|                           | Ord, Stephanie          |                          |                     | \$123.62 | 2 |                    |
|                           | Paik, Hannah            |                          |                     | \$123.62 | 2 |                    |
|                           | Paradis, Greg           |                          |                     | \$123.62 | 2 |                    |

## September 24, 2024

|                       | Rios, Joyanna            |                 |                      | \$123.62      | 2   |                    |
|-----------------------|--------------------------|-----------------|----------------------|---------------|-----|--------------------|
|                       | Sanchez, Kenya           |                 |                      | \$123.62      | 2   |                    |
|                       | Sellwood, Vivian         |                 |                      | \$123.62      | 2   |                    |
|                       | Sharma, Nicole           |                 |                      | \$123.62      | 2   |                    |
|                       | Simon, Tracy             |                 |                      | \$123.62      | 2   |                    |
|                       | Suleiman, Fedelia        |                 |                      | \$123.62      | 2   |                    |
|                       | Swanson, Eric            |                 |                      | \$123.62      | 2   |                    |
|                       | Torres, Genoveva         |                 |                      | \$123.62      | 2   |                    |
|                       | Torres, Maria Del Carmen |                 |                      | \$123.62      | 2   |                    |
|                       | Van De Merghel, Anne     |                 |                      | \$123.62      | 2   |                    |
|                       | Vargas, Lisa             |                 |                      | \$123.62      | 2   |                    |
|                       | Varma, Soma              |                 |                      | \$123.62      | 2   |                    |
|                       | Widmer, Linda            |                 |                      | \$123.62      | 2   |                    |
| Summer School Extra   | Nunez, Jesus             | K-12 Teaching & | 010704 Dept. SC-LCFF | - \$12,825.46 | 112 | August 1, 2024     |
| Duty                  |                          | Learning        | Supplemental/        |               |     |                    |
|                       |                          |                 | Concentration        |               |     | Board Date:        |
|                       |                          |                 |                      |               |     | September 24, 2024 |
|                       |                          |                 |                      |               |     | Submission Window: |
|                       |                          |                 |                      |               |     | August 6, 2024 -   |
|                       |                          |                 |                      |               |     | August 19, 2024    |
| Summer Programs -     | Brubaker, Kristi         | K-12 Teaching & | 013225ASES Rate      | \$5,556.60    | 50  | July 31, 2024      |
| Litcamp - Instruction | Connole, Marlyessa       | Learning        | Increase: ESSER II   | \$5,556.60    | 50  |                    |
|                       | Cummings, Tricia         |                 | State Reserve        | \$5,423.00    | 50  | Board Date:        |
|                       | Grajeda, Elvia           |                 | Summer               | \$5,556.60    | 50  | September 24, 2024 |
|                       | Henry, Brenda            |                 |                      | \$5,556.60    | 50  | Submission Window: |
|                       | Herrema, Shelley         |                 |                      | \$5,423.00    | 50  | August 6, 2024 -   |
|                       | Knight, Tracey           |                 |                      | \$5,556.60    | 50  | August 19, 2024    |
|                       | Mc Phee, Barry           |                 |                      | \$5,423.00    | 50  |                    |
|                       | Mercado, Miranda         |                 |                      | \$5,423.00    | 50  |                    |
|                       | Pridham, Thomas          |                 |                      | \$5,556.60    | 50  |                    |
|                       | Trujillo, Gabriela       |                 |                      | \$5,556.60    | 50  |                    |
|                       |                          |                 |                      |               |     |                    |
|                       |                          |                 |                      |               |     |                    |
|                       |                          |                 |                      |               |     |                    |

## September 24, 2024

| Brubaker, Kristi       | K-12 Teaching &   | 013225ASES Rate  | \$432.66  | 7  | July 31, 2024  |
|------------------------|---|--|---|--|--|
| Connole, Marlyessa     | Learning  | Increase: ESSER II   | \$432.66  | 7  |  |
| Cummings, Tricia       |   | State Reserve  | \$432.66  | 7  | Board Date:  |
| Grajeda, Elvia         |   | Summer   | \$432.66  | 7  | September 24, 2024   |
| Henry, Brenda          |   |  | \$432.66  | 7  | Submission Window:   |
| Herrema, Shelley       |   |  | \$432.66  | 7  | August 6, 2024 -   |
| Knight, Tracey         |   |  | \$432.66  | 7  | August 19, 2024  |
| Mc Phee, Barry         |   |  | \$432.66  | 7  |  |
| Mercado, Miranda       |   |  | \$432.66  | 7  |  |
| Pridham, Thomas        |   |  | \$432.66  | 7  |  |
| Trujillo, Gabriela     |   |  | \$432.66  | 7  |  |
| Bedolla, Jacqueline    | Monroe  | 013010 IASA:Title I  | \$2,039.66  | 33   | August 5, 2024   |
| Soave, Michael         | Elementary School   | Basic Grants Low-  | \$2 <i>,</i> 039.66   | 33   |  |
|                        |   | Income and   |   |  | Board Date:  |
|                        |   | Neglected, Part A  |   |  | September 24, 2024   |
|                        |   | -  |   |  | Submission Window:   |
|                        |   |  |   |  | August 6, 2024 -   |
|                        |   |  |   |  | August 19, 2024  |
| Silverstein, Cassandra | Middle College  | 016770 Arts and<br>Music in Schools  | \$2,871.06  | 30   | August 6, 2024   |
|                        |   |  |   |  | Board Date:  |
|                        |   | · · / · · · · · · /  |   |  | September 24, 2024   |
|                        |   |  |   |  | Submission Window:   |
|                        |   |  |   |  | August 6, 2024 -   |
|                        |   |  |   |  | August 19, 2024  |
| Cavner, Elizabeth      | Adams   | 013010 IASA:Title I  | \$123.62  | 2  | July 31, 2024  |
| Holder, Estelle        | Elementary School   | Basic Grants Low-  | ,<br>\$123.62   |  |  |
| ,                      |   | Income and   | ,<br>\$123.62   |  | Board Date:  |
|                        |   |  | \$123.62  |  | September 24, 2024   |
| Ontiveros, Cassandra   |   |  | \$123.62  | 2  | Submission Window:   |
|                        |   |  | -   |  |  |
| Van De Merghel, Laura  |   |  | \$123.62  | 2  | August 6, 2024 -   |
|                        | Connole, Marlyessa<br>Cummings, Tricia<br>Grajeda, Elvia<br>Henry, Brenda<br>Herrema, Shelley<br>Knight, Tracey<br>Mc Phee, Barry<br>Mercado, Miranda<br>Pridham, Thomas<br>Trujillo, Gabriela<br>Bedolla, Jacqueline<br>Soave, Michael<br>Silverstein, Cassandra<br>Silverstein, Cassandra | Connole, MarlyessaLearningCummings, TriciaGrajeda, ElviaHenry, BrendaHenry, BrendaHerrema, ShelleyKnight, TraceyMc Phee, BarryMercado, MirandaPridham, ThomasTrujillo, GabrielaBedolla, JacquelineMonroeSoave, MichaelElementary SchoolSilverstein, CassandraMiddle CollegeCavner, ElizabethAdamsHolder, EstelleElementary SchoolIngebrigtsen, KortniElementary School | Connole, Marlyessa<br>Cummings, Tricia<br>Grajeda, Elvia<br>Henry, Brenda<br>Herrema, Shelley<br>Knight, Tracey<br>Mc Phee, Barry<br>Mercado, Miranda<br>Pridham, Thomas<br>Trujillo, GabrielaLearningIncrease: ESSER II<br>State Reserve<br>SummerBedolla, Jacqueline<br>Soave, MichaelMonroe<br>Elementary School013010 IASA:Title I<br>Basic Grants Low-<br>Income and<br>Neglected, Part ASilverstein, CassandraMiddle College016770 Arts and<br>Music in Schools<br>(AMS) (Prop 28)Cavner, Elizabeth<br>Holder, Estelle<br>Ingebrigtsen, Kortni<br>Ledon, KarlaAdams<br>Elementary School013010 IASA:Title I<br>Basic Grants Low-<br>Income and<br>Neglected, Part A | Connole, Marlyessa<br>Cummings, Tricia<br>Grajeda, Elvia<br>Henry, Brenda<br>Herrema, Shelley<br>Knight, Tracey<br>Mercado, Miranda<br>Pridham, Thomas<br>Trujillo, GabrielaLearningIncrease: ESSER II<br>State Reserve<br>Summer\$432.66<br>\$432.66<br>\$432.66<br>\$432.66<br>\$432.66<br>\$432.66<br>\$432.66<br>\$432.66Bedolla, Jacqueline<br>Soave, MichaelMonroe<br>Elementary School013010 IASA:Title I<br>Basic Grants Low-<br>Income and<br>Neglected, Part A\$2,871.06Silverstein, CassandraMiddle College<br>Elementary School016770 Arts and<br>Music in Schools<br>(AMS) (Prop 28)\$2,871.06Cavner, Elizabeth<br>Holder, Estelle<br>Ingebrigtsen, Kortni<br>Ledon, KarlaAdams<br>Elementary School013010 IASA:Title I<br>Silverstein, Cassandra\$123.62<br>\$123.62 | Connole, Marlyessa<br>Cummings, Tricia<br>Grajeda, Elvia<br>Henry, Brenda<br>Herrema, Shelley<br>Knight, Tracey<br>Mc Phee, Barry<br>Mrcado, Miranda<br>Pridham, Thomas<br>Trujillo, GabrielaLearningIncrease: ESSER II<br>State Reserve<br>Summer\$432.66<br>\$432.66<br>\$432.66<br>\$432.667Bedolla, Jacqueline<br>Soave, MichaelMonroe<br>Elementary School013010 IASA:Title I<br>Basic Grants Low-<br>Income and<br>Neglected, Part A\$2,039.66<br>\$2,039.6633Silverstein, CassandraMiddle College016770 Arts and<br>Music in Schools<br>(AMS) (Prop 28)\$2,871.06<br>\$123.6230Cavner, Elizabeth<br>Holder, Estelle<br>Ingebrigtsen, Kortni<br>Ledon, KarlaAdams<br>Elementary School013010 IASA:Title I<br>Slo2010 IASA:Title I<br>\$2,039.66\$2,237.06<br>\$2,2371.0630 |

## September 24, 2024

| PM Program Certificated | Allen, Emma               | Chavez                   | 010704 Dept. SC-LCFF- | \$609.91   | 10 | August 8, 2024     |
|-------------------------|---------------------------|--------------------------|-----------------------|------------|----|--------------------|
|                         | Cardinal, Antoinette      | Continuation H.S.        | Supplemental/         | \$1,084.60 | 10 |                    |
|                         | Chun, Paul                |                          | Concentration         | \$1,012.13 | 10 | Board Date:        |
|                         | Contreras, Luis           |                          |                       | \$1,012.10 | 10 | September 24, 2024 |
|                         | Delgado, Oscar            |                          |                       | \$1,012.10 | 10 | Submission Window: |
|                         | Diaz, Corina              |                          |                       | \$615.91   | 10 | August 6, 2024 -   |
|                         | Knapp, Gloria             |                          |                       | \$1,084.60 | 10 | August 19, 2024    |
|                         | Lemus, Devora             |                          |                       | \$1,111.32 | 10 |                    |
|                         | Martinez, Roman           |                          |                       | \$1,084.60 | 10 |                    |
|                         | Morris, Alicia            |                          |                       | \$1,012.13 | 10 |                    |
|                         | Pettyjohn, Maria          |                          |                       | \$1,012.13 | 10 |                    |
|                         | Prestinary, Irene         |                          |                       | \$901.07   | 10 |                    |
|                         | Reed, Carah               |                          |                       | \$1,084.60 | 10 |                    |
|                         | Roesch, Katelyn           |                          |                       | \$573.55   | 10 |                    |
|                         | Schatzlein, Joseph        |                          |                       | \$702.87   | 10 |                    |
|                         | Truong, Jennifer          |                          |                       | \$734.51   | 10 |                    |
|                         | Villalpando, Alma         |                          |                       | \$672.59   | 10 |                    |
|                         | Wren, Christopher         |                          |                       | \$1,012.13 | 10 |                    |
| COST Team Meeting       | Ingebrigtsen, Kortni      | Adams                    | 013010 IASA:Title I   | \$123.62   | 2  | August 1, 2024     |
|                         | Kameron, Joel             | <b>Elementary School</b> | Basic Grants Low-     | \$123.62   | 2  |                    |
|                         | Ontiveros, Cassandra      |                          | Income and            | \$123.62   | 2  | Board Date:        |
|                         |                           |                          | Neglected, Part A     |            |    | September 24, 2024 |
|                         |                           |                          |                       |            |    | Submission Window: |
|                         |                           |                          |                       |            |    | August 6, 2024 -   |
|                         |                           |                          |                       |            |    | August 19, 2024    |
| Before/After School     | Anguiano-Aguirre, Ricardo | Middle College           | 017339 College and    | \$823.80   | 9  | August 5, 2024     |
| Tutoring                | Camacho, Octavio          |                          | Career Access         | \$1,000.19 | 9  |                    |
|                         | Campoverde, Janet         |                          | Pathways Grant        | \$721.86   | 9  | Board Date:        |
|                         | Compton, Laura            |                          |                       | \$910.92   | 9  | September 24, 2024 |
|                         | Curtis, Matthew           |                          |                       | \$823.80   | 9  | Submission Window: |
|                         | Davidson, Justin          |                          |                       | \$861.32   | 9  | August 6, 2024 -   |
|                         | Diaz, Jefte               |                          |                       | \$516.20   | 9  | August 19, 2024    |
|                         | Gerstman, Clifford        |                          |                       | \$976.14   | 9  |                    |
|                         | Holte, Amy                |                          |                       | \$910.92   | 9  |                    |

#### September 24, 2024

|                       | Kaneko, Norio              |                    |                     | \$1,000.19 | 9  |                    |
|-----------------------|----------------------------|--------------------|---------------------|------------|----|--------------------|
|                       | Nguyen, Thu                |                    |                     | \$1,000.19 | 9  |                    |
|                       | Peterson, Kathleen         |                    |                     | \$1,000.19 | 9  |                    |
|                       | Ramos, Rafael              |                    |                     | \$910.92   | 9  |                    |
|                       | Silverstein, Cassandra     |                    |                     | \$861.32   | 9  |                    |
|                       | Storms, Tamara             |                    |                     | \$1,000.19 | 9  |                    |
|                       | Tran, Chyna                |                    |                     | \$721.86   | 9  |                    |
|                       | Triplett, Caroline         |                    |                     | \$910.92   | 9  |                    |
|                       | Valenzuela, Edward         |                    |                     | \$810.96   | 9  |                    |
|                       | Villalpando, Vanessa       |                    |                     | \$605.33   | 9  |                    |
|                       | You, Hahnbuel              |                    |                     | \$910.92   | 9  |                    |
| Intervention/Tutoring | Angel, Karina              | Sierra Preparatory | 013010 IASA:Title I | \$686.15   | 11 | August 2, 2024     |
|                       | Barrett, Karli             | Academy            | Basic Grants Low-   | \$648.29   | 11 |                    |
|                       | Beer, Carly                |                    | Income and          | \$882.28   | 11 | Board Date:        |
|                       | Beers, Jean                |                    | Neglected, Part A   | \$1,193.06 | 11 | September 24, 2024 |
|                       | Benitez, Adriana           |                    |                     | \$648.29   | 11 | Submission Window: |
|                       | Boyce, Haley               |                    |                     | \$1,113.34 | 11 | August 6, 2024 -   |
|                       | Brown, Joanne              |                    |                     | \$1,193.06 | 11 | August 19, 2024    |
|                       | Carlson, Jonathan          |                    |                     | \$1,222.45 | 11 |                    |
|                       | Chhim, Chantal             |                    |                     | \$991.18   | 11 |                    |
|                       | Chiou, Hsiao-Ting          |                    |                     | \$1,113.34 | 11 |                    |
|                       | Cocca-Gaskin, Anastasia    |                    |                     | \$1,052.72 | 11 |                    |
|                       | Contreras, Redonda         |                    |                     | \$1,222.45 | 11 |                    |
|                       | Corona, Lillian            |                    |                     | \$739.63   | 11 |                    |
|                       | Dehban, Celine             |                    |                     | \$704.39   | 11 |                    |
|                       | Delgado, Maria Del Refugio |                    |                     | \$807.96   | 11 |                    |
|                       | Esqueda, Edith             |                    |                     | \$1,193.06 | 11 |                    |
|                       | Fonseca, Mayra             |                    |                     | \$856.09   | 11 |                    |
|                       | Grierson, Elizabeth        |                    |                     | \$1,113.34 | 11 |                    |
|                       | Hackett, Jeanne            |                    |                     | \$1,052.72 | 11 |                    |
|                       | Hernandez, Karen           |                    |                     | \$1,113.34 | 11 |                    |
|                       | Higgins, Daynon            |                    |                     | \$1,193.06 | 11 |                    |
|                       | Huante, Marisol            |                    |                     | \$630.91   | 11 |                    |
|                       | Jackson, Kori              |                    |                     | \$1,113.34 | 11 |                    |
|                       | Lee, Jessie                |                    |                     | \$1,113.34 | 11 |                    |

#### September 24, 2024

|                     | Madrid, Maria          |                   |                     | \$1,113.34 | 11  |                    |
|---------------------|------------------------|-------------------|---------------------|------------|-----|--------------------|
|                     | Maitino, Sara          |                   |                     | \$991.18   | 11  |                    |
|                     | Matos, Josue           |                   |                     | \$648.29   | 11  |                    |
|                     | Melodia, Connie        |                   |                     | \$1,193.06 | 11  |                    |
|                     | Nguyen, Demi           |                   |                     | \$882.28   | 11  |                    |
|                     | Novy, Jesse            |                   |                     | \$844.27   | 11  |                    |
|                     | Padilla, Debbie        |                   |                     | \$1,222.45 | 11  |                    |
|                     | Pilon, Paul            |                   |                     | \$1,222.45 | 11  |                    |
|                     | Rodriguez III, Richard |                   |                     | \$1,113.34 | 11  |                    |
|                     | Ruiz, Christy          |                   |                     | \$884.33   | 11  |                    |
|                     | Stuart, Carrie         |                   |                     | \$1,222.45 | 11  |                    |
|                     | Tadros, Karen          |                   |                     | \$1,222.45 | 11  |                    |
|                     | Vicario, Erica         |                   |                     | \$1,052.72 | 11  |                    |
|                     | Viramontes, Maribel    |                   |                     | \$773.16   | 11  |                    |
|                     | Ward, Deborah          |                   |                     | \$1,222.45 | 11  |                    |
|                     | Warwick, Sandra        |                   |                     | \$1,222.45 | 11  |                    |
| Staff Development - | Angel, Ana             | Martin Elementary | 013010 IASA:Title I | \$92.71    | 1.5 | August 1, 2024     |
| Substitute Pay      | Childress, Carmen      | ,<br>School       | Basic Grants Low-   | \$92.71    | 1.5 |                    |
|                     | Cota, Andrea           |                   | Income and          | \$92.71    | 1.5 | Board Date:        |
|                     | Damore, Christopher    |                   | Neglected, Part A   | \$92.71    | 1.5 | September 24, 2024 |
|                     | De Leon, Marissa       |                   |                     | \$92.71    | 1.5 | Submission Window: |
|                     | Erickson, Julie        |                   |                     | \$92.71    | 1.5 | August 6, 2024 -   |
|                     | Georgieff, Olivia      |                   |                     | \$92.71    | 1.5 | August 19, 2024    |
|                     | Guerra, Nicole         |                   |                     | \$92.71    | 1.5 |                    |
|                     | Jansz-Martinez, Julie  |                   |                     | \$92.71    | 1.5 |                    |
|                     | Kirkwood, Kimberly     |                   |                     | \$92.71    | 1.5 |                    |
|                     | Lemus, Maria           |                   |                     | \$92.71    | 1.5 |                    |
|                     | Magana, Antonio        |                   |                     | \$92.71    | 1.5 |                    |
|                     | Mendoza, Fabiola       |                   |                     | \$92.71    | 1.5 |                    |
|                     | Mohammadi, Dawn        |                   |                     | \$92.71    | 1.5 |                    |
|                     | Norwood, Tricia        |                   |                     | \$92.71    | 1.5 |                    |
|                     | Obleda, Allison        |                   |                     | \$92.71    | 1.5 |                    |
|                     | Pappas, Mercedes       |                   |                     | \$92.71    | 1.5 |                    |
|                     | Paskwietz, Greg        |                   |                     | \$92.71    | 1.5 |                    |
|                     | Su, Katy               |                   |                     | \$92.71    | 1.5 |                    |

## September 24, 2024

|                           | Valdez, Kristin      |                  |                       | \$92.71    | 1.5 |                    |
|---------------------------|----------------------|------------------|-----------------------|------------|-----|--------------------|
|                           | Venegas, Lucia       |                  |                       | \$92.71    | 1.5 |                    |
|                           | Vicente, Maria       |                  |                       | \$92.71    | 1.5 |                    |
| Extra Duty for VAPA - Non | Cunningham, Katie    | MacArthur        | 016770 Arts and       | \$5,253.68 | 85  | August 10, 2024    |
| Instructional             |                      | Fundamental      | Music in Schools      |            |     |                    |
|                           |                      |                  | (AMS) (Prop 28)       |            |     | Board Date:        |
|                           |                      |                  |                       |            |     | September 24, 2024 |
|                           |                      |                  |                       |            |     | Submission Window: |
|                           |                      |                  |                       |            |     | August 6, 2024 -   |
|                           |                      |                  |                       |            |     | August 19, 2024    |
| Circulos PD               | Ahn, Timothy         | Advanced         | 097413 A-G Learning   | \$432.66   | 7   | August 6, 2024     |
|                           | Bruner, Kayla        | Learning Academy | Loss Mitigation Grant | \$432.66   | 7   | -                  |
|                           | Buckley, Tanya       |                  | Grant (expire         | \$432.66   | 7   | Board Date:        |
|                           | Gonzalez, Rebecca    |                  | 2025-26)              | \$432.66   | 7   | September 24, 2024 |
|                           | Johnson, Elise       |                  |                       | \$432.66   | 7   | Submission Window: |
|                           | Ly, Peter            |                  |                       | \$432.66   | 7   | August 6, 2024 -   |
|                           | Magana, Elizabeth    |                  |                       | \$432.66   | 7   | August 19, 2024    |
|                           | Morgan, Lisa         |                  |                       | \$432.66   | 7   | -                  |
|                           | Naka, Nahoko         |                  |                       | \$432.66   | 7   |                    |
|                           | Nordstorm, Terrence  |                  |                       | \$432.66   | 7   |                    |
|                           | Renteria, Jocelyn    |                  |                       | \$432.66   | 7   |                    |
|                           | Santiago, Joshua     |                  |                       | \$432.66   | 7   |                    |
|                           | Torres, Denise       |                  |                       | \$432.66   | 7   |                    |
|                           | Venturelli, Angelina |                  |                       | \$432.66   | 7   |                    |
| Academic Support/         | Ahn, Timothy         | Advanced         | 097413 A-G Learning   | \$1,001.90 | 17  | August 6, 2024     |
| Tutoring                  | Bruner, Kayla        | Learning Academy | Loss Mitigation Grant | \$1,143.40 | 17  |                    |
|                           | Buckley, Tanya       |                  | Grant (expire         | \$1,143.40 | 17  | Board Date:        |
|                           | Gonzalez, Rebecca    |                  | 2025-26)              | \$1,556.06 | 17  | September 24, 2024 |
|                           | Johnson, Elise       |                  |                       | \$1,194.88 | 17  | Submission Window: |
|                           | Ly, Peter            |                  |                       | \$1,194.88 | 17  | August 6, 2024 -   |
|                           | Magana, Elizabeth    |                  |                       | \$1,194.88 | 17  | August 19, 2024    |
|                           | Naka, Nahoko         |                  |                       | \$1,194.88 | 17  |                    |
|                           | Nordstorm, Terrence  |                  |                       | \$1,720.62 | 17  |                    |
|                           | Renteria, Jocelyn    |                  |                       | \$1,260.18 | 17  |                    |

## September 24, 2024

|                        | Santiago, Joshua        |                 |                      | \$1,304.78    | 17   |                    |
|------------------------|-------------------------|-----------------|----------------------|---------------|------|--------------------|
|                        | Torres, Denise          |                 |                      | \$1,143.40    | 17   |                    |
|                        | Venturelli, Angelina    |                 |                      | \$1,363.52    | 17   |                    |
| PD-Extra Duty          | Blois, Laurie           | K-12 Teaching & | 010019 Advanced      | \$2,317.80    | 37.5 | August 8, 2024     |
|                        | Garbiso, Tiffany        | Learning        | Placement            | \$2,317.80    | 37.5 |                    |
|                        | Tsai, Becky             |                 | Examination Fees     | \$2,317.80    | 37.5 | Board Date:        |
|                        |                         |                 |                      |               |      | September 24, 2024 |
|                        |                         |                 |                      |               |      | Submission Window: |
|                        |                         |                 |                      |               |      | August 6, 2024 -   |
|                        |                         |                 |                      |               |      | August 19, 2024    |
| Washington CS Planning | Alvarez Perez, Ernesto  | Washington      | 016332 CCSPP:        | \$1,112.58    | 18   | August 15, 2024    |
|                        | Ayoub, Nahrain          | -               | Implementation Grant | \$494.48      | 8    |                    |
|                        | Camacho, Alicia         |                 |                      | \$494.48      | 8    | Board Date:        |
|                        | Cantey, Amanda          |                 |                      | \$494.48      | 8    | September 24, 2024 |
|                        | Carrillo, Joaquin       |                 |                      | \$494.48      | 8    | Submission Window: |
|                        | Chino, Brenda           |                 |                      | \$494.48      | 8    | August 6, 2024 -   |
|                        | Cisneros, Alma          |                 |                      | \$494.48      | 8    | August 19, 2024    |
|                        | De Mott, Leslie         |                 |                      | \$494.48      | 8    |                    |
|                        | Deems, Lindsey          |                 |                      | \$309.05      | 5    |                    |
|                        | Flores, Karen           |                 |                      | \$494.48      | 8    |                    |
|                        | Globus, Timothy         |                 |                      | \$494.48      | 8    |                    |
|                        | Green, Sahara           |                 |                      | \$494.48      | 8    |                    |
|                        | Gutierrez, Manuel       |                 |                      | \$494.48      | 8    |                    |
|                        | Holland, Monica         |                 |                      | \$494.48      | 8    |                    |
|                        | Jorgensen, Brigham      |                 |                      | \$494.48      | 8    |                    |
|                        | Kelly, Gina             |                 |                      | \$494.48      | 8    |                    |
|                        | Kretzschmar, Jeanne     |                 |                      | \$185.43      | 3    |                    |
|                        | Laguna-Caturegli, Julie |                 |                      | \$494.48      | 8    |                    |
|                        | Lamb, Kevin             |                 |                      | ,<br>\$494.48 | 8    |                    |
|                        | Mata, Lucia             |                 |                      | \$494.48      | 8    |                    |
|                        | Moreno, Cristina        |                 |                      | \$494.48      | 8    |                    |
|                        | Olivas, Erika           |                 |                      | ,<br>\$494.48 | 8    |                    |
|                        | Ozeran, Andrea          |                 |                      | \$494.48      | 8    |                    |
|                        | Pedraza, Eugenia        |                 |                      | \$494.48      | 8    |                    |

#### September 24, 2024

|                           |                     | 1                | 1                    | 1          | 1  |                    |
|---------------------------|---------------------|------------------|----------------------|------------|----|--------------------|
|                           | Raasch, Janice      |                  |                      | \$494.48   | 8  |                    |
|                           | Rivero, Virginia    |                  |                      | \$494.48   | 8  |                    |
|                           | Roybal, Lady        |                  |                      | \$494.48   | 8  |                    |
|                           | Valencia, Melba     |                  |                      | \$494.48   | 8  |                    |
|                           | Wardaki, Laila      |                  |                      | \$494.48   | 8  |                    |
|                           | Zamarripa, Eva      |                  |                      | \$494.48   | 8  |                    |
| CTE Professional Learning | Bahena Ocampo, Jose | Career Technical | 016387 CTE Incentive | \$2,163.28 | 35 | August 25, 2024    |
|                           | Buckley, Tanya      | Education        | Grant Program        | \$2,163.28 | 35 |                    |
|                           | Byers, Timothy      |                  |                      | \$2,163.28 | 35 | Board Date:        |
|                           | Cabrera, Cassandra  |                  |                      | \$2,163.28 | 35 | September 24, 2024 |
|                           | Cabrera, Lizette    |                  |                      | \$2,163.28 | 35 | Submission Window: |
|                           | Carrigan, Whitney   |                  |                      | \$2,163.28 | 35 | August 6, 2024 -   |
|                           | Chavez, Michael     |                  |                      | \$2,163.28 | 35 | August 19, 2024    |
|                           | Clay, Denise        |                  |                      | \$2,163.28 | 35 |                    |
|                           | Compton, Laura      |                  |                      | \$2,163.28 | 35 |                    |
|                           | Covey, Michael      |                  |                      | \$2,163.28 | 35 |                    |
|                           | Crawford, Brian     |                  |                      | \$2,163.28 | 35 |                    |
|                           | Craycraft, Gregory  |                  |                      | \$2,163.28 | 35 |                    |
|                           | Dhenin, Maleah      |                  |                      | \$2,163.28 | 35 |                    |
|                           | Dorman, Alexander   |                  |                      | \$2,163.28 | 35 |                    |
|                           | Dugan, Laurie       |                  |                      | \$2,163.28 | 35 |                    |
|                           | Duong, Kevin        |                  |                      | \$2,163.28 | 35 |                    |
|                           | Duran, Cesar        |                  |                      | \$2,163.28 | 35 |                    |
|                           | Eapen, Soumini      |                  |                      | \$2,163.28 | 35 |                    |
|                           | Earl, Andrea        |                  |                      | \$2,163.28 | 35 |                    |
|                           | Easter, Carmena     |                  |                      | \$2,163.28 | 35 |                    |
|                           | Erikson, Tom        |                  |                      | \$2,163.28 | 35 |                    |
|                           | Esquivel Jr., Saul  |                  |                      | \$2,163.28 | 35 |                    |
|                           | Flores, Karina      |                  |                      | \$2,163.28 | 35 |                    |
|                           | Fowles, lan         |                  |                      | \$2,163.28 | 35 |                    |
|                           | Gamnig, Michael     |                  |                      | \$2,163.28 | 35 |                    |
|                           | Garcia Rivas, Henry |                  |                      | \$2,163.28 | 35 |                    |
|                           | Garcia, Laura       |                  |                      | \$2,163.28 | 35 |                    |
|                           | Garcia, Saul        |                  |                      | \$2,163.28 | 35 |                    |
|                           | Gardea, Jesenia     |                  |                      | \$2,163.28 | 35 |                    |

## September 24, 2024

| Gerstman, Clifford       |  | \$2,163.28 | 35 |  |
|--------------------------|--|------------|----|--|
| Gibson, Jonathan         |  | \$2,163.28 | 35 |  |
| Goodrich, Nathan         |  | \$2,163.28 | 35 |  |
| Gordillo, David          |  | \$2,163.28 | 35 |  |
| Gutierrez, Jeanette      |  | \$2,163.28 | 35 |  |
| Gutierrez, Jose          |  | \$2,163.28 | 35 |  |
| Guzman, Irene            |  | \$2,163.28 | 35 |  |
| Hammitt, Wendy           |  | \$2,163.28 | 35 |  |
| Hansen, Christopher      |  | \$2,163.28 | 35 |  |
| Head, William            |  | \$2,163.28 | 35 |  |
| Hernandez, Danny         |  | \$2,163.28 | 35 |  |
| Herrera Mencos, Ivan     |  | \$2,163.28 | 35 |  |
| Herrera-Torres, Evelyn   |  | \$2,163.28 | 35 |  |
| Hill, Erik               |  | \$2,163.28 | 35 |  |
| Hollis, Rich             |  | \$2,163.28 | 35 |  |
| Holte, Amy               |  | \$2,163.28 | 35 |  |
| Jack, Jedediah           |  | \$2,163.28 | 35 |  |
| Johnson, Carl            |  | \$2,163.28 | 35 |  |
| Johnson, Elise           |  | \$2,163.28 | 35 |  |
| Kang, Samuel             |  | \$2,163.28 | 35 |  |
| Kim, Young-Chul          |  | \$2,163.28 | 35 |  |
| Kline, Stacy             |  | \$2,163.28 | 35 |  |
| Lee, Christopher         |  | \$2,163.28 | 35 |  |
| Leon, Michelle           |  | \$2,163.28 | 35 |  |
| Lizarraga, Israel        |  | \$2,163.28 | 35 |  |
| Lofdahl, Kyle            |  | \$2,163.28 | 35 |  |
| Lomeli, Norma            |  | \$2,163.28 | 35 |  |
| Luna, Zitlalpilli        |  | \$2,163.28 | 35 |  |
| Lunt, Genevieve          |  | \$2,163.28 | 35 |  |
| Manntai, Jessica         |  | \$2,163.28 | 35 |  |
| Maraj, Ramesh            |  | \$2,163.28 | 35 |  |
| Marroquin Alvarado, Esna |  | \$2,163.28 | 35 |  |
| Martinez, Israel         |  | \$2,163.28 | 35 |  |
| Matos, Josue             |  | \$2,163.28 | 35 |  |
| McKeeman, Kelly          |  | \$2,163.28 | 35 |  |
|                          |  |            |    |  |

## September 24, 2024

| Mejia, Miguel<br>Mitchell, Herman | \$2,163.28 35<br>\$2,163.28 35 |
|-----------------------------------|--------------------------------|
| Mitchell, Herman                  | \$2 163 28 35                  |
|                                   | \$2,103.20                     |
| Nava, Adriana                     | \$2,163.28 35                  |
| Novy, Jesse                       | \$2,163.28 35                  |
| Obillo, Kevin                     | \$2,163.28 35                  |
| Oliver, Jenne                     | \$2,163.28 35                  |
| Ontiveros, Roberto                | \$2,163.28 35                  |
| Oveson, James                     | \$2,163.28 35                  |
| Owens, Sarah                      | \$2,163.28 35                  |
| Papke, Kevin                      | \$2,163.28 35                  |
| Parra-Nevarez, Alejandro          | \$2,163.28 35                  |
| Pathak, Pratibha                  | \$2,163.28 35                  |
| Pham, Quoc                        | \$2,163.28 35                  |
| Rathe, Evan                       | \$2,163.28 35                  |
| Raymont, William                  | \$2,163.28 35                  |
| Reyes, Jessica                    | \$2,163.28 35                  |
| Richardson, Kyle                  | \$2,163.28 35                  |
| Rodebaugh, Gary                   | \$2,163.28 35                  |
| Salazar, Susie                    | \$2,163.28 35                  |
| Sanchez, Daniel                   | \$2,163.28 35                  |
| Santiago, Joanna                  | \$2,163.28 35                  |
| Scanlon, Brian                    | \$2,163.28 35                  |
| Scherger, Adrian                  | \$2,163.28 35                  |
| Schultz, Kevin                    | \$2,163.28 35                  |
| Sepulveda, Kristin                | \$2,163.28 35                  |
| Seymore, Krysta                   | \$2,163.28 35                  |
| Sherman, Jacqueline               | \$2,163.28 35                  |
| Solis, Cesar                      | \$2,163.28 35                  |
| Streckfus, Anne                   | \$2,163.28 35                  |
| Tappa, Shane                      | \$2,163.28 35                  |
| Taylor, Joshua                    | \$2,163.28 35                  |
| Timmons, Eric                     | \$2,163.28 35                  |
| Tsuda, Scott                      | \$2,163.28 35                  |
| Vicario, Erica                    | \$2,163.28 35                  |
| Vu, Minh                          | \$2,163.28 35                  |

## September 24, 2024

|               | Woods, Adam             |                   |                      | \$2,163.28 | 35 |                    |
|---------------|-------------------------|-------------------|----------------------|------------|----|--------------------|
|               | Yaeger, Jennifer        |                   |                      | \$2,163.28 | 35 |                    |
|               | Yusi, Christopher       |                   |                      | \$2,163.28 | 35 |                    |
|               | Zamora, Erica           |                   |                      | \$2,163.28 | 35 |                    |
| Washington CS | Alvarez Perez, Ernesto  | Washington        | 016332 CCSPP:        | \$1,458.29 | 19 | August 8, 2024     |
| nstructional  | Ayoub, Nahrain          | Elementary School | Implementation Grant | \$1,111.32 | 10 |                    |
|               | Camacho, Alicia         |                   |                      | \$573.55   | 10 | Board Date:        |
|               | Cantey, Amanda          |                   |                      | \$901.07   | 10 | September 24, 2024 |
|               | Carrillo, Joaquin       |                   |                      | \$1,111.32 | 10 | Submission Window  |
|               | Chino, Brenda           |                   |                      | \$1,012.13 | 10 | August 6, 2024 -   |
|               | Cisneros, Alma          |                   |                      | \$1,111.32 | 10 | August 19, 2024    |
|               | De Mott, Leslie         |                   |                      | \$901.07   | 10 |                    |
|               | Deems, Lindsey          |                   |                      | \$759.22   | 7  |                    |
|               | Flores, Karen           |                   |                      | \$702.87   | 10 |                    |
|               | Globus, Timothy         |                   |                      | \$1,111.32 | 10 |                    |
|               | Green, Sahara           |                   |                      | \$1,111.32 | 10 |                    |
|               | Gutierrez, Manuel       |                   |                      | \$957.02   | 10 |                    |
|               | Holland, Monica         |                   |                      | \$1,084.60 | 10 |                    |
|               | Jorgensen, Brigham      |                   |                      | \$1,111.32 | 10 |                    |
|               | Kelly, Gina             |                   |                      | \$1,111.32 | 10 |                    |
|               | Kretzschmar, Jeanne     |                   |                      | \$251.44   | 3  |                    |
|               | Laguna-Caturegli, Julie |                   |                      | \$1,111.32 | 10 |                    |
|               | Lamb, Kevin             |                   |                      | \$901.07   | 10 |                    |
|               | Mata, Lucia             |                   |                      | \$838.14   | 10 |                    |
|               | Moreno, Cristina        |                   |                      | \$1,111.32 | 10 |                    |
|               | Olivas, Erika           |                   |                      | \$1,012.13 | 10 |                    |
|               | Ozeran, Andrea          |                   |                      | \$1,111.32 | 10 |                    |
|               | Pedraza, Eugenia        |                   |                      | \$1,111.32 | 10 |                    |
|               | Raasch, Janice          |                   |                      | \$1,111.32 | 10 |                    |
|               | Rivero, Virginia        |                   |                      | \$1,111.32 | 10 |                    |
|               | Roybal, Lady            |                   |                      | \$957.02   | 10 |                    |
|               | Valencia, Melba         |                   |                      | \$643.59   | 10 |                    |
|               | Wardaki, Laila          |                   |                      | \$1,111.32 | 10 |                    |
|               | Zamarripa, Eva          |                   |                      | \$1,111.32 | 10 |                    |
|               |                         |                   |                      |            |    |                    |

## September 24, 2024

| PATH Conference Extra | Beckwith, Kelli    | Special Education  | 010704 Dept. SC-LCFF- | \$309.04 | 5  | August 9, 2024     |
|-----------------------|--------------------|--------------------|-----------------------|----------|----|--------------------|
| Duty- Teachers        | Olah, Cassie       |                    | Supplemental/         | \$370.85 | 6  |                    |
|                       | Sherry, James      |                    | Concentration         | \$185.42 | 3  | Board Date:        |
|                       | Vismantas, Eric    |                    |                       | \$185.42 | 3  | September 24, 2024 |
|                       |                    |                    |                       |          |    | Submission Window: |
|                       |                    |                    |                       |          |    | August 6, 2024 -   |
|                       |                    |                    |                       |          |    | August 19, 2024    |
| PM Program- Counselor | Bahena, Angela     | Chavez             | 010074 Graduation     | \$702.87 | 10 | August 12, 2024    |
|                       | Garcia, Carlos     | Continuation H.S.  | Support Plan          | \$734.51 | 10 |                    |
|                       |                    |                    | (ongoing)             |          |    | Board Date:        |
|                       |                    |                    |                       |          |    | September 24, 2024 |
|                       |                    |                    |                       |          |    | Submission Window: |
|                       |                    |                    |                       |          |    | August 6, 2024 -   |
|                       |                    |                    |                       |          |    | August 19, 2024    |
| PD-Extra Duty         | Arroyo, Francisco  | K-12 Teaching &    | 010019 Advanced       | \$865.31 | 14 | August 9, 2024     |
|                       | Orozco, Ariadna    | Learning           | Placement             | \$927.12 | 15 |                    |
|                       |                    |                    | Examination Fees      |          |    | Board Date:        |
|                       |                    |                    |                       |          |    | September 24, 2024 |
|                       |                    |                    |                       |          |    | Submission Window: |
|                       |                    |                    |                       |          |    | August 6, 2024 -   |
|                       |                    |                    |                       |          |    | August 19, 2024    |
| Counseling Extra Duty | Mendez, Erica      | Sierra Preparatory | 010030 Unrestricted   | \$185.42 | 3  | August 13, 2024    |
|                       | Mendoza, Alondra   | Academy            | Discretionary         | \$185.42 | 3  |                    |
|                       | Salazar, Alejandra |                    | Accounts              | \$185.42 | 3  | Board Date:        |
|                       |                    |                    |                       |          |    | September 24, 2024 |
|                       |                    |                    |                       |          |    | Submission Window: |
|                       |                    |                    |                       |          |    | August 6, 2024 -   |
|                       |                    |                    |                       |          |    | August 19, 2024    |
|                       |                    |                    |                       |          |    |                    |
|                       |                    |                    |                       |          |    |                    |
|                       |                    |                    |                       |          |    |                    |

#### September 24, 2024

| Student Support     | Lee, Grant                | Santa Ana High | 010030 Unrestricted | \$618.01   | 5 | July 31, 2024      |
|---------------------|---------------------------|----------------|---------------------|------------|---|--------------------|
|                     | Nunez, Alejandro          | School         | Discretionary       | \$550.19   | 5 |                    |
|                     | Vega, Daniel              |                | Accounts            | \$410.56   | 5 | Board Date:        |
|                     |                           |                |                     |            |   | September 24, 2024 |
|                     |                           |                |                     |            |   | Submission Window: |
|                     |                           |                |                     |            |   | August 6, 2024 -   |
|                     |                           |                |                     |            |   | August 19, 2024    |
| Program Planning    | Burger, Libna             | Romero-Cruz    | 013010 IASA:Title I | \$494.46   | 8 | August 13, 2024    |
|                     | Chavez, Patricia          | Academy        | Basic Grants Low-   | \$494.46   | 8 |                    |
|                     | Eshtehardi, Virginia      |                | Income and          | \$494.46   | 8 | Board Date:        |
|                     | Getter, Troy              |                | Neglected, Part A   | \$494.46   | 8 | September 24, 2024 |
|                     | Macias, Carlos            |                |                     | \$494.46   | 8 | Submission Window: |
|                     | Mc Guinness, John         |                |                     | \$494.46   | 8 | August 6, 2024 -   |
|                     | Mendoza, Karina           |                |                     | \$494.46   | 8 | August 19, 2024    |
|                     | Meneses, Jocelin          |                |                     | \$494.46   | 8 |                    |
|                     | Molina, Michelle          |                |                     | \$494.46   | 8 |                    |
|                     | Nava, Esther              |                |                     | \$494.46   | 8 |                    |
|                     | Nguyen, Hong              |                |                     | \$494.46   | 8 |                    |
|                     | Nguyen, Kim               |                |                     | \$494.46   | 8 |                    |
|                     | Polopolus, Alexis         |                |                     | \$494.46   | 8 |                    |
|                     | Rubio, Alejandra          |                |                     | \$494.46   | 8 |                    |
|                     | Smith, William            |                |                     | \$494.46   | 8 |                    |
|                     | Trapp, Stephen            |                |                     | \$494.46   | 8 |                    |
|                     | Yabuki, Matthew           |                |                     | \$494.46   | 8 |                    |
| Before/After School | Anguiano-Aguirre, Ricardo | Middle College | 013010 IASA:Title I | \$823.80   | 9 | August 2, 2024     |
| Tutoring            | Camacho, Octavio          |                | Basic Grants Low-   | \$1,000.19 | 9 |                    |
|                     | Campoverde, Janet         |                | Income and          | \$721.86   | 9 | Board Date:        |
|                     | Compton, Laura            |                | Neglected, Part A   | \$910.92   | 9 | September 24, 2024 |
|                     | Curtis, Matthew           |                |                     | \$823.80   | 9 | Submission Window: |
|                     | Davidson, Justin          |                |                     | \$861.32   | 9 | August 6, 2024 -   |
|                     | Diaz, Jefte               |                |                     | \$516.20   | 9 | August 19, 2024    |
|                     | Gerstman, Clifford        |                |                     | \$976.14   | 9 |                    |
|                     | Holte, Amy                |                |                     | \$910.92   | 9 |                    |
|                     | Kaneko, Norio             |                |                     | \$1,000.19 | 9 |                    |

#### September 24, 2024

|                        | Nguyen, Thu             |                   |                     | \$1,000.19 | 9  |                    |
|------------------------|-------------------------|-------------------|---------------------|------------|----|--------------------|
|                        | Peterson, Kathleen      |                   |                     | \$1,000.19 | 9  |                    |
|                        | Ramos, Rafael           |                   |                     | \$910.92   | 9  |                    |
|                        | Silverstein, Cassandra  |                   |                     | \$861.32   | 9  |                    |
|                        | Storms, Tamara          |                   |                     | \$1,000.19 | 9  |                    |
|                        | Tran, Chyna             |                   |                     | \$721.86   | 9  |                    |
|                        | Triplett, Caroline      |                   |                     | \$910.92   | 9  |                    |
|                        | Valenzuela, Edward      |                   |                     | \$810.96   | 9  |                    |
|                        | Villalpando, Vanessa    |                   |                     | \$605.33   | 9  |                    |
|                        | You, Hahnbuel           |                   |                     | \$910.92   | 9  |                    |
| ILT Planning           | Abejar, Isis            | Carr Intermediate | 013010 IASA:Title I | \$123.62   | 2  | August 7, 2024     |
|                        | Amosa, Dan              | School            | Basic Grants Low-   | \$123.62   | 2  |                    |
|                        | Buenrostro, Edward      |                   | Income and          | \$123.62   | 2  | Board Date:        |
|                        | Cernicky, Hannah        |                   | Neglected, Part A   | \$123.62   | 2  | September 24, 2024 |
|                        | Diaz Cardon, Gabriel    |                   |                     | \$123.62   | 2  | Submission Window: |
|                        | Galaviz, Lucero         |                   |                     | \$123.62   | 2  | August 6, 2024 -   |
|                        | Galvan, Rogelio         |                   |                     | \$123.62   | 2  | August 19, 2024    |
|                        | Jack, Jedediah          |                   |                     | \$123.62   | 2  |                    |
|                        | Martinez, Rene          |                   |                     | \$123.62   | 2  |                    |
|                        | Mendoza, Ramon          |                   |                     | \$123.62   | 2  |                    |
|                        | Meza, Karel             |                   |                     | \$123.62   | 2  |                    |
|                        | Price, Bryan            |                   |                     | \$123.62   | 2  |                    |
|                        | Sprafka, Kimberley      |                   |                     | \$123.62   | 2  |                    |
|                        | Wedekind, Patricia Anne |                   |                     | \$123.62   | 2  |                    |
| Overtime / School Wide | De Santiago, Martin     | Carr Intermediate | 013010 IASA:Title I | \$865.31   | 14 | August 9, 2024     |
| Events                 |                         | School            | Basic Grants Low-   |            |    |                    |
|                        |                         |                   | Income and          |            |    | Board Date:        |
|                        |                         |                   | Neglected, Part A   |            |    | September 24, 2024 |
|                        |                         |                   |                     |            |    | Submission Window: |
|                        |                         |                   |                     |            |    | August 6, 2024 -   |
|                        |                         |                   |                     |            |    | August 19, 2024    |
|                        |                         |                   |                     |            |    |                    |
|                        |                         |                   |                     |            |    |                    |

### September 24, 2024

| Summer Bridge /<br>Instructional Counselors | Fuentes, Elena      | Carr Intermediate<br>School | 012600 Expand<br>Learning | \$1,313.81 | 15  | August 9, 2024     |
|---|---------------------|-----------------------------|---------------------------|------------|-----|--------------------|
|   |                     |                             | Opportunities             |            |     | Board Date:        |
|   |                     |                             | Program                   |            |     | September 24, 2024 |
|   |                     |                             |                           |            |     | Submission Window: |
|   |                     |                             |                           |            |     | August 6, 2024 -   |
|   |                     |                             |                           |            |     | August 19, 2024    |
| Migrant Education                           | Galvan, Rogelio     | English Learners            | 013060 IASA:Title I       | \$309.04   | 5   | July 22, 2024      |
| Program- Summer                             | Harney, Jamie       | Programs                    | Migrant Ed Regular        | \$309.04   | 5   |                    |
|   | Reh, Myava          |                             | Program                   | \$309.04   | 5   | Board Date:        |
|   | Sanchez, Rudy       |                             |                           | \$309.04   | 5   | September 24, 2024 |
|   |                     |                             |                           |            |     | Submission Window: |
|   |                     |                             |                           |            |     | August 6, 2024 -   |
|   |                     |                             |                           |            |     | August 19, 2024    |
| Summer Bridge /                             | Alegre, Nomer       | Carr Intermediate           | 012600 Expand             | \$1,666.98 | 15  | July 14, 2024      |
| Instructional                               | Amosa, Dan          | School                      | Learning                  | \$1,435.53 | 15  |                    |
|   | Buenrostro, Edward  |                             | Opportunities             | \$1,373.00 | 15  | Board Date:        |
|   | De Santiago, Martin |                             | Program                   | \$1,666.98 | 15  | September 24, 2024 |
|   | Galaviz, Lucero     |                             |                           | \$1,313.81 | 15  | Submission Window: |
|   | Lathus, Shayna      |                             |                           | \$1,626.90 | 15  | August 6, 2024 -   |
|   | Martinez, Rene      |                             |                           | \$1,313.81 | 15  | August 19, 2024    |
|   | Moreno, Edgard      |                             |                           | \$1,373.00 | 15  |                    |
|   | Price, Bryan        |                             |                           | \$1,373.00 | 15  |                    |
|   | Rivera, Rudy        |                             |                           | \$1,626.90 | 15  |                    |
|   | Sullivan, Lory      |                             |                           | \$1,518.20 | 15  |                    |
| Intervention and Extra                      | Alvarado, Dulce     | MacArthur                   | 013010 IASA:Title I       | \$650.76   | 6   | July 19, 2024      |
| Duty Teaching                               | Andres, Eugen       | Fundamental                 | Basic Grants Low-         | \$666.79   | 6   |                    |
|   | Andres, Tina        |                             | Income and                | \$666.79   | 6   | Board Date:        |
|   | Appell, Charles     |                             | Neglected, Part A         | \$607.28   | 6   | September 24, 2024 |
|   | Arana, Johan        |                             |                           | \$461.93   | 7.5 | Submission Window: |
|   | Axton, James        |                             |                           | \$666.79   | 6   | August 6, 2024 -   |
|   | Barber, Cristina    |                             |                           | \$666.79   | 6   | August 19, 2024    |
|   | Boyd, Peter         |                             |                           | \$666.79   | 6   |                    |

### September 24, 2024

| Callanan, Jason          |  | \$440.71 | 6   |  |
|--------------------------|--|----------|-----|--|
| Carlstroem, Claire       |  | \$574.21 | 6   |  |
| Carver, Jill             |  | \$650.76 | 6   |  |
| Celestino, Gregory       |  | \$607.28 | 6   |  |
| Chee, David              |  | \$666.79 | 6   |  |
| Cheser, Ron              |  | \$666.79 | 6   |  |
| Cifuentes, Adolfo        |  | \$540.66 | 6   |  |
| Cunningham, Katie        |  | \$574.21 | 6   |  |
| Czaja, Elizabeth         |  | \$666.79 | 6   |  |
| De Gree, John            |  | \$666.79 | 6   |  |
| De La Jara, Heather      |  | \$650.76 | 6   |  |
| Duran, Cesar             |  | \$460.51 | 6   |  |
| Escalante, Michelle      |  | \$423.59 | 6   |  |
| Garcia, Ranithi          |  | \$574.21 | 6   |  |
| Holdcroft, Althea        |  | \$666.79 | 6   |  |
| lqbal, Imrana            |  | \$607.28 | 6   |  |
| Karaoguz, Delilah        |  | \$607.28 | 6   |  |
| Kotler, Holly            |  | \$650.76 | 6   |  |
| Lizarraga, Zyania        |  | \$440.71 | 6   |  |
| Manfre, Charles          |  | \$666.79 | 6   |  |
| Manske, Tammy            |  | \$666.79 | 6   |  |
| Matasovic, Jasmina       |  | \$607.28 | 6   |  |
| Moothart, Heather        |  | \$666.79 | 6   |  |
| Ortega-Ocampo, Laura     |  | \$460.51 | 6   |  |
| Papke, Kevin             |  | \$666.79 | 6   |  |
| Riley Waite, Morgan      |  | \$466.96 | 6   |  |
| Sanchez, Bianca          |  | \$344.13 | 6   |  |
| Silva, Christine         |  | \$833.49 | 7.5 |  |
| Sprafka, John            |  | \$650.76 | 6   |  |
| Trejo, Kevin             |  | \$481.24 | 6   |  |
| Valencia, Brianna        |  | \$348.50 | 6   |  |
| Van de Merghel, Caroline |  | \$607.28 | 6   |  |
| Vicario, Maria           |  | \$650.76 | 6   |  |
| Wiese, Christina         |  | \$574.21 | 6   |  |
|                          |  |          |     |  |

### September 24, 2024

| 9th Grade Summer Bridge | e Beichner, Josina         | Century High   | 012600 Expand   | \$2,024.26 | 20    | August 13, 2024    |
|-------------------------|----------------------------|----------------|-----------------|------------|-------|--------------------|
| Program 2024            | Fawcett, Daniel            | School         | Learning        | \$1,604.14 | 20    |                    |
|                         | Gomez, Noemi               |                | Opportunities   | \$1,676.28 | 20    | Board Date:        |
|                         | Henriquez, Carolina        |                | Program         | \$1,405.74 | 20    | September 24, 2024 |
|                         | Quinones-Ocasio, Christina |                |                 | \$1,914.04 | 20    | Submission Window: |
|                         | Sirgy, Michelle            |                |                 | \$1,111.32 | 10    | August 6, 2024 -   |
|                         | West, Jeffrey              |                |                 | \$2,024.26 | 20    | August 19, 2024    |
| Certificated Planning   | Bailey, Kamdon             | Santa Ana High | 012600 Expand   | \$1,264.01 | 20.45 | August 13, 2024    |
| Summer Bridge           | Bishop, David              | School         | Learning        | \$893.15   | 14.45 |                    |
|                         | Carranza, Adrianna         |                | Opportunities   | \$2,101.54 | 34    | Board Date:        |
|                         | Ceja, Fernando             |                | Program         | \$1,236.20 | 20    | September 24, 2024 |
|                         | Chavez, Steve              |                |                 | \$893.15   | 14.45 | Submission Window: |
|                         | Dinh, Sonia                |                |                 | \$893.15   | 14.45 | August 6, 2024 -   |
|                         | Hsia, Terry                |                |                 | \$2,225.16 | 36    | August 19, 2024    |
|                         | Huizar, Ann                |                |                 | \$1,264.01 | 20.45 |                    |
|                         | Lopez, Shantel             |                |                 | \$893.15   | 14.45 |                    |
|                         | Maldonado, Edgar           |                |                 | \$1,387.63 | 22.45 |                    |
|                         | Martinez, Daniel           |                |                 | \$2,101.54 | 34    |                    |
|                         | Ornelas, Ashley            |                |                 | \$1,387.63 | 22.45 |                    |
|                         | Pettyjohn, Maria           |                |                 | \$1,264.01 | 20.45 |                    |
|                         | Ponce, Diana               |                |                 | \$988.96   | 16    |                    |
|                         | Rey, David                 |                |                 | \$988.96   | 16    |                    |
|                         | Sandercock, Adam           |                |                 | \$1,264.01 | 20.45 |                    |
|                         | Schwinge, Terry            |                |                 | \$1,050.77 | 17    |                    |
| After School Meeting    | Cruz Juarez, Juan          | Reach Academy  | 010703 SC-LCFF- | \$61.81    | 1     | August 13, 2024    |
|                         | Espinoza, Aida             |                | Supplemental/   | \$61.81    | 1     |                    |
|                         | Espinoza, Tony             |                | Concentration   | \$61.81    | 1     | Board Date:        |
|                         | Harvey, Todd               |                |                 | \$61.81    | 1     | September 24, 2024 |
|                         | Immanuel, Sylvia           |                |                 | \$61.81    | 1     | Submission Window: |
|                         | Lund, Erick                |                |                 | \$61.81    | 1     | August 6, 2024 -   |
|                         | Lynd, Shenandoah           |                |                 | \$61.81    | 1     | August 19, 2024    |
|                         | Munoz, Mario               |                |                 | \$61.81    | 1     |                    |
|                         | Pearson, Barbara           |                |                 | \$61.81    | 1     |                    |
|                         |                            |                |                 |            |       |                    |

### September 24, 2024

| CE Meeting       | Dougherty, Maureen          | Jefferson                | 013010 IASA:Title I | \$92.70 | 1.5 | August 7, 2024     |
|------------------|-----------------------------|--------------------------|---------------------|---------|-----|--------------------|
|                  | Esquivel Gonzalez, Jessica  | <b>Elementary School</b> | Basic Grants Low-   | \$92.70 | 1.5 |                    |
|                  | Esquivel, Elizabeth         |                          | Income and          | \$92.70 | 1.5 | Board Date:        |
|                  | Garcia, Nancy               |                          | Neglected, Part A   | \$92.70 | 1.5 | September 24, 2024 |
|                  | Pollard, Kristine           |                          |                     | \$92.70 | 1.5 | Submission Window: |
|                  | Rico, Rebeca                |                          |                     | \$92.70 | 1.5 | August 6, 2024 -   |
|                  | Ulloa, Norma                |                          |                     | \$92.70 | 1.5 | August 19, 2024    |
|                  | Zavala-Venegas, Cristina    |                          |                     | \$92.70 | 1.5 |                    |
| Program Planning | Barringer, Amanda           | Edison Elementary        | 013010 IASA:Title I | \$61.81 | 1   | August 15, 2024    |
|                  | Bernstein, Cheryl           | School                   | Basic Grants Low-   | \$61.81 | 1   |                    |
|                  | Blake, Anne                 |                          | Income and          | \$61.81 | 1   | Board Date:        |
|                  | Cao, Jennifer               |                          | Neglected, Part A   | \$61.81 | 1   | September 24, 2024 |
|                  | Chamadia, Farhat            |                          |                     | \$61.81 | 1   | Submission Window: |
|                  | Chavez, Connie              |                          |                     | \$61.81 | 1   | August 6, 2024 -   |
|                  | De Santos, Micaela          |                          |                     | \$61.81 | 1   | August 19, 2024    |
|                  | Duenas, Evelyn              |                          |                     | \$61.81 | 1   |                    |
|                  | Dunlea, Lacey               |                          |                     | \$61.81 | 1   |                    |
|                  | Eckert, Amy                 |                          |                     | \$61.81 | 1   |                    |
|                  | Espinoza, Sandra            |                          |                     | \$61.81 | 1   |                    |
|                  | Garcia, Laura               |                          |                     | \$61.81 | 1   |                    |
|                  | Gonzalez-Pacheco, Alejandra |                          |                     | \$61.81 | 1   |                    |
|                  | Hamblin, Heather            |                          |                     | \$61.81 | 1   |                    |
|                  | Monette, Jennifer           |                          |                     | \$61.81 | 1   |                    |
|                  | O'Nolan, Lindsy             |                          |                     | \$61.81 | 1   |                    |
|                  | Perez, Daniel               |                          |                     | \$61.81 | 1   |                    |
|                  | Perez, Maribel              |                          |                     | \$61.81 | 1   |                    |
|                  | Rodriguez, Aristeo          |                          |                     | \$61.81 | 1   |                    |
|                  | Thaete, Janet               |                          |                     | \$61.81 | 1   |                    |
|                  | Watkins, Adriana            |                          |                     | \$61.81 | 1   |                    |
|                  |                             |                          |                     |         |     |                    |
|                  |                             |                          |                     |         |     |                    |
|                  |                             |                          |                     |         |     |                    |
|                  |                             |                          |                     |         |     |                    |
|                  |                             |                          |                     |         |     |                    |
|                  |                             |                          |                     |         |     |                    |

#### September 24, 2024

INFORMED K12 EXTRA DUTY

| PD-Extra Duty | Acevedo, Dennis            | K-12 Teaching & | 010030 Unrestricted | \$61.81 | 1 | August 15, 2024    |
|---------------|----------------------------|-----------------|---------------------|---------|---|--------------------|
|               | Ahn, Timothy               | Learning        | Discretionary       | \$61.81 | 1 |                    |
|               | Alvarenga, Nadia           |                 | Accounts            | \$61.81 | 1 | Board Date:        |
|               | Atilano, Ashley            |                 |                     | \$61.81 | 1 | September 24, 2024 |
|               | Barber, Cristina           |                 |                     | \$61.81 | 1 | Submission Window: |
|               | Barrett, Karli             |                 |                     | \$61.81 | 1 | August 6, 2024 -   |
|               | Barriga, Mauricio          |                 |                     | \$61.81 | 1 | August 19, 2024    |
|               | Barron, Melinda            |                 |                     | \$61.81 | 1 |                    |
|               | Bermudez, Solmayra         |                 |                     | \$61.81 | 1 |                    |
|               | Bomalick, Shelley          |                 |                     | \$61.81 | 1 |                    |
|               | Boukova, Roumyana          |                 |                     | \$61.81 | 1 |                    |
|               | Brambila, Martha           |                 |                     | \$61.81 | 1 |                    |
|               | Camacho, Octavio           |                 |                     | \$61.81 | 1 |                    |
|               | Castro, Laura              |                 |                     | \$61.81 | 1 |                    |
|               | Cernicky, Hannah           |                 |                     | \$61.81 | 1 |                    |
|               | Chawke, Michael            |                 |                     | \$61.81 | 1 |                    |
|               | Conferti, Sherri           |                 |                     | \$61.81 | 1 |                    |
|               | Connolly, Sarah            |                 |                     | \$61.81 | 1 |                    |
|               | Covey, Michael             |                 |                     | \$61.81 | 1 |                    |
|               | D'Innocente, Christopher   |                 |                     | \$61.81 | 1 |                    |
|               | Delgado, Maria Del Refugio |                 |                     | \$61.81 | 1 |                    |
|               | Diaz, Michael              |                 |                     | \$61.81 | 1 |                    |
|               | Dreyer, Mary               |                 |                     | \$61.81 | 1 |                    |
|               | Elliott, Marissa           |                 |                     | \$61.81 | 1 |                    |
|               | Ells, Rachel               |                 |                     | \$61.81 | 1 |                    |
|               | Erhard, Heidi              |                 |                     | \$61.81 | 1 |                    |
|               | Espinoza, Aida             |                 |                     | \$61.81 | 1 |                    |
|               | Estrella, Patricia         |                 |                     | \$61.81 | 1 |                    |
|               | Fonseca, Mayra             |                 |                     | \$61.81 | 1 |                    |
|               | Frazier, Sheila            |                 |                     | \$61.81 | 1 |                    |
|               | Garbiso, Tiffany           |                 |                     | \$61.81 | 1 |                    |
|               | Garcia, Ranithi            |                 |                     | \$61.81 | 1 |                    |
|               | Golding, Matthew           |                 |                     | \$61.81 | 1 |                    |
|               | Gomez, Noemi               |                 |                     | \$61.81 | 1 |                    |
|               | Gonzalez, Grace            |                 |                     | \$61.81 | 1 |                    |

### Personnel Calendar September 24, 2024

|   | Goodrich, Nathan           |      | \$61.81 | 1 |  |
|---|----------------------------|------|---------|---|--|
|   | Gutierrez, Yoselyn         |      | \$61.81 | 1 |  |
|   | Heaney, Theresa            |      | \$61.81 | 1 |  |
|   | Henriquez, Carolina        |      | \$61.81 | 1 |  |
|   | Herrera De La Cruz, Rafael |      | \$61.81 | 1 |  |
|   | Herrera, Susana            |      | \$61.81 | 1 |  |
|   | Hess, Thomas               |      | \$61.81 | 1 |  |
|   | Holden, Susanna            |      | \$61.81 | 1 |  |
|   | Hollenbeck, Robin          |      | \$61.81 | 1 |  |
|   | Hyde, Tabitha              |      | \$61.81 | 1 |  |
|   | Kempe, Patricia            |      | \$61.81 | 1 |  |
|   | Lee-Butts, Susan           |      | \$61.81 | 1 |  |
|   | Lunt, Genevieve            |      | \$61.81 | 1 |  |
|   | Mackenzie, Marcus          |      | \$61.81 | 1 |  |
|   | Martinez, Omar             |      | \$61.81 | 1 |  |
|   | Marting, Richard           |      | \$61.81 | 1 |  |
| 1 | Matthews, Jacqueline       |      | \$61.81 | 1 |  |
|   | Mc Guinness, John          |      | \$61.81 | 1 |  |
|   | McCamish, Scott            |      | \$61.81 | 1 |  |
| 1 | Mejia, Vanessa             |      | \$61.81 | 1 |  |
| 1 | Merkovsky, Michael         |      | \$61.81 | 1 |  |
| 1 | Metoyer, Niza              |      | \$61.81 | 1 |  |
| 1 | Miller, Melissa            |      | \$61.81 | 1 |  |
| 1 | Mohammad, Maysaa           |      | \$61.81 | 1 |  |
|   | Mohammadi, Mehdi           |      | \$61.81 | 1 |  |
|   | Molina, Michelle           |      | \$61.81 | 1 |  |
|   | Nguyen, Demi               |      | \$61.81 | 1 |  |
|   | Nguyen, Thu                |      | \$61.81 | 1 |  |
|   | Nieto Miller, Paula        |      | \$61.81 | 1 |  |
|   | Nimmo, Samuel              |      | \$61.81 | 1 |  |
|   | Nixon, Walter              |      | \$61.81 | 1 |  |
|   | Omar, Misty                |      | \$61.81 | 1 |  |
|   | Parga, Regina              |      | \$61.81 | 1 |  |
|   | Parreco, Nolan             |      | \$61.81 | 1 |  |
|   | Perez, Mirna               | <br> | \$61.81 | 1 |  |

## September 24, 2024

| INFORIVIED KIZ EXTRA DOT |                         |  |         |   |  |
|--------------------------|-------------------------|--|---------|---|--|
|                          | Pham, Vikki             |  | \$61.81 | 1 |  |
|                          | Pola, Selene            |  | \$61.81 | 1 |  |
|                          | Qafaiti, Selena         |  | \$61.81 | 1 |  |
|                          | Rear, Lara              |  | \$61.81 | 1 |  |
|                          | Riley Waite, Morgan     |  | \$61.81 | 1 |  |
|                          | Rodriguez-Thomas, Rocio |  | \$61.81 | 1 |  |
|                          | Roozbeh, Zohreh         |  | \$61.81 | 1 |  |
|                          | Rubio, Sandra           |  | \$61.81 | 1 |  |
|                          | Sandoval, Paula         |  | \$61.81 | 1 |  |
|                          | Savelsberg, Patricia    |  | \$61.81 | 1 |  |
|                          | Shen, Shirley           |  | \$61.81 | 1 |  |
|                          | Shepherd, Christine     |  | \$61.81 | 1 |  |
|                          | Shipley, Brandi         |  | \$61.81 | 1 |  |
|                          | Smith, Thomas           |  | \$61.81 | 1 |  |
|                          | Stack, Theresa          |  | \$61.81 | 1 |  |
|                          | Storms, Tamara          |  | \$61.81 | 1 |  |
|                          | Tarnow, Paula           |  | \$61.81 | 1 |  |
|                          | Terich Jr., Michael     |  | \$61.81 | 1 |  |
|                          | Thatcher, Stephanie     |  | \$61.81 | 1 |  |
|                          | Veitch, Deborah         |  | \$61.81 | 1 |  |
|                          | Velasquez, Michael      |  | \$61.81 | 1 |  |
|                          | Verma, Mayank           |  | \$61.81 | 1 |  |
|                          | Vicario, Maria          |  | \$61.81 | 1 |  |
|                          | Villalpando, Vanessa    |  | \$61.81 | 1 |  |
|                          | Volmer, Susan           |  | \$61.81 | 1 |  |
|                          | Werdel, Timothy         |  | \$61.81 | 1 |  |
|                          | Woo, Linh               |  | \$61.81 | 1 |  |
|                          | Wood, Michael           |  | \$61.81 | 1 |  |
|                          | Yabuki, Matthew         |  | \$61.81 | 1 |  |
|                          |                         |  |         |   |  |
|                          |                         |  |         |   |  |
|                          |                         |  |         |   |  |
|                          |                         |  |         |   |  |
|                          |                         |  |         |   |  |
|                          |                         |  |         |   |  |
|                          | -                       |  |         |   |  |

### September 24, 2024

| Extra Duty    | Earl, Andrea           | K-12 Teaching & Learning | 010030 Unrestricted<br>Discretionary | \$370.85     | 6 | August 15, 2024  |
|---------------|------------------------|--------------------------|--------------------------------------|--------------|---|--|
|               |                        |                          | Accounts                             |              |   | Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024 -<br>August 19, 2024 |
| PD-Extra Duty | Acevedo, Dennis        | K-12 Teaching &          | 010030 Unrestricted                  | \$61.81      | 1 | August 15, 2024  |
|               | Alvarenga, Nadia       | Learning                 | Discretionary                        | \$61.81      | 1 |  |
|               | Ashford, Andrew        |                          | Accounts                             | \$61.81      | 1 | Board Date:  |
|               | Atilano, Ashley        |                          |                                      | \$61.81      | 1 | September 24, 2024   |
|               | Avila, David           |                          |                                      | \$61.81      | 1 | Submission Window:   |
|               | Ayon, William          |                          |                                      | \$61.81      | 1 | August 6, 2024 -   |
|               | Barber, Cristina       |                          |                                      | \$61.81      | 1 | August 19, 2024  |
|               | Barrett, Karli         |                          |                                      | \$61.81      | 1 |  |
|               | Barriga, Mauricio      |                          |                                      | \$61.81      | 1 |  |
|               | Barron, Melinda        |                          |                                      | \$61.81      | 1 |  |
|               | Bassett, Lucinda       |                          |                                      | \$61.81      | 1 |  |
|               | Behymer, Christopher   |                          |                                      | \$61.81      | 1 |  |
|               | Belida, Christine      |                          |                                      | \$61.81      | 1 |  |
|               | Benitez, Vladimir      |                          |                                      | \$61.81      | 1 |  |
|               | Bojorquez, Linsey      |                          |                                      | \$61.81      | 1 |  |
|               | Bomalick, Shelley      |                          |                                      | \$49.45      | 1 |  |
|               | Boukova, Roumyana      |                          |                                      | \$61.81      | 1 |  |
|               | Boyce, Haley           |                          |                                      | \$61.81      | 1 |  |
|               | Brambila, Martha       |                          |                                      | \$61.81      | 1 |  |
|               | Britt, Marcus          |                          |                                      | \$61.81      | 1 |  |
|               | Bustos Landa, Jenyffer |                          |                                      | \$61.81      | 1 |  |
|               | Callanan, Jill         |                          |                                      | \$61.81      | 1 |  |
|               | Carlstroem, Claire     |                          |                                      | \$61.81      | 1 |  |
|               | Castro, Laura          |                          |                                      | \$61.81      | 1 |  |
|               | Celestino, Gregory     |                          |                                      | ,<br>\$61.81 | 1 |  |
|               | Cernicky, Hannah       |                          |                                      | ,<br>\$61.81 | 1 |  |
|               | Chant, Angie           |                          |                                      | ,<br>\$61.81 | 1 |  |

## September 24, 2024

| · · · · · · · · · · · · · · · · · · · |  |         |   |  |
|---------------------------------------|--|---------|---|--|
| Cheng, Alexander                      |  | \$61.81 | 1 |  |
| Corona, Lillian                       |  | \$61.81 | 1 |  |
| Corradino, Damian                     |  | \$61.81 | 1 |  |
| Covey, Michael                        |  | \$61.81 | 1 |  |
| Cushing-Murray, Christian             |  | \$61.81 | 1 |  |
| Czaja, Elizabeth                      |  | \$61.81 | 1 |  |
| D'Innocente, Christopher              |  | \$61.81 | 1 |  |
| Delgado, Maria Del Refugio            |  | \$61.81 | 1 |  |
| Dhenin, Maleah                        |  | \$61.81 | 1 |  |
| Do, Ivy                               |  | \$61.81 | 1 |  |
| Elizondo-Rodriguez, Leslie            |  | \$61.81 | 1 |  |
| Erhard, Heidi                         |  | \$61.81 | 1 |  |
| Espinoza, Aida                        |  | \$61.81 | 1 |  |
| Estrella, Patricia                    |  | \$61.81 | 1 |  |
| Fawcett, Daniel                       |  | \$61.81 | 1 |  |
| Fonseca, Mayra                        |  | \$61.81 | 1 |  |
| Garbiso, Tiffany                      |  | \$61.81 | 1 |  |
| Garcia, Leticia                       |  | \$61.81 | 1 |  |
| Garcia, Ranithi                       |  | \$61.81 | 1 |  |
| Golding, Matthew                      |  | \$61.81 | 1 |  |
| Goodrich, Nathan                      |  | \$61.81 | 1 |  |
| Gutierrez, Yoselyn                    |  | \$61.81 | 1 |  |
| Henriquez, Carolina                   |  | \$61.81 | 1 |  |
| Hernandez, Abbigail                   |  | \$61.81 | 1 |  |
| Herrera De La Cruz, Rafael            |  | \$61.81 | 1 |  |
| Herrera, Susana                       |  | \$61.81 | 1 |  |
| Higgins, Daynon                       |  | \$61.81 | 1 |  |
| Hitt, Carolyn                         |  | \$61.81 | 1 |  |
| Holden, Susanna                       |  | \$61.81 | 1 |  |
| Hollenbeck, Robin                     |  | \$61.81 | 1 |  |
| Hyde, Tabitha                         |  | \$61.81 | 1 |  |
| Kempe, Patricia                       |  | \$61.81 | 1 |  |
| Levy, Alexander                       |  | \$61.81 | 1 |  |
| Lord, Douglas                         |  | \$61.81 | 1 |  |
| Lucas, Damiane                        |  | \$61.81 | 1 |  |
|                                       |  |         |   |  |

## September 24, 2024

| Lunt, Genevieve         | \$63 | 1.81 | 1 |  |
|-------------------------|------|------|---|--|
| Manntai, Jessica        | \$63 | 1.81 | 1 |  |
| Martinez, Omar          | \$63 | 1.81 | 1 |  |
| Matthews, Jacqueline    | \$63 | 1.81 | 1 |  |
| McCamish, Scott         | \$63 | 1.81 | 1 |  |
| Medina, Anthony         | \$63 | 1.81 | 1 |  |
| Mejia, Vanessa          | \$63 | 1.81 | 1 |  |
| Mendez, Lourdes         | \$63 | 1.81 | 1 |  |
| Metoyer, Niza           | \$63 | 1.81 | 1 |  |
| Molina, Michelle        | \$63 | 1.81 | 1 |  |
| Momberg, Julie          | \$63 | 1.81 | 1 |  |
| Munsell, Karen          | \$63 | 1.81 | 1 |  |
| Murrieta, Amanda        | \$63 | 1.81 | 1 |  |
| Nava, Adriana           | \$63 | 1.81 | 1 |  |
| Nguyen, An              | \$63 | 1.81 | 1 |  |
| Nieto Miller, Paula     | \$63 | 1.81 | 1 |  |
| Omar, Misty             | \$63 | 1.81 | 1 |  |
| Ortega-Ocampo, Laura    | \$63 | 1.81 | 1 |  |
| Parreco, Nolan          | \$63 | 1.81 | 1 |  |
| Peleaux, Candy          | \$63 | 1.81 | 1 |  |
| Perez, Enrique          | \$63 | 1.81 | 1 |  |
| Pham, Vikki             | \$63 | 1.81 | 1 |  |
| Pycz, Amanda            | \$63 | 1.81 | 1 |  |
| Quezada, Elida          | \$63 | 1.81 | 1 |  |
| Richardson, Kyle        | \$63 | 1.81 | 1 |  |
| Riley Waite, Morgan     | \$63 | 1.81 | 1 |  |
| Ring, Ashley            | \$63 | 1.81 | 1 |  |
| Rodebaugh, Gary         | \$63 | 1.81 | 1 |  |
| Rodriguez-Thomas, Rocio | \$63 | 1.81 | 1 |  |
| Roozbeh, Zohreh         | \$63 | 1.81 | 1 |  |
| Roppa, Susan            | \$63 | 1.81 | 1 |  |
| Ruiz, Christy           | \$63 | 1.81 | 1 |  |
| Sanchez, Beatriz        | \$63 | 1.81 | 1 |  |
| Sohner, Kelly           | \$63 | 1.81 | 1 |  |
| <br>Solis, Cesar        | \$63 | 1.81 | 1 |  |

### September 24, 2024

|                          | Steele, Sandra           |                  |                 | \$61.81  | 1   |                    |
|--------------------------|--------------------------|------------------|-----------------|----------|-----|--------------------|
|                          | Tapia, Jose              |                  |                 | \$61.81  | 1   |                    |
|                          | Tarnow, Paula            |                  |                 | \$61.81  | 1   |                    |
|                          | Terwilliger, Erik        |                  |                 | \$61.81  | 1   |                    |
|                          | Thatcher, Stephanie      |                  |                 | \$61.81  | 1   |                    |
|                          | Tomlinson, Beth          |                  |                 | \$61.81  | 1   |                    |
|                          | Van de Merghel, Caroline |                  |                 | \$61.81  | 1   |                    |
|                          | Veitch, Deborah          |                  |                 | \$61.81  | 1   |                    |
|                          | Velasquez, Michael       |                  |                 | \$61.81  | 1   |                    |
|                          | Verma, Mayank            |                  |                 | \$61.81  | 1   |                    |
|                          | Vicario, Maria           |                  |                 | \$61.81  | 1   |                    |
|                          | Villalpando, Vanessa     |                  |                 | \$61.81  | 1   |                    |
|                          | Volmer, Susan            |                  |                 | \$61.81  | 1   |                    |
|                          | Weiman, Jenifer          |                  |                 | \$61.81  | 1   |                    |
|                          | Wiedrick, Eulalla        |                  |                 | \$61.81  | 1   |                    |
|                          | Witte, Laura             |                  |                 | \$61.81  | 1   |                    |
|                          | Woo, Linh                |                  |                 | \$61.81  | 1   |                    |
|                          | Yabuki, Matthew          |                  |                 | \$61.81  | 1   |                    |
|                          | Yetko, Claire            |                  |                 | \$61.81  | 1   |                    |
| Certificated Extra Duty- | Buckley, Tanya           | Advanced         | 092600 Expanded | \$494.46 | 8   | August 9, 2024     |
| Planning                 | Colombana, Danissa       | Learning Academy | Learning        | \$494.46 | 8   |                    |
|                          | Contreras, Michael       |                  | Opportunities   | \$494.46 | 8   | Board Date:        |
|                          | Gonzalez, Rebecca        |                  | Program         | \$494.46 | 8   | September 24, 2024 |
|                          | Magana, Elizabeth        |                  |                 | \$494.46 | 8   | Submission Window: |
|                          | Morgan, Lisa             |                  |                 | \$494.46 | 8   | August 6, 2024 -   |
|                          | Whittington, Cheryl      |                  |                 | \$494.46 | 8   | August 19, 2024    |
| Certificated Extra Duty- | Buckley, Tanya           | Advanced         | 092600 Expanded | \$403.55 | 6   | August 9, 2024     |
| Teachers                 | Contreras, Michael       | Learning Academy | Learning        | \$813.45 | 7.5 |                    |
|                          | Magana, Elizabeth        |                  | Opportunities   | \$421.72 | 6   | Board Date:        |
|                          | Morgan, Lisa             |                  | Program         | \$833.49 | 7.5 | September 24, 2024 |
|                          | Whittington, Cheryl      |                  |                 | \$833.49 | 7.5 | Submission Window: |
|                          |                          |                  |                 |          |     | August 6, 2024 -   |
|                          |                          |                  |                 |          |     | August 19, 2024    |
|                          |                          |                  |                 |          |     |                    |
|                          |                          |                  |                 |          |     |                    |

### September 24, 2024

| Certificated Extra Duty-  | Colombana, Danissa     | Advanced                 | 092600 Expanded     | \$686.50 | 7.5 | August 9, 2024     |
|---------------------------|------------------------|--------------------------|---------------------|----------|-----|--------------------|
| Counselors                | Gonzalez, Rebecca      | Learning Academy         | Learning            | \$482.69 | 7.5 |                    |
|                           |                        |                          | Opportunities       |          |     | Board Date:        |
|                           |                        |                          | Program             |          |     | September 24, 2024 |
|                           |                        |                          | -                   |          |     | Submission Window: |
|                           |                        |                          |                     |          |     | August 6, 2024 -   |
|                           |                        |                          |                     |          |     | August 19, 2024    |
| Summer Bridge             | Bustos Landa, Jenyffer | Santiago                 | 012600 Expanded     | \$286.80 | 5   | August 19, 2024    |
|                           | Duong, Hung            | <b>Elementary School</b> | Learning            | \$506.07 | 5   |                    |
|                           | Nava, Adriana          |                          | Opportunities       | \$542.30 | 5   | Board Date:        |
|                           | Richardson, Kyle       |                          | Program             | \$336.30 | 5   | September 24, 2024 |
|                           |                        |                          |                     |          |     | Submission Window: |
|                           |                        |                          |                     |          |     | August 6, 2024 -   |
|                           |                        |                          |                     |          |     | August 19, 2024    |
| Summer Early Start        | Kitzmann, Becky        | Special Education        | 016500 Special      | \$978.08 | 7.5 | August 14, 2024    |
| Program                   |                        |                          | Education           |          |     |                    |
|                           |                        |                          |                     |          |     | Board Date:        |
|                           |                        |                          |                     |          |     | September 24, 2024 |
|                           |                        |                          |                     |          |     | Submission Window: |
|                           |                        |                          |                     |          |     | August 6, 2024 -   |
|                           |                        |                          |                     |          |     | August 19, 2024    |
| Staff Development - Extra | Angel, Ana             | Martin Elementary        | 013010 IASA:Title I | \$154.52 | 2.5 | August 10, 2024    |
| Duty                      | Childress, Carmen      | School                   | Basic Grants Low-   | \$154.52 | 2.5 |                    |
|                           | Cota, Andrea           |                          | Income and          | \$154.52 | 2.5 | Board Date:        |
|                           | Damore, Christopher    |                          | Neglected, Part A   | \$154.52 | 2.5 | September 24, 2024 |
|                           | De Leon, Marissa       |                          |                     | \$154.52 | 2.5 | Submission Window: |
|                           | Erickson, Julie        |                          |                     | \$154.52 | 2.5 | August 6, 2024 -   |
|                           | Georgieff, Olivia      |                          |                     | \$154.52 | 2.5 | August 19, 2024    |
|                           | Guerra, Nicole         |                          |                     | \$154.52 | 2.5 |                    |
|                           | Jansz-Martinez, Julie  |                          |                     | \$154.52 | 2.5 |                    |
|                           | Kirkwood, Kimberly     |                          |                     | \$154.52 | 2.5 |                    |
|                           | Lemus, Maria           |                          |                     | \$154.52 | 2.5 |                    |

#### September 24, 2024

|                         |                       |                   |                     | 645452                                 | 2.5 | 1                  |
|-------------------------|-----------------------|-------------------|---------------------|--|-----|--------------------|
|                         | Magana, Antonio       |                   |                     | \$154.52                               | 2.5 |                    |
|                         | Mendoza, Fabiola      |                   |                     | \$154.52                               | 2.5 |                    |
|                         | Mohammadi, Dawn       |                   |                     | \$154.52                               | 2.5 |                    |
|                         | Norwood, Tricia       |                   |                     | \$154.52                               | 2.5 |                    |
|                         | Obleda, Allison       |                   |                     | \$154.52                               | 2.5 |                    |
|                         | Pappas, Mercedes      |                   |                     | \$154.52                               | 2.5 |                    |
|                         | Paskwietz, Greg       |                   |                     | \$154.52                               | 2.5 |                    |
|                         | Su, Katy              |                   |                     | \$154.52                               | 2.5 |                    |
|                         | Valdez, Kristin       |                   |                     | \$154.52                               | 2.5 |                    |
|                         | Venegas, Lucia        |                   |                     | \$154.52                               | 2.5 |                    |
|                         | Vicente, Maria        |                   |                     | \$154.52                               | 2.5 |                    |
| Parent                  | Angel, Ana            | Martin Elementary | 013010 IASA:Title I | \$61.81                                | 1   | August 1, 2024     |
| Training/Participation- | Childress, Carmen     | School            | Basic Grants Low-   | \$61.81                                | 1   |                    |
| Prep Time Extra Duty    | Cota, Andrea          |                   | Income and          | \$61.81                                | 1   | Board Date:        |
|                         | Damore, Christopher   |                   | Neglected, Part A   | \$61.81                                | 1   | September 24, 2024 |
|                         | De Leon, Marissa      |                   |                     | \$61.81                                | 1   | Submission Window: |
|                         | Erickson, Julie       |                   |                     | \$61.81                                | 1   | August 6, 2024 -   |
|                         | Georgieff, Olivia     |                   |                     | \$61.81                                | 1   | August 19, 2024    |
|                         | Guerra, Nicole        |                   |                     | \$61.81                                | 1   | -                  |
|                         | Jansz-Martinez, Julie |                   |                     | \$61.81                                | 1   |                    |
|                         | Kirkwood, Kimberly    |                   |                     | \$61.81                                | 1   |                    |
|                         | Lemus, Maria          |                   |                     | \$61.81                                | 1   |                    |
|                         | Magana, Antonio       |                   |                     | \$61.81                                | 1   |                    |
|                         | Mendoza, Fabiola      |                   |                     | \$61.81                                | 1   |                    |
|                         | Mohammadi, Dawn       |                   |                     | \$61.81                                | 1   |                    |
|                         | Norwood, Tricia       |                   |                     | \$61.81                                | 1   |                    |
|                         | Obleda, Allison       |                   |                     | \$61.81                                | 1   |                    |
|                         | Pappas, Mercedes      |                   |                     | \$61.81                                | 1   |                    |
|                         | Paskwietz, Greg       |                   |                     | \$61.81                                | 1   |                    |
|                         | Su, Katy              |                   |                     | \$61.81                                | 1   |                    |
|                         | Valdez, Kristin       |                   |                     | \$61.81                                | 1   |                    |
|                         | Venegas, Lucia        |                   |                     | \$61.81                                | 1   |                    |
|                         | Vicente, Maria        |                   |                     | \$61.81                                | 1   |                    |
|                         |                       |                   |                     | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, |     |                    |
|                         |                       |                   |                     |  |     |                    |
|                         |                       |                   | 1                   |  |     | I                  |

### September 24, 2024

**INFORMED K12 EXTRA DUTY** 

| Intervention/Tutoring    | Angel, Ana                   | Martin Elementary | 013010 IASA:Title I | \$542.30 | 5 | August 1, 2024     |
|--------------------------|------------------------------|-------------------|---------------------|----------|---|--------------------|
| Extra Duty               | Childress, Carmen            | School            | Basic Grants Low-   | \$555.66 | 5 |                    |
|                          | Cota, Andrea                 |                   | Income and          | \$542.30 | 5 | Board Date:        |
|                          | Damore, Christopher          |                   | Neglected, Part A   | \$555.66 | 5 | September 24, 2024 |
|                          | De Leon, Marissa             |                   |                     | \$429.06 | 5 | Submission Window: |
|                          | Erickson, Julie              |                   |                     | \$542.30 | 5 | August 6, 2024 -   |
|                          | Georgieff, Olivia            |                   |                     | \$320.18 | 5 | August 19, 2024    |
|                          | Guerra, Nicole               |                   |                     | \$336.30 | 5 |                    |
|                          | Jansz-Martinez, Julie        |                   |                     | \$555.66 | 5 |                    |
|                          | Kirkwood, Kimberly           |                   |                     | \$555.66 | 5 |                    |
|                          | Lemus, Maria                 |                   |                     | \$555.66 | 5 |                    |
|                          | Magana, Antonio              |                   |                     | \$555.66 | 5 |                    |
|                          | Mendoza, Fabiola             |                   |                     | \$542.30 | 5 |                    |
|                          | Mohammadi, Dawn              |                   |                     | \$450.54 | 5 |                    |
|                          | Norwood, Tricia              |                   |                     | \$542.30 | 5 |                    |
|                          | Obleda, Allison              |                   |                     | \$555.66 | 5 |                    |
|                          | Pappas, Mercedes             |                   |                     | \$542.30 | 5 |                    |
|                          | Paskwietz, Greg              |                   |                     | \$450.54 | 5 |                    |
|                          | Su, Katy                     |                   |                     | \$555.66 | 5 |                    |
|                          | Valdez, Kristin              |                   |                     | \$555.66 | 5 |                    |
|                          | Venegas, Lucia               |                   |                     | \$555.66 | 5 |                    |
|                          | Vicente, Maria               |                   |                     | \$555.66 | 5 |                    |
| New Eduators Orientation | Asadi, Mona                  | Human Resources   | 010030 Unrestricted | \$185.42 | 3 | August 29, 2024    |
|                          | Benitez, Adriana             |                   | Discretionary       | \$185.42 | 3 |                    |
|                          | Camargo, Daisy               |                   | Accounts            | \$185.42 | 3 | Board Date:        |
|                          | Estrada, Bernabe             |                   |                     | \$185.42 | 3 | September 24, 2024 |
|                          | Fonseca, Mayra               |                   |                     | \$185.42 | 3 | Submission Window: |
|                          | Gonzalez, Hector             |                   |                     | \$185.42 | 3 | August 6, 2024 -   |
|                          | Gordillo, James              |                   |                     | \$185.42 | 3 | August 19, 2024    |
|                          | Hong-Lee, Kathy              |                   |                     | \$185.42 | 3 |                    |
|                          | Laredo, Maria de los Angeles |                   |                     | \$185.42 | 3 |                    |
|                          | Mascorro, Jose               |                   |                     | \$185.42 | 3 |                    |
|                          | Mateos Lopez, Noemi          |                   |                     | \$185.42 | 3 |                    |
|                          | Morales, Alejandra           |                   |                     | \$185.42 | 3 |                    |
|                          | Nieto, Carolina              |                   |                     | \$185.42 | 3 |                    |

### Personnel Calendar September 24, 2024 INFORMED K12 EXTRA DUTY

| Nordstrom, Terrence            | \$185.42 3 |
|--------------------------------|------------|
| Orellana Jolon, Luz Del Carmen | \$185.42 3 |
| Pacheco, Henry                 | \$185.42 3 |
| Poveda, Gabrielle              | \$185.42 3 |
| Puente, Darlene                | \$185.42 3 |
| Pulido, Lizbeth                | \$185.42 3 |
| Reza, Diego                    | \$185.42 3 |
| Rios, Andres                   | \$185.42 3 |
| Rodriguez, Carolina            | \$185.42 3 |
| Santana, Albert                | \$185.42 3 |
| Solis, Yvette                  | \$185.42 3 |
| Ulloa, Jessica                 | \$185.42 3 |
| Williamson, Kenzi              | \$185.42 3 |
| Zul, Cynthia                   | \$185.42 3 |

| LAST NAME           | POSITION                            | SITE                   | EFFECTIVE DATE  | COMMENTS |
|---------------------|-------------------------------------|------------------------|-----------------|----------|
|                     |                                     |                        |                 |          |
| RESIGNATIONS        |                                     |                        |                 |          |
|                     |                                     |                        |                 |          |
|                     |                                     | Thorpe Fundamental     | A (20, 2024     |          |
| Assemi, Maryam      | After School Instructional Provider |                        | August 30, 2024 |          |
|                     |                                     | MacArthur Fundamental  |                 |          |
| Cruz, Gabriela      | Activity Monitor                    | Intermediate School    | May 30, 2024    |          |
|                     | Instructional Assistant Provider    |                        |                 |          |
| De La Cruz, Abel    | ASSETS                              | Saddleback High School | June 30, 2024   |          |
|                     | Instructional Assistant Provider    | Davis Elementary       |                 |          |
| De La Riva, Alondra | EXLD                                | School                 | August 29, 2024 |          |
|                     | Instructional Assistant Provider    |                        |                 |          |
| Garcia, Eder        | EXLD                                | Taft Elementary School | 0               |          |
| Gonzales, Ashley    | After School Instructional Provider |                        | August 14, 2024 |          |
|                     |                                     | Muir Fundamental       |                 |          |
| Hermosillo, Nathan  | After School Instructional Provider |                        | August 29, 2024 |          |
| Hotousiotis, Ellen  | Autism Paraprofessional             | Century High School    | August 20, 2024 |          |
|                     |                                     | Adams Elementary       |                 |          |
| Martinez, Nicole    | Expanded Learning Tutor             | School                 | August 16, 2024 |          |
|                     | Before School Instructional         | Muir Fundamental       |                 |          |
| Mayo, Leslie        | Provider                            | Elementary School      | August 20, 2024 |          |
|                     |                                     | Diamond Elementary     |                 |          |
| Reyes, Jannete      | After School Instructional Provider | School                 | August 6, 2024  |          |
|                     | Instructional Assistant Provider    |                        |                 |          |
| Rivera, Nataly      | ASSETS                              | Valley High School     | June 27, 2024   |          |
| Salmeron, Benjamin  | After School Instructional Provider | Taft Elementary School | August 23, 2024 |          |

| LAST NAME           | POSITION  | SITE                          | EFFECTIVE DATE                             | COMMENTS   |
|---------------------|---|-------------------------------|--|--|
|                     |   |                               |  |  |
| ABSENCES (3 to 20 c | luty days) - Without Pay                              |                               |  |  |
|                     |   | Mitchell Child                | September 16, 2024 -                       |  |
| Aguirre, Nancy      | Autism Paraprofessional                               | Development Center            | October 9, 2024                            |  |
| Anguiano, Daniela   | Account Clerk   | Accounting Department         | August 12, 2024 -<br>August 30, 2024       |  |
| Anguiano, Daniela   | Account Clerk   | Accounting Department         | September 6, 2024 -<br>September 12, 2024  |  |
| Gonzalez, Raquel    | Activity Monitor                                      | Lydia Romero-Cruz<br>Academy  | September 17, 2024 -<br>September 27, 2024 |  |
| VOLUNTARY DEMO      | DTION   |                               |  |  |
| Fernandez, Elena    | Pre-K Teacher   | Early Childhood<br>Education  | September 3, 2024                          | From Teacher Preschool                             |
| PROBATIONARY A      | PPOINTMENTS   |                               |  |  |
| Baek, Gloria        | Autism Paraprofessional                               | Sierra Preparatory<br>Academy | August 26, 2024                            | Grade/Step 24/1<br>*New position                   |
| Barrera, Melina     | Student Support Paraprofessional<br>Special Education | Advanced Learning<br>Academy  | August 26, 2024                            | Grade/Step 19/1<br>*Filling an existing<br>vacancy |
| De La Cruz, Abel    | After School Instructional Provider                   |                               |  | Grade/Step 16/1<br>*Filling an existing<br>vacancy |
| Diaz, Jasmin        | After School Instructional Provider                   |                               | September 3, 2024                          | Grade/Step 16/1<br>*Filling an existing<br>vacancy |

| LAST NAME                    | POSITION  | SITE                              | EFFECTIVE DATE     | COMMENTS   |
|------------------------------|---|-----------------------------------|--------------------|--|
| DDODATIONADV AD              | POINTMENTS (Continued)                                |                                   |                    |  |
| FRUDATIONANT AF              |   |                                   |                    |  |
| Dominguez, Brianna           | Autism Paraprofessional                               | Pio Pico Elementary<br>School     | September 3, 2024  | Grade/Step 24/1<br>*New position                   |
| Garcia, Joseph               | Before School Instructional<br>Provider               | Carver Elementary<br>School       | August 26, 2024    | Grade/Step 16/1<br>*New position                   |
| Gordon, Rachel               | Student Support Paraprofessional<br>Special Education | Santiago Elementary<br>School     | September 3, 2024  | Grade/Step 19/1<br>*Filling an existing<br>vacancy |
| Guardiano, Hannah<br>Kristel | Student Support Paraprofessional<br>Special Education | Santiago Elementary<br>School     | September 3, 2024  | Grade/Step 19/1<br>*Filling an existing<br>vacancy |
| Guild, Coriana               | Autism Paraprofessional                               | Jefferson Elementary<br>School    | August 26, 2024    | Grade/Step 24/1<br>*Filling an existing<br>vacancy |
| Mina, Rasha                  | Instructional Assistant Severely<br>Disabled          | Century High Transition<br>Center | August 7, 2024     | Grade/Step 20/1<br>*Filling an existing<br>vacancy |
| Moreno, Crystal              | After School Instructional Provider                   | Santiago Elementary<br>School     | September 3, 2024  | Grade/Step 16/1<br>*Filling an existing<br>vacancy |
| Nunez Cruz, Pedro            | Pre-K Instructional Provider                          | Early Childhood<br>Education      | August 30, 2024    | Grade/Step 16/1<br>*Filling an existing<br>vacancy |
| Ramos, Gissell               | Autism Paraprofessional                               | Lincoln Elementary<br>School      | September 10, 2024 | Grade/Step 24/1<br>*Filling an existing<br>vacancy |
| Renteria, Ambar              | After School Instructional Provider                   | Segerstrom High School            | September 3, 2024  | Grade/Step 16/1<br>*New position                   |

| LAST NAME              | POSITION                            | SITE                  | EFFECTIVE DATE    | COMMENTS                     |
|------------------------|-------------------------------------|-----------------------|-------------------|------------------------------|
|                        |                                     |                       |                   |                              |
| PROBATIONARY APP       | OINTMENTS (Continued)               |                       |                   |                              |
|                        | Student Support Paraprofessional    |                       |                   | Grade/Step 19/1              |
| Rios, Jaqueline        | Special Education                   | Valley High School    | September 3, 2024 | *New position                |
| -                      |                                     |                       |                   | Grade/Step 16/1              |
| Rivera, Nataly         | After School Instructional Provider | Valley High School    | September 3, 2024 | *Filling an existing vacancy |
|                        |                                     |                       |                   | Grade/Step 16/1              |
|                        |                                     | Early Childhood       |                   | *Filling an existing         |
| Royhob, Jessica        | Pre-K Instructional Provider        | Education             | September 4, 2024 | vacancy                      |
|                        |                                     |                       |                   | Grade/Step 16/1              |
| Segura Cisneros, Edwin | After School Instructional Provider | Valley High School    | August 26, 2024   | *New position                |
|                        |                                     |                       |                   | Grade/Step 16/1              |
|                        |                                     |                       |                   | *Filling an existing         |
| Sierra, Guadalupe      | After School Instructional Provider | After School Programs | August 26, 2024   | vacancy                      |
|                        |                                     |                       |                   | Grade/Step 16/1              |
|                        |                                     |                       |                   | *Filling an existing         |
| Vanegas, Esmeralda     | After School Instructional Provider | Santa Ana High School | August 26, 2024   | vacancy                      |
|                        |                                     |                       |                   | Grade/Step 10/1              |
|                        |                                     | Muir Fundamental      |                   | *Filling an existing         |
| Vasquez, Alejandra     | Activity Monitor                    | Elementary School     | September 3, 2024 | vacancy                      |
|                        |                                     |                       |                   | Grade/Step 19/1              |
|                        | Student Support Paraprofessional    |                       |                   | *Filling an existing         |
| Waseem, Momina         | Special Education                   | Davis Elementary      | September 3, 2024 | vacancy                      |

# **CLASSIFIED PERSONNEL CALENDAR**

Personnel Calendar Board Meeting - September 24, 2024

| LAST NAME                      | POSITION                   | SITE                           | EFFECTIVE DATE    | COMMENTS  |
|--------------------------------|----------------------------|--------------------------------|-------------------|---|
| PROMOTIONAL AP                 | POINTMENTS                 |                                |                   |   |
| Alamo, Elizabeth               | Department Specialist      | Transition Center              | August 23, 2024   | From Sr. Admin. Clerk<br>Grade/Step 24/7 to<br>Grade/Step 28/6                                |
| Castillo Mexquititla,<br>Maria | Job Training Assistant     | Adult Transition               | September 5, 2024 | From Student Support<br>Paraprofessional Special<br>Ed. Grade/Step 19/7 to<br>Grade/Step 22/6 |
| Cervantes, Sonia               | Department Specialist      | Building Services              | August 26, 2024   | From Sr. Admin. Clerk<br>Grade/Step 24/5 to<br>Grade/Step 28/4                                |
| Cortez, Jesus                  | Roving Lead Custodian      | Roosevelt-Walker<br>Academy    | August 28, 2024   | From Custodian<br>Grade/Step 23/7 to<br>Grade/Step 28/6                                       |
| Jones, Christina               | Autism Paraprofessional    | Lathrop Intermediate<br>School | September 3, 2024 | From Instructional<br>Assistant Severely<br>Disabled Grade/Step 20/7<br>to Grade/Step 24/6    |
| Johnson, Jeremiah              | Student Records Technician | Support Services               | August 29, 2024   | From Department<br>Specialist Grade/Step<br>28/7 to Grade/Step 30/7                           |
| Palomino, Debbie               | Autism Paraprofessional    | Valley High School             | August 26, 2024   | From Instructional<br>Assistant Severely<br>Disabled Grade/Step 20/7<br>to Grade/Step 24/6    |

| LAST NAME       | POSITION  | SITE                           | EFFECTIVE DATE                         | COMMENTS                                     |
|-----------------|---|--------------------------------|--|--|
| REASSIGNMENT    |   |                                |  |  |
|                 |   |                                |  |  |
| Cisneros, April | Pre-K Instructional Provider                          | Early Childhood<br>Education   | September 9, 2024                      | From Before School<br>Instructional Provider |
| TRANSFERS       |   |                                |  |  |
| Garcia, Lorena  | Assessment and Data Specialist                        | Lathrop Intermediate           | August 16, 2024                        | From Willard<br>Intermediate School          |
| Lopez, Maritza  | FACE Liaison  | K-12 Teaching and<br>Learning  | September 3, 2024                      | From Century High<br>School                  |
| TEMPORARY ASSIG | GNMENTS   |                                |  |  |
| Cordova, Maria  | Lead Custodian  | Century High School            | July 22, 2024 -<br>August 2, 2024      | Grade/Step 28/1                              |
| Ramos, Erika    | School Office Assistant                               | Lathrop Intermediate<br>School | August 30, 2024 -<br>December 20, 2024 | Grade/Step 24/1                              |
| Serrano, Sergio | Senior Groundskeeper                                  | Building Services              | August 20, 2024 -<br>August 30, 2024   | Grade/Step 28/1                              |
| TERMINATIONS    |   |                                |  |  |
| ID# 38286       | Before School Instructional<br>Provider               | Heroes Elementary<br>School    | August 7, 2024                         |  |
| ID# 38133       | Student Support Paraprofessional<br>Special Education | Segerstrom High School         | August 26, 2024                        |  |

| LAST NAME           | POSITION                         | SITE   | EFFECTIVE DATE    | COMMENTS             |
|---------------------|----------------------------------|--|-------------------|----------------------|
|                     |                                  |  |                   |                      |
| HOURLY APPOINTN     |                                  |  |                   |                      |
|                     |                                  | Godinez Fundamental                          |                   |                      |
| Chavez, Alyssa      | AVID Tutor                       | High School                                  | August 27, 2024   | Hrly Grade/Step 16/1 |
| Elson, Grace        | AVID Tutor                       | Santa Ana High School                        | September 3, 2024 | Hrly Grade/Step 16/1 |
| Escalante, Jacob    | Instructional Assistant Provider | Godinez Fundamental<br>High School           | August 29, 2024   | Hrly Grade/Step 16/1 |
| Gallardo, Madalynn  | AVID Tutor                       | Santa Ana Virtual<br>Academy                 | August 27, 2024   | Hrly Grade/Step 16/1 |
| Gutierrez, Teresa   | AVID Tutor                       | Godinez Fundamental<br>High School           | August 27, 2024   | Hrly Grade/Step 16/1 |
| Hannoun, Meray      | Instructional Assistant Provider | Segerstrom High School                       | August 27, 2024   | Hrly Grade/Step 16/1 |
| Herrera, Miguel     | AVID Tutor                       | Godinez Fundamental<br>High School           | August 27, 2024   | Hrly Grade/Step 16/1 |
| Hurtado, Bryan      | AVID Tutor                       | Mendez Fundamental<br>Intermediate School    | August 20, 2024   | Hrly Grade/Step 16/1 |
| Maldonado, Victoria | AVID Tutor                       | MacArthur Fundamental<br>Intermediate School | August 27, 2024   | Hrly Grade/Step 16/1 |
| Mejia, Lydia        | AVID Tutor                       | Mendez Fundamental<br>Intermediate School    | August 27, 2024   | Hrly Grade/Step 16/1 |
| Mendiola, Ashley    | Instructional Assistant Provider | Godinez Fundamental<br>High School           | August 27, 2024   | Hrly Grade/Step 16/1 |
| Roa, Briana         | Instructional Assistant Provider | Godinez Fundamental<br>High School           | August 29, 2024   | Hrly Grade/Step 16/1 |
| San Luis, Isaac     | AVID Tutor                       | Segerstrom High School                       |                   | Hrly Grade/Step 16/1 |
| Vazquez, Oscar      | AVID Tutor                       | MacArthur Fundamental<br>Intermediate School | August 27, 2024   | Hrly Grade/Step 16/1 |
| Vieyra, Elena       | Instructional Assistant Provider | Godinez Fundamental<br>High School           | August 27, 2024   | Hrly Grade/Step 16/1 |

### September 24, 2024

| Title of Activity or       | Employee Name(s)         | Site/Dept          | Funding Source      | Total      | Total  | Received from      |
|----------------------------|--------------------------|--------------------|---------------------|------------|--------|--------------------|
| Addendum to Activity       |                          |                    |                     | Amount Not | Not to | Site/Department    |
|                            |                          |                    |                     | to Exceed  |        |                    |
|                            |                          |                    |                     |            | Exceed |                    |
| Extra Duty Office Clerical | Aispuro, Ruth            | Sierra Preparatory | 010300 Unrestricted | \$645.01   | 15     | August 13, 2024    |
|                            | Guillen, Caitlan         | Academy            | Discretionary       | \$678.35   | 15     |                    |
|                            | Mendoza Leyva, Monserrat |                    | Accounts            | \$613.94   | 15     | Board Date:        |
|                            | Silva, Ana               |                    |                     | \$584.60   | 15     | September 24, 2024 |
|                            |                          |                    |                     |            |        | Submission Window: |
|                            |                          |                    |                     |            |        | August 6, 2024     |
|                            |                          |                    |                     |            |        | August 19, 2024    |
| Extended Day Care          | Merino Castelan, Tavita  | Early Childhood    | 010300 Department   | \$382.06   | 8      | August 1, 2024     |
| Teachers                   | Rodriguez, Olga          | Education          | Unrestricted        | \$460.75   | 8      |                    |
|                            | Valencia de Lopez, Sofia |                    | Discretionary       | \$402.46   | 8      | Board Date:        |
|                            | Velimirovich, Rosa       |                    | Accounts            | \$465.53   | 8      | September 24, 2024 |
|                            | ,                        |                    |                     | ,          |        | Submission Window: |
|                            |                          |                    |                     |            |        | August 6, 2024     |
|                            |                          |                    |                     |            |        | August 19, 2024    |
|                            |                          |                    |                     |            |        |                    |
| School Board Meetings &    | Lopez, Evangelina        | Superintendent's   | 010300 Department   | \$2,140.64 | 29     | August 20, 2024    |
| Office Operations          | Olson, Adriana           | Office             | Unrestricted        | \$2,226.55 | 29     |                    |
|                            | Quiroz, Karina           |                    | Discretionary       | \$2,489.85 | 29     | Board Date:        |
|                            | Rosales, Rosie           |                    | Accounts            | \$2,892.75 | 29     | September 24, 2024 |
|                            |                          |                    |                     |            |        | Submission Window: |
|                            |                          |                    |                     |            |        | August 6, 2024     |
|                            |                          |                    |                     |            |        | August 19, 2024    |
| After School Functions     | Alcantar, Lisa           | Diamond            | 016332 CCSPP:       | \$69.86    | 4      | August 12, 2024    |
|                            | Bravo-Solis, Miguel      | Elementary         | Implementation      | \$111.71   | 8      | -                  |
|                            | Buenrostro, Gabriela     | School             | Grant               | \$83.86    | 8      | Board Date:        |
|                            | Castaneda, Breanna       |                    |                     | \$81.86    | 6      | September 24, 2024 |
|                            | Diaz, Melissa            |                    |                     | \$86.04    | 8      | Submission Window: |
|                            | Estrada, Jenise          |                    |                     | \$94.93    | 6      | August 6, 2024     |
|                            | Hernandez, Maria         |                    |                     | \$69.86    | 4      | August 19, 2024    |

### September 24, 2024

|                   | Maduena, Angelica<br>Magallon, Erika<br>Martinez, Britney<br>Nahl, Monica<br>Paniagua, Flor<br>Ramirez, Marina<br>Ramirez Sanchez, Ana<br>Sanchez Loaeza, Jesus<br>Santos Silva, Angelica<br>Sosa, Sandra<br>Valencia, Natalia |                                 |   | \$86.00<br>\$106.25<br>\$86.00<br>\$72.36<br>\$67.11<br>\$69.86<br>\$69.86<br>\$74.25<br>\$69.86<br>\$69.86<br>\$69.86<br>\$69.86 | 6<br>6<br>6<br>2<br>3<br>6<br>4<br>2<br>4 |  |
|-------------------|--|---------------------------------|---|---|---|--|
| Office Extra Duty | Barron, Sandra<br>Chavez, Maria<br>Vazquez Palacios, Adelina   | Fremont<br>Elementary<br>School | 010030 Unrestricted<br>Discretionary<br>Accounts                            | \$369.54<br>\$197.47<br>\$155.89  | 6<br>6<br>6                               | August 1, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |
| Childcare         | Barrera Ramirez, Anna<br>Cervantes, Isabel<br>Gonzalez, Teresa<br>Gonzalez Robles, Maria<br>Guillen, Maria<br>Padilla, Faustina<br>Petersen, Socorro<br>Salgado, Martha  | Fremont<br>Elementary<br>School | 013010 IASA:Title I<br>Basic Grants Low-<br>Income and<br>Neglected, Part A | \$90.82<br>\$90.82<br>\$90.82<br>\$90.82<br>\$90.82<br>\$90.82<br>\$90.82<br>\$90.82<br>\$90.82                                   | 4<br>4<br>4<br>4<br>4<br>4<br>4<br>4      | July 31, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024  |

#### September 24, 2024

| School-Wide Events     | Alatorre, Ramon           | Segerstrom High    | 010030 Unrestricted | \$136.18 | 2  | August 14, 2024    |
|------------------------|---------------------------|--------------------|---------------------|----------|----|--------------------|
| Overtime at Segerstrom | Carcano, Luis             | School             | Discretionary       | \$161.34 | 2  |                    |
| (SRO)                  | Contreras, Yesenia        |                    | Accounts            | \$182.46 | 2  | Board Date:        |
|                        | Garcia, Joseph            |                    |                     | \$159.62 | 2  | September 24, 2024 |
|                        | Goodwin, Ronald           |                    |                     | \$167.54 | 2  | Submission Window: |
|                        | Limon, Michael            |                    |                     | \$187.18 | 2  | August 6, 2024     |
|                        | Limon, Michael A.         |                    |                     | \$153.77 | 2  | August 19, 2024    |
|                        | Macias, Luis              |                    |                     | \$175.95 | 2  |                    |
|                        | Mireles, Christopher      |                    |                     | \$187.18 | 2  |                    |
|                        | Nguyen, Nhonkiet          |                    |                     | \$187.18 | 2  |                    |
|                        | Perkins, James            |                    |                     | \$187.18 | 2  |                    |
|                        | Rodriguez, Danny          |                    |                     | \$187.18 | 2  |                    |
|                        | Romo Macias, Ricardo      |                    |                     | \$167.54 | 2  |                    |
|                        | Singer, Brian             |                    |                     | \$180.52 | 2  |                    |
|                        | Sogsti Jr., Stephen       |                    |                     | \$187.18 | 2  |                    |
| Activity Monitors      | Ayala, Adelaide           | Sierra Preparatory | 010030 Unrestricted | \$46.57  | 2  | August 2, 2024     |
| Extra Duty             | Correa, Gloria            | Academy            | Discretionary       | \$93.14  | 4  |                    |
|                        | Curiel-Moran, Massiel     |                    | Accounts            | \$69.81  | 4  | Board Date:        |
|                        | De La Riva, Priscilla     |                    |                     | \$54.98  | 3  | September 24, 2024 |
|                        | Garcia de Yepez, Josefina |                    |                     | \$93.14  | 4  | Submission Window: |
|                        | Huerta, Laura             |                    |                     | \$93.14  | 4  | August 6, 2024     |
|                        | Miranda, Maria            |                    |                     | \$69.86  | 3  | August 19, 2024    |
|                        | Torres, Lucila            |                    |                     | \$93.14  | 4  |                    |
| Custodial Staff        | Aguilar Aranda, Giovanni  | MacArthur          | 010030 Unrestricted | \$971.10 | 10 | August 15, 2024    |
| Extra Duties           |                           | Fundamental        | Discretionary       |          |    |                    |
|                        |                           | Intermediate       | Accounts            |          |    | Board Date:        |
|                        |                           | School             |                     |          |    | September 24, 2024 |
|                        |                           |                    |                     |          |    | Submission Window: |
|                        |                           |                    |                     |          |    | August 6, 2024     |
|                        |                           |                    |                     |          |    | August 19, 2024    |
|                        |                           |                    |                     |          |    |                    |
|                        |                           |                    |                     |          |    |                    |

### September 24, 2024

| Classified Extra Duty   | Figueroa, Gisselle          | Chavez                   | 010300 Department    | \$259.82   | 10 | July 31, 2024      |
|-------------------------|-----------------------------|--------------------------|----------------------|------------|----|--------------------|
| Office                  | Luvianos, Marlin            | <b>Continuation High</b> | Unrestricted         | \$615.90   | 10 |                    |
|                         | Martinez, Damaris           | School                   | Discretionary        | \$259.82   | 10 | Board Date:        |
|                         | Nieto, Nora                 |                          | Accounts             | \$409.29   | 10 | September 24, 2024 |
|                         | Rodriguez, Cynthia          |                          |                      | \$498.39   | 10 | Submission Window: |
|                         |                             |                          |                      |            |    | August 6, 2024     |
|                         |                             |                          |                      |            |    | August 19, 2024    |
| Custodial Staff         | Aguilar Aranda, Giovanni    | MacArthur                | 010030 Unrestricted  | \$1,812.76 | 28 | August 15, 2024    |
| Extra Duties            |                             | Fundamental              | Discretionary        |            |    |                    |
|                         |                             | Intermediate             | Accounts             |            |    | Board Date:        |
|                         |                             | School                   |                      |            |    | September 24, 2024 |
|                         |                             |                          |                      |            |    | Submission Window: |
|                         |                             |                          |                      |            |    | August 6, 2024     |
|                         |                             |                          |                      |            |    | August 19, 2024    |
| Program and School Site | Aceves, Claudia             | Early Childhood          | 126105 Child         | \$406.88   | 8  | August 2, 2024     |
| Support Teachers        | Adame, Gabriela             | Education                | Development: CA      | \$459.76   | 8  |                    |
|                         | Alonzo, Roseann             |                          | State Preschool Prog | \$406.87   | 8  | Board Date:        |
|                         | Alvarez, Rita               |                          |                      | \$495.71   | 8  | September 24, 2024 |
|                         | Alvey, Rodolfo              |                          |                      | \$425.64   | 8  | Submission Window: |
|                         | Andrade, Sayra              |                          |                      | \$477.31   | 8  | August 6, 2024     |
|                         | Armenta, Sandy              |                          |                      | \$454.06   | 8  | August 19, 2024    |
|                         | Arteaga Valencia, Alejandra |                          |                      | \$448.48   | 8  |                    |
|                         | Barnes, Angela              |                          |                      | \$494.63   | 8  |                    |
|                         | Bilotti, Grace              |                          |                      | \$448.48   | 8  |                    |
|                         | Bruhl, Karla                |                          |                      | \$495.71   | 8  |                    |
|                         | Carmona, Victoria           |                          |                      | \$459.77   | 8  |                    |
|                         | Chapman, Lizeth             |                          |                      | \$426.86   | 8  |                    |
|                         | Chavez, Jessica             |                          |                      | \$437.47   | 8  |                    |
|                         | Chavez, Zaira               |                          |                      | \$495.71   | 8  |                    |
|                         | Choi, Eunice                |                          |                      | \$477.31   | 8  |                    |
|                         | Cortes, Angelisa            |                          |                      | \$471.38   | 8  |                    |
|                         | Cortez, Silvia              |                          |                      | \$471.38   | 8  |                    |
|                         | Crespo, Nelly               |                          |                      | \$448.48   | 8  |                    |

### September 24, 2024

|                          | 1        |   | _ |
|--------------------------|----------|---|---|
| Cuevas, Ana              | \$448.48 | 8 |   |
| De La Mora, Claudia      | \$413.11 | 8 |   |
| Delgado, Susana          | \$473.18 | 8 |   |
| Diaz, Diana              | \$465.53 | 8 |   |
| Diaz, Erika              | \$407.75 | 8 |   |
| Fargier, Diana           | \$495.71 | 8 |   |
| Fernandez, Elena         | \$481.67 | 8 |   |
| Fernandez, Noelia        | \$495.71 | 8 |   |
| Flores, Silvia           | \$459.76 | 8 |   |
| Flores Garcia, Kessia    | \$441.16 | 8 |   |
| Franco, Patricia         | \$437.50 | 8 |   |
| Gama, Yolanda            | \$495.71 | 8 |   |
| Gonzalez, Gladys         | \$477.31 | 8 |   |
| Gonzalez, Jessica        | \$459.77 | 8 |   |
| Gonzalez, Neida          | \$441.73 | 8 |   |
| Gonzalez, Yesenia        | \$471.38 | 8 |   |
| Guardado, Belqui         | \$471.38 | 8 |   |
| Guerrero, Sandra         | \$454.06 | 8 |   |
| Guillen, Ximena          | \$448.48 | 8 |   |
| Gutierrez Lilly, Yolanda | \$488.46 | 8 |   |
| Hernandez, Lilian        | \$477.31 | 8 |   |
| Herrera, Susana          | \$448.48 | 8 |   |
| Hoppe, Brittany          | \$418.57 | 8 |   |
| Ibarra, Ana Ibeth        | \$471.38 | 8 |   |
| Ibrahim, Fadwa           | \$471.38 | 8 |   |
| Jaimes, Martha           | \$413.10 | 8 |   |
| Jimenez, Yeni            | \$465.53 | 8 |   |
| Johnson, Berenice        | \$513.80 | 8 |   |
| Juarez De Prado, Juana   | \$489.48 | 8 |   |
| Kaili, Jessica           | \$459.77 | 8 |   |
| Kasalian, Milina         | \$465.53 | 8 |   |
| Kothandaraman, Deepa     | \$459.76 | 8 |   |
| Lara, Amanda             | \$489.48 | 8 |   |
| Le, Tiffany              | \$459.77 | 8 |   |
| Loera, Damaris           | \$420.22 | 8 |   |

### September 24, 2024

| INFORMED KIZ EXTRA DU |                         |  |          | 1 |  |
|-----------------------|-------------------------|--|----------|---|--|
|                       | Loeza Cabanas, Ana      |  | \$459.77 | 8 |  |
|                       | Lopez, Maria            |  | \$420.10 | 8 |  |
|                       | Lopez, Stephany         |  | \$448.48 | 8 |  |
|                       | Lopez Solis, Lizette    |  | \$426.86 | 8 |  |
|                       | Maldonado, Carmen       |  | \$554.84 | 8 |  |
|                       | Maldonado, Denise       |  | \$448.48 | 8 |  |
|                       | Marici, Elena           |  | \$471.38 | 8 |  |
|                       | Martinez, Ana           |  | \$489.48 | 8 |  |
|                       | Martinez, Suzanne       |  | \$425.64 | 8 |  |
|                       | Maya, Patricia          |  | \$477.31 | 8 |  |
|                       | Mendez, Brenda          |  | \$547.74 | 8 |  |
|                       | Mendoza, Anadelia       |  | \$409.24 | 8 |  |
|                       | Mendoza, Edith          |  | \$448.48 | 8 |  |
|                       | Mendoza, Melanie        |  | \$477.31 | 8 |  |
|                       | Merino Castelan, Tavita |  | \$387.07 | 8 |  |
|                       | Monsisvais, Veronica    |  | \$353.50 | 8 |  |
|                       | Nguyen, Chinh           |  | \$465.53 | 8 |  |
|                       | Nguyen, Kayla           |  | \$471.38 | 8 |  |
|                       | Nguyen, Mandi           |  | \$495.71 | 8 |  |
|                       | Ordonez, Liliana        |  | \$465.53 | 8 |  |
|                       | Pacheco, Lucia          |  | \$477.31 | 8 |  |
|                       | Pantaleon, Maria        |  | \$448.48 | 8 |  |
|                       | Penunuri, Valerie       |  | \$495.71 | 8 |  |
|                       | Peral, Iris             |  | \$502.02 | 8 |  |
|                       | Perez, Mariam           |  | \$465.53 | 8 |  |
|                       | Posada, Alexandra       |  | \$448.48 | 8 |  |
|                       | Quinones, Roxana        |  | \$425.64 | 8 |  |
|                       | Ramires, Bertha         |  | \$436.00 | 8 |  |
|                       | Ramirez, Javier         |  | \$465.53 | 8 |  |
|                       | Ramirez, Laura          |  | \$495.71 | 8 |  |
|                       | Ramirez, Maria          |  | \$477.31 | 8 |  |
|                       | Ramos, Marcela          |  | \$425.64 | 8 |  |
|                       | Reeves, Claudia         |  | \$520.42 | 8 |  |
|                       | Renteria, Josefina      |  | \$515.98 | 8 |  |
|                       | Revilla, Fany           |  | \$502.02 | 8 |  |

### September 24, 2024

|                         | Rodriguez, Olga              |                 |                 | \$460.75      | 8 |                    |
|-------------------------|------------------------------|-----------------|-----------------|---------------|---|--------------------|
|                         | Rodriguez, Zully             |                 |                 | \$547.73      | 8 |                    |
|                         | Romero-Rodriguez, Ana        |                 |                 | \$477.31      | 8 |                    |
|                         | Rosete, Deicy                |                 |                 | \$459.77      | 8 |                    |
|                         | Ruiz Mata, Laura             |                 |                 | \$420.22      | 8 |                    |
|                         | Ruvalcaba, Angelica          |                 |                 | \$471.38      | 8 |                    |
|                         | Saavedra, Esther             |                 |                 | ,<br>\$435.40 | 8 |                    |
|                         | Sanchez, Beatriz             |                 |                 | \$459.77      | 8 |                    |
|                         | Sanchez, Marcos              |                 |                 | \$448.48      | 8 |                    |
|                         | Siders, Griselda             |                 |                 | \$502.02      | 8 |                    |
|                         | Sosa, Maria                  |                 |                 | \$495.71      | 8 |                    |
|                         | Soto, Angelica               |                 |                 | \$502.02      | 8 |                    |
|                         | Stueland, Sarah              |                 |                 | \$452.51      | 8 |                    |
|                         | Torres, Maria                |                 |                 | \$489.48      | 8 |                    |
|                         | Tran, Ngoc                   |                 |                 | \$459.77      | 8 |                    |
|                         | Valencia de Lopez, Sofia     |                 |                 | \$407.75      | 8 |                    |
|                         | Vargas, Maria                |                 |                 | \$410.08      | 8 |                    |
|                         | Velimirovich, Rosa           |                 |                 | \$471.38      | 8 |                    |
|                         | Villalpando, Diana           |                 |                 | \$489.48      | 8 |                    |
|                         | Wiese, Maria                 |                 |                 | \$489.48      | 8 |                    |
|                         | Zuniga, Maria                |                 |                 | \$502.02      | 8 |                    |
| Program and School Site | Alarcon, Brianna             | Early Childhood | 126105 Child    | \$255.50      | 8 | August 2, 2024     |
| Support Pre-K           | Alvarado, Ronnie             | Education       | Development: CA | \$323.71      | 8 |                    |
| Instructional Providers | Andrade, Ruby                |                 | State Preschool | \$242.86      | 8 | Board Date:        |
|                         | Bernardino, Guadalupe        |                 | Program         | \$323.71      | 8 | September 24, 2024 |
|                         | Bonilla Zuniga, Karla        |                 |                 | \$255.50      | 8 | Submission Window: |
|                         | Bustamante, Cynthia          |                 |                 | \$268.43      | 8 | August 6, 2024     |
|                         | Campos De Gutierrez, Yolanda |                 |                 | \$323.71      | 8 | August 19, 2024    |
|                         | Carbajal, Diana              |                 |                 | \$255.50      | 8 |                    |
|                         | Ceja, Vanessa                |                 |                 | \$242.86      | 8 |                    |
|                         | Cendejas, Marlyn             |                 |                 | \$323.71      | 8 |                    |
|                         | Cifuentes, Beatriz           |                 |                 | \$340.28      | 8 |                    |
|                         | Cuenca, Esmeralda            |                 |                 | \$255.50      | 8 |                    |
|                         | Espinoza, Citlali            |                 |                 | \$311.28      | 8 |                    |

### September 24, 2024

| Giraldo, Maria \$323.71 8                |  |
|--|--|
|  |  |
| Gonzalez, Xochitl\$323.718               |  |
| Hernandez, Sarah \$282.14 8              |  |
| Herrera Cardona, Sonia \$255.50 8        |  |
| Jovel, Maribel \$323.71 8                |  |
| Lara, Marlene \$282.14 8                 |  |
| Linares Ferman, Yeimi \$268.43 8         |  |
| Longoria, Sabrina \$242.86 8             |  |
| Luna, Tatiana \$255.50 8                 |  |
| Martinez, Yoselin \$323.71 8             |  |
| Mellado, Graciela \$255.50 8             |  |
| Mendoza, Martha \$323.71 8               |  |
| Mendoza, Patricia \$323.71 8             |  |
| Miranda, Victoria \$311.28 8             |  |
| Muratalla, Maria \$268.43 8              |  |
| Ogaz-Rodriguez, Carolina \$268.43 8      |  |
| Orozco, Joana \$357.36 8                 |  |
| Paredes, Diana \$323.71 8                |  |
| Pedroza, Maria \$311.28 8                |  |
| Phan, Jenny \$311.28 8                   |  |
| Pineda, Crystal \$311.28 8               |  |
| Preciado, Margarita \$311.28 8           |  |
| Ramirez, Elizabeth \$323.71 8            |  |
| Reyes, Leyde \$311.28 8                  |  |
| Robles, Lilyana \$366.22 8               |  |
| Rodriguez, Blanca \$323.71 8             |  |
| Rodriguez-Sandoval, Guadalupe \$323.71 8 |  |
| Saavedra, Noemi \$242.86 8               |  |
| Sanchez Santana, Gemma \$242.86 8        |  |
| Sandoval, Mariaelia \$311.28 8           |  |
| Valdovinos, Silvia \$323.71 8            |  |
| Vargas, Maricruz \$255.50 8              |  |
| Vazquez, Sonia \$311.28 8                |  |
| Venegas, Maria \$323.71 8                |  |
| Wanees, Martina \$268.43 8               |  |

### September 24, 2024

|                                       | Ward, Danielle<br>Zeferino, Maria   |  |   | \$296.35<br>\$242.86                         | 8<br>8               |   |
|---------------------------------------|---|--|---|--|----------------------|---|
| DSO Extra Duties                      | Aguirre, Francisco<br>Area, Kevin   | MacArthur<br>Fundamental<br>Intermediate<br>School | 010030 Unrestricted<br>Discretionary<br>Accounts                                | \$1,043.30<br>\$765.27                       | 11<br>11             | August 9, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024  |
| Athletic Equipment Extra<br>Duty      | Aduna, Luis<br>Macias, Jose<br>Salazar, Brenda  | Santa Ana High<br>School                           | 010703 SC-LCFF-<br>Supplemental/<br>Concentration                               | \$926.10<br>\$3,647.95<br>\$296.35           | 25<br>67<br>8        | August 19, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |
| Auto Shop Deep Cleaning               | Berruete Pineda, Lorena<br>Guadarrama Valencia, Guadalupe<br>Ramirez Rivera, Carlos<br>Reyes, David | Career Technical<br>Education                      | 010808 Unrestricted<br>Regional<br>Occupational Center<br>Prog (ROC/<br>P 6350) | \$380.45<br>\$544.47<br>\$362.15<br>\$362.15 | 10<br>10<br>10<br>10 | July 23, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024   |
| Custodial School Projects<br>Overtime | Cifuentes, Angel  | Muir<br>Fundamental<br>Elementary<br>School        | 010030 Unrestricted<br>Discretionary<br>Accounts                                | \$369.54                                     | 6                    | August 22, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |

#### September 24, 2024

| SIS Technical and       | Blacker, Robert     | TIS | 010300 Department | \$395.67      | 5 | August 9, 2024     |
|-------------------------|---------------------|-----|-------------------|---------------|---|--------------------|
| Programming Support for | Heng, Tevisophea    |     | Unrestricted      | \$409.91      | 5 | -                  |
| Outages and             | Ling, Ricky         |     | Discretionary     | \$447.59      | 5 | Board Date:        |
| Maintenance             | Martinez, Milcris   |     | Accounts          | \$293.26      | 5 | September 24, 2024 |
|                         | Nguyen, Keith       |     |                   | \$452.19      | 5 | Submission Window: |
|                         | Nguyen, Phong       |     |                   | \$447.59      | 5 | August 6, 2024     |
|                         | Nguyen, Tu          |     |                   | \$415.49      | 5 | August 19, 2024    |
|                         | Perea, Joseph       |     |                   | \$519.74      | 5 |                    |
|                         | Tanious, Victor     |     |                   | \$519.74      | 5 |                    |
|                         | Vu, Anh             |     |                   | \$430.36      | 5 |                    |
|                         | Wong, Donna         |     |                   | \$519.74      | 5 |                    |
|                         | Yan, Dong           |     |                   | \$506.74      | 5 |                    |
|                         | Zhao, Sarina        |     |                   | \$482.33      | 5 |                    |
| Technical and           | Blacker, Robert     | TIS | 010300 Department | \$474.80      | 6 | August 9, 2024     |
|                         | Diaz Barcenas, Jose | -   | Unrestricted      | \$491.90      | 6 |                    |
| Outages and             | Heng, Tevisophea    |     | Discretionary     | \$491.90      | 6 | Board Date:        |
| Maintenance             | Ling, Ricky         |     | Accounts          | \$537.11      | 6 | September 24, 2024 |
|                         | Martinez, Milcris   |     |                   | \$351.91      | 6 | Submission Window: |
|                         | Moore, Laura        |     |                   | \$462.96      | 6 | August 6, 2024     |
|                         | Nguyen, Phong       |     |                   | \$537.11      | 6 | August 19, 2024    |
|                         | Nguyen, Tu          |     |                   | \$498.59      | 6 | 0 /                |
|                         | Perea, Joseph       |     |                   | \$623.68      | 6 |                    |
|                         | Tanious, Victor     |     |                   | \$623.68      | 6 |                    |
|                         | Vu, Anh             |     |                   | \$516.43      | 6 |                    |
|                         | Wong, Donna         |     |                   | \$623.68      | 6 |                    |
|                         | Yan, Dong           |     |                   | ,<br>\$608.09 | 6 |                    |
|                         | Zhao, Sarina        |     |                   | \$578.79      | 6 |                    |
|                         |                     |     |                   | ,             | - |                    |
|                         |                     |     |                   |               |   |                    |
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### September 24, 2024

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|----------|-------|-------|------|
| INFORMED | K12   | EXIKA | DUIY |

| Network Support for | Avalos, Juan        | TIS               | 010300 Department | \$349.24   | 5  | August 9, 2024     |
|---------------------|---------------------|-------------------|-------------------|------------|----|--------------------|
| Outages and         | Blacker, Robert     |                   | Unrestricted      | \$395.67   | 5  |                    |
| Maintenance         | Chavez, Robert      |                   | Discretionary     | \$482.33   | 5  | Board Date:        |
|                     | Diaz Barcenas, Jose |                   | Accounts          | \$409.91   | 5  | September 24, 2024 |
|                     | Hernandez, Hugo     |                   |                   | \$494.29   | 5  | Submission Window: |
|                     | Khiev, Reasmey      |                   |                   | \$376.34   | 5  | August 6, 2024     |
|                     | Martinez, Milcris   |                   |                   | \$293.26   | 5  | August 19, 2024    |
|                     | Moore, Laura        |                   |                   | \$385.80   | 5  |                    |
|                     | Navarro, Jose       |                   |                   | \$305.00   | 5  |                    |
|                     | Ngo, Dai            |                   |                   | \$436.92   | 5  |                    |
|                     | Nguyen, Keith       |                   |                   | \$452.19   | 5  |                    |
|                     | Nguyen, Tu          |                   |                   | \$415.49   | 5  |                    |
|                     | Palacios, Jesus     |                   |                   | \$305.00   | 5  |                    |
|                     | Perea, Joseph       |                   |                   | \$519.74   | 5  |                    |
|                     | Pham, Dung          |                   |                   | \$494.29   | 5  |                    |
|                     | Prado-Ramirez, Luis |                   |                   | \$405.18   | 5  |                    |
|                     | Rico, Joe           |                   |                   | \$303.98   | 5  |                    |
|                     | Roberts, Justin     |                   |                   | \$385.80   | 5  |                    |
|                     | Sie, Aufry          |                   |                   | \$482.33   | 5  |                    |
|                     | Tanious, Victor     |                   |                   | \$519.74   | 5  |                    |
|                     | Thompson, Richard   |                   |                   | \$425.90   | 5  |                    |
| SMAA & Medi-Cal     | Aguilar, Damaris    | Special Education | 010016 MediCal    | \$1,582.82 | 35 | July 30, 2024      |
| Programs Overtime   | Lopez, Laura        |                   | Administrative    | \$2,052.80 | 35 |                    |
|                     |                     |                   | Activities (MAA)  |            |    | Board Date:        |
|                     |                     |                   |                   |            |    | September 24, 2024 |
|                     |                     |                   |                   |            |    | Submission Window: |
|                     |                     |                   |                   |            |    | August 6, 2024     |
|                     |                     |                   |                   |            |    | August 19, 2024    |
|                     |                     |                   |                   |            |    |                    |
|                     |                     |                   |                   |            |    |                    |
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### September 24, 2024

| Activity Monitors        | Alvarez, Maria         | Garfield           | 013010 IASA:Title I | \$349.35 | 15 | July 30, 2024      |
|--------------------------|------------------------|--------------------|---------------------|----------|----|--------------------|
| Extra Duty               | Alvarez de Baca, Maria | Elementary         | Basic Grants Low-   | \$349.35 | 15 |                    |
|                          | Castillo, Eustolia     | School             | Income and          | \$349.35 | 15 | Board Date:        |
|                          | Juarez, Maria          |                    | Neglected, Part A   | \$349.35 | 15 | September 24, 2024 |
|                          | Tejeda Vallejo, Laura  |                    |                     | \$349.35 | 15 | Submission Window: |
|                          | Torrento, Ismenia      |                    |                     | \$349.35 | 15 | August 6, 2024     |
|                          | Vazquez, Elvira        |                    |                     | \$349.35 | 15 | August 19, 2024    |
|                          | Velazquez, Yrma        |                    |                     | \$349.35 | 15 |                    |
| 2024-2025 SRO            | Alatorre, Ramon        | Century High       | 010030 Unrestricted | \$68.09  | 1  | July 31, 2024      |
| Schoolwide Overtime      | Carcano, Luis          | School             | Discretionary       | \$80.67  | 1  |                    |
|                          | Contreras, Yesenia     |                    | Accounts            | \$91.23  | 1  | Board Date:        |
|                          | Garcia, Joseph         |                    |                     | \$79.81  | 1  | September 24, 2024 |
|                          | Goodwin, Ronald        |                    |                     | \$83.77  | 1  | Submission Window: |
|                          | Limon, Michael         |                    |                     | \$93.59  | 1  | August 6, 2024     |
|                          | Limon, Michael A.      |                    |                     | \$76.88  | 1  | August 19, 2024    |
|                          | Macias, Luis           |                    |                     | \$83.77  | 1  |                    |
|                          | Mireles, Christopher   |                    |                     | \$93.59  | 1  |                    |
|                          | Nguyen, Nhonkiet       |                    |                     | \$93.59  | 1  |                    |
|                          | Perkins, James         |                    |                     | \$93.59  | 1  |                    |
|                          | Rodriguez, Danny       |                    |                     | \$93.59  | 1  |                    |
|                          | Romo Macias, Ricardo   |                    |                     | \$83.77  | 1  |                    |
|                          | Singer, Brian          |                    |                     | \$90.26  | 1  |                    |
|                          | Sogsti Jr., Stephen    |                    |                     | \$93.59  | 1  |                    |
| Library Media Tech Extra | Huerta, Jacquelyn      | Sierra Preparatory | 010030 Unrestricted | \$414.65 | 8  | August 2, 2024     |
| Duty                     |                        | Academy            | Discretionary       |          |    |                    |
|                          |                        |                    | Accounts            |          |    | Board Date:        |
|                          |                        |                    |                     |          |    | September 24, 2024 |
|                          |                        |                    |                     |          |    | Submission Window: |
|                          |                        |                    |                     |          |    | August 6, 2024     |
|                          |                        |                    |                     |          |    | August 19, 2024    |
|                          |                        |                    |                     |          |    |                    |
|                          |                        |                    |                     |          |    |                    |

#### September 24, 2024

INFORMED K12 EXTRA DUTY

| Back to School and Open | Alarcon, Brianna             | Early Childhood | 126105 Child         | \$127.75 | 4 | August 2, 2024     |
|-------------------------|------------------------------|-----------------|----------------------|----------|---|--------------------|
| House - PKIP            | Alvarado, Ronnie             | Education       | Development: CA      | \$161.86 | 4 |                    |
|                         | Andrade, Ruby                |                 | State Preschool Prog | \$121.43 | 4 | Board Date:        |
|                         | Bernardino, Guadalupe        |                 |                      | \$161.86 | 4 | September 24, 2024 |
|                         | Bonilla Zuniga, Karla        |                 |                      | \$127.75 | 4 | Submission Window: |
|                         | Bustamante, Cynthia          |                 |                      | \$134.21 | 4 | August 6, 2024     |
|                         | Campos De Gutierrez, Yolanda |                 |                      | \$161.86 | 4 | August 19, 2024    |
|                         | Carbajal, Diana              |                 |                      | \$127.75 | 4 |                    |
|                         | Ceja, Vanessa                |                 |                      | \$121.43 | 4 |                    |
|                         | Cendejas, Marlyn             |                 |                      | \$161.86 | 4 |                    |
|                         | Cifuentes, Beatriz           |                 |                      | \$170.14 | 4 |                    |
|                         | Cuenca, Esmeralda            |                 |                      | \$127.75 | 4 |                    |
|                         | Espinoza, Citlali            |                 |                      | \$155.64 | 4 |                    |
|                         | Giraldo, Maria               |                 |                      | \$161.86 | 4 |                    |
|                         | Gonzalez, Xochitl            |                 |                      | \$161.86 | 4 |                    |
|                         | Hernandez, Sarah             |                 |                      | \$141.07 | 4 |                    |
|                         | Herrera Cardona, Sonia       |                 |                      | \$127.75 | 4 |                    |
|                         | Jovel, Maribel               |                 |                      | \$161.86 | 4 |                    |
|                         | Lara, Marlene                |                 |                      | \$141.07 | 4 |                    |
|                         | Linares Ferman, Yeimi        |                 |                      | \$134.21 | 4 |                    |
|                         | Longoria, Sabrina            |                 |                      | \$121.43 | 4 |                    |
|                         | Luna, Tatiana                |                 |                      | \$127.75 | 4 |                    |
|                         | Martinez, Yoselin            |                 |                      | \$161.86 | 4 |                    |
|                         | Mellado, Graciela            |                 |                      | \$127.75 | 4 |                    |
|                         | Mendoza, Martha              |                 |                      | \$161.86 | 4 |                    |
|                         | Mendoza, Patricia            |                 |                      | \$161.86 | 4 |                    |
|                         | Miranda, Victoria            |                 |                      | \$155.64 | 4 |                    |
|                         | Muratalla, Maria             |                 |                      | \$134.21 | 4 |                    |
|                         | Ogaz-Rodriguez, Carolina     |                 |                      | \$134.21 | 4 |                    |
|                         | Orozco, Joana                |                 |                      | \$178.68 | 4 |                    |
|                         | Paredes, Diana               |                 |                      | \$161.86 | 4 |                    |
|                         | Pedroza, Maria               |                 |                      | \$155.64 | 4 |                    |
|                         | Phan, Jenny                  |                 |                      | \$155.64 | 4 |                    |
|                         | Pineda, Crystal              |                 |                      | \$155.64 | 4 |                    |
|                         | Preciado, Margarita          |                 |                      | \$155.64 | 4 |                    |

# September 24, 2024

|                          | Ramirez, Elizabeth            |            |                 | \$161.86   | 4  |                    |
|--------------------------|-------------------------------|------------|-----------------|------------|----|--------------------|
|                          | Reyes, Leyde                  |            |                 | \$155.64   | 4  |                    |
|                          | Robles, Lilyana               |            |                 | \$183.11   | 4  |                    |
|                          | Rodriguez, Blanca             |            |                 | \$161.86   | 4  |                    |
|                          | Rodriguez-Sandoval, Guadalupe |            |                 | \$161.86   | 4  |                    |
|                          | Saavedra, Noemi               |            |                 | \$121.43   | 4  |                    |
|                          | Sanchez Santana, Gemma        |            |                 | \$121.43   | 4  |                    |
|                          | Sandoval, Mariaelia           |            |                 | \$155.64   | 4  |                    |
|                          | Valdovinos, Silvia            |            |                 | \$161.86   | 4  |                    |
|                          | Vargas, Maricruz              |            |                 | \$127.75   | 4  |                    |
|                          | Vazquez, Sonia                |            |                 | \$155.64   | 4  |                    |
|                          | Venegas, Maria                |            |                 | \$161.86   | 4  |                    |
|                          | Wanees, Martina               |            |                 | \$134.21   | 4  |                    |
|                          | Ward, Danielle                |            |                 | \$148.18   | 4  |                    |
|                          | Zeferino, Maria               |            |                 | \$121.43   | 4  |                    |
| Extra Duty Analysts LCAP | Edward, Jessica               | Research & | 010703 SC-LCFF- | \$1,450.24 | 25 | August 9, 2024     |
| Sessions and Additional  | Hwang, Esther                 | Evaluation | Supplemental/   | \$2,436.15 | 25 | -                  |
| Support SY 2024-2025     | Parsons, Gavin                |            | Concentration   | \$2,004.23 | 25 | Board Date:        |
|                          | Sok, Sarah                    |            |                 | \$2,533.69 | 25 | September 24, 2024 |
|                          |                               |            |                 |            |    | Submission Window: |
|                          |                               |            |                 |            |    | August 6, 2024     |
|                          |                               |            |                 |            |    | August 19, 2024    |
| Extra Duty CL Others     | Situmeang, Margriet           | Research & | 010703 SC-LCFF- | \$744.26   | 13 | August 9, 2024     |
| LCAP Sessions SY         | Zamudio, Luis                 | Evaluation | Supplemental/   | \$781.05   | 13 |                    |
| 2024-2025                |                               |            | Concentration   |            |    | Board Date:        |
|                          |                               |            |                 |            |    | September 24, 2024 |
|                          |                               |            |                 |            |    | Submission Window: |
|                          |                               |            |                 |            |    | August 6, 2024     |
|                          |                               |            |                 |            |    | August 19, 2024    |
|                          |                               |            |                 |            |    |                    |
|                          |                               |            |                 |            |    |                    |
|                          |                               |            |                 |            |    |                    |

#### September 24, 2024

| Staff Development | Aceves, Claudia          | Early Childhood | 127861 Early       | \$678.14 | 20 | August 8, 2024     |
|-------------------|--------------------------|-----------------|--------------------|----------|----|--------------------|
| Teachers          | Adame, Gabriela          | Education       | Education CA State | \$766.26 | 20 |                    |
|                   | Alvarez, Rita            |                 | Preschool Program  | \$826.18 | 20 | Board Date:        |
|                   | Bilotti, Grace           |                 | One-time Funds     | \$747.46 | 20 | September 24, 2024 |
|                   | Choi, Eunice             |                 |                    | \$795.52 | 20 | Submission Window: |
|                   | Crespo, Nelly            |                 |                    | \$747.46 | 20 | August 6, 2024     |
|                   | Cuevas, Ana              |                 |                    | \$747.46 | 20 | August 19, 2024    |
|                   | Delgado, Susana          |                 |                    | \$788.64 | 20 |                    |
|                   | Diaz, Erika              |                 |                    | \$679.58 | 20 |                    |
|                   | Fargier, Diana           |                 |                    | \$826.18 | 20 |                    |
|                   | Fernandez, Noelia        |                 |                    | \$826.18 | 20 |                    |
|                   | Flores Garcia, Kessia    |                 |                    | \$766.26 | 20 |                    |
|                   | Franco, Patricia         |                 |                    | \$729.16 | 20 |                    |
|                   | Gama, Yolanda            |                 |                    | \$826.18 | 20 |                    |
|                   | Gonzalez, Gladys         |                 |                    | \$795.52 | 20 |                    |
|                   | Gonzalez, Yesenia        |                 |                    | \$785.64 | 20 |                    |
|                   | Guardado, Belqui         |                 |                    | \$785.64 | 20 |                    |
|                   | Gutierrez Lilly, Yolanda |                 |                    | \$814.10 | 20 |                    |
|                   | Herrera, Susana          |                 |                    | \$747.46 | 20 |                    |
|                   | Jaimes, Martha           |                 |                    | \$688.50 | 20 |                    |
|                   | Jimenez, Yeni            |                 |                    | \$775.88 | 20 |                    |
|                   | Johnson, Berenice        |                 |                    | \$856.34 | 20 |                    |
|                   | Kothandaraman, Deepa     |                 |                    | \$766.26 | 20 |                    |
|                   | Lara, Amanda             |                 |                    | \$815.80 | 20 |                    |
|                   | Lopez Solis, Lizette     |                 |                    | \$700.16 | 20 |                    |
|                   | Martinez, Ana            |                 |                    | \$815.80 | 20 |                    |
|                   | Martinez, Suzanne        |                 |                    | \$709.40 | 20 |                    |
|                   | Mendoza, Anadelia        |                 |                    | \$682.06 | 20 |                    |
|                   | Mendoza, Edith           |                 |                    | \$747.46 | 20 |                    |
|                   | Mendoza, Melanie         |                 |                    | \$795.52 | 20 |                    |
|                   | Nguyen, Chinh            |                 |                    | \$775.88 | 20 |                    |
|                   | Nguyen, Kayla            |                 |                    | \$785.64 | 20 |                    |
|                   | Nguyen, Mandi            |                 |                    | \$826.18 | 20 |                    |
|                   | Pacheco, Lucia           |                 |                    | \$795.52 | 20 |                    |
|                   | Penunuri, Valerie        |                 |                    | \$826.18 | 20 |                    |

# September 24, 2024

|                        | Peral, Iris                  |                 |                    | \$836.70      | 20 |                    |
|------------------------|------------------------------|-----------------|--------------------|---------------|----|--------------------|
|                        |                              |                 |                    | \$709.40      | 20 |                    |
|                        | Quinones, Roxana             |                 |                    | -             |    |                    |
|                        | Ramirez, Javier              |                 |                    | \$775.88      | 20 |                    |
|                        | Ramirez, Laura               |                 |                    | \$826.18      | 20 |                    |
|                        | Renteria, Josefina           |                 |                    | \$859.96      | 20 |                    |
|                        | Revilla, Fany                |                 |                    | \$836.70      | 20 |                    |
|                        | Rodriguez, Zully             |                 |                    | \$912.88      | 20 |                    |
|                        | Romero-Rodriguez, Ana        |                 |                    | \$795.52      | 20 |                    |
|                        | Ruiz Mata, Laura             |                 |                    | \$700.36      | 20 |                    |
|                        | Sosa, Maria                  |                 |                    | \$826.18      | 20 |                    |
|                        | Valencia de Lopez, Sofia     |                 |                    | \$679.58      | 20 |                    |
|                        | Vidal, Edda                  |                 |                    | \$608.48      | 20 |                    |
|                        | Villalpando, Diana           |                 |                    | \$815.80      | 20 |                    |
|                        | Zuniga, Maria                |                 |                    | \$836.70      | 20 |                    |
| Staff Development PKIP | Alvarado, Ronnie             | Early Childhood | 127861 Early       | \$539.52      | 20 | July 30, 2024      |
|                        | Campos De Gutierrez, Yolanda | Education       | Education CA State | \$539.52      | 20 |                    |
|                        | Ceja, Vanessa                |                 | Preschool Program  | \$404.76      | 20 | Board Date:        |
|                        | Cendejas, Marlyn             |                 | One-time Funds     | \$539.52      | 20 | September 24, 2024 |
|                        | Cifuentes, Beatriz           |                 |                    | \$567.14      | 20 | Submission Window: |
|                        | Giraldo, Maria               |                 |                    | \$539.52      | 20 | August 6, 2024     |
|                        | Herrera Cardona, Sonia       |                 |                    | \$425.84      | 20 | August 19, 2024    |
|                        | Jovel, Maribel               |                 |                    | \$539.52      | 20 | -                  |
|                        | Longoria, Sabrina            |                 |                    | \$404.76      | 20 |                    |
|                        | Martinez, Yoselin            |                 |                    | \$539.52      | 20 |                    |
|                        | Mendoza, Martha              |                 |                    | \$539.52      | 20 |                    |
|                        | Miranda, Victoria            |                 |                    | \$518.80      | 20 |                    |
|                        | Orozco, Joana                |                 |                    | \$595.60      | 20 |                    |
|                        | Paredes, Diana               |                 |                    | \$539.52      | 20 |                    |
|                        | Pedroza, Maria               |                 |                    | ,<br>\$518.80 | 20 |                    |
|                        | Phan, Jenny                  |                 |                    | ,<br>\$518.80 | 20 |                    |
|                        | Ramirez, Elizabeth           |                 |                    | \$539.52      | 20 |                    |
|                        | Robles, Lilyana              |                 |                    | ,<br>\$610.36 | 20 |                    |
|                        | Valdovinos, Silvia           |                 |                    | \$539.52      | 20 |                    |
|                        | Venegas, Maria               |                 |                    | \$539.52      | 20 |                    |

#### September 24, 2024

|                                   | Wanees, Martina<br>Zeferino, Maria   |                               |  | \$447.38<br>\$404.76  | 20<br>20                             |   |
|-----------------------------------|--|-------------------------------|--|---|--------------------------------------|---|
| Office Computer Support           | Ramirez, Angel   | Early Childhood<br>Education  | 126105 Child<br>Development: CA<br>State Preschool Prog                        | \$5,601.29  | 107                                  | August 16, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |
| Culinary Kitchen Deep<br>Cleaning | Alberto, Irma<br>Lomeli, Rosa  | Career Technical<br>Education | 010808 Unrestricted<br>Regional<br>Occupational Center<br>Prog (ROC/<br>P6350) | \$505.19<br>\$481.16  | 10<br>10                             | July 30, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024   |
| Activity Monitor Extra<br>Duty    | Agama Burnett, Dora<br>Casian, Olga<br>Huerta, Dinora<br>Lopez, Juana<br>Mendoza De La O, Gabriela<br>Mozqueda, Melina<br>Murillo, Rosana<br>Salas, Maria<br>Zavaleta, Luisa | Davis Elementary<br>School    | 013010 IASA:Title I<br>Basic Grants Low-<br>Income and<br>Neglected, Part A    | \$81.50<br>\$81.50<br>\$81.50<br>\$93.14<br>\$93.14<br>\$93.14<br>\$93.14<br>\$93.14<br>\$93.14 | 4<br>4<br>4<br>4<br>4<br>4<br>4<br>4 | July 31, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024   |

# September 24, 2024

| Office Staff Classified   | Higareda, Jonathan | Davis Elementary   | 013010 IASA:Title I | \$172.00   | 6   | July 31, 2024      |
|---------------------------|--------------------|--------------------|---------------------|------------|-----|--------------------|
| Academic Family Event     | Morales, Marilyn   | School             | Basic Grants Low-   | \$335.14   | 6   |                    |
| Extra Duty                | Sillerico, Vanusa  |                    | Income and          | \$212.50   | 6   | Board Date:        |
|                           |                    |                    | Neglected, Part A   |            |     | September 24, 2024 |
|                           |                    |                    |                     |            |     | Submission Window: |
|                           |                    |                    |                     |            |     | August 6, 2024     |
|                           |                    |                    |                     |            |     | August 19, 2024    |
| FACE Liaison Extra Duty   | Santos, Cristina   | Sierra Preparatory | 010030 Unrestricted | \$157.59   | 3   | August 1, 2024     |
|                           |                    | Academy            | Discretionary       |            |     |                    |
|                           |                    |                    | Accounts            |            |     | Board Date:        |
|                           |                    |                    |                     |            |     | September 24, 2024 |
|                           |                    |                    |                     |            |     | Submission Window: |
|                           |                    |                    |                     |            |     | August 6, 2024     |
|                           |                    |                    |                     |            |     | August 19, 2024    |
| DSO Overtime for          | Cruz, Alexandro    | Santa Ana High     | 010030 Unrestricted | \$6,744.92 | 115 | July 31, 2024      |
| School/District Functions | Delgado, Juan      | School             | Discretionary       | \$7,082.85 | 115 |                    |
| After Hours               | Flores, Ralph      |                    | Accounts            | \$7,637.27 | 115 | Board Date:        |
|                           | Flores, Yvette     |                    |                     | \$6,485.14 | 115 | September 24, 2024 |
|                           | Gonzales, Vincent  |                    |                     | \$7,830.29 | 115 | Submission Window: |
|                           |                    |                    |                     |            |     | August 6, 2024     |
|                           |                    |                    |                     |            |     | August 19, 2024    |
| Stage Manager             | Cervantes, George  | Santa Ana High     | 010030 Unrestricted | \$2,170.11 | 37  | July 31, 2024      |
| Overtime/Extra Duty for   |                    | School             | Discretionary       |            |     |                    |
| SAHS                      |                    |                    | Accounts            |            |     | Board Date:        |
|                           |                    |                    |                     |            |     | September 24, 2024 |
|                           |                    |                    |                     |            |     | Submission Window: |
|                           |                    |                    |                     |            |     | August 6, 2024     |
|                           |                    |                    |                     |            |     | August 19, 2024    |
|                           |                    |                    |                     |            |     |                    |
|                           |                    |                    |                     |            |     |                    |

# September 24, 2024

| School Computer Suppor<br>for Summer and Athletic | t Hernandez, Ronald | Santa Ana High<br>School | 010030 Unrestricted<br>Discretionary | \$9,629.60 | 145 | July 31, 2024  |
|---|---------------------|--------------------------|--------------------------------------|------------|-----|--|
| Events  |                     |                          | Accounts                             |            |     | Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |
| School-Wide Events                                | Sanchez, Daniel     | Segerstrom High          | 016770 Arts and                      | \$1,130.59 | 25  | August 19, 2024  |
| (Stage Manager)                                   |                     | School                   | Music in Schools<br>(AMS) (Prop 28)  |            |     | Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |
| School-Wide Events                                | Aguirre, Francisco  | Segerstrom High          | 016770 Arts and                      | \$63.22    | 1   | August 1, 2024   |
| Segerstrom (DSO's) OT                             | Alvarez, Manuel     | School                   | Music in Schools                     | \$55.04    | 1   |  |
| AMS   | Area, Kevin         |                          | (AMS) (Prop 28)                      | \$46.38    | 1   | Board Date:  |
|   | Barajas, Jenesa     |                          |                                      | \$46.38    | 1   | September 24, 2024   |
|   | Ceniceros, Gilbert  |                          |                                      | \$60.08    | 1   | Submission Window:   |
|   | Cisneros, Isaac     |                          |                                      | \$58.65    | 1   | August 6, 2024   |
|   | Cruz, Alexandro     |                          |                                      | \$58.65    | 1   | August 19, 2024  |
|   | Delgado, Juan       |                          |                                      | \$61.59    | 1   |  |
|   | Diaz, Jaime         |                          |                                      | \$60.08    | 1   |  |
|   | Flores, Ralph       |                          |                                      | \$66.41    | 1   |  |
|   | Flores, Sylvia      |                          |                                      | \$66.41    | 1   |  |
|   | Flores, Yvette      |                          |                                      | \$56.39    | 1   |  |
|   | Frausto, Jose       |                          |                                      | \$51.12    | 1   |  |
|   | Godinez, Enrique    |                          |                                      | \$61.59    | 1   |  |
|   | Gomez, Maria        |                          |                                      | \$60.08    | 1   |  |
|   | Gonzales, Freddie   |                          |                                      | \$66.41    | 1   |  |
|   | Gonzales, Vincent   |                          |                                      | \$68.09    | 1   |  |
|   | Guillen, Damian     |                          |                                      | \$63.22    | 1   |  |
|   | Guillen, Eduardo    |                          |                                      | \$58.65    | 1   |  |

# September 24, 2024

|                       |  |         | - |  |
|-----------------------|--|---------|---|--|
| Hernandez, Cristian   |  | \$48.77 | 1 |  |
| Hernandez, Oscar      |  | \$61.59 | 1 |  |
| Herrera, Juan         |  | \$58.65 | 1 |  |
| Jimenez, Marcos       |  | \$46.38 | 1 |  |
| Lopez, Leticia        |  | \$64.74 | 1 |  |
| Lucero, Marco         |  | \$46.38 | 1 |  |
| Lyons, Irma           |  | \$68.09 | 1 |  |
| Martinez, Gilbert     |  | \$66.41 | 1 |  |
| Martinez-Lopez, Celia |  | \$58.65 | 1 |  |
| Motley, Jalen         |  | \$46.38 | 1 |  |
| Muro Jr., Miguel      |  | \$56.39 | 1 |  |
| Navarrette, Manda     |  | \$46.38 | 1 |  |
| Nguyen, Jeffrey       |  | \$46.38 | 1 |  |
| Pena, Rudy            |  | \$61.59 | 1 |  |
| Perez, John           |  | \$58.65 | 1 |  |
| Pinedo, David         |  | \$60.08 | 1 |  |
| Plascencia, Veronica  |  | \$64.74 | 1 |  |
| Ponce, Cesar          |  | \$46.38 | 1 |  |
| Quezada, Juan         |  | \$61.59 | 1 |  |
| Ramos Jr., Raul       |  | \$58.65 | 1 |  |
| Rios, Ronald          |  | \$61.59 | 1 |  |
| Ruiz, Max             |  | \$48.77 | 1 |  |
| Salazar, Jose         |  | \$63.22 | 1 |  |
| Salgado, Dennis       |  | \$63.22 | 1 |  |
| Sandoval, Ray         |  | \$61.59 | 1 |  |
| Sarkisyan, Sevan      |  | \$58.65 | 1 |  |
| Solares Jr., Ramon    |  | \$56.39 | 1 |  |
| Wallace, John         |  | \$46.38 | 1 |  |
|                       |  |         |   |  |
|                       |  |         |   |  |
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|                       |  |         |   |  |
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|                       |  |         |   |  |

## September 24, 2024

| Athletic Trainer  | Polhamus, Jason  | Godinez                        | 010703 SC-LCFF-   | \$6,232.39  | 75  | August 1, 2024   |
|---|--|--------------------------------|---|---|---|--|
| Overtime/Godinez<br>Fundamental High School<br>Athletics  |  | Fundamental High<br>School     | Supplemental/<br>Concentration  |   |   | Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024                   |
| FACE Community Woker<br>Extra Duty                        | Urzua-Campos, Laura  | Martin<br>Elementary<br>School | 013010 IASA:Title I<br>Basic Grants Low-<br>Income and<br>Neglected, Part A | \$918.00  | 18  | August 1, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |
| Computer Tech Extra<br>Duty                               | Wang, Elizabeth  | Martin<br>Elementary<br>School | 013010 IASA:Title I<br>Basic Grants Low-<br>Income and<br>Neglected, Part A | \$326.68  | 6   | August 1, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |
| Student Supervision by<br>Activity Monitors Extra<br>Duty | Alvarado, Alejandra<br>Barcelo, Celia<br>Espinoza, Elisa<br>Galindo, Miriam<br>Garcia, Angelica<br>Jaramillo Porras, Humberta<br>Martinez, Olga<br>Murillo de Pintor, Asuncion | Martin<br>Elementary<br>School | 013010 IASA:Title I<br>Basic Grants Low-<br>Income and<br>Neglected, Part A | \$93.14<br>\$90.82<br>\$90.82<br>\$90.82<br>\$90.82<br>\$78.93<br>\$90.82<br>\$90.82<br>\$90.82 | 4<br>4<br>4<br>4<br>4<br>4<br>4<br>4<br>4 | August 1, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |

#### September 24, 2024

| Custodial Extra Duty          | Arroyo, Arturo   | Martin                              | 010030 Unrestricted   | \$50.52                            | 1              | August 1, 2024   |
|-------------------------------|--|-------------------------------------|---|------------------------------------|----------------|--|
|                               | Arreola, Jesus   | Elementary                          | Discretionary   | \$57.25                            | 1              |  |
|                               | Jusay, Dante   | School                              | Accounts  | \$63.22                            | 1              | Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024                   |
| Office Extra Duty             | Dominguez, Sarah<br>Hernandez, Nicole<br>Sosa, Vanessa | School                              | 013010 IASA:Title I<br>Basic Grants Low-<br>Income and<br>Neglected, Part A | \$495.00<br>\$495.00<br>\$1,046.97 | 20<br>20<br>20 | August 6, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |
| Extra Duty                    | Garcia, Gilbert<br>Hulleza, Rey<br>Rodriguez, Xiclale  | K-12 Teaching &<br>Learning         | 010300 Department<br>Unrestricted<br>Discretionary<br>Accounts              | \$302.22<br>\$415.79<br>\$243.18   | 5<br>4<br>4    | August 5, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |
| Plant Custodian Extra<br>Duty | Arroyo, Melissa  | Monte Vista<br>Elementary<br>School | 010030 Unrestricted<br>Discretionary<br>Accounts                            | \$344.15                           | 8              | August 7, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |

#### September 24, 2024

| SAUSD Arts Learning<br>Support                  | Westmyer, John  | Visual and<br>Performing Arts | 016770 Arts and<br>Music in Schools                       | \$2 <i>,</i> 862.75                                      | 50                         | August 12, 2024  |
|---|---|-------------------------------|---|--|----------------------------|--|
|   |   |                               | (AMS) (Prop 28)   |  |                            | Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024                   |
| Classroom Set Up<br>Teachers                    | Alonzo, Roseann<br>Loera, Damaris<br>Lopez Solis, Lizette<br>Ramires, Bertha<br>Vargas, Maria | Early Childhood<br>Education  | 126105 Child<br>Development: CA<br>State Preschool Prog   | \$406.87<br>\$420.22<br>\$420.12<br>\$436.00<br>\$410.08 | 8<br>8<br>8<br>8<br>8<br>8 | August 9, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |
| Classroom Set Up PKIP                           | Miranda, Victoria<br>Rodriguez, Blanca<br>Saavedra, Noemi                                     | Early Childhood<br>Education  | 126105 Child<br>Development: CA<br>State Preschool Prog   | \$311.28<br>\$323.71<br>\$242.86                         | 8<br>8<br>8                | August 9, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |
| Wide Professional August<br>Launch (Classified) | Gil, Jesse<br>Martinez, Hector  | K-12 Teaching &<br>Learning   | 010044<br>Communication<br>Studies (Speech and<br>Debate) | \$335.14<br>\$108.89                                     | 6<br>2                     | August 8, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |

#### September 24, 2024

| Stage Manager Overtime | Vestri, Nathan     | Valley High School | 010300 Department<br>Unrestricted | \$43.02             | 1  | August 8, 2024     |
|------------------------|--------------------|--------------------|-----------------------------------|---------------------|----|--------------------|
|                        |                    |                    | Discretionary                     |                     |    | Board Date:        |
|                        |                    |                    | Accounts                          |                     |    | September 24, 2024 |
|                        |                    |                    |                                   |                     |    | Submission Window: |
|                        |                    |                    |                                   |                     |    | August 6, 2024     |
|                        |                    |                    |                                   |                     |    | August 19, 2024    |
|                        |                    |                    |                                   |                     |    | -                  |
| Classified Extra Duty  | Vaglienty, Anita   | Special Education  | 016500 Special                    | \$1,622.19          | 27 | August 12, 2024    |
|                        |                    |                    | Education                         |                     |    |                    |
|                        |                    |                    |                                   |                     |    | Board Date:        |
|                        |                    |                    |                                   |                     |    | September 24, 2024 |
|                        |                    |                    |                                   |                     |    | Submission Window: |
|                        |                    |                    |                                   |                     |    | August 6, 2024     |
|                        |                    |                    |                                   |                     |    | August 19, 2024    |
| Campus Clean up        | Mares Jr., Richard | Reach Academy      | 010030 Unrestricted               | \$891.74            | 17 | August 9, 2024     |
|                        |                    |                    | Discretionary                     |                     |    |                    |
|                        |                    |                    | Accounts                          |                     |    | Board Date:        |
|                        |                    |                    |                                   |                     |    | September 24, 2024 |
|                        |                    |                    |                                   |                     |    | Submission Window: |
|                        |                    |                    |                                   |                     |    | August 6, 2024     |
|                        |                    |                    |                                   |                     |    | August 19, 2024    |
| Willard Intermediate   | Johnson, Jeremiah  | Career Technical   | 010808 Unrestricted               | \$1,173.03          | 20 | August 12, 2024    |
| Fitness Lab            |                    | Education          | Regional                          | + - / - · · · · · · |    |                    |
|                        |                    |                    | Occupational Center               |                     |    | Board Date:        |
|                        |                    |                    | Prog (ROC/                        |                     |    | September 24, 2024 |
|                        |                    |                    | P 6350)                           |                     |    | Submission Window: |
|                        |                    |                    |                                   |                     |    | August 6, 2024     |
|                        |                    |                    |                                   |                     |    | August 19, 2024    |
|                        |                    |                    |                                   |                     |    |                    |
|                        |                    |                    |                                   |                     |    |                    |
|                        |                    |                    |                                   |                     |    |                    |

## September 24, 2024

| Technology Intervention<br>Saturday Science | Cerda, Carmen             | Madison<br>Elementary | 013010 IASA:Title I<br>Basic Grants Low- | \$4,599.96 | 80 | August 12, 2024    |
|---|---------------------------|-----------------------|--|------------|----|--------------------|
| Academy                                     |                           | School                | Income and                               |            |    | Board Date:        |
| Title 1-2103                                |                           | 501001                | Neglected, Part A                        |            |    | September 24, 2024 |
| 11110 1-2105                                |                           |                       | Neglecieu, Fait A                        |            |    | Submission Window: |
|   |                           |                       |  |            |    | August 6, 2024     |
|   |                           |                       |  |            |    | August 19, 2024    |
|   |                           |                       |  |            |    | August 13, 2024    |
| Office - Parent                             | Anguiano, Alejandra       | Madison               | 010030 Unrestricted                      | \$792.99   | 33 | August 11, 2024    |
| Community Partner                           | Fuentes, Stephenie        | Elementary            | Discretionary                            | \$792.99   | 33 |                    |
| Communication and                           | Torres, Sandra            | School                | Accounts                                 | \$1,947.87 | 33 | Board Date:        |
| Support 2024-2025                           |                           |                       |  |            |    | September 24, 2024 |
|   |                           |                       |  |            |    | Submission Window: |
|   |                           |                       |  |            |    | August 6, 2024     |
|   |                           |                       |  |            |    | August 19, 2024    |
| Clerical Overtime/Extra                     | Adame Figueroa, Stephanie | Santa Ana High        | 010030 Unrestricted                      | \$233.84   | 9  | August 13, 2024    |
| Duty  | Alfaro, Yulian            | School                | Discretionary                            | \$222.75   | 9  |                    |
|   | Carlos, Gladys            |                       | Accounts                                 | \$478.13   | 9  | Board Date:        |
|   | Clark, Kimberly           |                       |  | \$303.11   | 9  | September 24, 2024 |
|   | Echeverria, Lauren        |                       |  | \$387.00   | 9  | Submission Window: |
|   | Garcia, Veronica          |                       |  | \$490.02   | 9  | August 6, 2024     |
|   | Lopez, Claudia            |                       |  | \$466.48   | 9  | August 19, 2024    |
|   | Ortiz, Estefani           |                       |  | \$368.36   | 9  |                    |
|   | Rios, Aline               |                       |  | \$533.01   | 9  |                    |
|   | Tellez Honorato, Rebeca   |                       |  | \$233.84   | 9  |                    |
|   | Villalba, Ashley          |                       |  | \$233.84   | 9  |                    |
| Custodial - Community                       | Figueroa, Jose            | Madison               | 010030 Unrestricted                      | \$230.00   | 4  | August 11, 2024    |
| Program Support                             | Navarro Carrillo, Marisol | Elementary            | Discretionary                            | \$229.98   | 4  | -                  |
| 2024-2025                                   | Nguyen, Albert            | School                | Accounts                                 | \$229.98   | 4  | Board Date:        |
|   | Rodriguez, Adam           |                       |  | \$229.98   | 4  | September 24, 2024 |
|   |                           |                       |  |            |    | Submission Window: |
|   |                           |                       |  |            |    | August 6, 2024     |
|   |                           |                       |  |            |    | August 19, 2024    |

## September 24, 2024

| 2023-2024 ESY Autism                  | Ramos, Melinda       | Special Education | 016500 Special        | \$396.58            | 14.25 | August 12, 2024  |
|---------------------------------------|----------------------|-------------------|-----------------------|---------------------|-------|--|
| Paraprofessional<br>Addendum REF#9224 |                      |                   | Education             |                     |       | Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |
| Sworn Personnel -                     | Alatorre, Ramon      | School Police     | 010704 Dept. SC-LCFF- | \$1,361.79          | 20    | August 16, 2024  |
| Vacancy Overtime                      | Carcano, Luis        | Services          | Supplemental/         | \$1,613.40          | 20    |  |
| ,                                     | Chesmore, Brian      |                   | Concentration         | \$2,393.76          | 20    | Board Date:  |
|                                       | Coffee, Guy          |                   |                       | \$2,300.88          | 20    | September 24, 2024   |
|                                       | Contreras, Yesenia   |                   |                       | \$1,824.63          | 20    | Submission Window:   |
|                                       | Garcia, Joseph       |                   |                       | \$1,596.24          | 20    | August 6, 2024   |
|                                       | Goodwin, Ronald      |                   |                       | \$1,675.35          | 20    | August 19, 2024  |
|                                       | Limon, Michael       |                   |                       | \$1,871.79          | 20    |  |
|                                       | Limon, Michael A.    |                   |                       | \$1,537.68          | 20    |  |
|                                       | Macias, Luis         |                   |                       | \$1,675.35          | 20    |  |
|                                       | Martinez, Adrian     |                   |                       | \$1,767.15          | 20    |  |
|                                       | Mireles, Christopher |                   |                       | \$1,871.79          | 20    |  |
|                                       | Nguyen, Nhonkiet     |                   |                       | \$1,871.79          | 20    |  |
|                                       | Perkins, James       |                   |                       | \$1,871.79          | 20    |  |
|                                       | Rivera, Felix        |                   |                       | \$2,143.05          | 20    |  |
|                                       | Rodriguez, Danny     |                   |                       | \$1,871.79          | 20    |  |
|                                       | Romo Macias, Ricardo |                   |                       | \$1,675.35          | 20    |  |
|                                       | Sanchez, Luis        |                   |                       | \$2 <i>,</i> 088.75 | 20    |  |
|                                       | Singer, Brian        |                   |                       | \$1,805.19          | 20    |  |
|                                       | Sogsti Jr., Stephen  |                   |                       | \$1,871.79          | 20    |  |
|                                       |                      |                   |                       |                     |       |  |
|                                       |                      |                   |                       |                     |       |  |
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|                                       |                      |                   |                       |                     |       |  |
|                                       |                      |                   |                       |                     |       |  |
|                                       |                      |                   |                       |                     |       |  |

#### September 24, 2024

| Activity Monitors -     | Diaz, Angelica               | Edison            | 013010 IASA:Title I  | \$232.86    | 10  | August 12, 2024    |
|-------------------------|------------------------------|-------------------|----------------------|-------------|-----|--------------------|
| Supervision of Students | Hernandez, Maria             | Elementary        | Basic Grants Low-    | \$232.86    | 10  |                    |
|                         | Herrera, Catalina            | School            | Income and           | \$232.86    | 10  | Board Date:        |
|                         | Infante Rodriguez, Hortencia |                   | Neglected, Part A    | \$232.86    | 10  | September 24, 2024 |
|                         | Jacobo, Maria                |                   |                      | \$232.86    | 10  | Submission Window: |
|                         | Manriquez Contreras, Maria   |                   |                      | \$232.86    | 10  | August 6, 2024     |
|                         | Martinez, Luz                |                   |                      | \$232.86    | 10  | August 19, 2024    |
|                         | Mercado-Ruiz, Maria          |                   |                      | \$232.86    | 10  |                    |
|                         | Perez, Virginia              |                   |                      | \$232.86    | 10  |                    |
| Office Duties           | Alcala, Aida                 | Edison            | 010030 Unrestricted  | \$2,771.55  | 45  | August 12, 2024    |
|                         |                              | Elementary        | Discretionary        |             |     |                    |
|                         |                              | School            | Accounts             |             |     | Board Date:        |
|                         |                              |                   |                      |             |     | September 24, 2024 |
|                         |                              |                   |                      |             |     | Submission Window: |
|                         |                              |                   |                      |             |     | August 6, 2024     |
|                         |                              |                   |                      |             |     | August 19, 2024    |
| Monthly Reports         | Mendez, Stephanie            | Early Childhood   | 126105 Child         | \$841.50    | 12  | August 13, 2024    |
|                         |                              | Education         | Development: CA      |             |     |                    |
|                         |                              |                   | State Preschool Prog |             |     | Board Date:        |
|                         |                              |                   |                      |             |     | September 24, 2024 |
|                         |                              |                   |                      |             |     | Submission Window: |
|                         |                              |                   |                      |             |     | August 6, 2024     |
|                         |                              |                   |                      |             |     | August 19, 2024    |
| Bus Aide                | Chavarria, Valeria           | Special Education | 016500 Special       | \$9,900.00  | 400 | August 13, 2024    |
|                         | Colorado, Maira              |                   | Education            | \$9,892.80  | 400 |                    |
|                         | Perez, Cynthia               |                   |                      | \$9,900.00  | 400 | Board Date:        |
|                         | Santamaria, Roberto          |                   |                      | \$11,912.00 | 400 | September 24, 2024 |
|                         |                              |                   |                      |             |     | Submission Window: |
|                         |                              |                   |                      |             |     | August 6, 2024     |
|                         |                              |                   |                      |             |     | August 19, 2024    |
|                         |                              |                   |                      |             |     |                    |
|                         |                              |                   |                      |             |     | <u> </u>           |

# September 24, 2024

| Office Staff OT      | Lievanos, Lisa            | Jefferson         | 013010 IASA:Title I | \$209.57    | 9   | August 13, 2024    |
|----------------------|---------------------------|-------------------|---------------------|-------------|-----|--------------------|
|                      | Nieblas Cordova, Karolina | Elementary        | Basic Grants Low-   | \$233.84    | 9   |                    |
|                      | Saucedo, Carmen           | School            | Income and          | \$233.84    | 9   | Board Date:        |
|                      | Vazquez, Silvia           |                   | Neglected, Part A   | \$502.71    | 9   | September 24, 2024 |
|                      |                           |                   |                     |             |     | Submission Window: |
|                      |                           |                   |                     |             |     | August 6, 2024     |
|                      |                           |                   |                     |             |     | August 19, 2024    |
| Bus Aide             | Barrera, Abimelech        | Special Education | 016500 Special      | \$12,207.20 | 400 | August 15, 2024    |
|                      | Bowman, Mikaela           |                   | Education           | \$10,392.80 | 400 |                    |
|                      | Cristobal, Alma           |                   |                     | \$13,164.40 | 400 | Board Date:        |
|                      | Garcia, Celene            |                   |                     | \$5,733.40  | 200 | September 24, 2024 |
|                      | Gonzales, Lorraine        |                   |                     | \$14,166.80 | 400 | Submission Window: |
|                      | Gonzalez, Giselle         |                   |                     | \$8,971.60  | 400 | August 6, 2024     |
|                      | Long, Eugennia            |                   |                     | \$4,704.80  | 200 | August 19, 2024    |
|                      | Lopez, Angelica           |                   |                     | \$12,516.80 | 400 |                    |
|                      | Mancilla, Brianna         |                   |                     | \$7,425.00  | 300 |                    |
|                      | Montalvan, Gloria         |                   |                     | \$5,733.40  | 200 |                    |
|                      | Najera, Robert            |                   |                     | \$13,164.40 | 400 |                    |
|                      | Nichols, Maria            |                   |                     | \$13,164.40 | 400 |                    |
|                      | Padilla Perez, Liliana    |                   |                     | \$9,176.00  | 400 |                    |
|                      | Perez, Donna              |                   |                     | \$13,471.60 | 400 |                    |
| JPL SpaceSHIP Summer | Delgado, Regina           | Career Technical  | 010808 Unrestricted | \$2,176.00  | 136 | August 15, 2024    |
| 2024 Interns         | Granados, Santiago        | Education         | Regional            | \$2,176.00  | 136 |                    |
|                      | Mendoza, Richie           |                   | Occupational Center | \$2,176.00  | 136 | Board Date:        |
|                      | Nguyen, Lynne             |                   | Prog (ROC/          | \$2,176.00  | 136 | September 24, 2024 |
|                      | Paniagua, Pedro           |                   | P 6350)             | \$2,176.00  | 136 | Submission Window: |
|                      | Romero, George            |                   |                     | \$2,176.00  | 136 | August 6, 2024     |
|                      | Salas, Jerry              |                   |                     | \$2,176.00  | 136 | August 19, 2024    |
|                      |                           |                   |                     |             |     |                    |
|                      |                           |                   |                     |             |     |                    |

## September 24, 2024

| INFORMED | К12  | <b>EXTRA</b> | DUTY |
|----------|------|--------------|------|
|          | 1/75 |              | 2011 |

| Sworn Personnel - OT     | Alatorre, Ramon      | Godinez          | 010703 SC-LCFF      | \$68.09  | 1  | August 16, 2024    |
|--------------------------|----------------------|------------------|---------------------|----------|----|--------------------|
| Athletic Events Football | Carcano, Luis        | Fundamental High | Supplemental/       | \$80.67  | 1  |                    |
| Godinez Fundamental      | Contreras, Yesenia   | School           | Concentration       | \$91.23  | 1  | Board Date:        |
| High School              | Garcia, Joseph       |                  |                     | \$79.81  | 1  | September 24, 2024 |
|                          | Goodwin, Ronald      |                  |                     | \$83.77  | 1  | Submission Window: |
|                          | Limon, Michael       |                  |                     | \$93.59  | 1  | August 6, 2024     |
|                          | Limon, Michael A.    |                  |                     | \$76.88  | 1  | August 19, 2024    |
|                          | Macias, Luis         |                  |                     | \$83.77  | 1  |                    |
|                          | Mireles, Christopher |                  |                     | \$93.59  | 1  |                    |
|                          | Nguyen, Nhonkiet     |                  |                     | \$93.59  | 1  |                    |
|                          | Perkins, James       |                  |                     | \$93.59  | 1  |                    |
|                          | Rodriguez, Danny     |                  |                     | \$93.59  | 1  |                    |
|                          | Romo Macias, Ricardo |                  |                     | \$83.77  | 1  |                    |
|                          | Singer, Brian        |                  |                     | \$90.26  | 1  |                    |
|                          | Sogsti Jr., Stephen  |                  |                     | \$93.59  | 1  |                    |
| Translation Services     | Franco, Karyssa      | Edison           | 010030 Unrestricted | \$247.50 | 10 | August 13, 2024    |
| Office Extra Duty        | Pinedo, Kathia       | Elementary       | Discretionary       | \$272.25 | 11 |                    |
|                          |                      | School           | Accounts            |          |    | Board Date:        |
|                          |                      |                  |                     |          |    | September 24, 2024 |
|                          |                      |                  |                     |          |    | Submission Window: |
|                          |                      |                  |                     |          |    | August 6, 2024     |
|                          |                      |                  |                     |          |    | August 19, 2024    |
| DSO - OT Athletic        | Aguirre, Francisco   | Godinez          | 010703 SC-LCFF-     | \$63.22  | 1  | August 16, 2024    |
| Events/Football Games    | Alvarez, Manuel      | Fundamental High | Supplemental/       | \$55.04  | 1  |                    |
|                          | Area, Kevin          | School           | Concentration       | \$46.38  | 1  | Board Date:        |
|                          | Barajas, Jenesa      |                  |                     | \$46.38  | 1  | September 24, 2024 |
|                          | Ceniceros, Gilbert   |                  |                     | \$60.08  | 1  | Submission Window: |
|                          | Cisneros, Isaac      |                  |                     | \$58.65  | 1  | August 6, 2024     |
|                          | Cruz, Alexandro      |                  |                     | \$58.65  | 1  | August 19, 2024    |
|                          | Davis, Brent         |                  |                     | \$59.30  | 1  |                    |
|                          | Delgado, Juan        |                  |                     | \$61.59  | 1  |                    |
|                          | Diaz, Jaime          |                  |                     | \$60.08  | 1  |                    |
|                          | Flores, Ralph        |                  |                     | \$66.41  | 1  |                    |

# Personnel Calendar September 24, 2024 INFORMED K12 EXTRA DUTY

| r | Y                     |         | 1 |  |
|---|-----------------------|---------|---|--|
|   | Flores, Sylvia        | \$66.41 | 1 |  |
|   | Flores, Yvette        | \$56.39 | 1 |  |
|   | Frausto, Jose         | \$51.12 | 1 |  |
|   | Godinez, Enrique      | \$61.59 | 1 |  |
|   | Gomez, Maria          | \$60.08 | 1 |  |
|   | Gonzales, Freddie     | \$66.41 | 1 |  |
|   | Gonzales, Vincent     | \$68.09 | 1 |  |
|   | Guillen, Damian       | \$63.22 | 1 |  |
|   | Guillen, Eduardo      | \$58.65 | 1 |  |
|   | Hernandez, Cristian   | \$48.77 | 1 |  |
|   | Hernandez, Oscar      | \$61.59 | 1 |  |
|   | Herrera, Juan         | \$58.65 | 1 |  |
|   | Jimenez, Marcos       | \$46.38 | 1 |  |
|   | Lopez, Leticia        | \$64.74 | 1 |  |
|   | Lucero, Marco         | \$46.38 | 1 |  |
|   | Lyons, Irma           | \$68.09 | 1 |  |
|   | Martinez, Gilbert     | \$66.41 | 1 |  |
|   | Martinez-Lopez, Celia | \$58.65 | 1 |  |
|   | Motley, Jalen         | \$46.38 | 1 |  |
|   | Muro Jr., Miguel      | \$56.39 | 1 |  |
|   | Navarrette, Manda     | \$46.38 | 1 |  |
|   | Nguyen, Jeffrey       | \$46.38 | 1 |  |
|   | Pena, Rudy            | \$61.59 | 1 |  |
|   | Perez, John           | \$58.65 | 1 |  |
|   | Pinedo, David         | \$60.08 | 1 |  |
|   | Pita, Lazaro          | \$63.92 | 1 |  |
|   | Plascencia, Veronica  | \$64.74 | 1 |  |
|   | Ponce, Cesar          | \$46.38 | 1 |  |
|   | Quezada, Juan         | \$61.59 | 1 |  |
|   | Ramos Jr., Raul       | \$58.65 | 1 |  |
|   | Rios, Ronald          | \$61.59 | 1 |  |
|   | Ruiz, Max             | \$48.77 | 1 |  |
|   | Salazar, Jose         | \$63.22 | 1 |  |
|   | Salgado, Dennis       | \$63.22 | 1 |  |
|   | Sandoval, Ray         | \$61.59 | 1 |  |

# September 24, 2024

| Support for the College<br>and Career Fair         | Sarkisyan, Sevan<br>Solares Jr., Ramon<br>Wallace, John<br>Castro, Rodolfo<br>Ellis, Donald<br>Espinoza, Sergio          | K-12 Teaching &<br>Learning         | 017412 A-G Access<br>Grant                        | \$58.65<br>\$56.39<br>\$46.38<br>\$664.11<br>\$579.38<br>\$579.38    | 1<br>1<br>1<br>10<br>10<br>10<br>10 | August 14, 2024<br>Board Date:  |
|--|--|-------------------------------------|---|--|-------------------------------------|---|
|  | Kusinsky, James<br>Martinez, Ricardo<br>Moreno Jr., Tomas<br>Navarro, Joshua<br>Nguyen, Timothy<br>Reyes, Cruz           |                                     |   | \$698.48<br>\$771.60<br>\$579.38<br>\$551.07<br>\$640.53<br>\$873.84 | 10<br>10<br>10<br>10<br>10<br>10    | September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024                                   |
| Support for the College<br>and Career Fair (SPART) | Gil, Jesse<br>Gordon, Edward<br>Macias, Roman<br>Martinez, Hector<br>Salcedo, Eric                                       | K-12 Teaching &<br>Learning         | 017412 A-G Access<br>Grant                        | \$558.57<br>\$558.57<br>\$558.57<br>\$544.47<br>\$544.47             | 10<br>10<br>10<br>10<br>10          | August 21, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |
| Instructional Assistant<br>Extra Duty LCFF Funds   | Aguilar, Yessenia<br>Contreras, Gloria<br>Espinoza, Vanessa<br>Gaytan, Claudia<br>Martinez, Fabiola<br>Trujillo, Maribel | Monte Vista<br>Elementary<br>School | 010703 SC LCFF-<br>Supplemental/<br>Concentration | \$212.50<br>\$207.32<br>\$207.32<br>\$207.32<br>\$163.79<br>\$155.96 | 6<br>6<br>6<br>5.5<br>5.5           | August 15, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |

# September 24, 2024

| Gonzalez, Maria     | Monte Vista  | 010703 SC-LCFF-  | \$143.67   | 6.17   | August 19, 2024  |
|---------------------|--|--|--|--|--|
| -                   |  |  | -  |  |  |
| -                   | School   | Concentration  |  |  | Board Date:  |
|                     |  |  | -  |  | September 24, 2024   |
| -                   |  |  |  |  | Submission Window:   |
| Pinon, Leticia      |  |  | \$143.67   | 6.17   | August 6, 2024   |
|                     |  |  |  |  | August 19, 2024  |
| Cisneros, Isaac     | Extended   | 012600 Expanded  | \$1,955.05   | 50   | August 19, 2024  |
|                     | Learning (After  | Learning   |  |  |  |
|                     | School Programs)   | Opportunities  |  |  | Board Date:  |
|                     |  | Program  |  |  | September 24, 2024   |
|                     |  |  |  |  | Submission Window:   |
|                     |  |  |  |  | August 6, 2024   |
|                     |  |  |  |  | August 19, 2024  |
| Cervantes, Anamaria | Willard  | 010808 Unrestricted  | \$760.89   | 20   | August 15, 2024  |
| Pham, Thang         | Intermediate   | Regional   | \$1,481.00   | 30   |  |
|                     | School   | Occupational Center  |  |  | Board Date:  |
|                     |  | Prog (ROC/   |  |  | September 24, 2024   |
|                     |  | P 6350)  |  |  | Submission Window:   |
|                     |  |  |  |  | August 6, 2024   |
|                     |  |  |  |  | August 19, 2024  |
| Rojas, Sabrina      | Visual and   | 016770 Arts and  | \$990.00   | 40   | August 15, 2024  |
|                     | Performing Arts  | Music in Schools   |  |  |  |
|                     |  | (AMS) (Prop 28)  |  |  | Board Date:  |
|                     |  |  |  |  | September 24, 2024   |
|                     |  |  |  |  | Submission Window:   |
|                     |  |  |  |  | August 6, 2024   |
|                     |  |  |  |  | August 19, 2024  |
|                     |  |  |  |  |  |
|                     |  |  |  |  |  |
|                     | Lopez-Jimenez, Antonio<br>Macias, Adriana<br>Martinez Murillo, Maria<br>Negron, Nidia<br>Pinon, Leticia<br>Cisneros, Isaac<br>Cervantes, Anamaria<br>Pham, Thang | Lopez-Jimenez, Antonio<br>Macias, Adriana<br>Martinez Murillo, Maria<br>Negron, Nidia<br>Pinon, LeticiaElementary<br>SchoolCisneros, IsaacExtended<br>Learning (After<br>School Programs)Cervantes, Anamaria<br>Pham, ThangWillard<br>Intermediate<br>SchoolRojas, SabrinaVisual and | Lopez-Jimenez, Antonio<br>Macias, Adriana<br>Martinez Murillo, Maria<br>Negron, Nidia<br>Pinon, LeticiaElementary<br>SchoolSupplemental/<br>ConcentrationCisneros, IsaacExtended<br>Learning (After<br>School Programs)012600 Expanded<br>Learning<br>Opportunities<br>ProgramCervantes, Anamaria<br>Pham, ThangWillard<br>Intermediate<br>School010808 Unrestricted<br>Regional<br>Occupational Center<br>Prog (ROC/<br>P 6350)Rojas, SabrinaVisual and<br>Performing Arts016770 Arts and<br>Music in Schools | Lopez-Jimenez, Antonio<br>Macias, Adriana<br>Martinez Murillo, Maria<br>Negron, Nidia<br>Pinon, LeticiaElementary<br>SchoolSupplemental/<br>Concentration\$143.67<br>\$143.67<br>\$143.67Cisneros, IsaacExtended<br>Learning (After<br>School Programs)012600 Expanded<br>Learning<br>Opportunities<br>Program\$1,955.05Cervantes, Anamaria<br>Pham, ThangWillard<br>Intermediate<br>School010808 Unrestricted<br>Regional<br>Occupational Center<br>Prog (ROC/<br>P 6350)\$760.89<br>\$1,481.00Rojas, SabrinaVisual and<br>Performing Arts016770 Arts and<br>Music in Schools\$990.00 | Lopez-Jimenez, Antonio<br>Macias, Adriana<br>Martinez Murillo, Maria<br>Negron, Nidia<br>Pinon, LeticiaElementary<br>SchoolSupplemental/<br>Concentration\$143.67<br>\$143.67<br>\$143.67<br>\$143.67<br>\$143.676.17<br>\$143.67<br>\$143.67<br>\$143.67Cisneros, IsaacExtended<br>Learning (After<br>School Programs)012600 Expanded<br>Learning<br>Opportunities<br>Program\$1,955.0550Cervantes, Anamaria<br>Pham, ThangWillard<br>Intermediate<br>School010808 Unrestricted<br>Regional<br>Occupational Center<br>Prog (ROC/<br>P 6350)\$760.89<br>\$1,481.0020<br>\$1,481.00Rojas, SabrinaVisual and<br>Performing Arts016770 Arts and<br>Music in Schools\$990.0040 |

## September 24, 2024

| Translation Services -   | Arceo, Viktoria                | Edison             | 010030 Unrestricted | \$22.43    | 1  | August 15, 2024    |
|--------------------------|--------------------------------|--------------------|---------------------|------------|----|--------------------|
| Sp. Ed. I.A., SSP/Autism | De La Roca, Xavier             | Elementary         | Discretionary       | \$33.68    | 1  |                    |
| Paraprofessional         | Guevara, Aracely               | School             | Accounts            | \$29.04    | 1  | Board Date:        |
|                          | Juarez, Brenda                 |                    |                     | \$31.29    | 1  | September 24, 2024 |
|                          | Mendez, Vanessa                |                    |                     | \$32.91    | 1  | Submission Window: |
|                          | Quijada, Laura                 |                    |                     | \$21.89    | 1  | August 6, 2024     |
|                          | Romero, Laura                  |                    |                     | \$21.89    | 1  | August 19, 2024    |
|                          | Seaver, Richard                |                    |                     | \$33.68    | 1  |                    |
| Custodial Extra Duty -   | Aguilar, Leobardo              | Godinez            | 010703 SC-LCFF-     | \$602.15   | 8  | August 15, 2024    |
| VAPA                     | Carrillo, Ricardo              | Fundamental High   | Supplemental/       | \$335.42   | 8  |                    |
|                          | Gutierrez Rodriguez, Alejandro | School             | Concentration       | \$394.93   | 8  | Board Date:        |
|                          | Martinez Garcia, Alberto       |                    |                     | \$384.92   | 8  | September 24, 2024 |
|                          | Mejia, Juan                    |                    |                     | \$394.93   | 8  | Submission Window: |
|                          | Ugalde, Victor                 |                    |                     | \$446.86   | 8  | August 6, 2024     |
|                          |                                |                    |                     |            |    | August 19, 2024    |
| Intervention in Computer | Espinoza, Kevin                | Edison             | 013010 IASA:Title I | \$1,843.02 | 45 | August 15, 2024    |
| Labs & Technology        |                                | Elementary         | Basic Grants Low-   |            |    |                    |
| Support                  |                                | School             | Income and          |            |    | Board Date:        |
|                          |                                |                    | Neglected, Part A   |            |    | September 24, 2024 |
|                          |                                |                    |                     |            |    | Submission Window: |
|                          |                                |                    |                     |            |    | August 6, 2024     |
|                          |                                |                    |                     |            |    | August 19, 2024    |
| 2024-2025 Nutrition      | Escobedo, Lorena               | Nutrition Services | 135310 Child        | \$1,407.64 | 24 | August 16, 2024    |
| Services Extra Duty -    | Menera, Fernando               |                    | Nutrition: School   | \$1,386.43 | 24 |                    |
| Storekeepers             |                                |                    | Programs            |            |    | Board Date:        |
|                          |                                |                    |                     |            |    | September 24, 2024 |
|                          |                                |                    |                     |            |    | Submission Window: |
|                          |                                |                    |                     |            |    | August 6, 2024     |
|                          |                                |                    |                     |            |    | August 19, 2024    |
|                          |                                |                    |                     |            |    |                    |
|                          |                                |                    |                     |            |    |                    |

## September 24, 2024

| Accompanist OT - VAPA | Rogers, John            | Godinez<br>Fundamental High | 010703 SC-LCFF-<br>Supplemental/ | \$399.58   | 8  | August 16, 2024    |
|-----------------------|-------------------------|-----------------------------|----------------------------------|------------|----|--------------------|
|                       |                         | School                      | Concentration                    |            |    | Board Date:        |
|                       |                         |                             |                                  |            |    | September 24, 2024 |
|                       |                         |                             |                                  |            |    | Submission Window: |
|                       |                         |                             |                                  |            |    | August 6, 2024     |
|                       |                         |                             |                                  |            |    | August 19, 2024    |
| Stage Manager OT -    | Cervantes, George       | Godinez                     | 010703 SC-LCFF-                  | \$469.21   | 8  | August 16, 2024    |
| VAPA                  | Lopez, Josue            | Fundamental High            | Supplemental/                    | \$435.58   | 8  |                    |
|                       | Munguia Manzo, Joel     | School                      | Concentration                    | \$435.58   | 8  | Board Date:        |
|                       | Sanchez, Daniel         |                             |                                  | \$361.79   | 8  | September 24, 2024 |
|                       | Vestri, Nathan          |                             |                                  | \$344.15   | 8  | Submission Window: |
|                       | Westmyer, John          |                             |                                  | \$458.00   | 8  | August 6, 2024     |
|                       | Zamani-Morfin, Lila     |                             |                                  | \$399.29   | 8  | August 19, 2024    |
| 2024-2025 Nutrition   | Alcantar, Jose          | Nutrition Services          | 135310 Child                     | \$1,173.00 | 21 | August 16, 2024    |
| Services Extra Duty - | Cabrera, Ricardo        |                             | Nutrition: School                | \$1,115.64 | 21 |                    |
| Delivery Driver       | Carrillo, Fidel         |                             | Programs                         | \$996.75   | 21 | Board Date:        |
|                       | Lopez Rodriguez, Miguel |                             |                                  | \$1,036.70 | 21 | September 24, 2024 |
|                       | Magana Bautista, Jose   |                             |                                  | \$740.49   | 19 | Submission Window: |
|                       | Mendez Herrera, Jose    |                             |                                  | \$1,060.89 | 21 | August 6, 2024     |
|                       | Rodriguez, Jesus        |                             |                                  | \$1,115.64 | 21 | August 19, 2024    |
|                       | Vest, Joshua            |                             |                                  | \$987.33   | 20 |                    |
| 2024-2025 Nutrition   | Cervantes, Jesus        | Nutrition Services          | 135310 Child                     | \$1,008.63 | 14 | August 16, 2024    |
| Services Extra Duty - | Garcia, Edward          |                             | Nutrition: School                | \$1,072.13 | 14 |                    |
| Field Supervisors     | Gutierrez, Hector       |                             | Programs                         | \$1,099.88 | 14 | Board Date:        |
|                       |                         |                             |                                  |            |    | September 24, 2024 |
|                       |                         |                             |                                  |            |    | Submission Window: |
|                       |                         |                             |                                  |            |    | August 6, 2024     |
|                       |                         |                             |                                  |            |    | August 19, 2024    |
|                       |                         |                             |                                  |            |    |                    |
|                       |                         |                             |                                  |            |    |                    |

# September 24, 2024

| 2024-2025 Nutrition      | Cregut-Gonzalez, Shanee    | Nutrition Services | 135310 Child      | \$333.04             | 5   | August 16, 2024    |
|--------------------------|----------------------------|--------------------|-------------------|----------------------|-----|--------------------|
| Services Extra Duty -    | Fuentes Godinez, Jeannette |                    | Nutrition: School | \$289.16             | 5   |                    |
| Food Svc. Supvr. HS and  | Juarez, Mara               |                    | Programs          | \$333.04             | 5   | Board Date:        |
| Food Svc. Supvr. Int.    | Mojarra, Maria             |                    |                   | \$325.13             | 5   | September 24, 2024 |
|                          | Moran, Tamara              |                    |                   | \$321.47             | 5   | Submission Window: |
|                          | Navarro, Anabel            |                    |                   | \$333.04             | 5   | August 6, 2024     |
|                          | Vargas, Celina             |                    |                   | \$316.92             | 5   | August 19, 2024    |
|                          | Vega, Christopher          |                    |                   | \$369.06             | 5   |                    |
|                          | Visoso, Janet              |                    |                   | \$321.47             | 5   |                    |
| 2024-2025 Nutrition      | Arenas, Reggie             | Nutrition Services | 135310 Child      | \$237.46             | 5   | August 16, 2024    |
| Services Extra Duty -    | Carrillo, Arnold           |                    | Nutrition: School | \$111.71             | 2   |                    |
| Dept. Spec, Business     | Escalante, Jason           |                    | Programs          | \$148.39             | 2   | Board Date:        |
| Analyst, and Network     | Mendoza, Angel             |                    |                   | \$192.93             | 2   | September 24, 2024 |
| Technician               | Moran, Maribel             |                    |                   | \$54.45              | 1   | Submission Window: |
|                          |                            |                    |                   |                      |     | August 6, 2024     |
|                          |                            |                    |                   |                      |     | August 19, 2024    |
| 2024-2025 Nutrition      | Zuniga, Luis               | Nutrition Services | 135310 Child      | \$6,339.96           | 88  | August 16, 2024    |
| Services Extra Duty -    |                            |                    | Nutrition: School |                      |     |                    |
| Food Service Production  |                            |                    | Programs          |                      |     | Board Date:        |
| Supervisor (Luis Zuniga) |                            |                    |                   |                      |     | September 24, 2024 |
|                          |                            |                    |                   |                      |     | Submission Window: |
|                          |                            |                    |                   |                      |     | August 6, 2024     |
|                          |                            |                    |                   |                      |     | August 19, 2024    |
| Bus Aide                 | Avina, Juan                | Special Education  | 016500 Special    | \$12,830.80          | 400 | August 16, 2024    |
|                          | Escalante, Teresa          |                    | Education         | \$12,830.80          | 400 |                    |
|                          | Garcia, Cecilia            |                    |                   | \$12 <i>,</i> 830.80 | 400 | Board Date:        |
|                          | Ocegueda, Monica           |                    |                   | \$8,971.60           | 400 | September 24, 2024 |
|                          |                            |                    |                   |                      |     | Submission Window: |
|                          |                            |                    |                   |                      |     | August 6, 2024     |
|                          |                            |                    |                   |                      |     | August 19, 2024    |
|                          |                            |                    |                   |                      |     |                    |
|                          |                            |                    |                   |                      |     |                    |

#### September 24, 2024

| SAUSD Arts Learning<br>Support  | Zamani-Morfin, Lila                              | Visual and<br>Performing Arts    | 010704 Dept. SC-LCFF<br>Supplemental/                  | \$998.10                         | 20             | August 19, 2024   |
|---|--|----------------------------------|--|----------------------------------|----------------|---|
|   |  |                                  | Concentration  |                                  |                | Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024                    |
| SAUSD Arts Learning<br>Support  | Rogers, John                                     | Visual and<br>Performing Arts    | 010704 Dept. SC-LCFF<br>Supplemental/<br>Concentration | \$999.00                         | 30             | August 19, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |
| Extra Duty - Office Staff   | Leon, Norma<br>Pelagio, Kevin<br>Perez, Lyzzette | Garfield<br>Elementary<br>School | 010030 Unrestricted<br>Discretionary<br>Accounts       | \$473.20<br>\$389.46<br>\$429.71 | 11<br>11<br>11 | August 16, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |
| 2023-2024 District Safety<br>Officers - Districtwide<br>Events Overtime | Quezada, Juan                                    | School Police<br>Services        | 010704 Dept. SC-LCFF<br>Supplemental/<br>Concentration | \$523.52                         | 9              | August 16, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |

#### September 24, 2024

| 2023-2024 Public Safety    | Ramos Jr., Raul  | School Police<br>Services    | 010704 Dept. SC-LCFF                                    | \$703.82<br>\$229.00  | 12<br>4  | August 16, 2024   |
|----------------------------|--|------------------------------|---|---|--|---|
| Dispatch Overtime          | Stewart, Kristy  | Services                     | Supplemental/<br>Concentration                          | \$223.00  | 4  | Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024                    |
| Rise Trainings - Custodial | Duran, Christian   | Early Childhood<br>Education | 126105 Child<br>Development: CA<br>State Preschool Prog | \$399.24  | 8  | August 16, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |
| Bus Aide                   | Aguilera, Julieta<br>Breucop, Elena<br>Cornejo, Edwin<br>Gutierrez Jr., John<br>James, Tina<br>Leyva, Jonathan<br>Lindsey, Elsy<br>Ortiz, Llamilex<br>Ramirez, Patrisia<br>Rangel, Karina<br>Rodriguez, Nerida<br>Rosales, Mireya<br>Tavares, Lydia<br>Villa, Anaittzy<br>Yanez, Roberto | Special Education            | 016500 Special<br>Education                             | \$13,471.60<br>\$7,083.40<br>\$13,164.40<br>\$12,207.20<br>\$13,164.40<br>\$11,614.40<br>\$13,164.40<br>\$4,950.00<br>\$9,176.00<br>\$10,392.80<br>\$10,628.40<br>\$6,735.80<br>\$11,912.00<br>\$10,914.40<br>\$12,207.20 | 400<br>200<br>400<br>400<br>400<br>400<br>200<br>400<br>400<br>400 | August 16, 2024<br>Board Date:<br>September 24, 2024<br>Submission Window:<br>August 6, 2024<br>August 19, 2024 |

# September 24, 2024

| Bus Aide            | Aguilar, Jacqueline<br>Hinojosa-Munoz, Sonia | Special Education | 016500 Special<br>Education | \$8,971.60<br>\$2,242.90  | 400<br>100 | August 16, 2024    |
|---------------------|--|-------------------|-----------------------------|---------------------------|------------|--------------------|
|                     | Lopez, Rebecca                               |                   | Education                   | \$2,242.90<br>\$9,623.10  | 300        | Board Date:        |
|                     | Mares, Patricia                              |                   |                             | \$9,023.10<br>\$10,889.40 | 300        | September 24, 2024 |
|                     | McGuinness, Miranda                          |                   |                             | \$9,892.80                | 400        | Submission Window: |
|                     | McGuilliess, Milanda                         |                   |                             | \$9,892.80                | 400        | August 6, 2024     |
|                     |  |                   |                             |                           |            | August 19, 2024    |
|                     |  |                   |                             |                           |            | August 19, 2024    |
| SSP Extra Duty      | Tapia Buezo, Josue                           | Reach Academy     | 010030 Unrestricted         | \$1,675.02                | 60         | August 29, 2024    |
|                     |  |                   | Discretionary               |                           |            |                    |
|                     |  |                   | Accounts                    |                           |            | Board Date:        |
|                     |  |                   |                             |                           |            | September 24, 2024 |
|                     |  |                   |                             |                           |            | Submission Window: |
|                     |  |                   |                             |                           |            | August 6, 2024     |
|                     |  |                   |                             |                           |            | August 19, 2024    |
| School-Wide Events  | Contreras, Carlos                            | Segerstrom High   | 010030 Unrestricted         | \$21.29                   | 1          | August 19, 2024    |
| (Activity Monitors) | Gonzalez, Noemmi                             | School            | Discretionary               | \$23.29                   | 1          | -                  |
| . , ,               | Harvey, Jeffrey                              |                   | Accounts                    | \$23.29                   | 1          | Board Date:        |
|                     | Herrera, Cristina                            |                   |                             | \$17.45                   | 1          | September 24, 2024 |
|                     | Kuo, Kenny                                   |                   |                             | \$23.29                   | 1          | Submission Window: |
|                     | Lopez, Vanessa                               |                   |                             | \$23.29                   | 1          | August 6, 2024     |
|                     | Mendoza, Andrew                              |                   |                             | \$17.45                   | 1          | August 19, 2024    |
|                     | Olea, Sabrina                                |                   |                             | \$23.29                   | 1          |                    |
| Office Staff        | Aguilera Reynoso, Maria                      | Early Childhood   | 126105 Child                | \$1,032.64                | 22         | August 19, 2024    |
|                     | Alarcon, Martha                              | Education         | Development: CA             | \$1,140.28                | 22         | -                  |
|                     | Chavez, Mirella                              |                   | State Preschool Prog        | \$1,259.51                | 22         | Board Date:        |
|                     | Noriega, Carla                               |                   |                             | \$1,019.87                | 22         | September 24, 2024 |
|                     | _  |                   |                             |                           |            | Submission Window: |
|                     |  |                   |                             |                           |            | August 6, 2024     |
|                     |  |                   |                             |                           |            | August 19, 2024    |
|                     |  |                   |                             |                           |            |                    |
|                     |  |                   |                             |                           |            |                    |

#### September 24, 2024

|                              | <b>Career Technical</b>  | 010808 Unrestricted   | \$384.92  | 8  | August 20, 2024  |
|------------------------------|--|---|---|--|--|
| Martinez, Ignacio            | Education  | Regional  | \$537.29  | 8  |  |
| Reyes, David                 |  | Occupational Center   | \$289.72  | 8  | Board Date:  |
|                              |  | Prog (ROC/  |   |  | September 24, 2024   |
|                              |  | P 6350)   |   |  | Submission Window:   |
|                              |  |   |   |  | August 6, 2024   |
|                              |  |   |   |  | August 19, 2024  |
| Alvarez, Marisela            | Advanced   | 090030 Fund 09  | \$90.82   | 4  | August 19, 2024  |
| Diaz Quiroz, Gloria          | Learning Academy   | Discretionary   | \$90.82   | 4  |  |
| Martin, Gabriela             |  | Accounts  | \$71.48   | 4  | Board Date:  |
| Ochoa Lopez, Bertha          |  |   | \$78.93   | 4  | September 24, 2024   |
| Sanchez, Maria               |  |   | \$90.82   | 4  | Submission Window:   |
| Terrones Hermosillo, Araceli |  |   | \$83.04   | 4  | August 6, 2024   |
| Valadez, Susana              |  |   | \$83.04   | 4  | August 19, 2024  |
| Cervantes, George            | Heninger   | 010030 Unrestricted   | \$239.78  | 5  | August 20, 2024  |
|                              | Elementary   | Discretionary   |   |  |  |
|                              | School   | Accounts  |   |  | Board Date:  |
|                              |  |   |   |  | September 24, 2024   |
|                              |  |   |   |  | Submission Window:   |
|                              |  |   |   |  | August 6, 2024   |
|                              |  |   |   |  | August 19, 2024  |
| Batac, Suzanne               | Mitchell Child   | 016500 Special  | \$673.58  | 20   | August 20, 2024  |
| Lambert, Lori                | Development  | Education   | \$1,483.92  | 60   |  |
| Ordaz, Crystal               | Center   |   | \$1,974.66  | 60   | Board Date:  |
| Padilla, Jonathan            |  |   | \$519.64  | 20   | September 24, 2024   |
|                              |  |   |   |  | Submission Window:   |
|                              |  |   |   |  | August 6, 2024   |
|                              |  |   |   |  | August 19, 2024  |
|                              |  |   |   |  |  |
|                              |  |   |   |  |  |
|                              | Alvarez, Marisela<br>Diaz Quiroz, Gloria<br>Martin, Gabriela<br>Ochoa Lopez, Bertha<br>Sanchez, Maria<br>Terrones Hermosillo, Araceli<br>Valadez, Susana<br>Cervantes, George<br>Batac, Suzanne<br>Lambert, Lori<br>Ordaz, Crystal | Alvarez, MariselaAdvancedDiaz Quiroz, GloriaLearning AcademyMartin, GabrielaOchoa Lopez, BerthaSanchez, MariaTerrones Hermosillo, AraceliValadez, SusanaHeningerCervantes, GeorgeHeningerElementarySchoolBatac, SuzanneMitchell ChildLambert, LoriDevelopmentOrdaz, CrystalCenter | Alvarez, Marisela<br>Diaz Quiroz, Gloria<br>Martin, Gabriela<br>Ochoa Lopez, Bertha<br>Sanchez, Maria<br>Terrones Hermosillo, Araceli<br>Valadez, SusanaAdvanced<br>Learning Academy<br>Accounts090030 Fund 09<br>Discretionary<br>AccountsCervantes, GeorgeHeninger<br>Elementary<br>School010030 Unrestricted<br>Discretionary<br>AccountsBatac, Suzanne<br>Lambert, Lori<br>Ordaz, CrystalMitchell Child<br>Development<br>Center016500 Special<br>Education | Prog (ROC/<br>P 6350)Prog (ROC/<br>P 6350)Alvarez, Marisela<br>Diaz Quiroz, Gloria<br>Martin, Gabriela<br>Ochoa Lopez, Bertha<br>Sanchez, Maria<br>Terrones Hermosillo, Araceli<br>Valadez, SusanaAdvanced<br>Learning Academy<br>Accounts090030 Fund 09<br>Discretionary<br>Accounts\$90.82<br>\$71.48<br>\$78.93<br>\$90.82<br>\$83.04Cervantes, GeorgeHeninger<br>Elementary<br>School010030 Unrestricted<br>Discretionary<br>Accounts\$239.78Batac, Suzanne<br>Lambert, Lori<br>Ordaz, CrystalMitchell Child<br>Development<br>Center016500 Special<br>Education\$673.58<br>\$1,483.92<br>\$1,974.66 | Alvarez, Marisela<br>Diaz Quiroz, Gloria<br>Martin, Gabriela<br>Ochoa Lopez, Bertha<br>Sanchez, Maria<br>Terrones Hermosillo, Araceli<br>Valadez, SusanaAdvanced<br>Learning Academy<br>Academy090030 Fund 09<br>Discretionary<br>Accounts\$90.82<br>\$90.82<br>\$71.48<br>\$90.82<br>\$4<br>\$83.04<br>\$83.04<br>\$83.044<br>4<br>\$90.82<br>\$4<br>\$83.04<br>\$83.04<br>\$83.04Cervantes, GeorgeHeninger<br>Elementary<br>School010030 Unrestricted<br>Discretionary<br>Accounts\$239.78<br>\$239.785Batac, Suzanne<br>Lambert, Lori<br>Ordaz, CrystalMitchell Child<br>Development<br>Center016500 Special<br>Education\$673.58<br>\$1,974.6620 |

## September 24, 2024

| Activity Monitor Extra  | Gonzalez, Maria            | Monte Vista       | 016332 CCSPP:  | \$143.67    | 6.17 | August 19, 2024    |
|-------------------------|----------------------------|-------------------|----------------|-------------|------|--------------------|
| Duty - Community School | Lopez-Jimenez, Antonio     | Elementary        | Implementation | \$143.67    | 6.17 |                    |
| Funds                   | Macias, Adriana            | School            | Grant          | \$143.67    | 6.17 | Board Date:        |
|                         | Martinez Murillo, Maria    |                   |                | \$143.67    | 6.17 | September 24, 2024 |
|                         | Negron, Nidia              |                   |                | \$143.67    | 6.17 | Submission Window: |
|                         | Pinon, Leticia             |                   |                | \$143.67    | 6.17 | August 6, 2024     |
|                         |                            |                   |                |             |      | August 19, 2024    |
| Activity Monitor Extra  | Gonzalez, Maria            | Monte Vista       | 016332 CCSPP:  | \$118.29    | 5.08 | August 19, 2024    |
| Duty Title I            | Lopez-Jimenez, Antonio     | Elementary        | Implementation | \$118.29    | 5.08 |                    |
|                         | Macias, Adriana            | School            | Grant          | \$118.29    | 5.08 | Board Date:        |
|                         | Martinez Murillo, Maria    |                   |                | \$118.29    | 5.08 | September 24, 2024 |
|                         | Negron, Nidia              |                   |                | \$118.29    | 5.08 | Submission Window: |
|                         | Pinon, Leticia             |                   |                | \$118.29    | 5.08 | August 6, 2024     |
|                         |                            |                   |                |             |      | August 19, 2024    |
| Bus Aide                | Alcaraz, Richard           | Special Education | 016500 Special | \$6,910.80  | 200  | August 20, 2024    |
|                         | Bernal, Gabriela           |                   | Education      | \$13,471.60 | 400  |                    |
|                         | Bernal, Melissa            |                   |                | \$11,912.00 | 400  | Board Date:        |
|                         | Camacho Miguel, Raul       |                   |                | \$10,392.80 | 400  | September 24, 2024 |
|                         | Gonzalez, Karina           |                   |                | \$4,588.00  | 200  | Submission Window: |
|                         | Grondin, Selijah           |                   |                | \$8,971.60  | 400  | August 6, 2024     |
|                         | Lagunas, Mirtha            |                   |                | \$5,059.60  | 200  | August 19, 2024    |
|                         | Mejia, Leslie              |                   |                | \$2,475.00  | 100  |                    |
|                         | Ochoa Arzate, Adilene      |                   |                | \$9,892.80  | 400  |                    |
|                         | Ortega, Edna               |                   |                | \$6,415.40  | 200  |                    |
|                         | Rodriguez, Nerida          |                   |                | \$10,628.40 | 400  |                    |
|                         | Rodriguez-Martinez, Sergio |                   |                | \$5,196.40  | 200  |                    |
|                         | Vo, Kevin                  |                   |                | \$6,019.00  | 200  |                    |
|                         |                            |                   |                |             |      |                    |
|                         |                            |                   |                |             |      |                    |
|                         |                            |                   |                |             |      |                    |
|                         |                            |                   |                |             |      |                    |
|                         |                            |                   |                |             |      |                    |

#### September 24, 2024

| Program and School Site<br>Support - Teachers | Velimirovich, Rosa       | Early Childhood<br>Education | 126105 Child<br>Development: CA | \$235.69 | 4  | August 22, 2024    |
|---|--------------------------|------------------------------|---------------------------------|----------|----|--------------------|
|   |                          |                              | State Preschool Prog            |          |    | Board Date:        |
|   |                          |                              |                                 |          |    | September 24, 2024 |
|   |                          |                              |                                 |          |    | Submission Window: |
|   |                          |                              |                                 |          |    | August 6, 2024     |
|   |                          |                              |                                 |          |    | August 19, 2024    |
| 2024-2025 Nutrition                           | Aboytes, Karina          | Nutrition Services           | 135310 Child                    | \$223.69 | 10 | August 16, 2024    |
| Services Extra Duty -                         | Acevedo, Olivia          |                              | Nutrition: School               | \$634.69 | 23 |                    |
| NSAs, Production Kitchen                      | Aguilar, Luz             |                              | Programs                        | \$269.76 | 10 | Board Date:        |
| Leads, Satellite Leads,                       | Aguilar, Raymundo        |                              |                                 | \$212.92 | 10 | September 24, 2024 |
| Cooks, Chef                                   | Alfaro, Cesar            |                              |                                 | \$283.57 | 10 | Submission Window: |
|   | Almendarez, Susana       |                              |                                 | \$256.85 | 10 | August 6, 2024     |
|   | Alonzo, Mariela          |                              |                                 | \$590.76 | 23 | August 19, 2024    |
|   | Alvarado, Adriana        |                              |                                 | \$212.92 | 10 |                    |
|   | Alvarado, Andrea         |                              |                                 | \$241.07 | 10 |                    |
|   | Alvarez, Susana          |                              |                                 | \$223.69 | 10 |                    |
|   | Amezcua, Maria           |                              |                                 | \$223.69 | 10 |                    |
|   | Anaya, Judy              |                              |                                 | \$290.36 | 10 |                    |
|   | Anaya, Liliana           |                              |                                 | \$719.72 | 23 |                    |
|   | Anaya, Stephanie         |                              |                                 | \$590.76 | 23 |                    |
|   | Angel Felix, Wendi       |                              |                                 | \$604.99 | 23 |                    |
|   | Arreola, Maria           |                              |                                 | \$634.69 | 23 |                    |
|   | Arroyo, Lora             |                              |                                 | \$290.36 | 10 |                    |
|   | Avalos, Gloria           |                              |                                 | \$283.57 | 10 |                    |
|   | Avalos Campos, Soraya    |                              |                                 | \$256.85 | 10 |                    |
|   | Avalos Garcia, Jennifer  |                              |                                 | \$590.76 | 23 |                    |
|   | Avalos Hernandez, Kelly  |                              |                                 | \$212.92 | 10 |                    |
|   | Avina de Cisneros, Maria |                              |                                 | \$269.76 | 10 |                    |
|   | Banda, Vanessa           |                              |                                 | \$256.85 | 10 |                    |
|   | Barajas, Irma            |                              |                                 | \$568.01 | 23 |                    |
|   | Barcenas, Guadalupe      |                              |                                 | \$275.95 | 10 |                    |
|   | Barraza, Erica           |                              |                                 | \$305.18 | 10 |                    |
|   | Barroso, Vivian          |                              |                                 | \$590.76 | 23 |                    |

#### September 24, 2024

| Bautista, Cecilia          |  | \$590.76 | 23 |  |
|----------------------------|--|----------|----|--|
| Berumen, Patricia          |  | \$329.11 | 10 |  |
| Brambila, Melissa          |  | \$256.85 | 10 |  |
| Briseno, Martha            |  | \$263.04 | 10 |  |
| Buenrostro, Yolanda        |  | \$312.92 | 10 |  |
| Caliz, Elena               |  | \$256.85 | 10 |  |
| Camacho, Carina            |  | \$246.96 | 10 |  |
| Camarena, Sonia            |  | \$275.95 | 10 |  |
| Capiz Dominguez, Maribel   |  | \$212.92 | 10 |  |
| Carmona, Selena            |  | \$590.76 | 23 |  |
| Carrillo, Concepcion       |  | \$275.95 | 10 |  |
| Carrillo, Elizabeth        |  | \$283.57 | 10 |  |
| Carrillo, Maria            |  | \$275.95 | 10 |  |
| Carrillo, Maria            |  | \$620.45 | 23 |  |
| Castro, Maria              |  | \$269.76 | 10 |  |
| Cendejas Martinez, Hector  |  | \$256.85 | 10 |  |
| Cervantes, Rosalba         |  | \$620.45 | 23 |  |
| Chacon, Amalia             |  | \$269.76 | 10 |  |
| Chacon, Mayra              |  | \$275.95 | 10 |  |
| Chagollan, Victoria        |  | \$275.95 | 10 |  |
| Chamu, Lucia               |  | \$634.69 | 23 |  |
| Chavez, Liduvina           |  | \$223.69 | 10 |  |
| Cisneros, Cristina         |  | \$269.76 | 10 |  |
| Cisneros Jimenez, Gabriela |  | \$212.92 | 10 |  |
| Colin Cardenas, Jessica    |  | \$312.92 | 10 |  |
| Contreras, Luz             |  | \$263.04 | 10 |  |
| Contreras-Cruz, Sandra     |  | \$269.76 | 10 |  |
| Corder, Elizabeth          |  | \$256.85 | 10 |  |
| Cordova, Silvia            |  | \$283.57 | 10 |  |
| Cortez, Maria              |  | \$263.04 | 10 |  |
| Cortez, Rosalba            |  | \$590.76 | 23 |  |
| Covarrubias, Alma          |  | \$620.45 | 23 |  |
| Danh, Karen                |  | -        | 10 |  |
| De La Roca, Evelin         |  |          | 10 |  |
| Delgado, Olga              |  | \$275.95 | 10 |  |

# September 24, 2024

|                          | 1 |          | 1  | 1 |
|--------------------------|---|----------|----|---|
| Delgado, Raul            |   | \$246.96 | 10 |   |
| Dhanabal, Sathyavathi    |   | \$590.76 | 23 |   |
| Diaz de Ramirez, Fabiola |   | \$263.04 | 10 |   |
| Diaz Gomez, Guadalupe    |   | \$263.04 | 10 |   |
| Dietrich, Eric           |   | \$263.04 | 10 |   |
| Dominguez, Mariela       |   | \$256.85 | 10 |   |
| Dorantes, Araceli        |   | \$568.01 | 23 |   |
| Duarte Cortes, Liliana   |   | \$212.92 | 10 |   |
| Duran-Orozco, Elisa      |   | \$269.76 | 10 |   |
| Escalera, Blanca         |   | \$212.92 | 10 |   |
| Escobar-Contreras, Nancy |   | \$263.04 | 10 |   |
| Felix, Maria             |   | \$634.69 | 23 |   |
| Flores, Beatriz          |   | \$269.76 | 10 |   |
| Flores, Katya            |   | \$283.57 | 10 |   |
| Flores, Rosario          |   | \$297.80 | 10 |   |
| Flores Mendoza, Blanca   |   | \$235.12 | 10 |   |
| Flores Mendoza, Edit     |   | \$265.36 | 10 |   |
| Flores Rocha, Maria      |   | \$620.45 | 23 |   |
| Foe, Alvina              |   | \$256.85 | 10 |   |
| Franco, Blanca           |   | \$620.45 | 23 |   |
| Franco, Lidia            |   | \$590.76 | 23 |   |
| Fregoso, Maria           |   | \$263.04 | 10 |   |
| Fuentes Godinez, Rosaura |   | \$701.91 | 23 |   |
| Garcia, Arturo           |   | \$246.96 | 10 |   |
| Garcia, James            |   | \$312.92 | 10 |   |
| Garcia, Maria            |   | \$256.85 | 10 |   |
| Garcia, Rebecca          |   | \$590.76 | 23 |   |
| Garcia, Rosa             |   | \$590.76 | 23 |   |
| Garcia Vargas, Leticia   |   | \$212.92 | 10 |   |
| Gil, Maria               |   | \$223.69 | 10 |   |
| Godinez, Jessica         |   | \$275.95 | 10 |   |
| Gomez, Cecilia           |   | \$263.04 | 10 |   |
| Gomez, Rosalba           |   | \$269.76 | 10 |   |
| Gonzalez, Coco           |   | \$265.36 | 10 |   |
| Gonzalez, Leticia        |   | \$275.95 | 10 |   |

#### September 24, 2024

| Gonzalez, Maria      |           |  | \$308.45 | 10 |  |
|----------------------|-----------|--|----------|----|--|
| Gonzalez, Maria De   | l Carmen  |  | \$212.92 | 10 |  |
| Gonzalez, Sulma      |           |  | \$590.76 | 23 |  |
| Gonzalez de Lopez,   | Maria     |  | \$275.95 | 10 |  |
| Gonzalez Ruiz, Carr  | nen       |  | \$590.76 | 23 |  |
| Guevara, Luz         |           |  | \$275.95 | 10 |  |
| Guillen, Adelina     |           |  | \$275.95 | 10 |  |
| Guillen, Sandra      |           |  | \$652.21 | 23 |  |
| Gutierrez, Jeannett  | e         |  | \$263.04 | 10 |  |
| Gutierrez, Maria     |           |  | \$269.76 | 10 |  |
| Gutierrez, Maria     |           |  | \$305.18 | 10 |  |
| Gutierrez Vallejo, A | raceli    |  | \$235.12 | 10 |  |
| Hanwong, Nanthar     | a         |  | \$223.69 | 10 |  |
| Henriquez Madrid,    | Tamar     |  | \$235.12 | 10 |  |
| Hernandez, Gamali    | el        |  | \$756.95 | 23 |  |
| Hernandez, Griceld   | a         |  | \$256.85 | 10 |  |
| Hernandez, Hilda     |           |  | \$283.57 | 10 |  |
| Hernandez, Karla     |           |  | \$223.69 | 10 |  |
| Hernandez, Lina      |           |  | \$223.69 | 10 |  |
| Hernandez, Victoria  | a         |  | \$652.21 | 23 |  |
| Hernandez, Yancy     |           |  | \$252.68 | 10 |  |
| Hernandez Limon,     | Ana       |  | \$212.92 | 10 |  |
| Hernandez-Martine    | ez, Maria |  | \$246.96 | 10 |  |
| Hernandez Viera, S   | andra     |  | \$269.76 | 10 |  |
| Hosoi, Shawna        |           |  | \$275.95 | 10 |  |
| Huizar, Renato       |           |  | \$312.92 | 10 |  |
| Ibarria, Irene       |           |  | \$634.69 | 23 |  |
| Jacobo, Maricela     |           |  | \$263.04 | 10 |  |
| Jauregui, Pilar      |           |  | \$269.76 | 10 |  |
| Jimenez, Karla       |           |  | \$212.92 | 10 |  |
| Juvera, Maria        |           |  | \$263.04 | 10 |  |
| Lara, Juana          |           |  | \$634.69 | 23 |  |
| Lara Dominguez, N    | ancy      |  | \$235.12 | 10 |  |
| Ledesma, Sandra      |           |  | \$297.80 | 10 |  |
| Lopez, Ana           |           |  | \$336.79 | 10 |  |

#### September 24, 2024

| -                         |  |          |    |  |
|---------------------------|--|----------|----|--|
| Lopez, Celia              |  | \$275.95 | 10 |  |
| Lopez, Julisa             |  | \$269.76 | 10 |  |
| Lopez, Maria              |  | \$269.76 | 10 |  |
| Lopez, Maria              |  | \$263.04 | 10 |  |
| Lopez, Maria De Jesus     |  | \$223.69 | 10 |  |
| Lopez, Sandra             |  | \$269.76 | 10 |  |
| Lopez Valencia, Georgina  |  | \$246.96 | 10 |  |
| Lucero Guerrero, Lorena   |  | \$514.49 | 23 |  |
| Lugo, Sandra              |  | \$312.92 | 10 |  |
| Macedo de Tellez, Miriam  |  | \$235.12 | 10 |  |
| Madrid, Valerie           |  | \$283.57 | 10 |  |
| Maldonado, Ilda           |  | \$283.57 | 10 |  |
| Maldonado, Isabel         |  | \$269.76 | 10 |  |
| Mandujano Pulido, Adriana |  | \$235.12 | 10 |  |
| Martinez, Brenda          |  | \$256.85 | 10 |  |
| Martinez, Lobelia         |  | \$283.57 | 10 |  |
| Martinez, Maria           |  | \$269.76 | 10 |  |
| Martinez, Vanessa         |  | \$283.57 | 10 |  |
| Martinez Villa, Emma      |  | \$305.18 | 10 |  |
| Martinez Villa, Ma Erika  |  | \$275.95 | 10 |  |
| Martin-Lopez, Juana       |  | \$223.69 | 10 |  |
| Mejia, Yesenia            |  | \$290.36 | 10 |  |
| Melo, Rosalinda           |  | \$269.76 | 10 |  |
| Mendez, Blanca            |  | \$283.57 | 10 |  |
| Mendoza, Dolores          |  | \$269.76 | 10 |  |
| Montejano, Monique        |  | \$590.76 | 23 |  |
| Monterrosa, Nora          |  | \$590.76 | 23 |  |
| Montillo Esquivel, Esther |  | \$235.12 | 10 |  |
| Mora, Elvia               |  | \$256.85 | 10 |  |
| Morales Reyes, Lilia      |  | \$263.04 | 10 |  |
| Muniz, Gisel              |  | \$229.29 | 10 |  |
| Munoz, Maria              |  | \$269.76 | 10 |  |
| Murguia, Claudia          |  | \$235.12 | 10 |  |
| Murguia Ramos, Janet      |  | \$256.85 | 10 |  |
| Murillo, Angelina         |  | \$297.80 | 10 |  |

#### September 24, 2024

| Najera, Gladys               |  | \$634.69 | 23 |  |
|------------------------------|--|----------|----|--|
| Najera, Julia                |  | \$320.77 | 10 |  |
| Najera Zuniga, Florencia     |  | \$620.45 | 23 |  |
| Nava, Diana                  |  | \$312.92 | 10 |  |
| Nieto Mireles, Mario         |  | \$275.95 | 10 |  |
| Noyola, Teresita             |  | \$246.96 | 10 |  |
| Nunez, Maria                 |  | \$256.85 | 10 |  |
| Nunez, Micaela               |  | \$263.04 | 10 |  |
| Nunez, Nadine                |  | \$269.76 | 10 |  |
| Nungaray, Julie              |  | \$263.04 | 10 |  |
| Ocampo, Laura                |  | \$256.85 | 10 |  |
| Olvera, Jessica              |  | \$283.57 | 10 |  |
| Olvera, Maria                |  | \$269.76 | 10 |  |
| Ornelas, Ana                 |  | \$275.95 | 10 |  |
| Ornelas, Jacqueline          |  | \$223.69 | 10 |  |
| Oropeza, Cesar               |  | \$263.04 | 10 |  |
| Ortega, Silvia               |  | \$275.95 | 10 |  |
| Osorio, Ezequiel             |  | \$634.69 | 23 |  |
| Palacios de Hernandez, Maria |  | \$246.96 | 10 |  |
| Palmeno, Socorro             |  | \$269.76 | 10 |  |
| Park, Jonathan               |  | \$908.09 | 23 |  |
| Peinado, Maria               |  | \$283.57 | 10 |  |
| Penaloza, Maria              |  | \$275.95 | 10 |  |
| Perez, Blanca                |  | \$297.80 | 10 |  |
| Perez, Maria                 |  | \$283.57 | 10 |  |
| Perez Torres, Esmeralda      |  | \$256.85 | 10 |  |
| Phan, Thu                    |  | \$604.99 | 23 |  |
| Pichardo, Cristina           |  | \$256.85 | 10 |  |
| Pineda Santiago, Karen       |  | \$223.69 | 10 |  |
| Pulido Valdez, Rita          |  | \$223.69 | 10 |  |
| Quezada, Rosie               |  | \$212.92 | 10 |  |
| Quiroz, Noelia               |  | \$256.85 | 10 |  |
| Ramirez, Armando             |  | \$241.07 | 10 |  |
| Ramirez, Aurora              |  | \$263.04 | 10 |  |
| Ramirez, Baudelio            |  | \$634.69 | 23 |  |

#### September 24, 2024

| Ramirez, Denisse          | ¢,     | \$297.80 | 10 |  |
|---------------------------|--------|----------|----|--|
| Ramirez, Gloria           | Ş      | \$568.01 | 23 |  |
| Ramirez, Guadalupe        | ç      | \$212.92 | 10 |  |
| Ramirez, Maria            |        |          | 10 |  |
| Ramirez, Noelia           | (<br>; | \$620.45 | 23 |  |
| Ramirez Rodriguez, Ana    | ç      | \$223.69 | 10 |  |
| Raygoza, Cesar            | (<br>, | \$263.04 | 10 |  |
| Raygoza, Ruth             | (<br>, |          | 10 |  |
| Razo Gomez, Aide          | (<br>, | \$256.85 | 10 |  |
| Rescalvo, Edgar           | Ş      |          | 10 |  |
| Reyes, Emilia             | (<br>, | \$283.57 | 10 |  |
| Rodriguez, Beatriz        | Ş      | \$283.57 | 10 |  |
| Rodriguez, Carmen         |        |          | 10 |  |
| Rodriguez, Dolores        |        |          | 23 |  |
| Rodriguez, Maria          | (<br>, |          | 10 |  |
| Rodriguez, Regina         |        |          | 10 |  |
| Roman, Fabiola            |        |          | 10 |  |
| Romero, Sara              |        |          | 10 |  |
| Romero Flores, Wendy      |        |          | 10 |  |
| Romero Ramirez, Luis      |        | -        | 23 |  |
| Rosales, Erica            |        |          | 23 |  |
| Rosales, Jose             |        |          | 23 |  |
| Rosas, Ana                |        |          | 10 |  |
| Rubio, Maria              |        |          | 10 |  |
| Rubio, Priscilla          |        |          | 10 |  |
| Ruiz, Narduslibia         |        |          | 10 |  |
| Ruiz, Vanessa             |        |          | 23 |  |
| Ruiz Castellanos, Oscar   |        |          | 10 |  |
| Saavedra, Erendira        |        |          | 23 |  |
| Salazar Avila, Sandra     |        |          | 23 |  |
| Saldana, Carmen           |        | -        | 10 |  |
| Sanchez, Erika            |        |          | 10 |  |
| Sanchez, Maria            |        |          | 10 |  |
| Sanchez Alvarado, Habib   |        |          | 10 |  |
| Sanchez Valencia, Ricardo |        | \$256.85 | 10 |  |

# September 24, 2024

| Sandoval, Melinda        |  | \$266.01 | 10 |  |
|--------------------------|--|----------|----|--|
| Saucedo, Guadalupe       |  | \$269.76 | 10 |  |
| Silva, Norma             |  | \$275.95 | 10 |  |
| Silva, Susana            |  | \$604.99 | 23 |  |
| Simerson, Lorena         |  | \$275.95 | 10 |  |
| Soler, Lourdes           |  | \$275.95 | 10 |  |
| Sosa, Leticia            |  | \$256.85 | 10 |  |
| Soto, Maria              |  | \$620.45 | 23 |  |
| Tapia, Cristina          |  | \$269.76 | 10 |  |
| Tapia, Lourdes           |  | \$297.80 | 10 |  |
| Tuong, Joann             |  | \$256.85 | 10 |  |
| Urzua Dominguez, Beatriz |  | \$235.12 | 10 |  |
| Valencia, Susana         |  | \$269.76 | 10 |  |
| Valencia-Lopez, Karina   |  | \$263.04 | 10 |  |
| Vazquez, Maria           |  | \$634.69 | 23 |  |
| Vega, Leticia            |  | \$283.57 | 10 |  |
| Vega, Melina             |  | \$252.68 | 10 |  |
| Velasco Villa, Alicia    |  | \$246.96 | 10 |  |
| Velez, Elizabeth         |  | \$290.36 | 10 |  |
| Vera, Valeria            |  | \$275.95 | 10 |  |
| Vieyra, Isaura           |  | \$297.80 | 10 |  |
| Wells, Katherine         |  | \$634.69 | 23 |  |
| Whiteaker, Dianne        |  | \$290.36 | 10 |  |
| Zambrano, Jorge          |  | \$756.95 | 23 |  |
| Zavala Arias, Benjamin   |  | \$252.68 | 10 |  |
|                          |  |          |    |  |

| 1  | <b>RESOLUTION NO. 24/25-3593</b>   |
|----|--|
| 2  | <b>BOARD OF EDUCATION</b>  |
| 3  | SANTA ANA UNIFIED SCHOOL DISTRICT  |
| 4  | <b>ORANGE COUNTY, CALIFORNIA</b>   |
| 5  |  |
| 6  | Statement of Assurance for Sufficiency of Pupil  |
| 7  | Textbooks and Instructional Materials for the 2024-25 School Year  |
| 8  |  |
| 9  | WHEREAS, Education Code Section 60119 establishes steps and procedures to ensure the                       |
| 10 | availability of textbooks and instructional materials in order to be eligible to receive funds for that    |
| 11 | purpose, and;  |
| 12 | WHEREAS, the procedures require that school districts take appropriate action to ensure the                |
| 13 | availability of textbooks and instructional materials on a yearly basis, and;                              |
| 14 | WHEREAS, pursuant to Education Code Sections 60119, the Board is required to hold a public                 |
| 15 | hearing to encourage participation by parents, teachers, members of the community interested in the        |
| 16 | affairs of the school district, and bargaining unit leaders, and;  |
| 17 | WHEREAS, the Board is required to provide 10 days' notice of the public hearing or hearings,               |
| 18 | and;   |
| 19 | WHEREAS, the notice shall contain the time, place, and purpose of the hearing and be posted                |
| 20 | in three public places within the school district, and;  |
| 21 | WHEREAS, the hearing shall be held at a time that will encourage the attendance of teachers                |
| 22 | and parents and guardians of pupils who attend the schools in the district and shall not take place during |
| 23 | or immediately following school hours, and;  |
| 24 | WHEREAS, the governing Board of a school district, as part of the required hearing, shall also             |
| 25 | make a written determination as to whether each pupil enrolled in a foreign language or health course      |
| 26 | has sufficient textbooks or instructional materials that are consistent with the content and cycles of the |
| 27 | curriculum frameworks adopted by the state board for those subjects, and;                                  |

| 28 | WHEREAS, the governing Board shall also determine the availability of laboratory science                      |
|----|---|
| 29 | equipment as applicable to science laboratory courses offered in grades 9 to 12, inclusive, and;              |
| 30 | WHEREAS, a public hearing was held on September 24, 2024, at 6:30 p.m. o'clock, which is                      |
| 31 | on or before the eighth week of school and;   |
| 32 | WHEREAS, the Board is required to make a determination, through a resolution, as to whether                   |
| 33 | each pupil in each school in the district has, sufficient textbooks or instructional materials, or both, that |
| 34 | are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education           |
| 35 | Code 33126 in each of the following subjects, as appropriate, that are consistent with the content and        |
| 36 | cycles of the curriculum framework adopted by the State Board:  |
| 37 | (i) Mathematics,  |
| 38 | (ii) Science,   |
| 39 | (iii) History-social science,   |
| 40 | (iv) English/language arts, including the English language development component of an                        |
| 41 | adopted program,  |
| 42 | (v) Visual and performing arts. (Not listed in 60605 or 33126)  |
| 43 | NOW, THEREFORE BE IT RESOLVED, that the governing Board makes the determination                               |
| 44 | that each pupil of the district, has available sufficient textbooks or instructional materials, or both, that |
| 45 | are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education           |
| 46 | Code Section 33126 in each subject listed above, consistent with the content and cycles of the                |
| 47 | curriculum framework adopted by the State Board and adopted by this Board in accordance with the              |
| 48 | procedures as established.  |
| 49 | BE IT FURTHER RESOLVED, that for the 2024-25 school year, the Santa Ana Unified                               |
| 50 | School District, has provided each pupil with sufficient textbooks or instructional materials, or both        |

School District, has provided each pupil with sufficient textbooks or instructional materials, or both,
that are aligned to the content standards adopted pursuant to Education Code Section 60605 and
Education Code Section 33126 in each subject listed above, consistent with the content and consistent
with the cycles and content of the curriculum framework adopted by the State Board for those subjects.

| 54       | BE IT FURTHER RESOLVED, that for the 2024-25 school year, the Santa Ana Unified                               |  |  |  |  |  |  |
|----------|---|--|--|--|--|--|--|
| 55       | School District has provided sufficient textbooks or instructional materials, or both, that are consistent    |  |  |  |  |  |  |
| 56       | with the content and cycles of the curriculum frameworks adopted by the state board, to each pupil            |  |  |  |  |  |  |
| 57       | enrolled in a foreign language or health course, and that sufficient laboratory science equipment             |  |  |  |  |  |  |
| 58       | applicable to science laboratory courses offered in grades 9 to 12, inclusive, is available to pupils.        |  |  |  |  |  |  |
| 59<br>60 | A YES: ALVAREZ, BUSTOS, BRAZER ACEVES, RODRIGUEZ NOES:  |  |  |  |  |  |  |
| 61       | ABSENT: TORRES  |  |  |  |  |  |  |
| 62       | STATE OF CALIFORNIA )   |  |  |  |  |  |  |
| 63       | COUNTY OF ORANGE )  |  |  |  |  |  |  |
| 64       |   |  |  |  |  |  |  |
| 65       | I, Hector Bustos, Clerk of the Board of Education of Santa Ana Unified School District of Orange              |  |  |  |  |  |  |
| 66       | County, California, hereby certify that the foregoing Resolution was duly and regularly adopted by the        |  |  |  |  |  |  |
| 67       | said Board of Education at a regular Board meeting thereof held on the 24 <sup>th</sup> day of September 2024 |  |  |  |  |  |  |
| 68       | and passed by a vote of $-4=Q_{-}$ , of said Board.   |  |  |  |  |  |  |
| 69       |   |  |  |  |  |  |  |
| 70       | IN WITNESS WEREOF, I have hereunto set my hand this 24 <sup>th</sup> day of September 2024.                   |  |  |  |  |  |  |
| 71<br>72 | 26/51   |  |  |  |  |  |  |
| 73       | Hector Bustos   |  |  |  |  |  |  |
| 74       | Clerk of the Board of Education   |  |  |  |  |  |  |
| 75       | Santa Ana Unified School District   |  |  |  |  |  |  |
| 76       |   |  |  |  |  |  |  |
| 77       | Resolution #24/25-3593  |  |  |  |  |  |  |
| 78       |   |  |  |  |  |  |  |
| 79       |   |  |  |  |  |  |  |
| 80       |   |  |  |  |  |  |  |
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| 1  | RESOLUTION NO. 24/25-3606   |
|----|---|
| 2  | BOARD OF EDUCATION  |
| 3  | SANTA ANA UNIFIED SCHOOL DISTRICT   |
| 4  | ORANGE COUNTY, CALIFORNIA   |
| 5  |   |
| 6  | Proclamation Declaring October 2024   |
| 7  | as World Blind Awareness Month  |
| 8  |   |
| 9  | WHEREAS, World Blind Awareness Month is observed annually in October to promote         |
| 10 | understanding and inclusion for individuals with blindness, low vision, and visual      |
| 11 | impairments; and  |
| 12 | WHEREAS, raising awareness about blindness, low vision, and visual impairments          |
| 13 | is crucial to breaking down stigmas, fostering empathy, and creating a more accessible  |
| 14 | world for all; and  |
| 15 | WHEREAS, the observance of World Blind Awareness Month provides an opportunity          |
| 16 | to celebrate the achievements, resilience, and contributions of individuals with        |
| 17 | blindness, low vision, and visual impairments; and                                      |
| 18 | WHEREAS, individuals with blindness, low vision, and visual impairments face            |
| 19 | unique challenges in their daily lives and require specialized support and              |
| 20 | accommodations to participate in society fully; and                                     |
| 21 | WHEREAS, the District is committed to supporting individuals with blindness,            |
| 22 | low vision, and visual impairments by providing them with the necessary resources,      |
| 23 | assistive technologies, and inclusive learning environments to succeed academically     |
| 24 | and socially; and   |
| 25 | WHEREAS, the District acknowledges the invaluable contributions of our Teachers         |
| 26 | of Students with Visual Impairments and Instructional Assistants of Students with       |
| 27 | Visual Impairments, who play a critical role in delivering specialized instruction and  |
| 28 | support to individuals with blindness, low vision, and visual impairments, ensuring     |
| 29 | they receive a quality education; and   |
| 30 | WHEREAS, the District recognizes the importance of educating the entire school          |
| 31 | community about blindness, low vision, and visual impairments to promote understanding, |

| 32       | acceptance, and inclusion.  |  |  |  |  |  |
|----------|---|--|--|--|--|--|
| 33       | NOW, THEREFORE, BE IT RESOLVED, that the Santa Ana Unified School District Board      |  |  |  |  |  |
| 34       | of Trustees joins with educational agencies throughout California, in proclaiming     |  |  |  |  |  |
| 35       | October World Blind Awareness Month.  |  |  |  |  |  |
| 36       |   |  |  |  |  |  |
| 37       | PASSED AND ADOPTED by Santa Ana Unified School District Governing Board on September  |  |  |  |  |  |
| 38       | 24, 2024 by the following vote:   |  |  |  |  |  |
| 39       | AYES: ALVAREZ, BUSTOS, BRAZER ACEVES, RODRIGUEZ                                       |  |  |  |  |  |
| 40       | NOES:   |  |  |  |  |  |
|          |   |  |  |  |  |  |
| 41       | ABSENT: TORRES  |  |  |  |  |  |
| 42       |   |  |  |  |  |  |
| 43       | STATE OF CALIFORNIA   |  |  |  |  |  |
| 44       | SS.   |  |  |  |  |  |
| 45       | COUNTY OF ORANGE  |  |  |  |  |  |
| 46       |   |  |  |  |  |  |
| 47       |   |  |  |  |  |  |
| 48       | I, Hector Bustos, Clerk of the Board of Education of the Santa Ana Unified School     |  |  |  |  |  |
| 49       | District of Orange County, California, hereby certify that the above and foregoing    |  |  |  |  |  |
| so       | resolution was duly adopted by the said Board at a regular meeting thereof held on 24 |  |  |  |  |  |
| 51       | day of September 2024 and passed by vote of $4-0$ of said Board.                      |  |  |  |  |  |
| 52       |   |  |  |  |  |  |
| 53       | 10 ATA  |  |  |  |  |  |
| 54       | By:   |  |  |  |  |  |
| 55<br>56 | Hegtor Bustos<br>Clerk of the Board of Education                                      |  |  |  |  |  |
| 57       | Santa Ana Unified School District   |  |  |  |  |  |
| 58       |   |  |  |  |  |  |
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Page 2 of 2

RESOLUTION NO. 24/25-3607 BOARD OF EDUCATION SANTA ANA UNIFIED SCHOOL DISTRICT ORANGE COUNTY, CALIFORNIA Proclamation Declaring October 2024 as National Physical Therapy Month WHEREAS, physical therapists are integral members of school-based teams that ensure a free and appropriate education for students with disabilities and prepare them for further education, employment, and independent living in many cases; and WHEREAS, physical therapy is provided to students who meet the criteria for one or more of the thirteen disability classifications listed under the Individuals with Disabilities Education Act and determined to require the expertise of a physical

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14 Disabilities Education Act and determined to require the expertise of a physical 15 therapist to achieve their educational goals developed by the Individualized Education 16 Plan (IEP) Team; and

17 WHEREAS, physical therapists support students with disabilities to promote
18 access to academic curriculum and participation in school activities through strength,
19 balance, and functional mobility training. This work also includes improving
20 positioning, transfers, and mobility through the use of assistive devices ; and

21 WHEREAS, while the immediate objective of physical therapy is to improve function
22 in the school setting and access to the school environment, the goal of physical
23 therapy is to promote independence and enhance quality of life; and

WHEREAS, Santa Ana Unified School District should recognize the vital role and celebrate the exceptional work of physical therapists in enhancing the function and mobility of students with disabilities to promote their participation in home, school, and community. They not only require specialized knowledge and training, but also patience, compassion, and dedication;

NOW, THEREFORE, BE IT RESOLVED, that the Santa Ana Unified School District Board
 of Trustees joins with educational agencies throughout California, in proclaiming
 October 2024 National Physical Therapy Month.

| 32       |   |  |  |  |  |  |
|----------|---|--|--|--|--|--|
| 33       | PASSED AND ADOPTED by Santa Ana Unified School District Governing Board on September  |  |  |  |  |  |
| 34       | 24, 2024 by the following vote:   |  |  |  |  |  |
| 35       | AYES: ALVAREZ, BUSTOS, BRAZER ACEVES, RODRIGUEZ                                       |  |  |  |  |  |
| 36       | NOES:   |  |  |  |  |  |
| 37       | ABSENT: TORRES  |  |  |  |  |  |
| 38       |   |  |  |  |  |  |
| 39       | STATE OF CALIFORNIA   |  |  |  |  |  |
| 40       | SS.   |  |  |  |  |  |
| 41       | COUNTY OF ORANGE  |  |  |  |  |  |
| 42       |   |  |  |  |  |  |
| 43       |   |  |  |  |  |  |
| 44       | I, Hector Bustos, Clerk of the Board of Education of the Santa Ana Unified School     |  |  |  |  |  |
| 45       | District of Orange County, California, hereby certify that the above and foregoing    |  |  |  |  |  |
| 46       | resolution was duly adopted by the said Board at a regular meeting thereof held on 24 |  |  |  |  |  |
| 47       | day of September 2024 and passed by vote of <u>4-0</u> of said Board.                 |  |  |  |  |  |
| 48       | AA  |  |  |  |  |  |
| 49       | Ala N   |  |  |  |  |  |
| SO       | By:   |  |  |  |  |  |
| 51<br>52 | Ctor Bustos   |  |  |  |  |  |
| 53       | Clerk of the Board of Education   |  |  |  |  |  |
| 54       | Santa Ana Unified School District   |  |  |  |  |  |
| 55       |   |  |  |  |  |  |
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Page 2 of2

1 RESOLUTION NO. 24/25-3608 2 BOARD OF EDUCATION SANTA ANA UNIFIED SCHOOL DISTRICT З ORANGE COUNTY, CALIFORNIA 4 5 6 Proclamation Declaring October 2024 as Farm to School Month 7 WHEREAS, SAUSD is dedicated to supporting education by serving healthy meals 8 to the students of Santa Ana; and 9 10 WHEREAS, access to fresh, locally-grown foods contributes significantly to 11 12 the overall health and wellness of SAUSD students. A diet rich in fruits, vegetables, and whole foods has been shown to improve academic performance, 13 14 attendance rates, and overall quality of life; and 15 WHEREAS, studies have demonstrated that children in schools with an active 16 Farm to School program increase their average consumption of fresh fruits and 17 vegetables by 1 or more servings per day; and 18 19 20 School initiatives provide valuable WHEREAS, Farm to educational opportunities for students to facilitate conversations and learn the origins of 21 their food, the importance of sustainable farming practices, equitable food 22 23 systems, culturally relative foods, and the benefits of fresh, whole foods. These 24 experiences promote a lifelong understanding of healthy eating, and environmental 25 stewardship; and 26 27 WHEREAS, Farm to School programs include experiential education components that can lead to permanent improvements in the diets of children; and 28 29 WHEREAS, Our local farmers are vital partners in providing nutritious and 30 sustainable food options. Supporting local agriculture strengthens our community by 31 32 stimulating the local economy, increasing the availability of varietal fruits and 33 vegetables, preserving farmland, and reducing the carbon footprint associated with food transportation; and 34 35 36 WHEREAS, Farm to School programs can be particularly important for beginning 37 or socially disadvantaged farmers, as schools provide a consistent and secure 38 customer base; and

NOW THEREFORE, BE IT RESOLVED: That the Santa Ana Unified School District's Board of Education declares October 2024 as "NATIONAL FARM TO SCHOOL MONTH." We encourage schools, community organizations, businesses, and the City of Santa Ana to participate in and support Farm to School activities with appropriate instructional and celebratory activities. and duly seconded, the Upon motion of Member **BRAZER** ACEVES foregoing Resolution was adopted by the following vote: AYES: ALVAREZ, BUSTOS, BRAZER ACEVES, RODRIGUEZ NOES: ABSENT: TORRES STATE OF CALIFORNIA SS: COUNTY OF ORANGE I, Hector Bustos, Clerk of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 24th day of September, 2024, and passed by a vote of 4 a of said Board. 2024. 

IN WITNESS WHEREOF, I have hereunto set my hand this 24th day of September, a Unified School District

He Bustos ctor

C l e

r k 0 f t h е В 0 а r d 0 f Ε d u С а t i 0 n S а n t а Α n

| 1        | RESOLUTION NO. 24/25-3609  |  |  |  |
|----------|--|--|--|--|
| 2        | BOARD OF EDUCATION   |  |  |  |
| 3        | SANTA ANA UNIFIED SCHOOL DISTRICT  |  |  |  |
| 4        | ORANGE COUNTY, CALIFORNIA  |  |  |  |
| 5        |  |  |  |  |
| 6        | Proclamation Declaring October 14-18, 2024 as National School Lunch Week   |  |  |  |
| 7        |  |  |  |  |
| 8        | WHEREAS, the School Lunch Program has served our nation admirably for over 75  |  |  |  |
| 9        | years; and   |  |  |  |
| 10       |  |  |  |  |
| 11       | WHEREAS, the School Lunch Program is dedicated to the health and well-being  |  |  |  |
| 12       | of our nation's children; and  |  |  |  |
| 13       |  |  |  |  |
| 14       | WHEREAS, the School Lunch Program joins and has been joined through the years  |  |  |  |
| 15       | by many other excellent child nutrition programs; and  |  |  |  |
| 16       |  |  |  |  |
| 17       | WHEREAS, there is evidence of a continued need for awareness and support of  |  |  |  |
| 18       | the value of school nutrition programs; and  |  |  |  |
| 19       |  |  |  |  |
| 20       | WHEREAS, SAUSD is dedicated to supporting education by serving healthy meals   |  |  |  |
| 21       | to the students of Santa Ana; and  |  |  |  |
| 22       |  |  |  |  |
| 23       | NOW THEREFORE, BE IT RESOLVED: That the Santa Ana Unified School District's  |  |  |  |
| 24<br>25 | Board of Education declares the week of October 14-18, 2024, as "NATIONAL SCHOOL   |  |  |  |
| 25<br>26 | LUNCH WEEK" and devote this week to the recognition of the dedicated and hardworking people who make the School Lunch Program a reality in their community |  |  |  |
| 20       | schools, and encourage all residents of the City of Santa Ana to become aware of   |  |  |  |
| 28       | the solid foundation for learning provided by a nutritious School Lunch.   |  |  |  |
| 29       |  |  |  |  |
| 30       | Upon motion of Member <b>BUSTOS</b> and duly seconded, the   |  |  |  |
| 31       | foregoing Resolution was adopted by the following vote:  |  |  |  |
| 32       |  |  |  |  |
|          |  |  |  |  |
| 33       | AYES: ALVAREZ, BUSTOS, BRAZER ACEVES, RODRIGUEZ  |  |  |  |
| 34       | NOES:  |  |  |  |
| 35       | ABSENT: TORRES   |  |  |  |
| 36       |  |  |  |  |
| 37       |  |  |  |  |
| 38       |  |  |  |  |
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39 STATE OF CALIFORNIA

41 COUNTY OF ORANGE

I, Hector Bustos, Clerk of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 24th day of September, 2024, and passed by a vote of 4-0 of said Board.

SS:

IN WITNESS WHEREOF, I have hereunto set y hand this 24th day of September, 2024.

Bustos

Clerk of the Board of Education Santa Ana Unified School District

RESOLUTION NO. 24/25-3610 BOARD OF EDUCATION SANTA ANA UNIFIED SCHOOL DISTRICT ORANGE COUNTY, CALIFORNIA

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#### SELF-CERTIFYING INCREASED FEDERAL MICRO-PURCHASE THRESHOLDS

WHEREAS, the Santa Ana Unified School District is a California public school district and a non-Federal entity; and

11 WHEREAS, Title 2 of the Code of Federal Regulations ("CFR"), Section 200.320, 12 specifies certain procurement methods that a non-Federal entity must follow when 13 acquiring property or services using federal funds, which includes informal "micro-14 purchase" procurement that does not require solicitation of competitive price or 15 rate quotations; and

WHEREAS, 2 CFR Section 200.320(a)(1)(i) authorizes the "acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold," and provides that, "[t]o the maximum extent practicable, the non-Federal entity should distribute micro-purchases equitably among qualified suppliers"; and

WHEREAS, 2 CFR Section 200.320(a)(1)(ii) provides that, among other things, a non-Federal entity may award micro-purchases "without soliciting competitive price or rate quotations if the non-Federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents it files accordingly"; and

WHEREAS, 2 CFR Section 200.320(a)(1)(iii) provides that, among other things, a "non-Federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures," and the "micro-purchase threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations"; and

36 WHEREAS, 2 CFR Section 200.320(a)(1)(iv) provides, among other things, that a 37 non-Federal entity, on an annual basis, may self-certify a micro-purchase threshold 38 up to \$50,000, if the self-certification includes a justification, clear 39 identification of the threshold, and supporting documentation of any of the 40 following:

- (i) The non-Federal entity qualifies as a low-risk auditee, in accordance with the criteria in 2 CFR Section 200.520 for the most recent audit;
- (ii) The non-Federal entity conducts an annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or
- (iii) For public institutions, a higher threshold is consistent with State law.

WHEREAS, as applicable to the District, 48 CFR Section 2.101 currently provides that the federal micro-purchase threshold is: (i) \$10,000 generally; and (ii) \$2,000 for services subject to 40 United States Code, Chapter 31, Subchapter IV (i.e., construction services subject to Davis-Bacon Act which, among other things, relates to rates of wages for laborers and mechanics); and

WHEREAS, in accordance with Section 20111 of the California Public Contract Code ("PCC"), a public school district currently is required to seek competitive bids for: (i) acquisition of equipment, materials, supplies, services that are not construction services, and repairs (including maintenance) that are not a public project, involving an expenditure of more than \$114,500; and (ii) contracts for public projects involving an expenditure of \$15,000 or more; and

WHEREAS, a copy of PCC Section 20111 in effect as of the date of this Resolution is attached as Exhibit "A" to this Resolution, and a copy of the California Department of Education notice of increased bid thresholds applicable as of the date of this Resolution is attached as Exhibit "B" to this Resolution; and

WHEREAS, in accordance with PCC Section 22030, the District, effective the 12<sup>th</sup> of February, 2019, has elected to become subject to the California Uniform Construction Cost Accounting Procedures ("CUPCCAA") and are therefore subject to bidding requirements for public projects that are an alternative to the bidding requirements for public projects set forth in PCC Section 20111; and

74 WHEREAS, in accordance with PCC Section 22032, a California public school 75 district, without need to seek competitive bids, may procure public projects 76 costing \$60,000 or less through negotiated contract or purchase order; and

77 WHEREAS, copies of PCC Section 22030 and 22032 in effect as of the date of 78 this Resolution are attached as Exhibit "C" to this Resolution; and

80 WHEREAS, to evidence that the District has elected to become subject to 81 CUPCCAA, attached as Exhibit "D" to this Resolution are pages 1, 14, and 30 of the 82 list, published on the California State Controller's Office website (at the 83 following link: https://www.sco.ca.gov/Files-ARD-Local/participating\_agencies\_-84 \_general.pdf), of the public agencies that, as of the date of this Resolution, have 85 elected to become subject to CUPCCAA (for efficiency, the full list of 43 pages was 86 not attached to this Resolution); and

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88 WHEREAS, in accordance with the foregoing, the District is authorized.by 89 California law to award contracts and purchase orders, without need to seek

90 competitive bids or undertake any other competitive process: (i) for equipment, 91 materials, supplies, and services that are not public projects costing less than 92 \$114,500; and (ii) for public projects costing \$60,000 or less; and 93

94 WHEREAS, in accordance with the third basis for establishing a higher micro-95 purchase threshold set forth in 2 CFR Section 200.320(a)(1)(iv), the District 96 permissibly may self-certify a higher micro-purchase threshold because California 97 law authorizes bid thresholds that are higher than the \$50,000 maximum threshold 98 authorized by 2 CFR Section 200.320(a)(1)(iv); and

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100 NOW, THEREFORE BE IT RESOLVED: That the Board of Education does hereby find, 10.1 order, and resolve as follows:

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Section 1. The Board of Education hereby finds that the foregoing recitals are true and correct, and hereby adopts such recitals as findings of the Board of Education.

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107 Section 2. The Board of Education hereby self-certifies a \$50,000 bid threshold 108 for both federally funded micro-purchases that are not public projects, and for 109 federally funded micro-purchases that are public projects, provided that such 110 purchases comply with all otherwise applicable provisions of law.

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112 Section 3. Subject to Section 3 herein, the Board of Education hereby

113 authorizes and directs the Superintendent of the District ("Superintendent"), the

| 114 | Assistant | Superintendent | of | Business | Services | for | the | District | ("Assistant |  |
|-----|-----------|----------------|----|----------|----------|-----|-----|----------|-------------|--|
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Superintendent"), the Director of Purchasing and Stores for the District 115 ("Director"), and/or their designee, to retain this Resolution (including Exhibits 116 hereto) in the District's records for not less than the period of time applicable 117 pursuant to 2 CFR Section 200.334. 118 119 Section 4. The Board of Education hereby authorizes and directs the 120 Superintendent, the Assistant Superintendent, the Director, and/or their designee, 121 annually and for so long as applicable, to seek approval from the Board of 122 Education of resolutions by which the Board of Education self-certifies to the 123 higher micro-purchase thresholds for federally funded contracts and purchase 124 125 orders. 126 127 Section 5. This Resolution shall take effect immediately upon approval and 128 adoption by the Board of Education. 129 130 Upon motion of Member BRAZER ACEVES and duly seconded, the 131 foregoing Resolution was adopted by the following vote: 132 133 AYES: ALVAREZ, BUSTOS, BRAZER ACEVES, RODRIGUEZ 134 NOES: 135 ABSENT: TORRES 136 137 STATE OF CALIFORNIA 138 SS: 139 COUNTY OF ORANGE 140 I, Hector Bustos, Clerk of the Board of Education of the Santa Ana Unified 141 142 School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting 143 thereof held on the 24th day of September 2024, and passed by a vote of  $\cdot$  4-0144 of 145 said Board. 146 have hereunto set Tmy hand this 24th day of September, .IN WIIINEGO VIEREUF, 147 148 2024. 149 Hctor Bustos 150 Jerk of the Board of Education 151

Santa Ana Unified School District

BOARD OF EDUCATION SANTA ANA UNIFIED SCHOOL DISTRICT ORANGE COUNTY, CALIFORNIA

RESOLUTION NO. 24/25-3611

## Proclamation Declaring October 2024 as LGBTQ+ History Month

WHEREAS, the Santa Ana Unified School District prides itself on its diversity and inclusiveness, providing safe and welcoming spaces for students, regardless of race, ethnicity, national origin, language, disability status, gender expression or identity, and sexual orientation; and

WHEREAS, on June 15, 2020, in a landmark decision for lesbian, gay, bisexual, transgender, and queer/questioning (LGBTQ+) persons, the U.S. Supreme Court gave recognition to the LGBTQ+ community of individuals, and they should enjoy the protection of the law; and

WHEREAS, President Eiden issued an Executive Order in March of 2021 declaring that it was his administration's policy to guarantee an educational environment free from discrimination on the basis of sex, including discrimination on the basis of sexual orientation or gender identity; and

WHEREAS, President Eiden, in his Executive Order, stated that this guarantee was codified, in part, in Title IX of the Education Amendments of 1972, which prohibits discrimination, on the basis of sex, in education programs or activities receiving federal financial assistance; and

WHEREAS, the Department of Education's Office of Civil Rights has stated, in a *Notice of Interpretation*, that Title IX applies to protect students from discrimination based on sexual orientation and gender identity; and

WHEREAS, state law, under the FAIR Education Act, Senate Bill 48,

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requires that California K-12 schools provide Fair, Accurate, Inclusive, 34 35 and Respectful (FAIR) representations of people with disabilities and people who are lesbian, gay, bisexual, or transgender in our curricula, 36 37 and requires the inclusions of LGBTQ+ history in kindergarten through 12<sup>th</sup> 38 grade education; and

WHEREAS, the federal and local policies and practices are increasingly acknowledging and focusing on LGBTQ+ youth and numerous national advocacy and other organizations are giving greater attention to LGBTQ+ youth on their work. Acceptance and support for all youth, including those who are LGBTQ+, make communities and schools safer places; and

WHEREAS, as many as 10.3 percent of California students in middle and high schools identify as lesbian, gay, bisexual, transgender, queer, questioning, intersex, asexual, gender nonconforming, gender fluid, and gender nonbinary (LGBTQ+); and

WHEREAS, youth identifying as LGBTQ+ are overrepresented in the populations of youth experiencing homelessness; youth who are the victims of bullying and discrimination, including, among other things, someone SO trying to convince them to change their sexuality or gender identity; and youth who have attempted or died as a result of suicide; and

53 WHEREAS, every school district, including ours, must continue to do more to ensure our LGBTQ+ youth have the supports and resources they need 55 to achieve academically and feel socially, emotionally, mentally, and physically safe at school; and 56

57 WHEREAS, for youth identifying as LGBTQ+, the District understands the importance of supporting a student's gender identity by providing a safe 58 59 and inclusive school climate and promoting appropriate resources, including an individualized Gender Identity Support Plan. The purpose of the Gender 60 61 Identity Support Plan is to identify the individual needs of identified

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Page 2 of4

62 LGBTQ+ students in accordance with the School Success and Opportunity Act 63 (Assembly Bill AB1266) We are committed to advocating for safe and 64 supportive environments for ALL students, regardless of gender, sexual 65 orientation, gender identity, or expression; and

WHEREAS, among other supports, the District has developed a memorandum 66 of understanding with the LGBTQ Center OC to ensure that all LGBTQ+ youth 67 68 and students in the District have access to community resources, education, 69 and social services through various available programs. The District has 70 developed a memorandum of understanding with Kinder Future to support 71 district-wide programming to address the unique needs of all LGBTQ+ youth 72 and their families and thereby improving school climates and culture by 73 providing access to professional development for SAUSD support staff working with LGBTQ+ students and/or families. 74

NOW, THEREFORE BE IT RESOLVED, that the Santa Ana Unified School District remains committed to inspire equity, create alliances, celebrate diversity, and establish safe environments in our schools and communities; and

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NOW, THEREFORE BE IT FURTHER RESOLVED, that the Board of Trustees of

80 the Santa Ana Unified School District recognizes October 2024 as LGBT 81 History Month, October 11 as National Coming Out Day, and November 20 as 82 Transgender Day of Remembrance to honor the many achievements and 83 contributions of the LGBTQ+ community, National Day of Silence on April 84 11, 2025, as a movement against the harassment and bullying of individuals 85 identifying with the LGBTQ+ community, celebrating June 2025 as LGBTQ+ 86 Pride Month; and

87 BE IT FURTHER RESOLVED, that the Board of Trustees encourages all
 88 schools to incorporate lessons on the LGBTQ+ community in instruction and
 89 hold other commemorative activities in honor of LGBTQ+ History Month in Page 3 of4

| 90         | October 2024, as well as, during the above mentioned commemoration days.         |  |  |  |  |  |
|------------|--|--|--|--|--|--|
| 91         |  |  |  |  |  |  |
| 92         | PASSED AND ADOPTED by the Santa Ana Unified School District Governing Board      |  |  |  |  |  |
| 93         | on September 24, 2024 by the following vote:                                     |  |  |  |  |  |
| 94         | AYES:ALVAREZ, BUSTOS, BRAZER ACEVES, RODRIGUEZ                                   |  |  |  |  |  |
| 95         | NOES:  |  |  |  |  |  |
| 96         | ABSENT: TORRES   |  |  |  |  |  |
| 97         | STATE OF CALIFORNIA  |  |  |  |  |  |
| 98         | SS.  |  |  |  |  |  |
| 99         | COUNTY OF ORANGE   |  |  |  |  |  |
| 100        |  |  |  |  |  |  |
| 101        | I, Hector Bustos, Clerk of the Board of Education of the Santa Ana Unified       |  |  |  |  |  |
| 102        | School District of Orange County, California, hereby certify that the above      |  |  |  |  |  |
| 103        | and foregoing resolution was duly adopted by the said Board at a regular meeting |  |  |  |  |  |
| 104        | thereof held on 24 day of September 2024 and passed by a                         |  |  |  |  |  |
| 105        | vote of <u>4-0</u> of said Board.  |  |  |  |  |  |
| 106        |  |  |  |  |  |  |
| 107        | $\mathcal{N}$  |  |  |  |  |  |
| 108        | $\mathcal{A}$  |  |  |  |  |  |
| 109<br>110 | By: Hector Bustos  |  |  |  |  |  |
| 111<br>112 | Clerk of the Board of Education<br>Santa Ana Unified School District             |  |  |  |  |  |
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RESOLUTION NO. 24/25-3612 1 2 BOARD OF EDUCATION SANTA ANA UNIFIED SCHOOL DISTRICT 3 ORANGE COUNTY, CALIFORNIA 4 5 A Resolution of the Board of Education of the Santa Ana Unified School District 6 7 Adopting and Approving the Associate Membership Agreement Joining the Education Technology Joint Powers Authority 8 9 10 WHEREAS, Santa Ana Unified School District has been considering methods to 11 12 better address the procurement costs, data privacy protection, and pricing of its 13 education software, and; 14 15 WHEREAS, other California public agencies, such as school districts, 16 community college districts, and county offices of education who have also 17 considered these issues have determined that there is a need to form a coalition of public districts to acquire education technology and services for use at their 18 respective facilities, and; 19 20 21 WHEREAS, Title 1, Division 7, Chapter 5, Article 1, (Section 6500 et seq.) of the Government Code authorizes joint exercise by two or more public agencies of any 22 23 power common to them, and; 24 25 WHEREAS, California law enables school districts, county superintendent of 26 schools, community college districts, and joint power agencies to actively control 27 procurement and privacy terms and to acquire educational software and services for use at their respective facilities, and to establish a coalition to accomplish 28 those ends; and 29 30 31 WHEREAS, the Irvine Unified School District, Capistrano Unified School 32 District, Fullerton Unified School District, Clovis Unified School District, El Dorado County Office of Education, San Juan Unified School District, and San Ramon 33 34 Valley Unified School District have formed the Education Technology Joint Powers Authority (Ed Tech JPA), a California joint powers authority, and have agreed to be 35 the Founding Members of Ed Tech JPA, and appointed their respective District's 36

Chief Technology Officer, Chief Business Official, or person with equivalent duties

and background, to serve as a member of the Ed Tech JPA Board; and

38 **39** 

the governing Board of Santa Ana Unified School District WHEREAS, 40 ("District") has considered the proposed Associate Member Agreement, a draft of 41 42 which is attached hereto as ATTACHMENT 1, under which the District will become an associate member of Ed Tech JPA; and 43 44 45 WHEREAS, the District has determined that entering into an Associate Membership Agreement to avail the District to the benefits of the Ed Tech JPA, 46 47 including obtaining legally compliant and economically priced technology services 48 and products, as well as the financial, technical and professional development services to support the successful implementation of products and services 49 purchased through Ed Tech JPA, is in the best interests of the District; and 50 51 NOW THEREFORE BE IT RESOLVED THAT: 52 53 The Governing Board of Santa Ana Unified School District hereby declares 54 1. 55 and formally approves its membership in Ed Tech JPA, a California Joint Powers Authority, and instructs its duly authorized agent to execute and 56 57 deliver on its behalf any necessary or appropriate documents to carry out the intent of this resolution, including the Ed Tech JPA Associate 58 59 Membership Agreement and any agreements necessary or appropriate to 60 participate in Ed Tech JPA programs. 61 2. The Governing Board authorizes the Superintendent or designee to appoint 62 District's technology or business services department, or person with 63 equivalent duties and background in education technology procurement, who 64 shall serve as the authorized representative to the JPA. 65 66 67 Upon motion of Member **RODRIGUEZ** \_\_\_\_\_ and duly seconded, the foregoing Resolution was adopted by the following vote: 68 69 70 AYES: ALVAREZ, BUSTOS, BRAZER ACEVES, RODRIGUEZ 71 NOES:

ABSENT: TORRES

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74 STATE OF CALIFORNIA 75

76 COUNTY OF ORANGE

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SS:

| 78         | I, Hector Bustos, Clerk of the Board of Education of the Santa Ana Unified                   |
|------------|--|
| 79         | School District of Orange County, California, hereby certify that the above and              |
| 80         | foregoing Resolution was duly adopted by the said Board at a regular meeting                 |
| 81         | thereof held on the 24th day of September 2024, and passed by a vote of $\underline{4-D}$ of |
| 82         | said Board.  |
| 83         |  |
| 84         | IN WITNESS WHEREOF, I have hereunto set my hand this 24th day of September,                  |
| 85         | 2024.  |
| 86         |  |
| 87         | TOAP K/ )  |
| 88         | Hector Bustos  |
| 89         | Clerk of the Board of Education  |
| 90         | Santa Ana Unified School District  |
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# Santa Ana Unified School District

**Board Policy Manual** 

## **Board Policy Manual**

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## **Bylaw 9000: Role Of The Board**

## **Original Adopted Date:** Pending

The Board of Education has been elected by the community to provide leadership and citizen oversight of the district. The Board shall ensure that the district is responsive to the values, beliefs, and priorities of the community.

The Board shall work with the Superintendent to fulfill its major responsibilities, which include:

- 1. Setting the direction for the district through a process that involves the community, parents/guardians, students, and staff and is focused on student learning and achievement
- 2. Establishing an effective and efficient organizational structure for the district by:
  - a. Employing the Superintendent and setting policy for hiring of other personnel
  - b. Overseeing the development and adoption of policies
  - c. Establishing academic expectations and adopting the curriculum and instructional materials
  - d. Establishing budget priorities and adopting the budget
  - e. Providing safe, adequate facilities that support the district's instructional program
  - f. Setting parameters for negotiations with employee organizations and ratifying collective bargaining agreements
- 3. Providing support to the Superintendent and staff as they carry out the Board's direction by:
  - a. Establishing and adhering to standards of responsible governance
  - b. Making decisions and providing resources that support district priorities and goals
  - c. Upholding Board policies
  - d. Being knowledgeable about district programs and efforts in order to serve as effective spokespersons
- 4. Ensuring accountability to the public for the performance of the district's schools by:
  - a. Evaluating the Superintendent and setting policy for the evaluation of other personnel
  - b. Monitoring and evaluating the effectiveness of policies
  - c. Serving as a judicial (hearing) and appeals body in accordance with law, Board policies, and negotiated agreements
  - d. Monitoring student achievement and program effectiveness and requiring program changes as necessary
  - e. Monitoring and adjusting district finances
  - f. Monitoring the collective bargaining process
- 5. Providing community leadership and advocacy on behalf of students, the district's educational program, and public education in order to build support within the local community and at the state and national levels

The Board is authorized to establish and finance any program or activity that is not in conflict with, inconsistent with, or preempted by law. (Education Code 35160)

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

#### **State References** Description Ed. Code 12400-12405 Authority to participate in federal programs Ed. Code 17565-17592.5 Board duties; management and control of school property Ed. Code 33319.5 Implementation of authority of local agencies Ed. Code 35000 District name Ed. Code 35010 Control of district; prescription and enforcement of rules Ed. Code 35020-35046 Officers and agents Ed. Code 35100-35351 **Governing boards** Ed. Code 35160-35178.4 Powers and duties Ed. Code 35291 Rules (power of governing board) Duties of governing board (re school district elections) Ed. Code 5304 **Management Resources References** Description **CSBA** Publication Professional Governance Standards National School Boards Association Publication The Key Work of School Boards, 2000 Website CSBA District and County Office of Education Legal Services Website National School Boards Association Website **CSBA**

## **Bylaw 9005: Governance Standards**

## Original Adopted Date: Pending

Status: DRAFT

The Board of Education believes that its primary responsibility is to act in the best interests of every student in the district. The Board also has major commitments to parents/guardians, all members of the community, employees, the state of California, laws pertaining to public education, and established policies of the district. To maximize Board effectiveness and public confidence in district governance, Board members are expected to govern responsibly and hold themselves to the highest standards of ethical conduct.

The Board expects its members to work with each other and the Superintendent to ensure that a high-quality education is provided to each student. Each individual Board member shall:

- 1. Keep learning and achievement for all students as the primary focus
- 2. Value, support and advocate for public education
- 3. Recognize and respect differences of perspective and style on the Board and among staff, students, parents and the community
- 4. Act with dignity, and understand the implications of demeanor and behavior
- 5. Keep confidential matters confidential
- 6. Participate in professional development and commit the time and energy necessary to be an informed and effective leader
- 7. Understand the distinctions between Board and staff roles, and refrain from performing management functions that are the responsibility of the Superintendent and staff
- 8. Understand that authority rests with the Board as a whole and not with individuals

Board members also shall assume collective responsibility for building unity and creating a positive organizational culture. To operate effectively, the Board shall have a unity of purpose and:

- 1. Keep the district focused on learning and achievement for all students
- 2. Communicate a common vision
- 3. Operate openly, with trust and integrity
- 4. Govern in a dignified and professional manner, treating everyone with civility and respect
- 5. Govern within Board-adopted policies and procedures
- 6. Take collective responsibility for the Board's performance
- 7. Periodically evaluate its own effectiveness
- 8. Ensure opportunities for the diverse range of views in the community to inform Board deliberations

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State References | Description  |
|------------------|--|
| Ed. Code 35010   | Control of district; prescription and enforcement of rules |
| Ed. Code 35160   | Authority of governing boards                              |
| Ed. Code 35164   | Actions by majority vote                                   |

## **State References**

Gov. Code 1090 Gov. Code 1098 Gov. Code 54950-54963 Gov. Code 87300-87313

## **Management Resources References**

CSBA Publication Website Website

## Description

Financial interest in contract Disclosure of confidential information The Ralph M. Brown Act Conflict of interest code

## Description

Professional Governance Standards <u>CSBA District and County Office of Education Legal Services</u> <u>CSBA</u>

Status: DRAFT

## **Bylaw 9010: Public Statements**

## Original Adopted Date: Pending

Website

The Board of Education recognizes the responsibility of Board members in their role as community leaders to participate in public discourse on matters of civic or community interest, including those involving the district, and their right to freely express their personal views. However, to ensure communication of a consistent, unified message regarding district issues, Board members are expected to respect the authority of the Board to choose its representatives to communicate its positions and to abide by established protocols.

All public statements authorized to be made on behalf of the Board shall be made by the Board president or, if appropriate, by the Superintendent or other designated representative.

When speaking for the district, the Board encourages its spokespersons to exercise restraint and tact and to communicate the message in a manner that promotes public confidence in the Board's leadership.

Board spokespersons shall not disclose confidential information or information received in closed session except when authorized by a majority of the Board. (Government Code 54963)

When speaking to community groups, members of the public, or the media, individual Board members should recognize that their statements may be perceived as reflecting the views and positions of the Board. Board members have a responsibility to identify personal viewpoints as such and not as the viewpoint of the Board.

In addition, the Board encourages members who participate on social networking sites, blogs, or other discussion or informational sites to conduct themselves in a respectful, courteous, and professional manner and to model good behavior for district students and the community. Such electronic communications are subject to the same standards and protocols established for other forms of communication, and the disclosure requirements of the California Public Records Act may likewise apply to them.

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State References                | Description   |
|---------------------------------|---|
| Ed. Code 35010                  | Control of district; prescription and enforcement of rules  |
| Gov. Code 54960                 | Actions to stop or prevent violation of meeting provisions  |
| Gov. Code 54963                 | Unauthorized disclosure of confidential information         |
| Gov. Code 7920.000-7930.170     | California Public Records Act                               |
| Management Resources References | Description   |
| Website                         | CSBA District and County Office of Education Legal Services |
|                                 |   |

**CSBA** 

## **Bylaw 9011: Disclosure Of Confidential/Privileged Information**

Status: DRAFT

## Original Adopted Date: Pending

The Board of Education recognizes the importance of maintaining the confidentiality of information acquired as part of a Board member's official duties. Confidential/privileged information shall be released only to the extent authorized by law.

## **Disclosure of Closed Session Information**

A Board member shall not disclose confidential information acquired during a closed session to a person not entitled to receive such information, unless a majority of the Board has authorized its disclosure. (Government Code 54963)

Confidential information means a communication made in a closed session that is specifically related to the basis for the Board to meet lawfully in closed session. (Government Code 54963)

The Board shall not take any action against any person for disclosing confidential information, nor shall the disclosure be considered a violation of the law or Board policy, when the person is: (Government Code 54963)

- 1. Making a confidential inquiry or complaint to a district attorney or grand jury concerning a perceived violation of law, including disclosing facts necessary to establish the illegality or potential illegality of a Board action that has been the subject of deliberation during a closed session
- 2. Expressing an opinion concerning the propriety or legality of Board action in closed session, including disclosure of the nature and extent of the illegal or potentially illegal action
- 3. Disclosing information that is not confidential

### **Other Disclosures**

A Board member shall not disclose, for pecuniary gain, confidential information acquired in the course of his/her official duties. Confidential information includes information that is not a public record subject to disclosure under the Public Records Act, information that by law may not be disclosed, or information that may have a material financial effect on the Board member. (Government Code 1098)

Disclosures excepted from this prohibition are those made to law enforcement officials or to the joint legislative audit committee when reporting on improper governmental activities. (Government Code 1098)

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State References      | Description  |
|-----------------------|--|
| Ed. Code 35010        | Control of district; prescription and enforcement of rules                     |
| Ed. Code 35146        | Closed sessions regarding suspensions  |
| Evid. Code 1040       | Privilege for official information   |
| Gov. Code 1098        | Disclosure of confidential information   |
| Gov. Code 3549.1      | Meeting and negotiating in public educational employment                       |
| Gov. Code 54950-54963 | The Ralph M. Brown Act   |
| Gov. Code 54956.8     | Open meeting laws  |
| Gov. Code 54956.9     | Closed meeting for pending litigation  |
| Gov. Code 54957       | Complaints against employees; right to open session                            |
| Gov. Code 54957.1     | Subsequent public report and rollcall vote; employee matters in closed session |
| Gov. Code 54957.5     | Public records   |
| Gov. Code 54957.6     | Closed session; representatives with employee organization                     |

## **State References**

Gov. Code 54957.7 Gov. Code 54963 Gov. Code 7920.000-7930.170

## Management Resources References

Attorney General Opinion CSBA Publication Website Website

#### Description

Reasons for closed session Unauthorized disclosure of confidential information California Public Records Act

# Description

80 Ops.Cal.Atty.Gen. 231 (1997) Professional Governance Standards CSBA District and County Office of Education Legal Services CSBA

## **Bylaw 9012: Board Member Electronic Communications**

Status: DRAFT

## Original Adopted Date: Pending

The Board of Education recognizes that electronic communication is an efficient and convenient way for Board members to communicate and expedite the exchange of information within the district and with members of the public. Board members shall exercise caution so as to ensure that electronic communications are not used as a means for the Board to deliberate outside of an agendized Board meeting, circumvent the public's right to access records regarding district business, or restrict access to a public forum.

A majority of the Board shall not, outside of an authorized meeting, use a series of electronic communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. (Government Code 54952.2)

Examples of permissible electronic communications concerning district business include, but are not limited to, dissemination of Board meeting agendas and agenda packets, reports of activities from the Superintendent, and reminders regarding meeting times, dates, and places.

Board members may engage in separate conversations or communications with members of the public on a social media platform to answer questions, provide information, or solicit information regarding a matter that is within the subject matter jurisdiction of the Board, as long as a majority of the Board does not use the platform to discuss among themselves any business of a specific nature that is within the subject matter jurisdiction of the Board. A Board member is prohibited from responding directly to any communication from other Board members regarding matters that are within the subject matter jurisdiction of the Board or using digital icons (e.g., "likes" or emojis) to express reactions to communications made by other Board members. (Government Code 54952.2)

Whenever a Board member uses a social media platform to communicate with the public about district business or Board activities, the Board member shall not block access to a member of the public based on the viewpoint expressed by that individual.

Board members may use electronic communications to discuss matters that do not pertain to district business, regardless of the number of Board members participating in the discussion.

Board members shall make every effort to ensure that their electronic communications conform to the same standards and protocols established for other forms of communication. A Board member may respond, as appropriate, to an electronic communication received from a member of the community and should make clear that the response does not necessarily reflect the views of the Board as a whole. Any complaint or request for information should be forwarded to the Superintendent in accordance with Board bylaws and protocols so that the issue may receive proper consideration and be handled through the appropriate district process. As appropriate, communication received from the media shall be forwarded to the designated district spokesperson.

To the extent possible, electronic communications regarding any district-related business shall be transmitted through a district-provided device or account. When any such communication is transmitted through a Board member's personal device or account, the Board member shall copy the communication to a district electronic storage device for easy retrieval.

| State References      | Description                                  |
|-----------------------|--|
| Ed. Code 35140        | Time and place of meetings                   |
| Ed. Code 35145        | Public meetings                              |
| Ed. Code 35145.5      | Agenda; public participation and regulations |
| Ed. Code 35147        | Open meeting laws exceptions                 |
| Gov. Code 11135       | Prohibition of discrimination                |
| Gov. Code 54950-54963 | The Ralph M. Brown Act                       |
| Gov. Code 54952.2     | Meeting; defined                             |

#### **State References** Description Gov. Code 54953 Meetings to be open and public; attendance Gov. Code 54954.2 Agenda posting requirements; board actions Gov. Code 7920.000-7930.170 California Public Records Act **Management Resources References** Description The Brown Act: Open Meetings for Legislative Bodies, rev. 2003 Attorney General Publication Knight First Amendment Institute at Columbia University v. Trump (2019) **Court Decision** 928 F.3d 226 Garnier v. Poway Unified School District (S.D. Cal. September 26, 2019) No. **Court Decision** 17-cv-2215-W (JLB), 2019 WL 4736208 **Court Decision** City of San Jose v. Superior Court (2017) 2 Cal.5th 608 Legal Alert: Tips for Governing Boards in Response to Public Records Act **CSBA** Publication Ruling on Electronic Communications, March 2017 **CSBA** Publication The Brown Act: School Boards and Open Meeting Laws, rev. 2019 Website CSBA District and County Office of Education Legal Services Website CSBA, GAMUT Meetings Website California Attorney General's Office Website **CSBA**

## **Bylaw 9100: Organization**

#### Original Adopted Date: Pending

Status: DRAFT

Each year, the Board of Education shall hold an annual organizational meeting. In any year in which a regular election of district Board members is conducted, the organizational meeting shall be held within 15 days following the second Friday in December after the regular election. During all other years, the meeting may be held on any date in December, but no later than December 20th. (Education Code 35143)

During any year in which a regular election is conducted, the Board, at the regular meeting held immediately prior to the second Friday in December, shall select the day and time of the organizational meeting. For any other year, the day and time of the organizational meeting shall be selected at the last regular meeting held immediately before the annual meeting. On behalf of the Board, the Superintendent shall notify the County Superintendent of Schools of the day and time selected. Within 15 days prior to the date of the annual meeting, the Superintendent shall notify in writing all Board members and members-elect of the date and time selected for the meeting. (Education Code 35143)

At this meeting the Board shall:

- 1. Elect a president and a clerk and/or vice president from its members
- 2. Appoint the Superintendent as secretary to the Board
- 3. Authorize signatures
- 4. Approve a schedule of regular meetings for the year and a Board governance calendar stating the time when the Board will address important governance matters
- 5. Designate Board representatives to serve on committees or commissions of the district, other public agencies, or organizations with which the district partners or collaborates
- 6. Review and/or consider resources that define and clarify the Board's governance and leadership roles and responsibilities including, but not limited to, governance standards, meeting protocols, Board rules and bylaws, and other Board development materials

# **Election of Officers**

The Board shall each year elect its entire slate of officers.

The election of Board officers shall be conducted during an open session of the annual organizational meeting.

| State References  | Description   |
|---|---|
| Ed. Code 35143  | Annual organizational meetings; date and notice       |
| Ed. Code 35145  | Public meetings                                       |
| Ed. Code 5017   | Term of office  |
| Gov. Code 54953   | Meetings to be open and public; attendance            |
|   |   |
|   |   |
| Management Resources References                             | Description   |
| Management Resources References<br>Attorney General Opinion | <b>Description</b><br>59 Ops.Cal.Atty.Gen. 619 (1976) |
| •   |   |
| Attorney General Opinion                                    | 59 Ops.Cal.Atty.Gen. 619 (1976)                       |

## **Bylaw 9110: Terms Of Office**

Status: DRAFT

#### Original Adopted Date: Pending

The Board of Education shall consist of five members whose terms shall be staggered so that as nearly as practicable, one half of the members shall be elected in each year in which the Board's elections are regularly held. (Education Code 35012)

The term of office for Board members elected in regular elections shall be four years, commencing on the second Friday in December following their election. (Education Code 5017)

Board members whose terms have expired shall continue to discharge the duties of office until their successors have qualified by taking the oath of office. (Education Code 5017; Government Code 1302, 1360)

If a regularly scheduled Board election date is changed due to consolidation with a statewide or municipal general election, the term of incumbent Board members shall be extended to align with the next applicable election. (Elections Code 10404.5)

Members of the Santa Ana Unified School District Board of Education will be limited to three (3) four-year terms of office.

| State References                | Description   |
|---------------------------------|---|
| Ed. Code 35010                  | Control of district; prescription and enforcement of rules  |
| Ed. Code 35012                  | Board members; number, election and terms                   |
| Ed. Code 35107                  | School district employees                                   |
| Ed. Code 5000-5033              | Election of school district board members                   |
| Elec. Code 10400-10418          | Consolidation of elections                                  |
| Elec. Code 1302                 | Local elections; school district election                   |
| Elec. Code 14050-14057          | California Voter Participation Rights Act                   |
| Gov. Code 1302                  | Continuance in office until qualification of successor      |
| Gov. Code 1303                  | Exercising functions of office without having qualified     |
| Gov. Code 1360                  | Necessity of taking constitutional oath                     |
|                                 | <b>-</b>  |
| Management Resources References | Description   |
| Website                         | CSBA District and County Office of Education Legal Services |
| Website                         | CSBA  |

## **Bylaw 9121: President**

Status: DRAFT

#### Original Adopted Date: Pending

The Board of Education shall elect a president from among its members to provide leadership on behalf of the governance team and the educational community it serves.

To ensure that Board meetings are conducted in an efficient, transparent, and orderly manner, the president shall:

- 1. Call such meetings of the Board as he/she may deem necessary, giving notice as required by law
- 2. Consult with the Superintendent or designee on the preparation of Board meeting agendas
- 3. Call the meeting to order at the appointed time and preside over the meeting
- 4. Announce the business to come before the Board in its proper order
- 5. Enforce the Board's bylaws related to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act
- 6. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference
- 7. Facilitate the Board's effective deliberation, ensuring that each Board member has an opportunity to participate in the deliberation and that the discussion remains focused
- 8. Rule on issues of parliamentary procedure
- 9. Put motions to a vote, and clearly state the results of the vote

The president shall have the same rights as other members of the Board, including the right to discuss and vote on all matters before the Board.

The president shall perform other duties in accordance with law and Board policy including, but not limited to:

- 1. Signing all instruments, acts, orders, and resolutions necessary to comply with legal requirements and carry out the will of the Board
- 2. Working with the Superintendent or designee to ensure that Board members have necessary materials and information
- 3. Subject to Board approval, appointing and dissolving all committees
- 4. In conjunction with the Superintendent or designee, representing the district as the Board's spokesperson in communications with the media
- 5. Leading the Board's advocacy efforts to build support within the local community and at the state and national levels

The president shall participate in the California School Boards Association's Board President's Workshop and other professional development opportunities to enhance his/her leadership skills.

When the president resigns or is absent, the vice president shall perform the president's duties. When both the president and vice president are absent, the clerk shall perform the president's duties.

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

#### **State References**

Description

Ed. Code 35022

# President of the board

## **State References**

Ed. Code 35143 Gov. Code 54950-54963

# Management Resources References

CSBA Publication CSBA Publication CSBA Publication Website Website

#### Description

Annual organizational meetings; date and notice The Ralph M. Brown Act

# Description

Call to Order: A Blueprint for Great Board Meetings, 2018 Professional Governance Standards Board Presidents' Handbook, revised 2002 CSBA District and County Office of Education Legal Services CSBA

Status: DRAFT

## **Bylaw 9122: Secretary**

#### Original Adopted Date: Pending

The Board of Education shall appoint the Superintendent to serve as secretary to the Board. The secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings and shall:

- 1. Prepare, distribute and maintain the Board agenda
- 2. Record, distribute and maintain the Board minutes
- 3. Maintain Board records and documents
- 4. Conduct official correspondence for the Board
- 5. As directed by the Board, sign and execute official papers
- 6. Perform other duties as assigned by the Board

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

#### **State References**

Ed. Code 35025 Ed. Code 35143 Ed. Code 35250 Gov. Code 54950-54963

## **Management Resources References**

CSBA Publication Website Website

#### Description

Secretary and bookkeeper Annual organizational meetings; date and notice Duty to keep certain records The Ralph M. Brown Act

## Description

Professional Governance Standards <u>CSBA District and County Office of Education Legal Services</u> <u>CSBA</u>

## Bylaw 9123: Clerk

Website Website Status: DRAFT

#### Original Adopted Date: Pending

The Board of Education shall elect a clerk from its own membership at the annual organizational meeting. (Education Code 35143)

The duties of the clerk shall be to:

- 1. Certify or attest to actions taken by the Board when required
- 2. Maintain such other records or reports as required by law
- 3. Sign documents on behalf of the district as directed by the Board
- 4. Serve as presiding officer in the absence of the president and vice president
- 5. Notify Board members and members-elect of the date and time for the annual organizational meeting
- 6. Perform any other duties assigned by the Board

| State References                | Description  |
|---------------------------------|--|
| Ed. Code 17593                  | Repair and supervision of property (duty of district clerk)    |
| Ed. Code 35038                  | Appointment of clerk by county superintendent of schools       |
| Ed. Code 35039                  | Dismissal of clerk   |
| Ed. Code 35121                  | Appointment of clerk in certain city and high school districts |
| Ed. Code 35143                  | Annual organizational meetings; date and notice                |
| Ed. Code 35250                  | Duty to keep certain records                                   |
| Ed. Code 38113                  | Duty of clerk (re provision of school supplies)                |
| Gov. Code 54950-54963           | The Ralph M. Brown Act   |
| M (5 5 6                        |  |
| Management Resources References | Description  |
| CSBA Publication                | Professional Governance Standards                              |

| ent Resources References | Description   |
|--------------------------|---|
| lication                 | Professional Governance Standards                           |
|                          | CSBA District and County Office of Education Legal Services |
|                          | CSBA  |

## Policy 9123.1: ^Vice President

Status: DRAFT

Original Adopted Date: Pending

At the annual organizational meeting, the Board of Education shall elect a vice president from its own membership.

The vice president shall have the following duties :

- 1. Serve as presiding officer in the absence of the president.
- 2. Perform all duties of the president in his/her absence.
- 3. Perform any other duties as assigned by the Board.

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

#### **Notice References**

#### Description

Unique Policy

This policy is unique to the district/COE and is not connected to an existing CSBA sample policy or included in regular quarterly updates from CSBA.

## **Bylaw 9124: Attorney**

Status: DRAFT

#### **Original Adopted Date:** Pending

The Board of Education recognizes the complex legal environment in which districts operate, the need to provide legal representation for the district, and the importance of reliable, cost-effective, high-quality legal advice and services.

In order to meet the district's legal needs, the Board may appoint legal counsel and fix and order paid legal counsel's compensation as an employee or as an independent contractor. (Education Code 35041.5)

The Board may enter into independent contractor services agreements with county counsel, law firms, attorneys in private practice, and other public or private legal services entities. (Education Code 35204, 35205; Government Code 26520, 26529)

The Board also supports pursuing collaborative legal efforts with other districts as well as other government agencies as appropriate.

## **Duties of Legal Counsel**

The district's legal counsel may: (Education Code 35041.5)

- 1. Render legal advice to the Board and the Superintendent or designee
- 2. Serve the Board and the Superintendent or designee in the preparation and conduct of district litigation and administrative proceedings
- 3. Render advice on school bond and tax increase measures and prepare the necessary forms for the voting of these measures
- 4. Perform other administrative duties as assigned by the Board and Superintendent or designee

## **Retaining Legal Counsel**

When the district is seeking legal advice or representation, the Superintendent or designee shall identify prospective attorney(s), firm(s), and/or legal services entity(ies).

The district may, but is not required to, initiate a Request for Proposals to advertise and solicit proposals for legal services. In evaluating the prospective attorney(s), firm(s), and/or entity(ies), the Board and Superintendent may consider the attorney's, firm's, and/or entity's background, experience, and relevant legal reputation; experience advising and representing school districts in California; fees; and experience of attorneys at the firm who will provide legal services.

Any attorney representing the district shall be admitted to practice law in California. (Education Code 35041.5)

The Board and Superintendent shall periodically evaluate the performance of the firm(s) and/or attorney(s); the efficiency and adequacy of advice; the results obtained for the district; the reasonableness of fees; and the responsiveness to and interactions with the Board, administration, and community.

The Board may use such evaluation(s) to determine whether to renew any current agreement(s) for legal services.

The Board may also contract for specialized legal services, as appropriate, when a majority of the Board determines that the unique demands of a particular issue or emergency situation require such representation.

## **Contacting Legal Counsel**

The Board president, or Superintendent or designee, may, at their discretion, confer with district legal counsel subject to any limits or parameters established by the Board. In addition, the Board president, or Superintendent or designee, may contact district legal counsel to provide the Board with legal information or advice when so directed by a majority of the Board.

Individual Board members other than the Board president may not seek advice from district legal counsel on matters of district business unless so authorized by the Superintendent, the Board president, or a majority of the Board.

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State References                | Description  |
|---------------------------------|--|
| Ed. Code 35041                  | Administrative adviser                             |
| Ed. Code 35041.5                | Legal counsel                                      |
| Ed. Code 35161                  | Board delegation of any powers or duties           |
| Ed. Code 35200-35214            | Liabilities  |
| Ed. Code 35204                  | Contract with attorney in private practice         |
| Ed. Code 35205                  | Contract for legal services                        |
| Gov. Code 26520                 | Legal services to school districts                 |
| Gov. Code 26529                 | District Attorney                                  |
| Gov. Code 53060                 | Special services and advice                        |
| Gov. Code 814-895.8             | Liability of public entities and public employees  |
| Gov. Code 995-996.6             | Defense of public employees                        |
|                                 |  |
| Management Resources References | Description  |
| CSBA Publication                | The Brown Act: School Boards and Open Meeting Laws |

# CSBA Publication State Bar of California Publication Website Website Website Website

The Brown Act: School Boards and Open Meeting Laws, rev. 2019 California Rules of Professional Conduct CSBA District and County Office of Education Legal Services State Bar of California California Council of School Attorneys CSBA

#### **Bylaw 9130: Board Committees**

Status: DRAFT

## Original Adopted Date: Pending

The Board of Education may establish a committee whenever it determines that such a committee would benefit the district by providing diverse viewpoints, specialized knowledge or expertise, or increased efficiency. Such committees may be subcommittees of the Board or committees that include members of the community, staff, or other stakeholder groups.

Upon establishing a committee, the Board shall clearly define the committee's purpose, any timeline for completion of assigned responsibilities, any stakeholder groups or individuals to be represented on the committee, length of time that committee members are expected to serve, and expectations for reporting to the Board and/or the Superintendent or designee. Unless specifically authorized by the Board to act on its behalf, the committee shall act in an advisory capacity.

Except for subcommittees of the Board, committee members shall, as appropriate, be recommended by the Superintendent or designee and appointed by the Board president, subject to Board approval.

The Superintendent or designee shall provide committee members with information and assistance necessary for the fulfillment of the committee's charges, and may serve as a non-voting advisor to the committee at the discretion of the Board.

Whenever so charged, committees may actively seek input and participation by parents/guardians, staff, community, and students and may consult with local public boards and agencies.

Any committee not required by law may be dissolved when its duties or term has been completed or whenever the Board deems necessary.

#### **Committee Meetings**

Unless otherwise exempted by law, Board-created committees shall provide public notice of their meetings and conduct meetings in accordance with Government Code 54950-54963 (the Brown Act).

However, Board subcommittees composed solely of less than a quorum of the members of the Board are not subject to open meeting laws unless they are standing committees. Standing committees of the Board, irrespective of membership, are those that have a continuing subject matter jurisdiction or a meeting schedule established by action of the Board. (Government Code 54952)

Standing committees with a continuing subject matter jurisdiction include, but are not limited to, those responsible for providing advice on budgets, audits, Board policy, contracts, and personnel matters at the Board's request.

When a majority of the members of the Board attend an open and noticed meeting of a standing committee, the Board members who are not members of the standing committee shall attend only as observers. (Government Code 54952.2)

Whenever any advisory or standing committee, including a committee not otherwise subject to the Brown Act, posts a meeting agenda at least 72 hours in advance of the meeting, that meeting shall be considered as a regular meeting of the Board for purposes of the Brown Act and therefore must be held within district boundaries unless otherwise authorized by law. (Government Code 54954)

Committees may meet in a closed session during a regular or special meeting only for those purposes specifically authorized by law for closed sessions held by the Board.

| State References | Description  |
|------------------|--|
| Ed. Code 35010   | Control of district; prescription and enforcement of rules |
| Ed. Code 35024   | Executive committee  |

#### **State References**

Ed. Code 35160 Ed. Code 35160.1 Gov. Code 54950-54963 Gov. Code 54952 Gov. Code 54952.2 Gov. Code 54954 Gov. Code 54954.3 Gov. Code 54957

## **Management Resources References**

Attorney General Opinion Attorney General Opinion Attorney General Opinion Court Decision CSBA Publication Website Website Website

## Description

Authority of governing boards Broad authority of school districts The Ralph M. Brown Act Legislative body; definition Meeting; defined Time and place of regular meetings Opportunity for public to address legislative body Complaints against employees; right to open session

## Description

79 Ops.Cal.Atty.Gen. 69 (1996)
80 Ops.Cal.Atty.Gen. 308 (1997)
81 Ops.Cal.Atty.Gen. 156 (1998)
Frazer v. Dixon Unified School District (1993) 18 Cal.App.4th 781
The Brown Act: School Boards and Open Meeting Laws, rev. 2019
CSBA District and County Office of Education Legal Services
National School Boards Association
CSBA

#### **Bylaw 9140: Board Representatives**

## Original Adopted Date: Pending

Status: DRAFT

The Board of Education recognizes that effective performance of its community leadership responsibilities may require its participation in district or community committees on matters of concern to the district and its students. As needed, the Board may appoint any of its members to serve as its representative on a district committee or on a committee of another public agency or organization of which the Board or district is a member or to which the Board is invited to participate.

When making such appointments, the Board shall clearly specify the authority and responsibilities of the representative(s), including, but not limited to, reporting back to the Board regarding committee activities and/or actions. Board representatives shall not exercise the authority of the Board without prior Board approval.

If a committee discusses a topic on which the Board has taken a position, the Board member shall express the position of the Board. When contributing his/her own ideas or opinions, the representative shall clearly indicate that he/she is expressing his/her individual idea or opinion.

#### Board Representative to Elect Members of County Committee on School District Organization

At its annual organizational meeting, the Board shall designate one Board member as its representative to elect members to the county committee on school district organization. (Education Code 35023)

| State References                               | Description   |
|--|---|
| Ed. Code 35020-35046                           | Officers and agents   |
| Ed. Code 35160                                 | Authority of governing boards   |
| Ed. Code 4000-4014                             | County committees on school district organization                       |
| Gov. Code 54952.2                              | Meeting: defined  |
| Management Resources References                | Description   |
| California Department of Education Publication | California Department of Education District Organization Handbook, 2010 |
| Website  | CSBA District and County Office of Education Legal Services             |

## **Bylaw 9150: Student Board Members**

Status: DRAFT

#### Original Adopted Date: Pending

In order to enhance communication and collaboration between the Board of Education and the student body and to teach students the importance of civic involvement, the Board supports the participation of high school students in district governance.

Student Board members may, at the Board's discretion, receive elective course credit for service as a student Board member based on the number of equivalent daily instructional minutes for the student Board member's services provided. (Education Code 35012, 35120)

Student Board member(s) shall be entitled to be reimbursed for mileage to the same extent as other members of the Board, but shall not receive monetary compensation for attendance at Board meetings. (Education Code 35012)

A student Board member shall not be liable for any acts of the Board. (Education Code 35012)

## Petition

High school students may submit a petition to the Board requesting the appointment of at least one student Board member. (Education Code 35012)

To qualify for Board consideration, the petition for student representation shall contain the signatures of at least 500 students or 10 percent of the number of students regularly enrolled in district high schools, whichever is less. (Education Code 35012)

Within 60 days of receiving a student petition, or at the next regularly scheduled Board meeting if no meeting is held within those 60 days, the Board shall order the inclusion of at least one student member on the Board. (Education Code 35012)

#### **Choosing Student Board Members**

A student Board member shall be chosen by students enrolled in the district's high schools in accordance with procedures prescribed by the Board. (Education Code 35012)

The term of student Board member(s) shall be one year, commencing on July 1. However, the Board may adjust the term of a student Board member only if a vacancy occurs or in order to give more students an opportunity to serve on the Board. (Education Code 35012)

#### **Role and Responsibilities of Student Board Members**

Student Board members shall not be considered members of a legislative body for purposes of the Brown Act. (Education Code 35012)

A student Board member shall not be counted in determining the vote required to carry any measure before the Board or whether a quorum is in attendance at a Board meeting.

Student Board member(s) shall have the right to attend all Board meetings except closed sessions. (Education Code 35012)

All materials presented to Board members, except those related to closed sessions, shall be presented to student Board members at the same time they are presented to other Board members. Student Board member(s) shall also be invited to attend staff briefings or be provided with a separate staff briefing within the same timeframe as the briefing of other Board members. In addition, all materials given to Board members by the district between meetings, except for materials that pertain to closed session items, shall be distributed to student Board members. (Education Code 35012)

Student Board member(s) shall be recognized at Board meetings as full member(s), shall be seated with other members of the Board, and shall be allowed to participate in questioning witnesses and discussing issues. (Education Code 35012)

Student Board member(s) shall be allowed to cast preferential votes on all matters except those subject to closed session discussion. Preferential voting means a formal expression of opinion that is recorded in the minutes and cast before the official vote of the Board. Preferential votes shall not affect the final numerical outcome of a vote. (Education Code 35012)

Student Board member(s) may make motions that may be acted upon by the Board, except on matters dealing with employer-employee relations pursuant to Government Code 3540-3549.3. (Education Code 35012)

Student Board members shall be appointed to subcommittees of the Board in the same manner as other Board members, and shall be made aware of the time commitment required to participate in subcommittee meetings and work and of the right to decline an appointment. The availability of all subcommittee members, including the availability of student Board members, may be considered when scheduling subcommittee meetings. (Education Code 35012)

Student Board members shall be invited to attend functions of the Board, such as forums, meetings with students and parents/guardians, and other general assemblies. (Education Code 35012)

## **Student Board Member Training**

The Superintendent or designee may, at district expense, provide learning opportunities to student Board members through trainings, workshops, and conferences, such as those offered by the California School Boards Association and other organizations, to enhance their knowledge, understanding, and performance of leadership skills and their Board responsibilities.

The Superintendent or designee may periodically provide information to student Board member candidates to give them an understanding of the position. Once chosen or appointed, incoming student Board members shall be provided an orientation designed to build knowledge of the district and an understanding of the responsibilities and expectations of the position.

## Alternate Student Board Member

Website

Website

If the Board determines that the student Board member's duties are not being fulfilled, the Board may appoint another student to serve out the term of the student Board member. If an alternate student Board member is appointed, the Board shall suspend the prior student Board member's rights and privileges related to service on the Board. (Education Code 35012)

## **Elimination of Student Board Member Position**

Once established, the student Board member position shall continue to exist until the Board, by majority vote of all voting Board members, approves a motion to eliminate the position. Such a motion shall be listed as a public agenda item for a Board meeting prior to the motion being voted upon. (Education Code 35012)

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State References                | Description   |
|---------------------------------|---|
| Ed. Code 33000.5                | Appointment of student member to State Board of Education |
| Ed. Code 35012                  | Board members; number, election and terms                 |
| Ed. Code 35120                  | Student board membership                                  |
| Ed. Code 35160                  | Authority of governing boards                             |
| Gov. Code 3540-3549.3           | Educational Employment Relations Act                      |
| Gov. Code 54950-54963           | The Ralph M. Brown Act                                    |
| Management Resources References | Description   |

CSBA District and County Office of Education Legal Services California Association of Student Councils Management Resources References

Website

Website

Description

California Association of Student Leaders CSBA

#### **Bylaw 9200: Limits Of Board Member Authority**

Status: DRAFT

## Original Adopted Date: Pending

The Board of Education recognizes that the Board is the unit of authority over the district and that a Board member has no individual authority. Board members shall hold the education of students above any partisan principle, group interest, or personal interest.

Unless agreed to by the Board as a whole, individual members of the Board shall not exercise any administrative responsibility with respect to the schools or command the services of any school employee. Individual Board members shall submit requests for information to the Superintendent. Board members shall refer Board-related correspondence to the Superintendent for forwarding to the Board or for placement on the Board's agenda, as appropriate.

Individual Board members do not have the authority to resolve complaints. Any Board member approached directly by a person with a complaint should refer the complainant to the Superintendent or designee so that the problem may receive proper consideration and be handled through the appropriate district process.

A Board member whose child is attending a district school should be aware of his/her role as a Board member when interacting with district employees about his/her child. Because his/her position as a Board member may inhibit the performance of school personnel, the Board member should inform the Superintendent or designee before volunteering in his/her child's classroom.

The Superintendent or designee shall provide a copy of the state's open meeting laws (Brown Act) to each Board member and to anyone who is elected to the Board but has not yet assumed office.

Board members and persons elected to the Board who have not yet assumed office are responsible for complying with the requirements of the Brown Act. (Government Code 54952.1)

| State References                | Description   |
|---------------------------------|---|
| Ed. Code 200-262.4              | Prohibition of discrimination                               |
| Ed. Code 35010                  | Control of district; prescription and enforcement of rules  |
| Ed. Code 35100-35351            | Governing boards  |
| Ed. Code 35160-35178.4          | Powers and duties   |
| Ed. Code 35291                  | Rules (power of governing board)                            |
| Ed. Code 35292                  | Visits to schools (Board members)                           |
| Ed. Code 51101                  | Rights of parents/guardians                                 |
| Ed. Code 7054                   | Use of district property; campaign purposes                 |
| Gov. Code 54950-54963           | The Ralph M. Brown Act                                      |
| Gov. Code 54952.1               | Member of a legislative body of a local agency              |
| Gov. Code 54952.7               | Copies of chapter to members of legislative body            |
| Management Resources References | Description   |
| -                               | -   |
| CSBA Publication                | Professional Governance Standards                           |
| Website                         | CSBA District and County Office of Education Legal Services |
| Website                         | CSBA  |

#### **Bylaw 9220: Governing Board Elections**

Status: DRAFT

**Original Adopted Date:** Pending

#### **Board Member Qualifications**

Any person is eligible to be a member of the Board of Education, without further qualifications, if the person is 18 years of age or older, a citizen of California, a resident of the school district or, if applicable, the trustee area, a registered voter, and not legally disqualified from holding civil office. Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate for office or elected as a Board member except when the person has been granted a pardon in accordance with law. (Education Code 35107; Elections Code 20)

A district employee elected to the Board shall resign from district employment before being sworn in or shall have the employment automatically terminated upon being sworn into office. (Education Code 35107)

The Board encourages all candidates to become knowledgeable about the role of board members. The Superintendent or designee shall provide all candidates with information that will enable them to understand the responsibilities and expectations of being a Board member, including information regarding available workshops, seminars, and/or training. The Superintendent or designee shall provide all candidates with the county election official's contact information and general information about school programs, district operations, and Board responsibilities.

#### **Recalling a Board Member**

A Board member may be recalled as permitted by Elections Code 11000. Proponents of a recall are required to serve, file, and publish or post a notice of intention to circulate the recall petition and to comply with other applicable law and formalities and county elections official directives. The petition, pursuant to Elections Code 11041, is required to be in the format provided by the Secretary of State and to include an estimate of the cost of conducting the special election, as determined by the county elections official, in consultation with the district.

Within 14 days after the meeting at which the Board receives a certificate of sufficiency of signatures on a recall petition from the county elections official, the Board shall order an election to be held to determine whether the Board member named in the petition shall be recalled. The election shall be held not less than 88, nor more than 125, days after the date that the Board orders the election. However, the election may be conducted within 180 days after the issuance of the Board's order to consolidate the election with a regularly scheduled election.

Recall elections shall be conducted in accordance with Elections Code 11381-11386.

## **Consolidation of Elections**

To reduce costs associated with conducting elections, the Board may consolidate Board elections with the local municipal or statewide primary or general election in accordance with Elections Code 1302.

In addition, if a regularly scheduled Board election held other than on a statewide election date results in a decrease in local voter turnout of 25 percent or more compared to the average local turnout for the previous four statewide general elections, the Board shall take action to consolidate Board elections with statewide elections. (Elections Code 14051, 14052)

In order to consolidate elections based on either circumstance described above, the Board shall adopt a resolution and submit it to the County Board of Supervisors for approval not later than 240 days prior to the date of the currently scheduled district election. (Elections Code 10404.5)

Whenever a regularly scheduled Board election is changed due to consolidation of elections, the terms of office of incumbent Board members shall be extended to align with the next applicable election. (Elections Code 10404.5)

## **Elections Process and Procedures**

The district is divided into trustee areas and each trustee area shall be represented by a Board member who resides in and is elected by voters residing within that trustee area. Trustee areas shall be balanced by population as required

by state and federal law.

Prior to March 1 following the year in which the results of each decennial federal census are released, the Board shall adjust the boundaries of the district's trustee areas based on population figures as validated by the Population Research Unit of the Department of Finance. (Education Code 5019.5)

To ensure ongoing compliance with the California Voting Rights Acts, the Board may review the district's Board election method to determine whether any modification is necessary due to changes in the district's population or any of its racial, color, or language minority group composition. The review shall be based on the Superintendent or designee's report to the Board after the release of each decennial federal census.

When the district's election method is to be changed, the Board shall hold public hearings in accordance with Elections Code 10100 before adopting a resolution at an open meeting specifying the change(s), and shall, in accordance with Education Code 5019, obtain approval from the county committee on school district organization having jurisdiction over the district.

The election method or trustee-area boundaries in effect at the beginning of a Board member's term shall be used when any vacancy that occurs during that term is to be filled, even if, during the term, the district has adopted "by-trustee area" election method or trustee area boundaries have been adjusted.

Any petition for a special election ordered pursuant to Education Code 5091 shall contain the county election official's estimate of the cost of conducting the special election, expressed on a per-student basis. (Education Code 5091)

# **Campaign Conduct**

All candidates, including current Board members running as incumbents, shall abide by local, county, state, and federal requirements regarding campaign donations, funding, and expenditures.

A Board member shall not expend, and a candidate shall not accept, any public money for the purpose of seeking elective office. However, the district may establish a dedicated fund for those seeking election to the Board, provided that the funds are available to all candidates who are qualified pursuant to Education Code 35107 without regard to incumbency or political preference. (Government Code 85300)

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and district, the Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

# **Statement of Qualifications**

On the 125th day prior to the day fixed for the general district election, the Board secretary or designee shall deliver a notice, bearing the secretary's signature and district seal, to the county elections official describing both of the following: (Elections Code 10509)

- 1. The elective offices of the district to be filled at the general election and which offices, if any, are for the balance of an unexpired term
- 2. Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307

Candidates for the Board may submit a candidate statement to the elections official for inclusion in the voter's pamphlet. Candidate statements shall be limited to no more than 200 words. (Elections Code 13307)

When the elections official allows for the electronic distribution of candidate statements, a candidate for the Board may, in addition to or instead of submitting a candidate statement for inclusion in the mailed voter's pamphlet, prepare and submit a candidate statement for electronic distribution.

The district shall assume no part of the cost of printing, handling, translating, mailing, or electronically distributing candidate statements filed pursuant to Elections Code 13307. As a condition of having candidate statements included in the hard copy and/or electronic voter's pamphlet, the district may require candidates to pay their estimated pro rata share of these costs to the district in advance pursuant to Elections Code 13307.

# **Tie Votes in Board Member Elections**

Whenever a tie makes it impossible to determine which of two or more candidates has been elected to the Board, the Board shall immediately notify the candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner by lot. (Education Code 5016)

| State References                     | Description  |
|--------------------------------------|--|
| CA Constitution Article 2, Section 2 | Voters; qualifications   |
| CA Constitution Article 7, Section 7 | Conflicting offices  |
| CA Constitution Article 7, Section 8 | Disqualification from office   |
| Ed. Code 1006                        | Prohibition against school district employees serving on county board of education |
| Ed. Code 35107                       | School district employees  |
| Ed. Code 35177                       | Campaign expenditures or contributions   |
| Ed. Code 35239                       | Compensation of governing board member of districts with less than 70 ADA          |
| Ed. Code 5000-5033                   | Election of school district board members  |
| Ed. Code 5091                        | Vacancies; petition for special election   |
| Ed. Code 5220-5231                   | Elections  |
| Ed. Code 5300-5304                   | General provisions; conduct of elections   |
| Ed. Code 5320-5329                   | Order and call of elections  |
| Ed. Code 5340-5345                   | Consolidation of elections   |
| Ed. Code 5360-5363                   | Election notice  |
| Ed. Code 5380                        | Compensation; election officer   |
| Ed. Code 5390                        | Qualifications of voters   |
| Ed. Code 5420-5426                   | Cost of elections  |
| Ed. Code 5440-5442                   | Miscellaneous provisions   |
| Ed. Code 7054                        | Use of district property; campaign purposes  |
| Elec. Code 10010                     | District boundaries  |
| Elec. Code 10400-10418               | Consolidation of elections   |
| Elec. Code 10509                     | Notice of election by secretary  |
| Elec. Code 10600-10604               | School district elections  |
| Elec. Code 11000                     | Recall of officers   |
| Elec. Code 1302                      | Local elections; school district election  |
| Elec. Code 13307                     | Candidate's statement  |
| Elec. Code 13308                     | Candidate's statement contents   |
| Elec. Code 13309                     | Candidate's statement; indigence   |
| Elec. Code 14025-14032               | California Voting Rights Act   |
| Elec. Code 14050-14057               | California Voter Participation Rights Act  |
| Elec. Code 15400                     | Announcement of election results   |
| Elec. Code 18501                     | Election fraud   |

#### **State References**

Elec. Code 20 Elec. Code 20440 Elec. Code 21100-21180 Elec. Code 2201 Elec. Code 4000-4008 Gov. Code 1021 Gov. Code 1097 Gov. Code 12940 Gov. Code 1770 Gov. Code 81000-91014 Gov. Code 9055 Gov. Code 9412 Pen. Code 165 Pen. Code 2772 Pen. Code 2790 Pen. Code 424 Pen. Code 661 Pen. Code 67 Pen. Code 68 Pen. Code 74 Pen. Code 88 Pen. Code 98

## **Federal References**

52 USC 10301-10508

#### **Management Resources References**

Attorney General Opinion Court Decision Court Decision Court Decision Court Decision CSBA Publication Website Website

#### Description

Public office eligibility Code of Fair Campaign Practices FAIR MAPS Act Grounds for cancellation Elections conducted wholly by mail **Conviction of crime** Illegal participation in public contract Unlawful discriminatory employment practices Vacancy of office **Political Reform Act** Committing crimes against legislative power Refusing to appear Bribes to members of city council Interfering with the work of prisoners Interrupting the work of prisoners Embezzlement and falsification of accounts by public officers Removal for neglect or violation of official duty Giving bribes **Receiving bribes** Acceptance of gratuity Crimes against legislative power Crimes against public justice

#### Description

Voting Rights Act

#### Description

105 Ops.Cal.Atty.Gen. 182 (2022)
69 Ops.Cal.Atty.Gen. 290 (1986)
81 Ops.Cal.Atty.Gen. 98 (1998)
83 Ops.Cal.Atty.Gen. 181 (2000)
85 Ops.Cal.Atty.Gen. 49 (2002)
Dusch v. Davis (1967) 387 U.S. 112
Randall v. Sorrell (2006) 126 S.Ct. 2479
Rey v. Madera Unified School District (2012) 203 Cal. App. 4th 1223
Sanchez v. City of Modesto (2006) 145 Cal. App. 4th 660
Legal Alert on the Impact of Senate Bill No. 415 on School Board Elections, January 2017
CSBA District and County Office of Education Legal Services
Institute for Local Government
Fair Political Practices Commission

Management Resources References

Website

Website

Description

California Secretary of State's Office CSBA

## **Bylaw 9222: Resignation**

Status: DRAFT

#### Original Adopted Date: Pending

Website

Website

A member of the Board of Education who wishes to resign from the Board shall file a written resignation with the County Superintendent of Schools. (Education Code 5090)

The resigning Board member shall also notify the Board and give a copy of his/her written resignation to the Board secretary.

The resignation shall become effective when filed with the County Superintendent, except when a deferred effective date is specified in the resignation. A Board member may not defer the effective date of his/her resignation for more than 60 days after he/she files the resignation with the County Superintendent. (Education Code 5090, 5091)

Once filed, a written resignation, whether specifying a deferred effective date or otherwise, shall be irrevocable. (Education Code 5090)

A Board member who tenders his/her resignation with a deferred effective date shall, until the effective date of the resignation, continue to exercise all the powers of the office, except that he/she shall not have the right to vote for his/her successor in an action taken by the Board to make a provisional appointment. (Education Code 5091, 35178)

A Board member who resigns shall file, within 30 days of leaving office, a revised Statement of Economic Interest/Form 700 covering the period of time between the closing date of the last statement required to be filed and the date he/she leaves office. (Government Code 87302, 87500)

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State References                | Description                              |
|---------------------------------|--|
| Ed. Code 35178                  | Resignation with deferred effective date |
| Ed. Code 5090-5095              | Vacancies on the board                   |
| Gov. Code 1770                  | Vacancy of office                        |
| Gov. Code 87300-87313           | Conflict of interest code                |
| Gov. Code 87500                 | Statement of economic interests          |
|                                 |  |
| Management Resources References | Description                              |
| CSBA Publication                | Filling a Board Vacancy, rev. 2022       |

CSBA District and County Office of Education Legal Services CSBA

## **Bylaw 9223: Filling Vacancies**

Status: DRAFT

Original Adopted Date: Pending

#### **Events Causing a Vacancy**

A vacancy on the Board of Education may arise from any of the following events:

- 1. The death of an incumbent (Government Code 1770)
- 2. The adjudication pursuant to a quo warranto proceeding declaring that an incumbent is physically or mentally incapacitated due to disease, illness, or accident and that there is reasonable cause to believe that the incumbent will not be able to perform the duties of the office for the remainder of the term (Government Code 1770)
- 3. A Board member's resignation (Government Code 1770)

A vacancy resulting from resignation occurs when the written resignation is filed with the County Superintendent of Schools having jurisdiction over the district, except where a deferred effective date is specified in the resignation so filed, in which case the resignation shall become operative on that date. A Board member may not defer an effective date of resignation for more than 60 days after the date the resignation is filed with the County Superintendent. Upon being filed with the County Superintendent, a written resignation, whether specifying a deferred effective date or otherwise, shall be irrevocable. (Education Code 5090, 5091)

- 4. A Board member's removal from office by recall (Elections Code 11000; Government Code 1770)
- 5. A Board member's ceasing to be a resident of the district (Government Code 1770)
- 6. A Board member ceases to inhabit the trustee area represented on the Board (58 Ops.Cal.Atty.Gen. 888 (1975))
- 7. A Board member's absence from the state for more than 60 days, except in the following situations: (Government Code 1064, 1770)
  - a. Upon district business with the approval of the Board
  - b. With the consent of the Board for an additional period not to exceed a total absence of 90 days
  - c. In the case of illness or other urgent necessity, and upon a proper showing thereof, the time limited for absence from the state may be extended by the Board
  - d. For federal military deployment, not to exceed an absence of a total of six months, as a member of the armed forces of the United States or the California National Guard

If the absence of the Board member for this purpose exceeds six months, the Board may approve an additional six-month absence upon a showing that there is a reasonable expectation that the member will return within the second six-month period, and the Board may appoint an interim member to serve during the absence. If two or more members of the Board are absent by reason of these circumstances, and those absences result in the inability to establish a quorum at a regular meeting, the Board may immediately appoint one or more interim members as necessary to enable the Board to conduct business and discharge its responsibilities. The term of an interim member or beyond the next regularly scheduled election for that office, whichever occurs first.

- 8. A Board member's ceasing to discharge the duties of the office for the period of three consecutive months, except when prevented by illness or when absent from the state with the permission required by law (Government Code 1770)
- 9. A Board member's conviction of a felony or any offense involving a violation of official duties or conviction of a designated crime resulting in a forfeiture of office (Government Code 1770, 3000-3003)

- 10. A Board member's refusal or neglect to file the required oath within the time prescribed (Government Code 1770)
- 11. The decision of a competent tribunal declaring void a Board member's election or appointment (Government Code 1770)
- 12. A Board member's commitment to a hospital or sanitarium as a drug addict, dipsomaniac, inebriate, or stimulant addict by a court of competent jurisdiction, in which case the office shall not be deemed vacant until the order of commitment has become final (Government Code 1770)
- 13. A "failure to elect" in which no candidate or an insufficient number of candidates have filed to run for a Board seat(s) (Education Code 5090, 5326, 5328)

## **Timelines for Filling a Vacancy**

When a vacancy occurs, the Board shall take the following action, as appropriate:

- 1. When a vacancy occurs within four months of the end of a Board member's term, the Board shall take no action. (Education Code 5093)
- 2. When a vacancy occurs from six months to 130 days before a regularly scheduled Board election at which the position is not scheduled to be filled, a special election to fill the position shall be consolidated with the regular election. The person so elected shall take office at the first regularly scheduled Board meeting following the certification of the election and shall serve only until the end of the term of the position which the person was elected to fill. (Education Code 5093)
- 3. When a vacancy occurs outside of the statutory time windows identified in Items #1 and #2 above, the Board shall, within 60 days of the date of the vacancy or the filing of the member's deferred resignation, either order an election or make a provisional appointment. (Education Code 5091, 5093)

## Eligibility

In order to be appointed or elected to fill a vacancy on the Board, a person must meet the eligibility requirements specified in Education Code 35107, as described in BB 9220 - Governing Board Elections.

# **Provisional Appointments**

When authorized by law to make a provisional appointment to fill a vacancy on the Board, the Board shall advertise in the local media to solicit candidate applications or nominations. A committee consisting of less than a quorum of the Board shall ensure that applicants are eligible for Board membership and announce the names of the eligible candidates. The Board shall interview the candidates at a public meeting, accept oral or written public input, and select the provisional appointee by majority vote.

Within 10 days after the appointment is made, the Board shall post notices of the actual vacancy, or the filing of a deferred resignation, and the provisional appointment. The notice shall be published in the local newspaper pursuant to Government Code 6061 and posted in at least three public places within the district. (Education Code 5092)

The notice shall contain: (Education Code 5092)

- 1. The date of the occurrence of the vacancy or the date of the filing of, and the effective date of, the resignation
- 2. The full name of the appointee
- 3. The date of appointment
- 4. A statement notifying the voters that unless a petition calling for a special election pursuant to Education Code 5091 is filed in the office of the County Superintendent within 30 days of the provisional appointment, it shall become an effective appointment

The person appointed shall hold office until the next regularly scheduled election for district Board members and shall be afforded all the powers and duties of a Board member upon appointment. (Education Code 5091)

If within 30 days of the Board's appointment, registered voters of the district or, where elections are by trustee areas, of the trustee area submit a petition for special election which the County Superintendent determines to be legally sufficient, the provisional appointment is terminated, and a special election shall be held in accordance with Education Code 5091 to fill the vacancy.

## Appointment Due to Failure to Elect

When a vacancy occurs because no candidate or an insufficient number of candidates have been nominated (i.e., a failure to elect) and a district election will not be held, the Board shall appoint a qualified person to the office. This appointment shall be made at a meeting prior to the day fixed for the election and the appointee shall be seated at the organizational meeting as if elected at the district election. (Education Code 5328)

When an appointment is being made because of a failure to elect, the district shall publish a notice once in a newspaper of general circulation published in the district, or if no such newspaper exists, in a newspaper having general circulation within the district. This notice shall state that the Board intends to make an appointment and shall inform persons of the procedure available for applying for the appointment. (Education Code 5328.5)

The procedure for selecting and interviewing candidates shall be the same as the procedures for "Provisional Appointments," as specified above.

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State References       | Description  |
|------------------------|--|
| Ed. Code 35107         | School district employees                            |
| Ed. Code 35178         | Resignation with deferred effective date             |
| Ed. Code 5000-5033     | Election of school district board members            |
| Ed. Code 5090-5095     | Vacancies on the board                               |
| Ed. Code 5200-5208     | Districts governed by boards of education            |
| Ed. Code 5300-5304     | General provisions; conduct of elections             |
| Ed. Code 5320-5329     | Order and call of elections                          |
| Ed. Code 5340-5345     | Consolidation of elections                           |
| Ed. Code 5360-5363     | Election notice                                      |
| Ed. Code 5420-5426     | Cost of elections                                    |
| Ed. Code 5440-5442     | Miscellaneous provisions                             |
| Elec. Code 10600-10604 | School district elections                            |
| Elec. Code 11000-11386 | Candidates for recall                                |
| Gov. Code 1064         | Absence from state                                   |
| Gov. Code 1770         | Vacancy of office                                    |
| Gov. Code 3000-3003    | Forfeiture of office                                 |
| Gov. Code 3060-3075    | Removal other than by impeachment                    |
| Gov. Code 54950-54963  | The Ralph M. Brown Act                               |
| Gov. Code 6061         | Manner of notice as prescribed in designated section |
| Pen. Code 88           | Crimes against legislative power                     |
| Federal References     | Description  |

18 USC 704

# Military medals or decorations

#### Management Resources References

Attorney General Opinion Attorney General Opinion CSBA Publication Website Website Website

## Description

105 Ops.Cal.Atty.Gen. 182 (2022) 58 Ops.Cal.Atty.Gen. 888 (1975) Filling a Board Vacancy, rev. 2022 CSBA District and County Office of Education Legal Services California State Attorney General's Office, Quo Warranto Applications CSBA

Status: DRAFT

## **Bylaw 9224: Oath Or Affirmation**

## Original Adopted Date: Pending

Prior to entering upon the duties of their office, all Board of Education members shall take the oath or affirmation required by law. (California Constitution, Article 20, Section 3; Government Code 1360)

The oath may be administered and certified by a Board member, secretary or assistant secretary to the Board, Superintendent, deputy or assistant superintendent, principal, or County Superintendent of Schools or any other person authorized in Education Code 60.

The executed oath shall be filed with the County Clerk. (Government Code 1363)

| State References                       | Description   |
|--|---|
| CA Constitution Article 20, Section 3  | Oath of office  |
| Ed. Code 60                            | Persons authorized to administer and certify oaths                            |
| Gov. Code 1303                         | Exercising functions of office without having qualified                       |
| Gov. Code 1360-1369                    | Oath of office  |
| Gov. Code 3100-3109                    | Oath or affirmation of allegiance   |
| Management Resources References        | Description   |
| ······································ | •   |
| Court Decision                         | Chilton v. Contra Costa Community College District (1976) 55 Cal. App. 3d 544 |
| Court Decision                         | Vogel v. County of Los Angeles (1967) 68 Cal. 2d 18, 22                       |
| Website                                | CSBA District and County Office of Education Legal Services                   |

## **Bylaw 9230: Orientation**

#### **Original Adopted Date:** Pending

The Board of Education recognizes the importance of providing all newly elected or appointed Board members with support and information to assist them in becoming effective members of the Board. Incoming Board members shall be provided an orientation designed to build their knowledge of the district and an understanding of the responsibilities of their position. Such orientation may include the provision of information, support, and/or training related to Board functions, policies, protocols, and standards of conduct.

As early as possible following the election or appointment of Board members, one or more orientation sessions shall be held during open meeting(s) of the Board. The Board president and the Superintendent or designee shall develop an agenda for the meeting(s) and shall identify resources that may be useful for incoming Board members.

Upon their election or appointment, incoming Board members shall be provided a copy of the Brown Act and informed that, pursuant to Government Code 54952.1, they must conform to the Act's requirements as if they had already assumed office. Additional information for incoming Board members may include, but is not limited to, Board bylaws related to the limits of individual Board member authority, the conduct of Board meetings, and other Board operations; governance standards for ethical conduct; legal requirements related to conflict of interest and prohibited political activity; protocols for speaking with district staff, members of the public, and the media; and publications on effective governance practices.

In addition, the Superintendent or designee shall provide incoming Board members with specific background information regarding the district, including, but not limited to, the district's vision and goals statements, local control and accountability plan and other comprehensive plans, student demographic data, student achievement data, district policy manual, district budget, and minutes of recent open Board meetings.

The Superintendent or designee may offer incoming Board members a tour of district schools and facilities, and may introduce them to district and school site administrators and other staff.

Incoming members are encouraged, at district expense and with approval of the Board, to attend the California School Boards Association's Orientation for New Trustees, Institute for New and First-Term Board Members, and workshops and conferences relevant to the needs of the individual member, the Board as a whole, or the district.

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State References                | Description   |
|---------------------------------|---|
| Ed. Code 33360                  | Department of Education and statewide association of school district boards; annual workshops |
| Ed. Code 33362-33363            | Reimbursement of expenses; board member or member-elect                                       |
| Gov. Code 54950-54963           | The Ralph M. Brown Act  |
| Gov. Code 54952.1               | Member of a legislative body of a local agency  |
| Gov. Code 54952.2               | Meeting; defined  |
| Gov. Code 54952.7               | Copies of chapter to members of legislative body  |
| Management Resources References | Description   |
| CSBA Publication                | Professional Governance Standards for School Boards   |
| CSBA Publication                | Professional Governance Standards for School Boards   |
| CSBA Publication                | The Brown Act, School Beards and Onen Masting Lowe row 2010                                   |
|                                 | The Brown Act: School Boards and Open Meeting Laws, rev. 2019                                 |
| Website                         | CSBA District and County Office of Education Legal Services                                   |
| Website<br>Website              |   |

#### Status: DRAFT

## **Bylaw 9240: Board Training**

#### Original Adopted Date: Pending

The Board of Education believes that the Board's ability to effectively and responsibly govern the district is essential to promoting student achievement, building positive community relations, and protecting the public interest in district schools. Board members shall be provided sufficient opportunities for professional development that helps them understand their responsibilities, stay abreast of new developments in education, and develop boardsmanship skills.

The Board and/or the Superintendent or designee shall provide an orientation to newly elected or appointed Board members which includes comprehensive information regarding Board roles, policies, and procedures and the district's vision and goals, operations, and current challenges. Throughout their first term, Board members shall continue to participate in additional educational opportunities designed to assist them in understanding the principles of effective governance, including, but not limited to, information on school finance and budgets, student achievement and assessment, labor relations, community relations, program evaluation, open meeting laws (the Brown Act), conflict of interest laws, and other topics necessary to govern effectively and in compliance with law.

All Board members are encouraged to continuously participate in advanced training offered by the California School Boards Association in order to reinforce boardsmanship skills and build knowledge related to key education issues. Such activities may include online courses, webinars, webcasts, and in-person attendance at workshops and conferences. In addition, workshops and consultations may be held within the district on issues that involve the entire governance team.

Funds for board training shall be budgeted annually for the Board and each Board member. In selecting appropriate activities, the Board and/or individual Board members shall consider activities that are aligned with the district's vision and goals and the needs of the Board or individual member to obtain specific knowledge and skills. The Board shall annually develop a board training calendar in order to schedule and track board training activities and to schedule opportunities for Board members to report on the activities in which they participated.

Board members may attend a conference or similar public gathering with other Board members and/or with the Superintendent or designee in order to develop common knowledge and understanding of an issue or engage in team-building exercises. In such cases, a majority of the Board members shall not discuss among themselves, other than as part of the scheduled program, business of a specified nature that is within the district's jurisdiction, so as not to violate the Brown Act open meeting laws pursuant to Government Code 54952.2.

Board members shall report to the Board, orally or in writing, on the board training activities they attend, for the purpose of sharing the acquired knowledge or skills with the full Board and enlarging the benefit of the activity to the Board and district.

# Membership in Associations/Organizations

Board of Education members may hold membership in and attend meetings of such local, state, regional and national school Board associations, and/or other organizations as may exist. Such opportunities shall be looked upon as opportunities for growth and/or training.

The Board of Education may also approve all or part of the membership fee for a Board of Education Member to be a Board representative to an association or organization of his/her choice. The Board of Education Member shall serve in such an association/organization only in an advisory capacity.

When approving such membership, the Board shall clearly specify, on a case-by-case basis, what authority and responsibilities are involved. Board representatives shall not grant district support or endorsement for any activity without prior Board approval.

If an association/organization discusses a topic on which the Board has taken a position, the Board member may express that position as a representative of the Board. When contributing individual ideas or opinions on other topics, he/she shall make it clear that he/she is speaking as an individual, not on behalf of the Board.

Status: DRAFT

| State References                | Description   |
|---------------------------------|---|
| Gov. Code 54950-54963           | The Ralph M. Brown Act                                      |
| Gov. Code 54952.2               | Meeting; defined  |
| Management Resources References | Description   |
| CSBA Publication                | Professional Governance Standards for School Boards         |
| Website                         | CSBA District and County Office of Education Legal Services |
| Website                         | California County Boards of Education                       |
| Website                         | National School Boards Association                          |
| Website                         | CSBA  |
|                                 |   |

#### **Bylaw 9250: Remuneration, Reimbursement And Other Benefits**

Status: DRAFT

Original Adopted Date: Pending

#### Compensation

Each member of the Board of Education may receive the maximum monthly compensation as provided for in Education Code 35120.

On an annual basis, the Board may increase the compensation of Board members beyond the limit delineated in Education Code 35120 in an amount not to exceed five percent based on the present monthly rate of compensation. (Education Code 35120)

Board members are not required to accept payment for meetings attended.

Any member who does not attend all Board meetings during the month is eligible to receive only a percentage of the monthly compensation equal to the percentage of meetings he/she attended, unless otherwise authorized by the Board in accordance with law. (Education Code 35120)

A member may be compensated for meetings he/she missed when the Board, by resolution, finds that he/she was performing designated services for the district at the time of the meeting or that he/she was absent because of illness, jury duty, or a hardship deemed acceptable by the Board. (Education Code 35120)

Student Board members shall receive no compensation for meetings attended. (Education Code 35012)

#### **Reimbursement of Expenses**

Board members shall be reimbursed for actual and necessary expenses incurred when performing authorized services for the district. Expenses for travel, telephone, business meals, or other authorized purposes shall be in accordance with policies established for district personnel and at the same rate of reimbursement.

Board members shall be reimbursed for travel expenses incurred when performing services directed by the Board. (Education Code 35044)

Authorized purposes may include, but are not limited to, attendance at educational seminars or conferences designed to improve Board members' skills and knowledge; participation in regional, state, or national organizations whose activities affect the district's interests; attendance at district or community events; and meetings with state or federal officials on issues of community concern.

Personal expenses shall be the responsibility of individual Board members. Personal expenses include, but are not limited to, the personal portion of any trip, tips or gratuities, alcohol, entertainment, laundry, expenses of any family member who is accompanying the Board member on district-related business, personal use of an automobile, and personal losses and traffic violation fees incurred while on district business.

Any questions regarding the propriety of a particular type of expense should be resolved by the Superintendent or designee before the expense is incurred.

#### Health and Welfare Benefits for Current Board Members

Board members may participate in the health and welfare benefits program provided for district employees.

Health and welfare benefits for Board members shall be no greater than that received by the district's nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

The district shall pay the premiums required for Board members electing to participate in the district health and welfare benefits program to the same extent that it pays for district employees.

Health and welfare benefits provided to Board members shall be extended at the same level to their spouse/registered domestic partner and to their eligible dependent children as specified in law and the health plan.

#### Health and Welfare Benefits for Former Board Members

Former Board members may participate in the health and welfare benefits program provided for district employees under the conditions specified below.

Health and welfare benefits for former Board members shall be no greater than those received by district nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

Any other former Board member who served at least one term may participate in the health and welfare benefits program at his/her own expense if coverage is in effect at the time he/she leaves office. (Government Code 53201)

Any former Board member leaving the Board after at least one term of office may participate in the health and welfare benefits program at his/her own expense if coverage is in effect at the time of retirement. (Government Code 53201)

Health and welfare benefits provided to a former Board member shall be extended, at his/her expense and at the same level, to his/her spouse/registered domestic partner and eligible dependent children as specified in law and the health plan.

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| State References                | Description   |
|---------------------------------|---|
| Ed. Code 33050-33053            | General waiver authority  |
| Ed. Code 33362-33363            | Reimbursement of expenses; board member or member-elect                           |
| Ed. Code 35012                  | Board members; number, election and terms   |
| Ed. Code 35044                  | Payment of traveling expenses of representatives of board                         |
| Ed. Code 35120                  | Student board membership  |
| Ed. Code 35172                  | Promotional activities  |
| Ed. Code 44038                  | Cash deposits for transportation purchased on credit                              |
| Fam. Code 297-297.5             | Rights, protections, benefits under the law; registered domestic partners         |
| Gov. Code 20322                 | Elective officers; election to become member                                      |
| Gov. Code 20420-20445           | Membership in Public Employees' Retirement System; definition of safety employees |
| Gov. Code 3543.7                | Duty to meet and negotiate in good faith  |
| Gov. Code 53200-53209           | Group insurance   |
| Gov. Code 54952.3               | Simultaneous or serial meetings; announcement of compensation                     |
| Gov. Code 8314                  | Use of public resources   |
| H&S Code 1373                   | Health services plan; coverage for dependent children                             |
| Ins. Code 10277-10278           | Group and individual health insurance; coverage for dependent children            |
| Federal References              | Description   |
| 26 CFR 1.403(b)-2               | Tax-sheltered annuities; definition of employee                                   |
| 26 USC 403                      | Tax-sheltered annuities   |
| 42 USC 18011                    | Right to maintain existing health coverage  |
| Management Resources References | Description   |

Attorney General Opinion

Attorney General Opinion

**Court Decision** 

83 Ops.Cal.Atty.Gen. 124 (2000) 91 Ops.Cal.Atty.Gen. 37 (2008) Thorning v. Hollister School District (1992) 11 Cal.App.4th 1598

| Management Resources References            | Description   |
|--|---|
| Court Decision                             | Board of Education of the Palo Alto Unified School District v. Superior<br>Court of Santa Clara County (1979) 93 Cal.App.3d 578   |
| Institute for Local Government Publication | Sample Expense and Use of Public Resources Policy Statement, January 2006   |
| Internal Revenue Service Publication       | Tax-Sheltered Annuity Plans (403(b) Plans) for Employees of Public Schools and Certain Tax-Exempt Organizations, Publication 571, rev. February 2013  |
| Website                                    | CSBA District and County Office of Education Legal Services   |
| Website                                    | Public Employees' Retirement System   |
| Website                                    | Institute for Local Government  |
| Website                                    | Internal Revenue Service  |
| Website                                    | CSBA  |
| Website<br>Website<br>Website              | and Certain Tax-Exempt Organizations, Publication 571, rev. February 2013<br>CSBA District and County Office of Education Legal Services<br>Public Employees' Retirement System<br>Institute for Local Government<br>Internal Revenue Service |

#### Exhibit 9250-E(1): Remuneration, Reimbursement And Other Benefits

Status: DRAFT

**Original Adopted Date:** Pending

#### **RESOLUTION ON BOARD COMPENSATION FOR MISSED MEETINGS**

WHEREAS, the Board of Education of the Santa Ana Union School District appreciates the services provided by members of the Board and provides compensation for meeting attendance in accordance with Education Code 35120 and Board Bylaw 9250; and

WHEREAS, Education Code 35120 provides that the monthly compensation provided to Board members shall be commensurate with the percentage of meetings attended during the month unless otherwise authorized by Board resolution; and

WHEREAS, Education Code 35120 specifies limited circumstances under which the Board is authorized to compensate a Board member for meetings he/she missed; and

WHEREAS, the Board finds that (name of Board member) did not attend the Board meeting(s) on (dates) for the following reason(s): (check applicable reasons)

- [] Performance of other designated duties for the district during the time of the meeting
- [] Illness or jury duty
- [ ] Hardship deemed acceptable by the Board

NOW THEREFORE BE IT RESOLVED that the Board of the Santa Ana Union School District approves full compensation of the Board member for the month of \_\_\_\_\_\_.

PASSED AND ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_, at a regular meeting, by the following vote:

AYES:\_\_\_\_\_ NOES:\_\_\_\_\_ ABSENT:\_\_\_\_\_

Attest:

Secretary

President

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| State References      | Description   |
|-----------------------|---|
| Ed. Code 33050-33053  | General waiver authority  |
| Ed. Code 33362-33363  | Reimbursement of expenses; board member or member-elect                           |
| Ed. Code 35012        | Board members; number, election and terms   |
| Ed. Code 35044        | Payment of traveling expenses of representatives of board                         |
| Ed. Code 35120        | Student board membership  |
| Ed. Code 35172        | Promotional activities  |
| Ed. Code 44038        | Cash deposits for transportation purchased on credit                              |
| Fam. Code 297-297.5   | Rights, protections, benefits under the law; registered domestic partners         |
| Gov. Code 20322       | Elective officers; election to become member                                      |
| Gov. Code 20420-20445 | Membership in Public Employees' Retirement System; definition of safety employees |
| Gov. Code 3543.7      | Duty to meet and negotiate in good faith  |
| Gov. Code 53200-53209 | Group insurance   |

#### **State References** Description Gov. Code 54952.3 Simultaneous or serial meetings; announcement of compensation Gov. Code 8314 Use of public resources H&S Code 1373 Health services plan; coverage for dependent children Ins. Code 10277-10278 Group and individual health insurance; coverage for dependent children **Federal References** Description 26 CFR 1.403(b)-2 Tax-sheltered annuities; definition of employee 26 USC 403 Tax-sheltered annuities 42 USC 18011 Right to maintain existing health coverage **Management Resources References** Description Attorney General Opinion 83 Ops.Cal.Atty.Gen. 124 (2000) Attorney General Opinion 91 Ops.Cal.Atty.Gen. 37 (2008) Court Decision Thorning v. Hollister School District (1992) 11 Cal.App.4th 1598 Board of Education of the Palo Alto Unified School District v. Superior **Court Decision** Court of Santa Clara County (1979) 93 Cal.App.3d 578 Sample Expense and Use of Public Resources Policy Statement, January Institute for Local Government Publication 2006 Tax-Sheltered Annuity Plans (403(b) Plans) for Employees of Public Schools Internal Revenue Service Publication and Certain Tax-Exempt Organizations, Publication 571, rev. February 2013 Website CSBA District and County Office of Education Legal Services Website Public Employees' Retirement System Website Institute for Local Government Website **Internal Revenue Service CSBA** Website

#### **Bylaw 9260: Legal Protection**

Status: DRAFT

Original Adopted Date: Pending

#### Liability Insurance

20 USC 7941-7948

The Santa Ana Union shall provide insurance necessary to protect Board members and employees while acting within the scope of their office or employment in accordance with Education Code 35208.

#### **Protection Against Liability**

No Board member shall be liable for harm caused by his/her act or omission when acting within the scope of district responsibilities. The act or omission must be in conformity with federal, state and local laws and made in furtherance of an effort to control, discipline, expel or suspend a student, or maintain order or control in the classroom or school. (20 USC 6736)

The protection against liability shall not apply when: (20 USC 6736)

- 1. The Board member acted with willful or criminal misconduct, gross negligence, recklessness, or a conscious, flagrant indifference to the harmed person's right to safety.
- 2. The Board member caused harm by operating a motor vehicle.
- 3. The Board member was not properly licensed, if required, by the State for such activities.
- 4. The Board member was found by a court to have violated a federal or state civil rights law.
- 5. The Board member was under the influence of alcohol or any drug at the time of the misconduct.
- 6. The misconduct constituted a crime of violence pursuant to 18 USC 16 or an act of terrorism for which the Board member has been convicted in a court.
- 7. The misconduct involved a sexual offense for which the Board member has been convicted in a court.

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| State References      | Description  |
|-----------------------|--|
| Ed. Code 17029.5      | Contract funding; board liability  |
| Ed. Code 35208        | Liability insurance  |
| Ed. Code 35214        | Liability insurance (self-insurance or a combination of self-insurance and insurance through an insurance company) |
| Gov. Code 1090-1098   | Prohibitions applicable to specified officers  |
| Gov. Code 54950-54963 | The Ralph M. Brown Act   |
| Gov. Code 815.3       | Intentional torts  |
| Gov. Code 820-823     | Tort claims act  |
| Gov. Code 825.6       | Indemnification of public entity   |
| Gov. Code 87100-89503 | Conflicts of interest  |
|                       |  |
| Federal References    | Description  |
| 18 USC 16             | Crime of violence; definition  |

Teacher liability protection

#### Management Resources References

**Court Decision** 

Website

# Description

Caldwell v. Montoya (Paramount Unified School District) 10 Cal 4th 972 (1995)

CSBA District and County Office of Education Legal Services

#### **Bylaw 9270: Conflict Of Interest**

# Original Adopted Date: Pending

Status: DRAFT

The Board of Education desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the district and the public. Accordingly, no Board member, district employee, or other person in a designated position shall participate in the making of any decision for the district when the decision will or may be affected by the Board member's, district employee's, or other designated persons financial, family, or other personal interest or consideration.

Even if a prohibited conflict of interest does not exist, a Board member shall abstain from voting on personnel matters that uniquely affect the Board member's relatives. However, a Board member may vote on collective bargaining agreements and personnel matters that affect a class of employees to which the Board member's relative belongs. Relative means an adult who is related to the Board member by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. (Education Code 35107)

A relationship within the third degree includes an individual's parents, grandparents, great-grandparents, children, grandchildren, great-grandchildren, brothers, sisters, aunts, uncles, nieces, nephews, and the similar family of the individual's spouse/registered domestic partner unless the individual is widowed or divorced.

The Board shall adopt for the district a conflict of interest code that incorporates the provisions of 2 CCR 18730 by reference, specifies the district's designated positions, and provides the disclosure categories required for each position. The conflict of interest code shall be submitted to the district's code reviewing body for approval, in accordance with Government Code 87303 and within the deadline for submission established by the code reviewing body. (Government Code 87303)

Upon direction by the code reviewing body, the Board shall review the district's conflict of interest code and submit any changes to the code reviewing body or, if no change is required, the Board shall submit a written statement to that effect. (Government Code 87306.5)

When a change in the district's conflict of interest code is necessitated due to changed circumstances, such as the creation of new designated positions, changes to the duties assigned to existing positions, amendments, or revisions, the amended code shall be submitted to the code reviewing body within 90 days after the changed circumstances necessitating the amendments have become apparent. (Government Code 87306)

When reviewing and preparing the district's conflict of interest code, the Superintendent or designee shall provide officers, employees, consultants, and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

Board members and designated employees shall annually file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories specified in the district's conflict of interest code. A Board member who leaves office or a designated employee who leaves district employment shall, within 30 days, file a revised statement covering the period of time between the closing date of the last required statement and the date of leaving office or district employment. (Government Code 87302, 87302.6)

#### Conflict of Interest under the Political Reform Act

A district official, including a Board member, designated employee, or other person in a designated position shall not make, participate in making, or in any way use or attempt to use an official position to influence a governmental decision in which the district official knows or has reason to know that there is a disqualifying conflict of interest. A disqualifying conflict of interest exists if the decision will have a "reasonably foreseeable material financial effect," which is distinguishable from the effect on the public generally, on the district official, the district official's immediate family, or any financial interest described in 2 CCR 18700. (Government Code 87100, 87101, 87103; 2 CCR 18700-18707)

A district official makes a governmental decision when, within the authority of the office or position, the district official authorizes or directs any action on a matter, votes or provides information or opinion on it, contacts or appears before another district official for the purpose of affecting the decision, or takes any other action specified in 2 CCR 18704.

However, a district official shall participate in the making of a contract in which the district official has a financial interest if such participation is required by the rule of necessity or legally required participation pursuant to Government Code 87101 and 2 CCR 18705.

# **Conflict of Interest from Campaign Contributions**

To avoid improper influence over the Board's decision-making involving the issuance of a license, permit, or other entitlements for use, including a contract, district officers, which includes Board members or agency heads, shall comply with Government Code 84308, including the following: (Government Code 84308)

- 1. A district officer is prohibited from accepting, soliciting, or directing a contribution of more than \$250 from any party or participant to a proceeding involving a license, permit, or other entitlement for use, including a contract, or from that person's agent, while the proceeding is pending before the Board and for 12 months following the date a final decision is rendered in the proceeding, if the Board member knows or has reason to know that the party or participant has a financial interest in the Board's decision.
- 2. Any district officer who received a contribution of more than \$250 from a party or participant in the preceding 12 months shall disclose that fact on the record of the proceeding prior to the Board rendering a decision in the proceeding. If the district officer willfully or knowingly received the contribution and knows or has reason to know that the participant has a financial interest in the Board's decision, the district officer shall not make, participate in making, or in any way attempt to use the official position to influence the Board's decision.
- 3. A district officer who receives a contribution that would otherwise require disqualification as described in Item #2 above may participate in the proceeding if the contribution is returned within 30 days from the time the district officer knows or should have known about the contribution and the proceeding.
- 4. A district officer who unknowingly accepts, solicits, or directs a contribution of more than \$250 during the 12 months after the date of the Board's final decision on the proceeding may cure the violation by returning the contribution, or the portion exceeding \$250, within 14 days of accepting, soliciting, or directing the contribution, provided the district officer did not knowingly or willfully accept, solicit, or direct the prohibited contribution. The district officer shall maintain records of curing the violation.

The provisions in Government Code 84308 as specified above do not apply to labor contracts, competitively bid contracts, and personal employment contracts. (Government Code 84308)

#### Additional Requirements for Boards that Manage Public Investments

Any Board member who manages public investments pursuant to Government Code 87200 and who has a financial interest in a decision shall, upon identifying a conflict or potential conflict of interest and immediately prior to the consideration of the matter, do all of the following: (Government Code 87105; 2 CCR 18707)

- 1. Publicly identify each financial interest that gives rise to the conflict or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required.
- 2. Not discuss or vote on the matter, or otherwise act in violation of Government Code 87100. The Board member shall not be counted toward achieving a quorum while the item is discussed.

However, the Board member may speak on the issue during the time that the general public speaks on it and may leave the dais to speak from the same area as members of the public. The Board member may listen to the public discussion and deliberations of the matter with members of the public.

3. Leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters.

If the item is on the consent calendar, the Board member shall either make a motion to remove the item from the consent calendar or the Board member shall abstain from voting on the consent calendar. In any event, the Board member shall refrain from discussing or voting on the item. However, the Board member is not required to leave the room during consideration of the consent calendar.

4. If the Board's decision is made during closed session, disclose the interest orally during the open session preceding the closed session. This disclosure shall be limited to a declaration that the recusal is because of a

conflict of interest pursuant to Government Code 87100. The Board member shall not be present when the item is considered in closed session and shall not knowingly obtain or review a recording or any other nonpublic information regarding the Board's decision

# Conflict of Interest under Government Code 1090 - Financial Interest in a Contract

Board members, employees, or district consultants shall not be financially interested in any contract made by the Board on behalf of the district, including in the development, preliminary discussions, negotiations, compromises, planning, reasoning, and specifications and solicitations for bids. If a Board member has such a financial interest in a contract made by the Board, the contract is void. (Government Code 1090)

A Board member shall not be considered to be financially interested in a contract in which there is only a "remote interest," as specified in Government Code 1091, if the interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member or district official to enter into the contract. (Government Code 1091)

In addition, a Board member shall not be considered to be financially interested in a contract in which the interest is a "noninterest" as defined in Government Code 1091.5. Noninterest includes a Board member's interest in being reimbursed for actual and necessary expenses incurred in the performance of official duties, in the employment of a spouse/registered domestic partner who has been a district employee for at least one year prior to the Board member's election or appointment, or in any other applicable circumstance specified in Government Code 1091.5.

# **Common Law Doctrine Against Conflict of Interest**

A Board member shall abstain from any official action in which the Board member's private or personal interest may conflict with official duties.

# **Incompatible Offices and Activities**

Board members shall not engage in any employment or activity or hold any office which is inconsistent with, incompatible with, in conflict with, or inimical to the Board member's duties as an officer of the district. (Government Code 1099, 1126)

# Gifts

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730.

The limitation on gifts does not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays, and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

In addition, the limitation on gifts does not apply to informational materials such as books, reports, pamphlets, calendars, and periodicals. (Government Code 82028)

Gifts of travel and related lodging and subsistence shall be subject to the current gift limitation, except when: (Government Code 89506)

- 1. The travel is in connection with a speech given by a Board member or designated employee, provided the lodging and subsistence expenses are limited to the day immediately preceding, the day of, and the day immediately following the speech and the travel is within the United States.
- 2. The travel is provided by a person or agency specified in Government Code 89506, including a government, governmental agency or authority, bona fide public or private educational institution, as defined in Revenue and Taxation Code 203, or nonprofit organization exempt from taxation under section 501(c)(3) of the Internal Revenue Code.

Gifts of travel exempted from the gift limitation, as described in Items #1 and 2 above, shall nevertheless be reportable on the recipient's Statement of Economic Interest/Form 700 as required by law.

A gift of travel does not include travel provided by the district for Board members and designated employees. (Government Code 89506)

#### Honoraria

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private conference, convention, meeting, social event, meal, or like gathering. (Government Code 89501, 89502)

The term honorarium does not include: (Government Code 89501)

- 1. Earned income for personal services customarily provided in connection with a bona fide business, trade, or profession, unless the sole or predominant activity of the business, trade, or profession is making speeches
- Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the district for donation into the general fund without being claimed as a deduction from income for tax purposes

**Policy Reference Disclaimer:**These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State References        | Description  |
|-------------------------|--|
| 2 CCR 18110-18997       | Regulations of the Fair Political Practices Commission                             |
| 2 CCR 18438.1-18438.8   | Campaign contribution-based conflicts of interest                                  |
| 2 CCR 18700-18760       | Conflicts of Interest  |
| 2 CCR 18722-18740       | Disclosure of interests  |
| 2 CCR 18753-18756       | Conflict of interest codes   |
| Ed. Code 1006           | Prohibition against school district employees serving on county board of education |
| Ed. Code 35107          | School district employees  |
| Ed. Code 35230-35240    | Corrupt practices  |
| Ed. Code 35233          | Prohibitions applicable to members of governing boards                             |
| Ed. Code 41000-41003    | Moneys received by school districts  |
| Ed. Code 41015          | Investments  |
| Fam. Code 297.5         | Rights, protections, and benefits of registered domestic partners                  |
| Gov. Code 1090-1099     | Prohibitions applicable to specified officers                                      |
| Gov. Code 1125-1129     | Incompatible activities  |
| Gov. Code 53234-53235.2 | Ethics training  |
| Gov. Code 81000-91014   | Political Reform Act   |
| Gov. Code 82011         | Code reviewing body  |
| Gov. Code 82019         | Definition; designated employee  |
| Gov. Code 82028         | Definition; gift   |
| Gov. Code 82030         | Definition; income   |
| Gov. Code 82033         | Definition; interest in real property  |
| Gov. Code 82034         | Definition; investment   |
| Gov. Code 84308         | Campaign Disclosure  |
| Gov. Code 87100-87103.6 | General prohibitions   |
| Gov. Code 87200-87210   | Disclosure   |
| Gov. Code 87300-87313   | Conflict of interest code  |
|                         |  |

#### **State References**

Gov. Code 87500 Gov. Code 89501-89503 Gov. Code 89506 Gov. Code 91000-91014 Pen. Code 85-88 Pub. Cont. Code 6102 Rev. & Tax Code 203

#### **Management Resources References**

Attorney General Opinion **Court Decision Court Decision Court Decision Court Decision Court Decision CSBA** Publication Fair Political Practices Commissi Institute For Local Government Institute for Local Government Website Website Website Website

#### Description

Statement of economic interests Honoraria and gifts Ethics; travel Enforcement Bribes Bribery of public official; voidable contract Taxable and exempt property - colleges

#### Description

|                  | -   |
|------------------|---|
|                  | 105 Ops.Cal.Atty.Gen.69 (2022)  |
|                  | 63 Ops.Cal.Atty.Gen. 868 (1980)   |
|                  | 65 Ops.Cal.Atty.Gen. 606 (1982)   |
|                  | 68 Ops.Cal.Atty.Gen. 171 (1985)   |
|                  | 69 Ops.Cal.Atty.Gen. 255 (1986)   |
|                  | 80 Ops.Cal.Atty.Gen. 320 (1997)   |
|                  | 81 Ops.Cal.Atty.Gen. 327 (1998)   |
|                  | 82 Ops.Cal.Atty.Gen. 83 (1999)  |
|                  | 85 Ops.Cal.Atty.Gen. 60 (2002)  |
|                  | 86 Ops.Cal.Atty.Gen. 138(2003)  |
|                  | 89 Ops.Cal.Atty.Gen. 217 (2006)   |
|                  | 92 Ops.Cal.Atty.Gen. 19 (2009)  |
|                  | 92 Ops.Cal.Atty.Gen. 26 (2009)  |
|                  | Davis v. Fresno Unified School District (2015) 237 Cal.App.4th 261  |
|                  | Klistoff v. Superior Court (2007) 157 Cal.App.4th 469   |
|                  | Kunec v. Brea Redevelopment Agency (1997) 55 Cal.App.4th 511  |
|                  | McGee v. Balfour Beatty Construction, LLC, et al. (2016) 247 Cal. App. 4th<br>235                           |
|                  | Thorpe v. Long Beach Community College District (2000) 83 Cal.App.4th 655                                   |
|                  | Conflict of Interest: Overview of Key Issues for Governing Board Members,<br>Fact Sheet, July 2010          |
| sion Publication | Can I Vote? A Basic Overview of Public Officials' Obligations Under the<br>Conflict-of-Interest Rules, 2005 |
| t Publication    | Understanding the Basics of Public Service Ethics: Personal Financial Gain<br>Laws, 2009                    |
| Publication      | Understanding the Basics of Public Service Ethics: Transparency Laws, 2009                                  |
|                  | CSBA District and County Office of Education Legal Services   |
|                  | Institute for Local Government  |
|                  | Fair Political Practices Commission   |
|                  | CSBA  |
|                  |   |

#### Exhibit 9270-E(1): Conflict Of Interest

Status: DRAFT

Original Adopted Date: Pending

# RESOLUTION ADOPTING A CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code; and

WHEREAS, the Board of Education of the Santa Ana Union School District has previously adopted a local conflict of interest code; and

WHEREAS, past and future amendments to the Political Reform Act and implementing regulations may require conforming amendments to be made to the district's conflict of interest code; and

WHEREAS, a regulation adopted by the Fair Political Practices Commission, 2 CCR 18730, provides that incorporation by reference of the terms of that regulation, along with an agency-specific appendix designating positions and disclosure categories shall constitute the adoption and amendment of a conflict of interest code in conformance with Government Code 87300 and 87306; and

WHEREAS, the Santa Ana Union School District has recently reviewed its positions, and the duties of each position, and has determined that (changes/no changes) to the current conflict of interest code are necessary; and

WHEREAS, any earlier resolutions, bylaws, and/or appendices containing the district's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and

NOW THEREFORE BE IT RESOLVED that the Santa Ana Union School District Board of Education adopts the following Conflict of Interest Code including its Appendix of Designated Employees and Disclosure Categories.

PASSED AND ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_ at a meeting, by the following vote:

AYES:\_\_\_\_\_ NOES:\_\_\_\_\_ ABSENT:\_\_\_\_\_

Attest:

Secretary/President

# Conflict of Interest Code of the Santa Ana Union School District

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the district's conflict of interest code.

Board of Education members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district's filing officer and/or, if so required, with the district's code reviewing body. The district's filing officer shall make the statements available for public review and inspection.

#### APPENDIX

#### **Disclosure Categories**

1. Category 1: A person designated Category 1 shall disclose:

- a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
- b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.
- 2. Category 2: A person designated Category 2 shall disclose:
  - a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
  - b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.
- 3. Full Disclosure: Because it has been determined that the district's Board members and/or Superintendent "manage public investments," they and other persons designated for "full disclosure" shall disclose, in accordance with Government Code 87200:
  - a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
  - b. Investments, business positions, and sources of income, including gifts, loans, and travel payments.

#### **Designated Positions**

| Designated Position                 | Disclosure Category |
|-------------------------------------|---------------------|
|                                     |                     |
| Board of Education Members          | 1                   |
| Superintendent of Schools           | 1                   |
| Assistant/Associate Superintendent  | 1                   |
| Purchasing Agent                    | 1                   |
| Director                            | 2                   |
| Principal                           | 2                   |
| Assistant Principal                 | 2                   |
| Maintenance and Operations Director | 2                   |
| Program Coordinator                 | 2                   |
| Project Specialist                  | 2                   |
| Supervisor                          | 2                   |
| Dean of Students                    | 2                   |

#### **Disclosures for Consultants**

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18700.3)

- 1. Approve a rate, rule, or regulation
- 2. Adopt or enforce a law
- 3. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar

authorization or entitlement

- 4. Authorize the district to enter into, modify, or renew a contract that requires district approval
- 5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract
- 6. Grant district approval to a plan, design, report, study, or similar item
- 7. Adopt or grant district approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18704, subsections (a) and (b), or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. (2 CCR 18700.3)

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State References        | Description  |
|-------------------------|--|
| 2 CCR 18110-18997       | Regulations of the Fair Political Practices Commission                             |
| 2 CCR 18438.1-18438.8   | Campaign contribution-based conflicts of interest                                  |
| 2 CCR 18700-18760       | Conflicts of Interest  |
| 2 CCR 18722-18740       | Disclosure of interests  |
| 2 CCR 18753-18756       | Conflict of interest codes   |
| Ed. Code 1006           | Prohibition against school district employees serving on county board of education |
| Ed. Code 35107          | School district employees  |
| Ed. Code 35230-35240    | Corrupt practices  |
| Ed. Code 35233          | Prohibitions applicable to members of governing boards                             |
| Ed. Code 41000-41003    | Moneys received by school districts  |
| Ed. Code 41015          | Investments  |
| Fam. Code 297.5         | Rights, protections, and benefits of registered domestic partners                  |
| Gov. Code 1090-1099     | Prohibitions applicable to specified officers                                      |
| Gov. Code 1125-1129     | Incompatible activities  |
| Gov. Code 53234-53235.2 | Ethics training  |
| Gov. Code 81000-91014   | Political Reform Act   |
| Gov. Code 82011         | Code reviewing body  |
| Gov. Code 82019         | Definition; designated employee  |
| Gov. Code 82028         | Definition; gift   |
| Gov. Code 82030         | Definition; income   |
| Gov. Code 82033         | Definition; interest in real property  |
| Gov. Code 82034         | Definition; investment   |
| Gov. Code 84308         | Campaign Disclosure  |
| Gov. Code 87100-87103.6 | General prohibitions   |
| Gov. Code 87200-87210   | Disclosure   |
| Gov. Code 87300-87313   | Conflict of interest code  |
| Gov. Code 87500         | Statement of economic interests  |
|                         |  |

#### **State References**

Gov. Code 89501-89503 Gov. Code 89506 Gov. Code 91000-91014 Pen. Code 85-88 Pub. Cont. Code 6102 Rev. & Tax Code 203

#### **Management Resources References**

#### Description Attorney General Opinion 105 Ops.Cal.Atty.Gen.69 (2022) Attorney General Opinion 63 Ops.Cal.Atty.Gen. 868 (1980) Attorney General Opinion 65 Ops.Cal.Atty.Gen. 606 (1982) Attorney General Opinion 68 Ops.Cal.Atty.Gen. 171 (1985) Attorney General Opinion 69 Ops.Cal.Atty.Gen. 255 (1986) Attorney General Opinion 80 Ops.Cal.Atty.Gen. 320 (1997) Attorney General Opinion 81 Ops.Cal.Atty.Gen. 327 (1998) 82 Ops.Cal.Atty.Gen. 83 (1999) Attorney General Opinion 85 Ops.Cal.Atty.Gen. 60 (2002) Attorney General Opinion Attorney General Opinion 86 Ops.Cal.Atty.Gen. 138(2003) Attorney General Opinion 89 Ops.Cal.Atty.Gen. 217 (2006) Attorney General Opinion 92 Ops.Cal.Atty.Gen. 19 (2009) Attorney General Opinion 92 Ops.Cal.Atty.Gen. 26 (2009) **Court Decision** Davis v. Fresno Unified School District (2015) 237 Cal.App.4th 261 Court Decision Klistoff v. Superior Court (2007) 157 Cal.App.4th 469 **Court Decision** Kunec v. Brea Redevelopment Agency (1997) 55 Cal.App.4th 511 McGee v. Balfour Beatty Construction, LLC, et al. (2016) 247 Cal. App. 4th **Court Decision** 235 Thorpe v. Long Beach Community College District (2000) 83 Cal.App.4th **Court Decision** 655 Conflict of Interest: Overview of Key Issues for Governing Board Members, **CSBA** Publication Fact Sheet, July 2010 Can I Vote? A Basic Overview of Public Officials' Obligations Under the Fair Political Practices Commission Publication Conflict-of-Interest Rules, 2005 Understanding the Basics of Public Service Ethics: Personal Financial Gain Institute For Local Government Publication Laws, 2009 Institute for Local Government Publication Understanding the Basics of Public Service Ethics: Transparency Laws, 2009 Website CSBA District and County Office of Education Legal Services Website Institute for Local Government Website Fair Political Practices Commission **CSBA** Website

Description

Ethics; travel

Enforcement

**Bribes** 

Honoraria and gifts

Bribery of public official; voidable contract

Taxable and exempt property - colleges

Status: DRAFT

#### **Bylaw 9310: Board Policies**

#### Original Adopted Date: Pending

The Board of Education shall adopt written policies to convey its expectations for actions that will be taken in the district, clarify roles and responsibilities of the Board and Superintendent, and communicate Board philosophy and positions to students, staff, parents/guardians, and the community.

The Board shall ensure that district policies align with the district's vision and goals, promote student learning and achievement, provide for consistent and fair treatment of students and staff, and proactively address equity and the provision of equal access to opportunities for all students.

The Board recognizes the importance of maintaining a policy manual that is up to date and reflects the mandates of law. Board policies are binding on the district to the extent that they do not conflict with federal or state law and are consistent with the district's collective bargaining agreements. No Board policy, bylaw, or administrative regulation, or any portion thereof, shall be operative if it is found to be in conflict with applicable federal or state law or regulations or court decisions. If any portion of a policy is found to be invalid, that invalidity shall not affect other provisions of the policy.

Policies shall be regularly reviewed at a time allocated for this purpose on the agenda of public Board meetings.

The Board shall review certain policies annually, as required by Education Code 35160.5. If no revisions are deemed necessary, the Board minutes shall nevertheless indicate that the review was conducted. Other policies shall be monitored and reviewed as specified in the policy itself or as needed to reflect changes in law or district circumstances.

#### **Policy Development and Adoption Process**

The district's policy development process shall include the following basic steps:

- 1. The Board and/or Superintendent or designee shall identify the need for a new policy or revision of an existing policy. The need may arise from a change in law, a new district vision statement, new goals in the local control and accountability plan, educational research or trends, an incident that has arisen in the district, or a recommendation or request from staff, a parent/guardian, or other interested person.
- 2. As needed, the Superintendent or designee shall gather fiscal data, staff and public input, related district policies, sample policies from the California School Boards Association or other organizations or agencies, and other useful information and data to fully inform the Board about a particular issue.
- 3. The Board may hold discussions during a public Board meeting to gain an understanding of the issue and provide initial direction to the Superintendent or designee. The discussion may include, but not be limited to, community expectations, staff recommendations, and the expected impact of the policy on student learning and well-being, equity, governance, and the district's fiscal resources and operational efficiency.
- 4. The Board or Superintendent may request that legal counsel review the draft policy as appropriate.
- 5. The Superintendent or designee shall develop and present a draft policy for a first reading at a public Board meeting. At its second reading, the Board may take action on the proposed policy. The Board may waive the second reading or may require an additional reading if necessary.

Only policies formally adopted by a majority vote of the Board shall constitute official Board policy.

The district's policy development process may be revised or expanded as needed based on the issue being considered, the need for more information, or the desire to provide greater opportunities for consultation and public input.

Policies shall become effective upon Board adoption or at a future date if so designated by the Board at the time of adoption.

#### **Board Bylaws**

The Board shall prescribe and enforce rules for its own governance consistent with state law and regulations. (Education Code 35010)

Bylaws governing Board operations may be developed, adopted, and amended following the same procedures as those used for the adoption or amendment of Board policy.

#### Administrative Regulations

The Superintendent or designee shall be responsible for developing and enforcing administrative regulations for the operation of the district. Administrative regulations shall be consistent with law and Board policy and shall be designed to promote the achievement of district goals and objectives. Administrative regulations may describe specific actions to be taken, roles and responsibilities of staff, timelines, and/or other provisions. The Superintendent or designee may also develop procedures manuals, handbooks, or other guides to carry out the intent of Board policy.

When Board policies are amended, the Superintendent or designee shall review corresponding administrative regulations to ensure that they conform to the intent of the revised policy. In case of conflict between administrative regulation and Board policy, policy shall prevail.

The Board may review and/or approve administrative regulations for the purpose of ensuring conformity with the intent of Board policy.

#### **Monitoring and Evaluation**

At any time, the Board and Superintendent or designee may determine that progress reports to the Board on the implementation and/or effectiveness of the policy should be scheduled. If so, the Board and Superintendent or designee shall agree upon a timeline and, as applicable, measures for evaluating the effectiveness of the policy in achieving its purpose.

The Superintendent may suspend all or part of any policy, bylaw or administrative regulation when it conflicts with state or federal law or regulations. The Superintendent shall report the suspension to the Board. Suspension shall be valid until the policy or bylaw is rescinded, amended, or reaffirmed.

#### **Access to Policies**

Website

The Superintendent or designee shall ensure that all district employees and the public have access to an up-to-date district policy manual. The policy manual shall be maintained electronically and/or by paper copy.

As necessary, the Superintendent or designee shall notify staff, parents/guardians, students, and other stakeholders whenever a policy that affects them is adopted or revised. He/she may determine the appropriate communication strategy depending on the issue. Policies shall be posted on the district's web site when required by law.

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State References                | Description  |
|---------------------------------|--|
| Ed. Code 35010                  | Control of district; prescription and enforcement of rules             |
| Ed. Code 35160                  | Authority of governing boards  |
| Ed. Code 35160.5                | Intradistrict open enrollment  |
| Ed. Code 35163                  | Official actions, minutes and journal                                  |
| Ed. Code 35164                  | Actions by majority vote   |
| Management Resources References | Description  |
| Website                         | CSBA District and County Office of Education Legal Services            |
|                                 | CSBA, Policy Services, including Policy Update Service, Governance and |

Individual D

Management Using Technology (GAMUT Online). Policy Review Program.

# **Cross References**

0415

# Description

Equity

#### **Bylaw 9320: Meetings And Notices**

#### Original Adopted Date: Pending

Meetings of the Board of Education are conducted for the purpose of accomplishing district business. In accordance with state open meeting laws (Brown Act), the Board shall hold its meetings in public and shall conduct closed sessions during such meetings only as authorized by law. To encourage community involvement in the schools, Board meetings shall provide opportunities for questions and comments by members of the public. All meetings shall be conducted in accordance with law and the Board's bylaws, policies, and administrative regulations.

A Board meeting exists whenever a majority of Board members gather at the same time and location, including teleconference location as permitted by Government Code 54953, to hear, discuss, deliberate, or take action upon any item within the subject matter jurisdiction of the Board. (Government Code 54952.2)

A majority of the Board shall not, outside of an authorized meeting, use a series of communications of any kind, directly or through intermediaries, including social media and other electronic communications, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. (Government Code 54952.2)

However, an employee or district official may engage in separate conversations or communications with Board members in order to answer questions or provide information regarding an item within the subject matter jurisdiction of the Board, as long as that employee or district official does not communicate the comments or position of any Board members to other Board members. (Government Code 54952.2)

In order to help ensure the participation of individuals with disabilities at Board meetings, the Superintendent or designee shall provide appropriate disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. Any doubt about a request for accommodation shall be resolved in favor of accessibility. (Government Code 54953, 54953.2, 54954.1, 54954.2)

Notice of the procedure for receiving and resolving requests for accommodation described above shall be given in each instance in which notice of the time of a meeting is otherwise given or the agenda for the meeting is otherwise posted. (Government Code 54953)

#### **Regular Meetings**

The Board shall hold 2 regular meeting(s) each month. Regular meetings shall be held at 6 p.m. on the 2nd and 4th Tuesday at the Santa Ana Unified School District Board Room.

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public and on the district's web site. (Government Code 54954.2)

Whenever agenda materials relating to an open session of a regular meeting are distributed to the Board less than 72 hours before the meeting, the Superintendent or designee shall make the materials available for public inspection at a public office or location designated for that purpose or on the district web site, consistent with Government Code 54957.5, at the time the materials are distributed to all or a majority of the Board. (Government Code 54957.5)

#### **Special Meetings**

Special meetings of the Board may be called at any time by the presiding officer or a majority of the Board members. However, a special meeting shall not be called regarding the salary, salary schedule, or other compensation of the Superintendent, assistant superintendent, or other management employee as described in Government Code 3511.1. (Government Code 54956)

Written notice of special meetings shall be delivered personally or by any other means to all Board members and the local media who have requested such notice in writing. The notice also shall be posted on the district's web site. The notice shall be received at least 24 hours before the time of the meeting. The notice shall also be posted at least 24 hours before the meeting in a location freely accessible to the public. The notice shall specify the time and location of the meeting and the business to be transacted or discussed. No other business shall be considered at this meeting. (Education Code 35144; Government Code 54956)

Any Board member may waive the 24-hour written notice requirement prior to the time of the meeting by filing a written waiver of notice with the clerk or secretary of the Board or by being present at the meeting at the time it

Status: DRAFT

#### convenes. (Education Code 35144; Government Code 54956)

Every notice of a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the meeting notice, before or during the item's consideration. (Government Code 54954.3)

#### **Emergency Meetings**

In the case of an emergency situation for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency meeting without complying with the 24-hour notice and/or 24-hour posting requirement for special meetings pursuant to Government Code 54956. The Board shall comply with all other requirements for special meetings during an emergency meeting. (Government Code 54956.5)

An emergency situation means either of the following: (Government Code 54956.5)

- 1. An emergency, which shall be defined as a work stoppage, crippling activity, or other activity that severely impairs public health and/or safety as determined by a majority of the members of the Board
- 2. A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist act, or threatened terrorist activity that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency meeting may endanger the public health and/or safety as determined by a majority of the members of the Board

Except in the case of a dire emergency, the Board president or designee shall give notice of the emergency meeting by telephone at least one hour before the meeting to the local media that have requested notice of special meetings. All telephone numbers provided by the media in the most recent request for notification shall be exhausted. If telephone services are not functioning, the notice requirement of one hour is waived and, as soon after the meeting as possible, the Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the Board. In the case of a dire emergency, the Board president or designee shall give such notice at or near the time notification is given to the other members of the Board about the meeting. (Government Code 54956.5)

The minutes of the meeting, a list of persons the Board president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code 54956.5)

# Adjourned/Continued Meetings

The Board may adjourn/continue any regular or special meeting to a later time and location that shall be specified in the order of adjournment. Less than a quorum of the Board may adjourn such a meeting. If no Board members are present, the secretary or the clerk may declare the meeting adjourned to a later time and place and shall give notice in the same manner required for special meetings. (Government Code 54955)

Within 24 hours after the time of adjournment, a copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the place where the meeting was held. (Government Code 54955)

#### Study Sessions, Retreats, Public Forums, and Discussion Meetings

The Board may occasionally convene a study session or public forum to study an issue in more detail or to receive information from staff or feedback from members of the public.

The Board may also convene a retreat or discussion meeting to discuss Board roles and relationships.

Public notice shall be given in accordance with law when a quorum of the Board is attending a study session, retreat, public forum, or discussion meeting. All such meetings shall comply with the Brown Act and shall be held in open session and within district boundaries. Action items shall not be included on the agenda for these meetings.

# **Other Gatherings**

Attendance by a majority of Board members at any of the following events is not subject to the Brown Act provided that a majority of the Board members do not discuss specific district business among themselves other than as part of the scheduled program: (Government Code 54952.2)

- 1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to school board members
- 2. An open, publicized meeting organized by a person or organization other than the district to address a topic of local community concern
- 3. An open and noticed meeting of another body of the district
- 4. An open and noticed meeting of a legislative body of another local agency
- 5. A purely social or ceremonial occasion
- 6. An open and noticed meeting of a standing committee of the Board, provided that the Board members who are not members of the standing committee attend only as observers

Individual contacts or conversations between a Board member and any other person are not subject to the Brown Act. (Government Code 54952.2)

#### Location of Meetings

Meetings shall not be held in a facility that prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135. In addition, meetings shall not be held in a facility which is inaccessible to individuals with disabilities or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)

Meetings shall be held within district boundaries, except to do any of the following: (Government Code 54954)

- 1. Comply with state or federal law or court order or attend a judicial or administrative proceeding to which the district is a party
- 2. Inspect real or personal property which cannot conveniently be brought into the district, provided that the topic of the meeting is limited to items directly related to the property
- 3. Participate in meetings or discussions of multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law
- 4. Meet in the closest meeting facility if the district has no meeting facility within its boundaries or if its principal office is located outside the district
- Meet with elected or appointed state or federal officials when a local meeting would be impractical, solely to discuss legislative or regulatory issues affecting the district over which the state or federal officials have jurisdiction
- 6. Meet in or near a facility owned by the district but located outside the district, provided the meeting agenda is limited to items directly related to that facility
- 7. Visit the office of the district's legal counsel for a closed session on pending litigation, when doing so would reduce legal fees or costs
- 8. Attend conferences on nonadversarial collective bargaining techniques
- 9. Interview residents of another district regarding the Board's potential employment of an applicant for Superintendent of the district
- 10. Interview a potential employee from another district

Meetings exempted from the boundary requirements, as specified in Items #1-10 above, shall still be subject to the notice and open meeting requirements for regular and special meetings when a quorum of the Board attends the meeting.

If a fire, flood, earthquake, or other emergency renders the regular meeting place unsafe, meetings shall be held for the duration of the emergency at a location designated by the Board president or designee, who shall so inform all

news media who have requested notice of special meetings by the most rapid available means of communication. (Government Code 54954)

#### **Traditional Teleconferencing**

A teleconference is a meeting of the Board in which Board members are in different locations, connected by electronic means through audio and/or video. (Government Code 54953)

All teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board. (Government Code 54953)

The Board may use teleconferences for all purposes in connection with any meeting within the Board's subject matter jurisdiction.

All votes taken during a teleconference meeting shall be by roll call. (Government Code 54953)

During the teleconference, at least a quorum of the members of the Board shall participate from locations within district boundaries. (Government Code 54953)

Unless a Board member participates by teleconference pursuant to the provisions described in the sections "Teleconferencing During a Personal Emergency," "Teleconferencing For 'Just Cause'" or "Teleconferencing During a Proclaimed State of Emergency" below, agendas shall be posted at all teleconference locations and shall list all teleconference locations whenever they are posted elsewhere.

All teleconference locations shall be accessible to the public and the public shall have the right to address the Board directly at each teleconference location. Additional teleconference locations may be provided to the public. (Government Code 54953)

#### **Teleconferencing During a Personal Emergency**

Until January 1, 2026, with approval from the majority of the Board, a Board member may be permitted to participate in a meeting remotely when a physical or family medical emergency prevents the Board member from attending in person. The Board member requesting to appear remotely shall notify the Board of the emergency situation as soon as possible, and provide a concise general description of the circumstances relating to the Board member's need to appear remotely. The Board member shall not be required to disclose any disability, medical diagnosis, or personal medical information exempt under existing law. (Government Code 54953)

A Board member may not appear remotely under emergency circumstances for more than 20 percent of the Board's regular meetings or for more than three consecutive months. If the Board meets less than 10 times in a calendar year, a Board member may not appear remotely under emergency circumstances for more than two meetings. (Government Code 54953)

When a Board member is approved to participate remotely due to emergency circumstances, the Board member is not required to participate from a location which is accessible to the public and the location does not need to be identified on the agenda. (Government Code 54953)

If permitted to participate remotely, the Board member shall utilize both audio and visual technology and publicly disclose, before any action is taken, whether any other individuals 18 years or older are present in the remote location with the Board member, and the general nature of the member's relationship with such individuals. (Government Code 54953)

The district shall also provide public access to the meeting via a two-way audiovisual platform or a two-way audio service and a live webcast, with public comment being allowed via the remote platform as well as in person and the public shall be able to offer comments in real time. The agenda shall include information describing how members of the public can access the platform. (Government Code 54953)

If a disruption prevents broadcasting the meeting to members of the public using the call-in option or internet-based service option, or a disruption that is within the Board's control prevents members of the public from offering public comments using the call-in option or internet-based service option, the Board shall not take action on agenda items until public access to the meeting is restored. (Government Code 54953)

# Teleconferencing for "Just Cause"

A Board member may be permitted to appear remotely, pursuant to the provisions below, for just cause for no more than two meetings per calendar year. A Board member appearing for just cause shall notify the Board at the earliest possible opportunity of the need to participate in the meeting remotely, including at the start of a regular meeting. (Government Code 54953)

Just Cause may exist for any of the following: (Government Code 54953)

- 1. A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires a Board member to participate remotely
- 2. A contagious illness prevents a Board member from attending in person
- 3. A Board member has a need related to a physical or mental disability not otherwise reasonably accommodated
- 4. A Board member is traveling while on official business of the Board or another state or local agency

When a Board member participates remotely for just cause, the Board member is not required to participate from a location which is accessible to the public and the location does not need to be identified on the agenda. (Government Code 54953)

If the Board member participates remotely, the Board member shall utilize both audio and visual technology and publicly disclose, before any action is taken, whether any other individuals 18 years or older are present in the remote location with the Board member, and the general nature of the member's relationship with such individuals. (Government Code 54953)

The district shall also provide public access to the meeting via a two-way audiovisual platform or a two-way audio service and a live webcast, with public comment being allowed via the remote platform as well as in person and the public shall be able to offer comments in real time. The agenda shall include information describing how members of the public can access the platform. (Government Code 54953)

If a disruption prevents broadcasting the meeting to members of the public using the call-in option or internet-based service option, or a disruption that is within the Board's control prevents members of the public from offering public comments using the call-in option or internet-based service option, the Board shall not take action on agenda items until public access to the meeting is restored. (Government Code 54953)

# **Teleconferencing During a Proclaimed State of Emergency**

Until January 1, 2024, the Board may conduct Board meetings by teleconference without posting agendas at all teleconference locations, identifying teleconference locations in meeting notices and agendas, allowing public access to each teleconference location, providing an opportunity for members of the public to address the Board directly at each teleconference location, and ensuring that at least a quorum of the Board participate from locations within district boundaries, during a proclaimed state of emergency pursuant to Government Code 8625-8629 in any of the following circumstances: (Government Code 54953)

- 1. State or local officials have imposed or recommended measures to promote social distancing
- 2. For the purpose of determining, by majority vote, whether as the result of the emergency meeting in person would present imminent risks to the health or safety of attendees
- 3. When it has been determined, by majority vote as described in Item #2 above, that as a result of the emergency meeting in person would present imminent risks to the health or safety of attendees

To conduct a teleconference meeting for these purposes the following requirements shall be satisfied: (Government Code 54953)

- 1. The notice and agenda shall be given and posted as otherwise required by the Brown Act
- 2. The notice and agenda of the meeting shall specify the means by which members of the public may access the meeting and offer public comments, including via a call-in or internet-based service option

Members of the public may be required to register to log in to a meeting when making public comments through an internet web site or other online platform that is operated by a third-party and not under the control of the Board.

- 3. Members of the public shall be allowed to access the meeting, and the agenda shall provide an opportunity for members of the public to address the Board directly pursuant to Government Code 54954.3
- 4. Members of the public shall not be required to submit public comments in advance of a Board meeting and shall be provided an opportunity to address the Board and offer comments in real time
- 5. Public comment periods shall not be closed until the timed public comment period, if such is offered by the Board, has elapsed or, if not timed, until a reasonable amount of time per agenda item has been allowed
- 6. If during a Board meeting a disruption occurs which prevents the district from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the district's control that prevents members of the public from offering public comments, the Board shall take no further action on any agenda item until public access via the call-in or internet-based service option to the meeting is restored

The district may, in its discretion, provide a physical location from which the public may attend or comment. (Government Code 54953)

The Board may continue to conduct meetings by teleconference, as specified above for teleconferencing during proclaimed states of emergency, by a majority vote finding within 30 days after teleconferencing for the first time, and every 30 days thereafter, that either: (Government Code 54953)

- 1. The state of emergency continues to directly impact the ability of the Board to meet safely in person
- 2. State or local officials continue to impose or recommend measures to promote social distancing

**Policy Reference Disclaimer:**These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State References            | Description   |
|-----------------------------|---|
| Ed. Code 35140              | Time and place of meetings  |
| Ed. Code 35143              | Annual organizational meetings; date and notice                   |
| Ed. Code 35144              | Special meeting   |
| Ed. Code 35145              | Public meetings   |
| Ed. Code 35145.5            | Agenda: public participation and regulations                      |
| Ed. Code 35146              | Closed sessions; student matters                                  |
| Ed. Code 35147              | Open meeting laws exceptions                                      |
| Gov. Code 11135             | Prohibition of discrimination                                     |
| Gov. Code 3511.1            | Local agency executives   |
| Gov. Code 54950-54963       | The Ralph M. Brown Act  |
| Gov. Code 54953             | Oral summary of recommended salary and benefits of superintendent |
| Gov. Code 54954             | Time and place of regular meetings                                |
| Gov. Code 54954.2           | Agenda posting requirements; board actions                        |
| Gov. Code 54956             | Special meetings  |
| Gov. Code 54956.5           | Emergency meetings  |
| Gov. Code 7920.000-7930.215 | California Public Records Act                                     |
| Gov. Code 8625-8629         | California Emergency Services Act                                 |

| Federal References                         | Description  |
|--|--|
| 28 CFR 35.160                              | Effective communications for individuals with disabilities   |
| 28 CFR 36.303                              | Nondiscrimination on the basis of disability, public accommodations, auxiliary aids, and services                  |
| 42 USC 12101-12213                         | Americans with Disabilities Act  |
| Management Resources References            | Description  |
| Attorney General Opinion                   | 78 Ops.Cal.Atty.Gen. 327 (1995)  |
| Attorney General Opinion                   | 79 Ops.Cal.Atty.Gen. 69 (1996)   |
| Attorney General Opinion                   | 84 Ops.Cal.Atty.Gen. 181 (2001)  |
| Attorney General Opinion                   | 84 Ops.Cal.Atty.Gen. 30 (2001)   |
| Attorney General Opinion                   | 88 Ops.Cal.Atty.Gen. 218 (2005)  |
| Court Decision                             | Knight First Amendment Institute at Columbia University v. Trump (2019)<br>928 F.3d 226                            |
| Court Decision                             | Garnier v. Poway Unified School District (S.D. Cal. September 26, 2019) No.<br>17-cv-2215-W (JLB), 2019 WL 4736208 |
| Court Decision                             | Wolfe v. City of Fremont (2006) 144 Cal.App. 4th 533   |
| CSBA Publication                           | The Brown Act: School Boards and Open Meeting Laws, rev. 2019  |
| Institute for Local Government Publication | The ABCs of Open Government Laws   |
| League of California Cities Publication    | Open and Public V: A Guide to the Ralph M. Brown Act, 2016   |
| Website                                    | CSBA District and County Office of Education Legal Services  |
| Website                                    | CSBA, GAMUT Meetings   |
| Website                                    | Institute for Local Government   |
| Website                                    | League of California Cities  |
| Website                                    | California Attorney General's Office   |
| Website                                    | CSBA   |
|  |  |

Status: DRAFT

#### **Bylaw 9321: Closed Session**

#### Original Adopted Date: Pending

The Board of Education is committed to complying with state open meeting laws and modeling transparency in its conduct of district business. The Board shall hold a closed session during a regular, special, or emergency meeting only for purposes authorized by law.

Each agenda shall contain a general description of each closed session item to be discussed at the meeting, as required by law and specified below. (Government Code 54954.2)

In the open session preceding the closed session, the Board shall disclose the items to be discussed in closed session. In the closed session, the Board may consider only those matters covered in its statement. (Government Code 54957.7)

After the closed session, the Board shall reconvene in open session before adjourning the meeting and, when applicable, shall publicly disclose any action taken in the closed session, the votes or abstentions thereon, and other disclosures specified below that are applicable to the matter being addressed. Such reports may be made in writing or orally at the location announced in the agenda for the closed session. (Education Code 32281; Government Code 54957.1, 54957.7)

When an action taken during a closed session involves final approval or adoption of a document such as a contract or settlement agreement, the Superintendent or designee shall provide a copy of the document to any person present at the conclusion of the closed session who submitted a written request. If the action taken results in one or more substantive amendments, the Superintendent or designee shall make the document available the next business day or when the necessary retyping is completed. Whenever copies of an approved agreement will not be immediately released due to an amendment, the Board president shall orally summarize the substance of the amendment for those present at the end of the closed session. (Government Code 54957.1)

#### Confidentiality

A Board member shall not disclose confidential information received in closed session unless the Board authorizes the disclosure of that information. (Government Code 54963)

The Board shall not disclose any information that is protected by state or federal law. In addition, no victim or alleged victim of tortious sexual conduct or child abuse shall be identified in any Board agenda, notice, announcement, or report required by the Brown Act, unless the identity of the person has previously been publicly disclosed. (Government Code 54957.7, 54961)

#### **Personnel Matters**

The Board may hold a closed session under the "personnel exception" to consider the appointment, employment, performance evaluation, discipline, or dismissal of an employee. Such a closed session shall not include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline. (Government Code 54957)

The Board may also hold a closed session to hear complaints or charges brought against an employee by another person or employee, unless the employee who is the subject of the complaint requests an open session. Before the Board holds a closed session on specific complaints or charges brought against an employee, the employee shall receive written notice of the right to have the complaints or charges heard in open session if desired. This notice shall be delivered personally or by mail at least 24 hours before the time of the session. (Government Code 54957)

The Board may hold a closed session to discuss an employee's application for early withdrawal of funds in a deferred compensation plan when the application is based on financial hardship arising from an unforeseeable emergency due to illness, accident, casualty, or other extraordinary event, as specified in the deferred compensation plan. (Government Code 54957.10)

Agenda items related to district employee appointments and employment shall describe the position to be filled. Agenda items related to performance evaluations shall specify the title of the employee being reviewed. Agenda items related to employee discipline, dismissal, or release require no additional information. (Government Code 54954.5) After the closed session, the Board shall report any action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a district employee and shall identify the title of the affected position. The report shall be given at the public meeting during which the closed session is held, except that the report of a dismissal or nonrenewal of an employment contract shall be deferred until the first public meeting after administrative remedies, if any, have been exhausted. (Government Code 54957.1)

# **Negotiations/Collective Bargaining**

Unless otherwise agreed upon by the parties involved, the following shall not be subject to the open meeting requirements of Brown Act: (Government Code 3549.1)

- 1. Any meeting and negotiating discussion between the district and a recognized or certified employee organization
- 2. Any meeting of a mediator with either party or both parties to the meeting and negotiating process
- 3. Any hearing, meeting, or investigation conducted by a fact finder or arbitrator
- 4. Any executive (closed) session of the district or between the district and its designated representative for the purpose of discussing its position regarding any matter within the scope of representation and instructing its designated representatives

The Board may meet in closed session, prior to and during consultations and discussions with representatives of employee organizations and unrepresented employees, to review the Board's position and/or instruct its designated representative(s) regarding salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation. Prior to the closed session, the Board shall identify its designated representative in open session. Any closed session held for this purpose may include discussions of the district's available funds and funding priorities, but only insofar as they relate to providing instructions to the Board's designated representative. Final action on the proposed compensation of one or more unrepresented employees shall not be taken in closed session. (Government Code 54957.6)

The Board also may meet in closed session with a state conciliator who has intervened in proceedings regarding any of the purposes enumerated in Government Code 54957.6.

Agenda items related to negotiations shall specify the name(s) of the district's designated representative(s) attending the closed session. If circumstances necessitate the absence of a specified designated representative, an agent or designee may participate in place of the absent representative as long as the name of the agent or designee is announced at an open session held prior to the closed session. The agenda shall also specify the name of the organization representing the employee(s) or the position title of the unrepresented employee who is the subject of the negotiations. (Government Code 54954.5)

Approval of an agreement regarding labor negotiations with represented employees pursuant to Government Code 54957.6 shall be reported after the agreement is final and has been accepted or ratified by the other party. This report shall identify the item approved and the other party or parties to the negotiation. (Government Code 54957.1)

#### **Matters Related to Students**

If a public hearing would lead to the disclosure of confidential student information, the Board shall meet in closed session to consider a suspension, disciplinary action, any other action against a student except expulsion, or a challenge to a student record. If a written request for open session is received from the parent/guardian or adult student, the meeting shall be public, except that any discussion at that meeting which may be in conflict with the right to privacy of any student other than the student requesting the public meeting shall be in closed session. (Education Code 35146, 48912, 49070)

The Board shall meet in closed session to consider the expulsion of a student, unless the student submits a written request at least five days before the date of the hearing that the hearing be held in open session. Regardless of whether the expulsion hearing is conducted in open or closed session, the Board may meet in closed session for the purpose of deliberating and determining whether the student should be expelled. (Education Code 48918)

Agenda items related to student matters shall briefly describe the reason for the closed session, such as "student expulsion hearing" or "grade change appeal," without violating the confidentiality rights of individual students. The student shall not be named on the agenda, but a number may be assigned to the student in order to facilitate record keeping. The agenda shall also state that the Education Code requires closed sessions in these cases in order to prevent the disclosure of confidential student record information.

Final action on a student matter deliberated in closed session shall be taken in open session and shall be a matter of public record. (Education Code 35146, 48918)

However, in taking final action, the Board shall not release any information in violation of student privacy rights provided in 20 USC 1232g or other applicable laws. In an expulsion or other disciplinary action, the cause for the disciplinary action shall be disclosed in open session, but the Board shall refer to the student number or other identifier and shall not disclose the student's name.

#### **Security Matters**

The Board may meet in closed session with the Governor, Attorney General, district attorney, district legal counsel, sheriff or chief of police, or their respective deputies, or a security consultant or a security operations manager, on matters posing a threat to the security of public buildings; to the security of essential public services, including water, drinking water, wastewater treatment, natural gas service, and electric service; or to the public's right of access to public services or public facilities. Such discussions may be held in closed session during an emergency meeting called pursuant to Government Code 54956.5 if agreed to by a two-thirds vote of the Board members present, or, if less than two-thirds of the members are present, by a unanimous vote of the members present. (Government Code 54956.5, 54957)

Agenda items related to these security matters shall specify the name of the law enforcement agency and the title of the officer, or name of applicable agency representative and title, with whom the Board will consult. (Government Code 54954.5)

The Board may meet in closed session to consult with law enforcement officials on the development of a plan for tactical responses to criminal incidents and to approve the plan. Following the closed session, the Board shall report any action taken to approve the plan, but need not disclose the district's plan for tactical responses. (Education Code 32281)

# **Real Property Negotiations**

The Board may meet in closed session with its real property negotiator prior to the purchase, sale, exchange, or lease of real property by or for the district in order to grant its negotiator authority regarding the price and terms of payment for the property. (Government Code 54956.8)

Before holding the closed session, the Board shall hold an open and public session to identify its negotiator(s), the property under negotiation, and the person(s) with whom the negotiator may negotiate. For purposes of real property transactions, negotiators may include members of the Board. (Government Code 54956.8)

Agenda items related to real property negotiations shall specify the district negotiator attending the closed session. If circumstances necessitate the absence of a specified negotiator, an agent or designee may participate in place of the absent negotiator as long as the name of the agent or designee is announced at an open session held prior to the closed session. The agenda shall also specify the name of the negotiating parties and the street address of the real property under negotiation. If there is no street address, the agenda item shall specify the parcel number or another unique reference of the property. The agenda item shall also specify whether instruction to the negotiator will concern price, terms of payment, or both. (Government Code 54954.5)

When the Board approves a final agreement concluding real estate negotiations pursuant to Government Code 54956.8, it shall report that approval and the substance of the agreement in open session at the public meeting during which the closed session is held. If final approval rests with the other party to the negotiations, the Superintendent or designee shall disclose the fact of that approval and the substance of the agreement upon inquiry by any person, as soon as the other party or its agent has informed the district of its approval. (Government Code 54957.1)

# **Pending Litigation**

Based on the advice of its legal counsel, the Board may hold a closed session to confer with or receive advice from its legal counsel regarding pending litigation when discussion of the matter in open session would prejudice the district's position in the litigation. For this purpose, "litigation" means any adjudicatory proceeding, including eminent domain, before a court, administrative body exercising its adjudicatory authority, hearing officer, or arbitrator. (Government Code 54956.9)

Litigation is considered "pending" in any of the following circumstances: (Government Code 54956.9)

- 1. Litigation to which the district is a "party" has been initiated formally. (Government Code 54956.9(d)(1))
- 2. A point has been reached where, in the Board's opinion based on the advice of its legal counsel regarding the "existing facts and circumstances," there is a "significant exposure to litigation" against the district, or the Board is meeting solely to determine whether, based on existing facts or circumstances, a closed session is authorized. (Government Code 54956.9(d)(2), (3))

Existing facts and circumstances for these purposes are limited to the following: (Government Code 54956.9)

- a. Facts and circumstances that might result in litigation against the district but which the district believes are not yet known to potential plaintiff(s) and which do not need to be disclosed.
- b. Facts and circumstances including, but not limited to, an accident, disaster, incident, or transactional occurrence which might result in litigation against the district, which are already known to potential plaintiff(s) and which must be publicly disclosed before the closed session or specified on the agenda.
- c. The receipt of a claim pursuant to the Government Claims Act or a written threat of litigation from a potential plaintiff. The claim or written communication must be available for public inspection.
- d. A threat of litigation made by a person in an open meeting on a specific matter within the responsibility of the Board.
- e. A threat of litigation made by a person outside of an open meeting on a specific matter within the responsibility of the Board, provided that the district official or employee receiving knowledge of the threat made a record of the statement before the meeting and the record is available for public inspection. Such record does not need to identify an alleged victim of tortious sexual conduct or anyone making a threat of litigation on the victim's behalf or identify an employee who is the alleged perpetrator of any unlawful or tortious conduct, unless the identity of this person has been publicly disclosed.
- 3. Based on existing facts and circumstances, the Board has decided to initiate or is deciding whether to initiate litigation. (Government Code 54956.9(d)(4))

Before holding a closed session pursuant to the pending litigation exception, the Board shall state on the agenda or publicly announce the subdivision of Government Code 54956.9 under which the closed session is being held. If authority is based on Government Code 54956.9 (d)(1), the Board shall either state the title or specifically identify the litigation to be discussed or state that doing so would jeopardize the district's ability to effectuate service of process upon unserved parties or to conclude existing settlement negotiations to its advantage. (Government Code 54956.9)

Agenda items related to pending litigation shall be described as a conference with legal counsel regarding either "existing litigation" or "anticipated litigation." (Government Code 54954.5)

"Existing litigation" items shall identify the name of the case specified by either the claimant's name, names of parties, or case or claim number, unless the Board states that to identify the case would jeopardize service of process or existing settlement negotiations. (Government Code 54954.5)

"Anticipated litigation" items shall state that there is significant exposure to litigation pursuant to Government Code 54956.9(d)(2) or (3) and shall specify the potential number of cases. When the district expects to initiate a suit, items related to anticipated litigation shall state that the discussion relates to the initiation of litigation pursuant to Government Code 54956.9(d)(4) and shall specify the potential number of cases. The agenda or an oral statement before the closed session may be required to provide additional information regarding existing facts and circumstances described in item #2 b-e above. (Government Code 54954.5)

Following the closed session, the Board shall publicly report, as applicable: (Government Code 54957.1)

- 1. Approval to legal counsel to defend, appeal or not appeal, or otherwise appear in litigation. This report shall identify the adverse parties, if known, and the substance of the litigation.
- 2. Approval to legal counsel to initiate or intervene in a lawsuit. This report shall state that directions to initiate or intervene in the action have been given and that the action, defendants, and other details will be disclosed to inquiring parties after the lawsuit is commenced unless doing so would jeopardize the district's ability to serve process on unserved parties or its ability to conclude existing settlement negotiations to its advantage.
- 3. Acceptance of a signed offer from the other party or parties which finalizes the settlement of pending litigation. This report shall state the substance of the agreement.

If approval is given to legal counsel to settle pending litigation but final approval rests with the other party or with the court, the district shall report the fact of approval and the substance of the agreement thereon to persons who inquire once the settlement is final. (Government Code 54957.1)

#### Joint Powers Agency Issues

The Board may meet in closed session to discuss a claim for the payment of tort liability losses, public liability losses, or workers' compensation liability incurred by a joint powers agency (JPA) formed for the purpose of insurance pooling or self-insurance authority of which the district is a member. (Government Code 54956.95)

Closed session agenda items related to liability claims shall specify the claimant's name and the name of the agency against which the claim is made. (Government Code 54954.5)

Following the closed session, the Board shall publicly report the disposition of joint powers agency or self-insurance claims, including the name of the claimant(s), the name of the agency claimed against, the substance of the claim, and the monetary settlement agreed upon by the claimant. (Government Code 54957.1)

When the board of the JPA has so authorized and upon advice of district legal counsel, the Board may also meet in closed session in order to receive, discuss, and take action concerning information obtained in a closed session of the JPA that has direct financial or liability implications for the district. During the Board's closed session, a Board member serving on the JPA board may disclose confidential information acquired during a closed session of the JPA to fellow Board members. (Government Code 54956.96)

Closed session agenda items related to conferences involving a JPA shall specify the name of the JPA, the closed session description used by the JPA, and the name of the Board member representing the district on the JPA board. Additional information listing the names of agencies or titles of representatives attending the closed session as consultants or other representatives shall also be included. (Government Code 54954.5)

#### Review of Audit Report from California State Auditor's Office

Upon receipt of a confidential final draft audit report from the California State Auditor's Office, the Board may meet in closed session to discuss its response to that report. After public release of the report from the California State Auditor's Office, any Board meeting to discuss the report must be conducted in open session, unless exempted from that requirement by some other provision of law. (Government Code 54956.75)

Closed session agenda items related to an audit by the California State Auditor's Office shall state "Audit by California State Auditor's Office." (Government Code 54954.5)

Following the closed session, the Board shall publicly confirm that the report was reviewed and a response was prepared.

#### **Review of Assessment Instruments**

The Board may meet in closed session to review the contents of any student assessment instrument approved or adopted for the statewide testing system. Before any such meeting, the Board shall agree by resolution to accept any terms or conditions established by the State Board of Education for this review. (Education Code 60617)

Agenda items related to the review of student assessment instruments shall state that the Board is reviewing the contents of an assessment instrument approved or adopted for the statewide testing program and that Education Code 60617 authorizes a closed session for this purpose in order to maintain the confidentiality of the assessment under review.

Following the closed session, the Board shall confirm that the assessment instruments were reviewed. Any actions related to the review shall be taken in open session without revealing any proprietary or confidential information and shall be a matter of public record.

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

#### **State References**

Ed. Code 35145 Ed. Code 35146 Ed. Code 44929.21 Ed. Code 48912 Ed. Code 48918 Ed. Code 49070 Ed. Code 60617 Gov. Code 3540-3549.3 Gov. Code 54950-54963

#### **Federal References**

20 USC 1232g

| Management Resources References |
|---------------------------------|
| Attorney General Opinion        |

| Attorney General Opinion                |
|---|
| Attorney General Opinion                |
| Attorney General Publication            |
| Court Decision                          |
| CSBA Publication                        |
| League of California Cities Publication |
| Website                                 |
|   |
| Website                                 |

# DescriptionPublic meetingsClosed sessions regarding suspensionsNotice of reelection decision; districts with 250 ADA or moreGoverning board suspensionRules governing expulsion proceduresChallenging student recordsMeetings of governing boardEducational Employment Relations ActThe Ralph M. Brown Act

#### Description

Family Educational Rights and Privacy Act (FERPA) of 1974

#### Description

|           | 98 Ops.Cal.Atty.Gen. 41 (2015)  |
|-----------|---|
|           | 89 Ops.Cal.Atty.Gen. 110 (2006)   |
|           | 59 Ops.Cal.Atty.Gen. 532 (1976)   |
|           | 78 Ops.Cal.Atty.Gen. 218 (1995)   |
|           | 86 Ops.Cal.Atty.Gen. 210 (2003)   |
|           | 94 Ops.Cal.Atty.Gen. 82 (2011)  |
|           | The Brown Act: Open Meetings for Legislative Bodies, rev. 2003  |
|           | Fowler v. City of Lafayette (2020) 45 Cal.App.5th 68  |
|           | Bell v. Vista Unified School District (2001) 82 Cal.App. 4th 672  |
|           | Fischer v. Los Angeles Unified School District (1999) 70 Cal.App. 4th 87                                      |
|           | Furtado v. Sierra Community College District (1998) 68 Cal.App. 4th 876                                       |
|           | Morrison v. Housing Authority of the City of Los Angeles Board of<br>Commissioners (2003) 107 Cal.App.4th 860 |
|           | Roberts v. City of Palmdale (1993) 5 Cal.App. 4th 363   |
|           | Sacramento Newspaper Guild v. Sacramento County Board of Supervisors (1968) 263 Cal.App. 2d 41                |
|           | San Diego Union v. City Council (1983) 146 Cal.App.3d 947   |
|           | The Brown Act: School Boards and Open Meeting Laws, rev. 2019   |
| blication | Open and Public IV: A Guide to the Ralph M. Brown Act, rev. July 2010   |
|           | CSBA District and County Office of Education Legal Services   |
|           | League of California Cities   |
|           | California Attorney General's Office  |

Management Resources References

Website

Description

<u>CSBA</u>

Status: DRAFT

Exhibit 9321-E(1): Closed Session

**Original Adopted Date:** Pending

#### BOARD MEETING AGENDA DESCRIPTIONS FOR CLOSED SESSION ITEMS

The Board of Education meeting agenda shall include the following description of a closed session item, as applicable:

#### **Personnel Matters**

PUBLIC EMPLOYEE APPOINTMENT Government Code 54957

PUBLIC EMPLOYMENT Government Code 54957

PUBLIC EMPLOYEE PERFORMANCE EVALUATION Government Code 54957

Title: \_\_\_\_

(Specify position of employee being evaluated)

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Government Code 54957 (No additional information is required. An employee's dismissal or nonrenewal shall not be reported until the employee has first exhausted any right to a hearing or other administrative remedy.)

\_\_\_\_\_

SPECIFIC COMPLAINT OR CHARGE AGAINST EMPLOYEE Government Code 54957 (No additional information is required.)

EMPLOYEE APPLICATION FOR EARLY WITHDRAWAL OF FUNDS IN DEFERRED COMPENSATION PLAN Government Code 54957.10 (No additional information is required.)

#### **Negotiations/Collective Bargaining**

CONFERENCE WITH LABOR NEGOTIATORS Government Code 54957.6

District-designated representatives:

(Specify names of representatives attending the closed session. If circumstances necessitate the absence of a specified designated representative, an agent or designee may participate in place of the absent representative as long as the name of the agent or designee is announced at an open session held prior to the closed session.)

Employee organization:

(Specify name of employee organization with which negotiations are being held.)

Unrepresented employee:

(Specify position of unrepresented employee who is the subject of the negotiations.)

**Matters Related to Students** 

STUDENT SUSPENSION/OTHER DISCIPLINARY ACTION Education Code 35146 Student identification number:

(It is recommended that the student's name not be listed. The district may use other means to identify the student for record-keeping purposes.)

STUDENT EXPULSION Education Code 48912 Student identification number:

(It is recommended that the student's name not be listed. The district may use other means to identify the student for record-keeping purposes.)

STUDENT GRADE CHANGE APPEAL Education Code 49070 Student identification number:

(It is recommended that the student's name not be listed. The district may use other means to identify the student for record-keeping purposes.)

CONFIDENTIAL STUDENT MATTER

Action under consideration:

(If the Board is considering a confidential student matter other than those listed above, specify type of action.)

Student identification number:

(It is recommended that the student's name not be listed. The district may use other means to identify the student for record-keeping purposes.)

**Security Matters** 

THREAT TO PUBLIC SERVICES OR FACILITIES Government Code 54957

DEVELOPMENT/APPROVAL OF TACTICAL RESPONSE PLAN Education Code 32281

Consultation with: \_\_\_\_

(Specify name of law enforcement agency and title of officer, or name of applicable agency representative and title, with whom the Board will consult.)

**Real Property Negotiations** 

# CONFERENCE WITH REAL PROPERTY NEGOTIATORS Government Code 54956.8

Property: \_\_\_\_

(Specify street address or, if no street address, the parcel number or other unique reference of the real property under negotiation.)

District negotiator:

(Specify names of negotiators attending the closed session. If circumstances necessitate the absence of a specified negotiator, an agent or designee may participate in place of the absent negotiator as long as the name of the agent or designee is announced at an open session held prior to the closed session.)

Negotiating parties: \_\_\_\_\_\_(Specify name of party, not agent.)

Under negotiation: \_\_\_\_\_\_(Specify whether instruction to negotiator will concern price, terms of payment, or both.)

#### Pending Litigation

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION Government Code 54956.9(d)(1)

or

Case name unspecified, as identification of the case would jeopardize service of process or existing settlement negotiations.

CONFERENCE WITH LEGAL COUNSELANTICIPATED LITIGATION Government Code 54956.9(d)(2) or (3)

Significant exposure to litigation pursuant to Government Code 54956.9(d)(2) or (3). Number of potential cases:

\_\_\_\_\_

Or

Initiation of litigation pursuant to Government Code 54956.9(d)(4). Number of potential cases:\_\_\_\_\_

If applicable, facts and circumstances: \_\_

(The district may be required to provide additional information on the agenda or in an oral statement prior to the closed session pursuant to Government Code 54956.9(e)(2)-(5). These include facts and circumstances, such as an accident, disaster, incident, or transactional occurrence that might result in litigation against the district and that are known to potential plaintiff(s).)

# Joint Powers Authority Issues

LIABILITY CLAIMS FOR INSURANCE-RELATED JOINT POWERS AGENCY Government Code 54956.95

Name of claimant(s): \_\_\_\_\_

(Specify name, except pursuant to Government Code 54961 when the claimant is a victim or alleged victim of tortious sexual conduct or child abuse unless the identity of the person has been publicly disclosed.)

Name of agency against which the claim is made: \_\_\_\_\_

CONFERENCE INVOLVING INFORMATION FROM A JOINT POWERS AGENCY WITH DIRECT FINANCIAL OR LIABILITY IMPLICATIONS FOR DISTRICT Government Code 54956.96

Name of JPA: \_\_\_\_\_

Discussion will concern:

(Specify closed session description used by the JPA.)

Name of district representative on JPA board:

\_\_\_\_\_

Names of agencies or titles of representatives attending the closed session as consultants or other representatives, if applicable:

-----

\_\_\_\_\_

# Review of Audit from State Auditor's Office

AUDIT BY CALIFORNIA STATE AUDITOR'S OFFICE Government Code 54956.75 (No additional information is required.)

#### **Review of Assessment Instruments**

REVIEW OF STUDENT ASSESSMENT INSTRUMENT Education Code 60617

The Board is reviewing the contents of an assessment instrument approved or adopted for the statewide testing program. Education Code 60617 authorizes a closed session for this purpose in order to maintain the confidentiality of the assessment under review.

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State References      | Description   |
|-----------------------|---|
| Ed. Code 35145        | Public meetings   |
| Ed. Code 35146        | Closed sessions regarding suspensions                         |
| Ed. Code 44929.21     | Notice of reelection decision; districts with 250 ADA or more |
| Ed. Code 48912        | Governing board suspension                                    |
| Ed. Code 48918        | Rules governing expulsion procedures                          |
| Ed. Code 49070        | Challenging student records                                   |
| Ed. Code 60617        | Meetings of governing board                                   |
| Gov. Code 3540-3549.3 | Educational Employment Relations Act                          |
| Gov. Code 54950-54963 | The Ralph M. Brown Act  |
| Federal Deferences    | Description   |
| Federal References    | Description   |
| 20 USC 1232g          | Family Educational Rights and Privacy Act (FERPA) of 1974     |

| Management Resources References         | Description   |
|---|---|
| Attorney General Opinion                | 98 Ops.Cal.Atty.Gen. 41 (2015)  |
| Attorney General Opinion                | 89 Ops.Cal.Atty.Gen. 110 (2006)   |
| Attorney General Opinion                | 59 Ops.Cal.Atty.Gen. 532 (1976)   |
| Attorney General Opinion                | 78 Ops.Cal.Atty.Gen. 218 (1995)   |
| Attorney General Opinion                | 86 Ops.Cal.Atty.Gen. 210 (2003)   |
| Attorney General Opinion                | 94 Ops.Cal.Atty.Gen. 82 (2011)  |
| Attorney General Publication            | The Brown Act: Open Meetings for Legislative Bodies, rev. 2003  |
| Court Decision                          | Fowler v. City of Lafayette (2020) 45 Cal.App.5th 68  |
| Court Decision                          | Bell v. Vista Unified School District (2001) 82 Cal.App. 4th 672  |
| Court Decision                          | Fischer v. Los Angeles Unified School District (1999) 70 Cal.App. 4th 87                                      |
| Court Decision                          | Furtado v. Sierra Community College District (1998) 68 Cal.App. 4th 876                                       |
| Court Decision                          | Morrison v. Housing Authority of the City of Los Angeles Board of<br>Commissioners (2003) 107 Cal.App.4th 860 |
| Court Decision                          | Roberts v. City of Palmdale (1993) 5 Cal.App. 4th 363   |
| Court Decision                          | Sacramento Newspaper Guild v. Sacramento County Board of Supervisors<br>(1968) 263 Cal.App. 2d 41             |
| Court Decision                          | San Diego Union v. City Council (1983) 146 Cal.App.3d 947   |
| CSBA Publication                        | The Brown Act: School Boards and Open Meeting Laws, rev. 2019   |
| League of California Cities Publication | Open and Public IV: A Guide to the Ralph M. Brown Act, rev. July 2010   |
| Website                                 | CSBA District and County Office of Education Legal Services   |
| Website                                 | League of California Cities   |
| Website                                 | California Attorney General's Office  |
| Website                                 | CSBA  |
|   |   |

Status: DRAFT

#### Exhibit 9321-E(2): Closed Session

Original Adopted Date: Pending

#### **REPORTS OF CLOSED SESSION ACTIONS**

Following a closed session during any Board of Education meeting, the Board shall reconvene in open session to present, orally or in writing, a report of any of the following actions taken during the closed session, as applicable:

#### **Personnel Matters**

| Title of position:   |
|--|
| Action taken:<br>(e.g., appointment/employment/evaluation/discipline/dismissal/release)  |
| (e.g., appointment/employment/evaluation/discipline/dismissal/release)   |
| Board member votes/abstentions:  |
| Negotiations/Collective Bargaining   |
| Approval of final agreement with represented employees   |
| Item approved:   |
| Other party/parties to the negotiation:  |
| Board member votes/abstentions:  |
| Matters Related to Students  |
| (Final action must be taken in open session. It is recommended that the student's name not be disclosed.)  |
| Security Matters   |
| Action taken:  |
| (e.g., consultation with law enforcement; approval of contract or memorandum of understanding; approval of tactical<br>response plan, without disclosing the details of the plan)            |
| Board member votes/abstentions:  |
| Real Property Negotiations   |
| Action taken:  |
| (Report if Board approves a final agreement concluding real estate negotiations. If final approval rests with the other party report as soon as the other party has approved the agreement.) |
| Substance of the agreement:  |
| Board member votes/abstentions:  |
| Existing Litigation  |

Action taken related to existing litigation:

Adverse party/parties, if known: \_\_\_\_\_

<sup>(</sup>e.g., approval to legal counsel to defend, appeal or not appeal, or otherwise appear in litigation; or approval to legal counsel of a settlement of pending litigation at any stage prior to or during a judicial or quasi-judicial proceeding. If final approval of settlement rests with the other party, report to any person upon request once the settlement is final.)

| ubstance of the litigation:     |  |
|---------------------------------|--|
| Board member votes/abstentions: |  |

## **Anticipated Litigation**

Action taken: The Board has given approval to legal counsel to initiate or intervene in a lawsuit. The action, defendants, and other details will be disclosed to any person upon request after the lawsuit is commenced, unless doing so would jeopardize the district's ability to serve process on unserved parties or its ability to conclude existing settlement negotiations to its advantage.

(The report does not need to initially identify the action, defendants, or other details.)

Board member votes/abstentions: \_\_\_\_\_

### Joint Powers Agency Issues

LIABILITY CLAIMS FOR INSURANCE-RELATED JOINT POWERS AGENCY

Name of claimant(s): \_\_\_\_\_

Name of agency against which the claim is made: \_\_\_\_\_

Substance of the claim: \_\_\_\_\_

Monetary settlement agreed upon by the claimant: \_\_\_\_\_

Board member votes/abstentions: \_\_\_\_\_

CONFERENCE INVOLVING INFORMATION FROM A JOINT POWERS AGENCY WITH DIRECT FINANCIAL OR LIABILITY IMPLICATIONS FOR DISTRICT

Name of JPA: \_\_\_\_\_

Board member votes/abstentions: \_\_\_\_\_

## Review of Audit from State Auditor's Office

Action taken: The Board reviewed the confidential final draft audit report received from the California State Auditor's Office and has prepared a response.

(No additional information is required. Unless otherwise exempted by law, after the audit report is subsequently released to the public, any Board discussion of the report must be conducted in open session.)

## **Review of Assessment Instruments**

Action taken: The Board reviewed the contents of a student assessment instrument approved or adopted for the statewide testing system.

| State References  | Description   |
|-------------------|---|
| Ed. Code 35145    | Public meetings   |
| Ed. Code 35146    | Closed sessions regarding suspensions                         |
| Ed. Code 44929.21 | Notice of reelection decision; districts with 250 ADA or more |
| Ed. Code 48912    | Governing board suspension                                    |

Ed. Code 48918 Ed. Code 49070 Ed. Code 60617 Gov. Code 3540-3549.3 Gov. Code 54950-54963

## **Federal References**

20 USC 1232g

## **Management Resources References**

Attorney General Opinion **Attorney General Publication Court Decision Court Decision** Court Decision Court Decision **Court Decision Court Decision Court Decision** Court Decision **CSBA** Publication League of California Cities Publication Website Website Website Website

#### Description

Rules governing expulsion procedures Challenging student records Meetings of governing board Educational Employment Relations Act The Ralph M. Brown Act

# Description

Family Educational Rights and Privacy Act (FERPA) of 1974

## Description

98 Ops.Cal.Atty.Gen. 41 (2015) 89 Ops.Cal.Atty.Gen. 110 (2006) 59 Ops.Cal.Atty.Gen. 532 (1976) 78 Ops.Cal.Atty.Gen. 218 (1995) 86 Ops.Cal.Atty.Gen. 210 (2003) 94 Ops.Cal.Atty.Gen. 82 (2011) The Brown Act: Open Meetings for Legislative Bodies, rev. 2003 Fowler v. City of Lafayette (2020) 45 Cal.App.5th 68 Bell v. Vista Unified School District (2001) 82 Cal.App. 4th 672 Fischer v. Los Angeles Unified School District (1999) 70 Cal.App. 4th 87 Furtado v. Sierra Community College District (1998) 68 Cal.App. 4th 876 Morrison v. Housing Authority of the City of Los Angeles Board of Commissioners (2003) 107 Cal.App.4th 860 Roberts v. City of Palmdale (1993) 5 Cal.App. 4th 363 Sacramento Newspaper Guild v. Sacramento County Board of Supervisors (1968) 263 Cal.App. 2d 41 San Diego Union v. City Council (1983) 146 Cal.App.3d 947 The Brown Act: School Boards and Open Meeting Laws, rev. 2019 Open and Public IV: A Guide to the Ralph M. Brown Act, rev. July 2010 CSBA District and County Office of Education Legal Services League of California Cities California Attorney General's Office **CSBA** 

## **Bylaw 9322: Agenda/Meeting Materials**

Original Adopted Date: Pending

#### **Agenda Content**

Board of Education meeting agendas shall reflect the district's vision and goals and the Board's focus on student learning and well-being.

Each agenda shall state the meeting time and location and shall briefly describe each item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda for a regular meeting shall also provide members of the public an opportunity to address the Board regarding matters within the subject matter jurisdiction of the Board which are not on the agenda. (Education Code 35145.5; Government Code 54954.3)

The agenda does not need to provide an opportunity for public comment on an item that has previously been considered at an open meeting by a committee comprised exclusively of Board members, provided that members of the public were afforded an opportunity to comment on the item, before or during the committee's consideration of the item, and the item has not been substantially changed since the committee considered it. (Government Code 54954.3)

The notice and agenda shall describe the means available for the public to access the meeting and provide public comment in-person and, if a Board member is appearing remotely due to an emergency circumstance or for just cause pursuant to Government Code 54953, through an internet-based service or call-in option. (Government Code 54953)

The agenda shall include information regarding how, when, and to whom a request for disability-related accommodations or modifications, including auxiliary aids and services, may be made by an individual who requires accommodations or modifications in order to participate in the Board meeting, as well as the procedure for receiving and resolving such requests as required by law. (Government Code 54954.2, 54953)

Each agenda for a regular meeting shall list the address designated by the Superintendent or designee for public inspection of documents related to an open session item, or for records of a statement threatening litigation against the district to be discussed in closed session, when such documents have been distributed to the Board less than 72 hours before the meeting. (Government Code 54956.9, 54957.5)

Each agenda shall include a statement regarding the option for students and parents/guardians to request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. The agenda shall also state that the request must be made in writing to the secretary or clerk of the Board.

## **Agenda Preparation**

The Board president and the Superintendent, as secretary to the Board, shall work together to develop the agenda for each regular and special meeting.

Any Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the Superintendent or designee with supporting documents and information.

The Board president and Superintendent shall decide whether a request from a member of the public is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Board president and Superintendent shall determine if the item is merely a request for information, and if so, respond accordingly.

If the Board president and Superintendent deny a request from a Board member to place an item on the agenda, the Board member may request the Board take action during a Board meeting to determine whether the item shall be placed on the agenda.

Status: DRAFT

The Board president and Superintendent shall also decide whether an agenda item is appropriate for discussion in open or closed session, whether the item should be an action item subject to Board vote or an information item, and when the item is placed on the agenda.

In order to promote efficient meetings, the Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda. Consent items shall be items of a routine nature and items for which Board discussion is not anticipated and for which the Superintendent recommends approval. When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a separate agenda item.

The agenda shall provide an opportunity for members of the public to comment on any consent agenda item unless such item has been previously considered at an open meeting of a committee comprised exclusively of Board members. (Government Code 54954.3)

Any Board action that involves borrowing \$100,000 or more shall be discussed, considered, and deliberated upon as a separate item of business on the meeting agenda. (Government Code 53635.7)

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

## Agenda Dissemination to Board Members

At least 72 hours before each regular meeting, each Board member shall be provided a copy of the agenda and agenda packet, including the Superintendent or designee's report; minutes to be approved; copies of communications; reports from committees, staff, and others; and other available supporting documents pertinent to the meeting.

When special meetings are called, Board members shall receive, at least 24 hours prior to the meeting, notice of the business to be transacted. (Government Code 54956)

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designee to ask questions and/or request additional information on agenda items. However, a majority of Board members shall not, outside of a noticed meeting, directly or through intermediaries or electronic means discuss, deliberate, or take action on any matter within the subject matter jurisdiction of the Board.

## Agenda Dissemination to Members of the Public

Agenda and related materials distributed to the Board shall be made available to the public upon request without delay. However, only those documents which are disclosable public records under the Public Records Act (PRA) and which relate to an agenda item scheduled for the open session portion of a regular meeting or which contain a claim or written threat of litigation which will be discussed in closed session shall be made available to the public. (Government Code 54956.9, 54957.5)

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (Government Code 54954.2)

In addition, the Superintendent or designee shall post the agenda on the homepage of the district website. The posted agenda shall be accessible through a prominent direct link to the current agenda or to the district's agenda management platform in accordance with Government Code 54954.2. When the district utilizes an integrated agenda management platform, the link to that platform shall take the user directly to the website with the district's agendas, and the current agenda shall be the first available. (Government Code 54954.2)

If a writing which relates to an open session agenda item or which contains a claim or written threat of litigation which will be discussed in closed session during a regular Board meeting is distributed to the Board less than 72 hours prior to a meeting, the Superintendent or designee shall make the writing available for public inspection at a designated location at the same time the document is distributed to all or a majority of the Board. However, if the writing is distributed to at least a majority of the Board at a time when the designated location is closed to the public, this requirement may be satisfied by posting the writing on the district website if the following conditions are met: (Government Code 54957.5)

1. An initial staff report or similar document containing an executive summary and any staff recommendations related to the agenda item is made available for public inspection at the designated location at least 72 hours

before the meeting

- 2. The writing is immediately posted on the district's website in a position and manner that makes it clear that the writing relates to an agenda item for the upcoming meeting
- 3. The district lists the website address where such writings may be accessed on all Board meeting agendas
- 4. A physical copy of the document is made available for public inspection at the designated location at the beginning of the next regular business hours, but not less than 24 hours before the relevant Board meeting

The Superintendent or designee shall mail a copy of the agenda or a copy of all the documents constituting the agenda packet to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever occurs first. (Government Code 54954.1)

The Superintendent or designee shall email a copy of, or a website link to, the agenda or a copy of all the documents constituting the agenda packet to any person who requests such items to be delivered by email. If the Superintendent or designee determines that it is technologically infeasible to do so, a copy of the agenda or a website link to the agenda and a copy of all other documents constituting the agenda packet shall be sent to the person who has made the request in accordance with mailing requirements specified in law. (Government Code 54954.1)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

Persons requesting mailing of the agenda or agenda packet shall pay an annual fee, as determined by the Superintendent or designee, not to exceed the cost of providing the service.

Any document prepared by the district or Board and distributed during a public meeting shall be made available for public inspection at the meeting. Any document prepared by another person shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the PRA. (Government Code 54957.5)

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

| State References  | Description   |
|-------------------|---|
| Ed. Code 35144    | Special meeting   |
| Ed. Code 35145    | Public meetings   |
| Ed. Code 35145.5  | Agenda; public participation and regulations  |
| Ed. Code 49061    | Definitions; directory information  |
| Ed. Code 49073.2  | Privacy of student and parent/guardian personal information; minutes of board meeting |
| Gov. Code 53635.7 | Separate item of business for borrowing of \$100,000 or more                          |
| Gov. Code 54953   | Meetings; Americans with Disabilities Act accessibility                               |
| Gov. Code 54954.1 | Request for copy of agenda or agenda packet by member of public                       |
| Gov. Code 54954.2 | Agenda posting requirements; board actions  |
| Gov. Code 54954.3 | Opportunity for public to address legislative body                                    |
| Gov. Code 54954.5 | Closed session item descriptions  |
| Gov. Code 54956.5 | Emergency meetings  |
| Gov. Code 54956.9 | Meetings  |

Gov. Code 54957.5 Gov. Code 54960.2 Gov. Code 7920.000-7930.170 Gov. Code 95000-95004

## **Federal References**

28 CFR 35.160

28 CFR 36.303

42 USC 12101-12213

## **Management Resources References**

Attorney General Opinion Attorney General Opinion Attorney General Publication Court Decision Court Decision Court Decision CSBA Publication CSBA Publication Website Website

## Description

Public records Challenging board actions; cease and desist California Public Records Act California Early Intervention Services Act

## Description

Effective communications for individuals with disabilities Nondiscrimination on the basis of disability, public accommodations, auxiliary aids, and services

Americans with Disabilities Act

## Description

99 Ops. Cal. Atty. Gen. 11 (2016)
78 Ops.Cal.Atty.Gen. 327 (1995)
The Brown Act: Open Meetings for Legislative Bodies, rev. 2003
Sierra Watch v. County of Placer (2022) 69 Cal.App.5th 86
Fowler v. City of Lafayette (2020) 45 Cal.App.5th 68
Caldwell v. Roseville Joint Union High School District (2007) U.S. Dist. LEXIS 66318
Mooney v. Garcia (2012) 207 Cal.App.4th 229
The Brown Act: School Boards and Open Meeting Laws, rev. 2019
Call to Order: A Blueprint for Great Board Meetings, 2018
CSBA District and County Office of Education Legal Services
California Attorney General's Office
CSBA

## **Bylaw 9323: Meeting Conduct**

Status: DRAFT

Original Adopted Date: Pending

#### Meeting Procedures

All Board of Education meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance with the Ralph M. Brown Act (open meeting requirements) and other applicable laws.

The Board president shall conduct Board meetings in accordance with Board bylaws and procedures that enable the Board to efficiently consider issues and carry out the will of the majority.

The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board meetings shall be adjourned by 10:30 p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and, if necessary, may subsequently be adjourned to a later date.

## **Quorum and Abstentions**

The Board shall act by majority vote of all of the membership constituting the Board. (Education Code 35164)

The Board believes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains, the abstention shall not be counted for purposes of determining whether a majority of the membership of the Board has taken action.

Provided the Board typically has five members and there are no more than two vacancies on the Board, the vacant position(s) shall not be counted for purposes of determining how many members of the Board constitute a majority. In addition, whenever any provisions of the Education Code require unanimous action of all or a specific number of the members, the vacant position(s) shall not be counted for purposes of determining the total membership constituting the Board. (Education Code 35165)

## Getting the Floor - Improper Reference to be Avoided

Every Board Member desiring to speak shall address the chair, and upon recognition by the presiding officer, shall confine himself/herself to the question under debate, avoiding all personalities and indecorous language. A maximum of five (5) minutes per member of the Board will be allotted for discussion on the question under debate.

The Superintendent and members of his/her staff shall address the chair, and upon recognition may present recommendations and information pertinent to the question under consideration.

## Interruptions

A Board Member, once recognized, shall not be interrupted when speaking unless it be to call him/her to order, or as herein otherwise provided. If a Board Member while speaking be called to order, he/she shall cease speaking until the question of order be determined. If in order, he/she shall be permitted to proceed.

## **Public Participation**

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting, except that if the meeting is conducted using remote public participation or with a Board member attending remotely pursuant to Government Code 54953, a member of the public desiring to provide comment through the use of a third party internet website or online platform may be required to register as required by the third party provider.

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board on any item of interest to the

public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. (Education Code 35145.5; Government Code 54954.3)

- 2. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5; Government Code 54954.2)
- 3. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, Board members or staff members may ask a question for clarification, make a brief announcement, or make a brief report on their own activities. (Government Code 54954.2)

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)

- 4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item, the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)
- 5. A person wishing to be heard by the Board shall first be recognized by the **president** and shall then proceed to comment as briefly as the subject permits.

In general, individual speakers will be allowed three minutes to address the Board on each agenda or nonagenda item, and the Board will limit the total time for public input on each item to 20 minutes. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the Board president may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The president may also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint.

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

- 6. The Board president may rule on the appropriateness of a topic, subject to the following conditions:
  - a. If a topic would be suitably addressed at a later time, the Board president may indicate the time and place when it should be presented.
  - b. The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts, or omissions. (Government Code 54954.3)
  - c. The Board shall not prohibit public criticism of district employees. However, whenever a member of the public initiates specific complaints or charges against an individual employee, the Board president shall inform the complainant of the appropriate complaint procedure.
- 7. The Board president shall not permit actual disruption of Board meetings. Actual disruption by an individual or group or any conduct or statements that threaten the safety of any person(s) at the meeting shall be grounds for the president to terminate the privilege of addressing the Board and remove the individual from the meeting.

The Board President or designee may remove an individual for actually disrupting the meeting. Prior to removal, the individual shall be warned that their behavior is disrupting the meeting and that failure to cease the disruptive behavior may result in removal. If, after being warned, the individual does not promptly cease the disruptive behavior, the Board president, or designee, may then remove the individual from the meeting.

(Government Code 54957.95)

When an individual's behavior constitutes the use of force or a true threat of force, the individual shall be removed from a Board meeting without a warning. (Government Code 54957.95)

*Disrupting* means engaging in behavior during a Board meeting that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, a failure to comply with reasonable and lawful regulations adopted by a legislative body pursuant to Section 54954.3 or any other law, or engaging in behavior that constitutes use of force or a true threat of force. (Government Code 54957.95)

*True threat of force* means a threat that has sufficient indicia of intent and seriousness, that a reasonable observer would perceive it to be an actual threat to use force by the person making the threat. (Government Code 54957.95)

Additionally, the Board may order the room cleared if necessary. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

When disruptive conduct occurs, the Board may decide to recess the meeting to help restore order, or if removing the disruptive individual(s) or clearing the room is infeasible, move the meeting to another location. The Board may direct the Superintendent or designee to contact local law enforcement as necessary.

## **Recording by the Public**

Members of the public may record an open Board meeting using an audio or video recorder, still or motion picture camera, cell phone, or other device, provided that the noise, illumination, or obstruction of view does not persistently disrupt the meeting. The Superintendent or designee may designate locations from which members of the public may make such recordings without causing a distraction.

If the Board finds that noise, illumination, or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6)

| State References              | Description   |
|-------------------------------|---|
| Code of Civil Procedure 527.8 | Workplace violence safety   |
| Ed. Code 32210                | Willful disturbance of public school or meeting                             |
| Ed. Code 35010                | Control of district; prescription and enforcement of rules                  |
| Ed. Code 35145.5              | Agenda; public participation and regulations                                |
| Ed. Code 35163                | Official actions, minutes and journal                                       |
| Ed. Code 35164                | Actions by majority vote  |
| Ed. Code 35165                | Effect of vacancies upon majority and unanimous votes by seven member board |
| Ed. Code 5095                 | Powers of remaining board members and new appointees                        |
| Elec. Code 18430              | Prevention or hinderance of electors assembling in public meeting           |
| Gov. Code 54953.3             | Meetings to be open and public; remote attendance                           |
| Gov. Code 54953.5             | Audio or video recording of proceedings                                     |
| Gov. Code 54953.6             | Broadcasting of proceedings   |
| Gov. Code 54954.2             | Agenda posting requirements; board actions                                  |

Gov. Code 54954.3 Gov. Code 54957 Gov. Code 54957.9 Gov. Code 54957.95 Pen. Code 403

#### **Management Resources References**

Attorney General Opinion **Attorney General Publication** Court Decision Court Decision **Court Decision Court Decision Court Decision** CSBA Publication **CSBA** Publication Website Website Website

### Description

Opportunity for public to address legislative body Closed session personnel matters Disorderly conduct of general public during meeting; clearing of room Opening meetings; orderly conduct Disruption of assembly or meeting

## Description

55 Ops.Cal.Atty.Gen. 26 (1972) 61 Ops.Cal.Atty.Gen. 243, 253 (1978) 63 Ops.Cal.Atty.Gen. 215 (1980) 66 Ops.Cal.Atty.Gen. 336 (1983) 76 Ops.Cal.Atty.Gen. 281 (1993) 90 Ops.Cal.Atty.Gen. 47 (2007) 59 Ops.Cal.Atty.Gen. 532 (1976) The Brown Act: Open Meetings for Legislative Bodies, rev. 2003 Baca v. Moreno Valley Unified School District (1996) 936 F. Supp. 719 City of San Jose v. William Garbett (2010) 190 Cal. App. 4th 526 McMahon v. Albany Unified School District (2002) 104 Cal.App.4th 1275 Norse v. City of Santa Cruz (9th Cir. 2010) 629 F3d 966 Rubin v. City of Burbank (2002) 101 Cal.App.4th 1194 The Brown Act: School Boards and Open Meeting Laws, rev. 2019 Call to Order: A Blueprint for Great Board Meetings, 2018 CSBA District and County Office of Education Legal Services California Attorney General's Office **CSBA** 

## **Bylaw 9323.2: Actions By The Board**

## Original Adopted Date: Pending

The Board of Education shall act by a majority vote of all of the membership constituting the Board, unless otherwise required by law. (Education Code 35164)

An "action" by the Board means: (Government Code 54952.6)

- 1. A collective decision by a majority of the Board members
- 2. A collective commitment or promise by a majority of the Board members to make a positive or negative decision
- 3. A vote by a majority of the Board members when sitting as the Board upon a motion, proposal, resolution, order, or ordinance

The Board shall not take action by secret ballot, whether preliminary or final. (Government Code 54953)

Actions taken by the Board in open session shall be recorded in the Board minutes. (Education Code 35145)

#### **Action on Non-Agenda Items**

After publicly identifying the item, the Board may take action on a subject not appearing on the posted meeting agenda under any of the following conditions: (Government Code 54954.2)

- 1. When a majority of the Board determines that an emergency situation exists, as defined for emergency meetings pursuant to Government Code 54956.5
- 2. When two-thirds of the members present, or if less than two-thirds of the members are present then by a unanimous vote of all members present, determine that the need to take immediate action came to the district's attention after the agenda was posted
- 3. When an item appeared on the agenda of, and was continued from, a meeting that occurred not more than five days earlier

## **Challenging Board Actions**

The district attorney's office or any interested person may file an action in court for the purpose of: (Government Code 54960, 54960.2)

- 1. Stopping or preventing the Board's violation or threatened violation of the Brown Act
- 2. Determining the applicability of the Brown Act to ongoing or future threatened Board actions
- 3. Determining the applicability of the Brown Act to a past action of the Board that is not specified in Government Code 54960.1, provided that:
  - a. Within nine months of the alleged violation, a cease and desist letter is submitted to the Board, clearly describing the past Board action and the nature of the alleged violation.
  - b. The time for the Board to respond has expired and the Board has not provided an unconditional commitment to cease and desist from and not repeat the past action alleged to have violated the Brown Act.
  - c. The action is brought within the time required by Government Code 54960.2.
- 4. Determining the validity, under state or federal law, of any Board rule or action which penalizes any of its members or otherwise discourages their expression
- 5. Compelling the Board to audio record its closed sessions because of a court's finding of the Board's violation of any applicable Government Code provision

The district attorney or any interested person may file an action in court to nullify a Board action which is alleged to be in violation of law regarding any of the following: (Government Code 54960.1)

- 1. Open meeting and teleconferencing (Government Code 54953)
- 2. Agenda posting (Government Code 54954.2)
- 3. Closed session item descriptions (Government Code 54954.5)
- 4. New or increased tax assessments (Government Code 54954.6)
- 5. Special meetings (Government Code 54956)
- 6. Emergency meetings (Government Code 54956.5)

Prior to bringing any action to nullify a Board action, the district attorney or other interested person shall present a demand to "cure and correct" the alleged violation. The demand shall clearly describe the challenged action and the nature of the alleged violation and shall be presented to the Board in writing within 90 days of the date when the action was taken. If the alleged violation concerns action taken in an open session but in violation of Government Code 54954.2 (agenda posting), the written demand must be made within 30 days of the date when the alleged action took place. (Government Code 54960.1)

Within 30 days of receiving the demand, the Board shall do one of the following: (Government Code 54960.1)

- 1. Cure or correct the challenged action and inform the demanding party in writing of its actions to cure or correct.
- 2. Determine not to cure or correct the alleged violation and inform the demanding party in writing of its decision to not cure or correct.
- 3. Take no action. If the Board takes no action within the 30-day period, its inaction shall be considered a decision not to cure or correct the challenged action.

| State References                 | Description  |
|----------------------------------|--|
| Code of Civil Procedure 1245.240 | Eminent domain vote requirements                                   |
| Code of Civil Procedure 1245.245 | Eminent domain; resolution adopting different use                  |
| Code of Civil Procedure 425.16   | Special motion to strike in connection with a public issue         |
| Ed. Code 15266                   | School construction bonds  |
| Ed. Code 17466                   | Declaration of intent to sell or lease real property               |
| Ed. Code 17481                   | Lease of property with residence for nondistrict purposes          |
| Ed. Code 17510-17512             | Leasing for production of gas; resolution requiring unanimous vote |
| Ed. Code 17546                   | Private sale of personal property                                  |
| Ed. Code 17556-17561             | Dedication of real property  |
| Ed. Code 35140-35149             | Meetings   |
| Ed. Code 35150                   | Termination of superintendent                                      |
| Ed. Code 35160-35178.4           | Powers and duties  |
| Ed. Code 48660-48661             | Community day schools; establishment and restrictions              |
| Gov. Code 53090-53097.5          | Regulation of local agencies by counties and cities                |
| Gov. Code 53724                  | Parcel tax resolution requirements                                 |
| Gov. Code 53790-53792            | Exceeding the budget   |

Gov. Code 53820-53833 Gov. Code 53850-53858 Gov. Code 54230.5 Gov. Code 54230.7 Gov. Code 54950-54963 Gov. Code 54952.6 Gov. Code 54960-54960.5 Gov. Code 54960-54960.5 Gov. Code 65352.2 Pub. Cont. Code 20110-20118.44 Pub. Cont. Code 20113 Pub. Cont. Code 20114 Pub. Cont. Code 22034 Pub. Cont. Code 22035 Pub. Cont. Code 22050

Pub. Cont. Code 3400

#### **Management Resources References**

Attorney General Publication Court Decision Court Decision Court Decision Court Decision CSBA Publication League of California Cities Publication Website Website Website Website

#### Description

**Temporary borrowing Temporary borrowing** Disposal of surplus land and receipt of notice of violation Disposal of surplus land and receipt of notice of violation The Ralph M. Brown Act Action taken: definition Meetings to be open and public; attendance Actions to prevent violations Communicating and coordinating of school sites School district contracts Emergencies; award of contracts without bids Repairs, maintenance, and improvements to district facilities by day labor or force account Uniform Public Construction Cost Accounting Act informal bidding ordinance Repair or replacement of facilities in case of emergency **Emergency contracting procedures Bid specifications** 

#### Description

**CSBA** 

The Brown Act: Open Meetings for Legislative Bodies, rev. 2003 Bell v. Vista Unified School District (2002) 82 Cal.App.4th 672 Boyle v. City of Redondo Beach (1999) 70 Cal.App.4th 1109 Los Angeles Times Communications LLC v. Los Angeles County Board of Supervisors (2003) 112 Cal.App.4th 1313 McKee v. Orange Unified School District (2003) 110 Cal.App.4th 1310 The Brown Act: School Boards and Open Meeting Laws, rev. 2019 Open and Public IV: A Guide to the Ralph M. Brown Act 2nd Edition, rev. July 2010 CSBA District and County Office of Education Legal Services Institute for Local Government California Office of the Attorney General

## Exhibit 9323.2-E(1): Actions By The Board

Status: DRAFT

Original Adopted Date: Pending

## ACTIONS REQUIRING A SUPER MAJORITY VOTE

#### Actions Requiring a Two-Thirds Vote of the Board

- 1. Resolution declaring the Board of Education's intention to sell or lease real property (Education Code 17466)
- 2. Resolution declaring the Board's intent to convey or dedicate property to the state or any political subdivision for the purposes specified in Education Code 17556 (Education Code 17557)
- Resolution authorizing and directing the Board president, or any other presiding officer, secretary, or member, to execute a deed of dedication or conveyance of property to the state or a political subdivision (Education Code 17559)
- 4. Lease, for up to three months, of school property which has a residence on it and which cannot be developed for district purposes because funds are unavailable (Education Code 17481)
- 5. Request for temporary borrowing of funds needed for immediate requirements of the district to pay district obligations incurred before the receipt of district income for the fiscal year sufficient to meet the payment(s) (Government Code 53821)
- Upon complying with Government Code 65352.2 and Public Resources Code 21151.2, action to render city or county zoning ordinances inapplicable to a proposed use of the property by the district (Government Code 53094)
- 7. When the district is organized to serve only grades K-8, action to establish a community day school for any of grades K-8 (Education Code 48660)
- 8. When the district is organized to serve only grades K-8, has an average daily attendance (ADA) of 2,500 or less, or desires to operate a community day school to serve any of grades K-6 (and no higher grades) and seeks to situate a community day school on an existing school site, certification that satisfactory alternative facilities are not available for a community day school (Education Code 48661)
- 9. Resolution of intent to issue general obligation bonds with the approval of 55 percent of the voters of the district (Education Code 15266)
- 10. Resolution of intent to issue bonds within a school facilities improvement district with the approval of 55 percent of the voters of the school facilities improvement district (Education Code 15266)
- 11. Resolution to place a parcel tax on the ballot (Government Code 53724)
- 12. Resolution of necessity to proceed with an eminent domain action and, if the Board subsequently desires to use the property for a different use than stated in the resolution of necessity, a subsequent resolution so authorizing the different use (Code of Civil Procedure 1245.240, 1245.245)
- 13. When the district has a three-member Board and has adopted the procedures set forth in the Uniform Public Construction Cost Accounting Act (UPCCAA), action to respond to an emergency facilities condition without giving notice for bids to let contracts, including the repair or replacement of district facilities, the taking of any other action that is directly related to and immediately required by that emergency, the procurement of the necessary equipment, services, and supplies for those purposes, the delegation of authority to the Superintendent or designee to take such action, and the determination during a regular Board meeting of the need to continue the action (Public Contract Code 22035, 22050)

#### Actions Requiring a Two-Thirds Vote of the Board Members Present at the Meeting

1. Determination that there is a need to take immediate action and that the need for action came to the district's attention after the posting of the agenda. If less than two-thirds of the Board members are present at the meeting, a unanimous vote of all members present is required. (Government Code 54954.2)

2. Determination that a closed session is necessary during an emergency meeting. If less than two-thirds of the Board members are present, a unanimous vote of all members present is required. (Government Code 54956.5)

## Actions Requiring a Four-Fifths Vote of the Board

- 1. Resolution for district borrowing based on issuance of notes, tax anticipation warrants, or other evidences of indebtedness, in an amount up to 50 percent of the district's estimated income and revenue for the fiscal year or the portion not yet collected at the time of the borrowing (Government Code 53822, 53824)
- 2. Resolution for district borrowing, between July 15 and August 30 of any fiscal year, of up to 25 percent of the estimated income and revenue to be received by the district during that fiscal year from apportionments based on ADA for the preceding school year (Government Code 53823-53824)
- 3. Declaration of an emergency in order to authorize the district to include a particular brand name or product in a bid specification (Public Contract Code 3400)
- 4. When the district has a five-member or seven-member Board and has adopted the procedures set forth in UPCCAA, action to respond to an emergency facilities condition without giving notice for bids to let contracts, including the repair or replacement of district facilities, the taking of any other action that is directly related to and immediately required by that emergency, the procurement of the necessary equipment, services, and supplies for those purposes, the delegation of authority to the Superintendent or designee to take such action, and the determination during a regular Board meeting of the need to continue the action (Public Contract Code 22035, 22050)
- 5. Resolution to award a contract for a public works project at \$212,500 or less to the lowest responsible bidder, when the district is using the informal process authorized under the UPCCAA for projects of \$200,000 or less, all bids received are in excess of \$200,000, and the Board determines that the district's cost estimate was reasonable (Public Contract Code 22034)

## Action Requiring a Four-Fifths Vote of the Board Members Present at the Meeting

A four-fifths vote of the Board members present at the meeting shall be required to approve the expenditure and transfer of necessary funds and use of district property or personnel to meet a national or local emergency created by war, military, naval, or air attack, or sabotage, or to provide for adequate national or local defense. (Government Code 53790-53792)

## Actions Requiring a Unanimous Vote of the Board

- 1. Resolution authorizing and prescribing the terms of a lease of district property for extraction and taking of gas not associated with oil (Education Code 17510-17511)
- 2. Authorization of the use of day labor or force account, or waiver of the competitive bid process pursuant to Public Contract Code 20111, when the Board determines that an emergency exists requiring the repair, alteration, work, or improvement to any facility to permit the continuance of existing classes or to avoid danger to life or property, and upon approval of the County Superintendent of Schools (Public Contract Code 20113)

## Action Requiring a Unanimous Vote of the Board Members Present at the Meeting

1. Private sale of surplus property without advertisement in order to establish that such property is not worth more than \$2,500. Disposal of surplus property or donation to a charitable organization requires the unanimous vote of the Board members present to establish that the value of such property would not defray the cost of arranging its sale. (Education Code 17546)

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

## **State References**

Code of Civil Procedure 1245.240

## Description

Eminent domain vote requirements

Code of Civil Procedure 1245.245 Code of Civil Procedure 425.16 Ed. Code 15266 Ed. Code 17466 Ed. Code 17481 Ed. Code 17510-17512 Ed. Code 17546 Ed. Code 17556-17561 Ed. Code 35140-35149 Ed. Code 35150 Ed. Code 35160-35178.4 Fd. Code 48660-48661 Gov. Code 53090-53097.5 Gov. Code 53724 Gov. Code 53790-53792 Gov. Code 53820-53833 Gov. Code 53850-53858 Gov. Code 54230.5 Gov. Code 54230.7 Gov. Code 54950-54963 Gov. Code 54952.6 Gov. Code 54953 Gov. Code 54960-54960.5 Gov. Code 65352.2 Pub. Cont. Code 20110-20118.44 Pub. Cont. Code 20113 Pub. Cont. Code 20114 Pub. Cont. Code 22034 Pub. Cont. Code 22035 Pub. Cont. Code 22050 Pub. Cont. Code 3400

## **Management Resources References**

**Attorney General Publication** Court Decision Court Decision **Court Decision** Court Decision **CSBA** Publication

#### Description

Eminent domain; resolution adopting different use Special motion to strike in connection with a public issue School construction bonds Declaration of intent to sell or lease real property Lease of property with residence for nondistrict purposes Leasing for production of gas; resolution requiring unanimous vote Private sale of personal property **Dedication of real property Meetings** Termination of superintendent Powers and duties Community day schools; establishment and restrictions Regulation of local agencies by counties and cities Parcel tax resolution requirements Exceeding the budget **Temporary borrowing Temporary borrowing** Disposal of surplus land and receipt of notice of violation Disposal of surplus land and receipt of notice of violation The Ralph M. Brown Act Action taken: definition Meetings to be open and public; attendance Actions to prevent violations Communicating and coordinating of school sites School district contracts Emergencies; award of contracts without bids Repairs, maintenance, and improvements to district facilities by day labor or force account Uniform Public Construction Cost Accounting Act informal bidding ordinance Repair or replacement of facilities in case of emergency **Emergency contracting procedures Bid specifications** Description

The Brown Act: Open Meetings for Legislative Bodies, rev. 2003 Bell v. Vista Unified School District (2002) 82 Cal.App.4th 672 Boyle v. City of Redondo Beach (1999) 70 Cal.App.4th 1109 Los Angeles Times Communications LLC v. Los Angeles County Board of Supervisors (2003) 112 Cal.App.4th 1313 McKee v. Orange Unified School District (2003) 110 Cal.App.4th 1310 The Brown Act: School Boards and Open Meeting Laws, rev. 2019

## Management Resources References

League of California Cities Publication

Website

Website

Website

Website

## Description

Open and Public IV: A Guide to the Ralph M. Brown Act 2nd Edition, rev. July 2010 CSBA District and County Office of Education Legal Services Institute for Local Government California Office of the Attorney General CSBA

## Exhibit 9323.2-E(2): Actions By The Board

Status: DRAFT

Original Adopted Date: Pending

## UNCONDITIONAL COMMITMENT LETTER

#### To: (Name of district attorney or any interested person)

The Board of Education of Santa Ana Union School District has received your cease and desist letter dated (date) alleging that the following past action taken by the Board violates the Ralph M. Brown Act:

(Describe alleged past action as set forth in the cease and desist letter.)

In order to avoid unnecessary litigation and without admitting any violation of the Ralph M. Brown Act, the Board hereby unconditionally commits that it will cease, desist from, and not repeat the challenged past action described above. The Board may rescind this commitment only by a majority vote of its membership taken in open session at a regular meeting and noticed on its posted agenda as "Rescission of Brown Act Commitment." You will be provided with written notice, sent by any means or media you provide in response to this message, to whatever address(es) you specify, of any intention to consider rescinding this commitment at least 30 days before any such regular meeting. In the event that this commitment is rescinded, a notice will be delivered to you by the same means as this commitment, or by mail to an address that you have designated in writing, and you will have the right to commence legal action pursuant to Government Code 54960(a).

Sincerely,

(Name)

(Title of Board President or other designee)

| State References                 | Description  |
|----------------------------------|--|
| Code of Civil Procedure 1245.240 | Eminent domain vote requirements                                   |
| Code of Civil Procedure 1245.245 | Eminent domain; resolution adopting different use                  |
| Code of Civil Procedure 425.16   | Special motion to strike in connection with a public issue         |
| Ed. Code 15266                   | School construction bonds  |
| Ed. Code 17466                   | Declaration of intent to sell or lease real property               |
| Ed. Code 17481                   | Lease of property with residence for nondistrict purposes          |
| Ed. Code 17510-17512             | Leasing for production of gas; resolution requiring unanimous vote |
| Ed. Code 17546                   | Private sale of personal property                                  |
| Ed. Code 17556-17561             | Dedication of real property  |
| Ed. Code 35140-35149             | Meetings   |
| Ed. Code 35150                   | Termination of superintendent                                      |
| Ed. Code 35160-35178.4           | Powers and duties  |
| Ed. Code 48660-48661             | Community day schools; establishment and restrictions              |
| Gov. Code 53090-53097.5          | Regulation of local agencies by counties and cities                |
| Gov. Code 53724                  | Parcel tax resolution requirements                                 |
| Gov. Code 53790-53792            | Exceeding the budget   |
| Gov. Code 53820-53833            | Temporary borrowing  |
| Gov. Code 53850-53858            | Temporary borrowing  |

Gov. Code 54230.5 Gov. Code 54230.7 Gov. Code 54950-54963 Gov. Code 54952.6 Gov. Code 54953 Gov. Code 54960-54960.5 Gov. Code 65352.2 Pub. Cont. Code 20110-20118.44 Pub. Cont. Code 20113 Pub. Cont. Code 20114 Pub. Cont. Code 22034 Pub. Cont. Code 22035 Pub. Cont. Code 22050

Pub. Cont. Code 3400

#### **Management Resources References**

Attorney General Publication Court Decision Court Decision Court Decision Court Decision CSBA Publication League of California Cities Publication Website Website Website Website

#### Description

Disposal of surplus land and receipt of notice of violation Disposal of surplus land and receipt of notice of violation The Ralph M. Brown Act Action taken; definition Meetings to be open and public; attendance Actions to prevent violations Communicating and coordinating of school sites School district contracts Emergencies; award of contracts without bids Repairs, maintenance, and improvements to district facilities by day labor or force account Uniform Public Construction Cost Accounting Act informal bidding ordinance Repair or replacement of facilities in case of emergency Emergency contracting procedures **Bid specifications** 

#### Description

The Brown Act: Open Meetings for Legislative Bodies, rev. 2003 Bell v. Vista Unified School District (2002) 82 Cal.App.4th 672 Boyle v. City of Redondo Beach (1999) 70 Cal.App.4th 1109 Los Angeles Times Communications LLC v. Los Angeles County Board of Supervisors (2003) 112 Cal.App.4th 1313 McKee v. Orange Unified School District (2003) 110 Cal.App.4th 1310 The Brown Act: School Boards and Open Meeting Laws, rev. 2019 Open and Public IV: A Guide to the Ralph M. Brown Act 2nd Edition, rev. July 2010 CSBA District and County Office of Education Legal Services Institute for Local Government California Office of the Attorney General CSBA

## **Bylaw 9324: Minutes And Recordings**

Status: DRAFT

## Original Adopted Date: Pending

The Board of Education recognizes that maintaining accurate minutes of Board meetings helps foster public trust in Board governance and provides a record of Board actions for use by district staff and the public.

The secretary of the Board shall keep minutes and record all official Board actions. The Board's minutes shall be public records and shall be made available to the public upon request. (Education Code 35145, 35163)

The minutes of Board meetings shall include, but not be limited to:

- 1. A notation of which Board members are present, in person or by teleconference, and whether a member is not present for part of the meeting due to late arrival and/or early departure
- 2. A brief summary of the Board's discussion on each agenda topic, rather than a verbatim record of each Board member's specific points of view during the discussion
- 3. A summary of the public comments made on agendized items and unagendized topics
- 4. The specific language of each motion and the names of the Board members who made and seconded the motion
- 5. Preferential votes cast by student Board member(s) (Education Code 35012)
- 6. Any action taken by the Board, and the vote or abstention on that action of each Board member present (Education Code 35145; Government Code 54953)

Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

The Board agenda shall include a statement of the option and process for students and parents/guardians to request that such information be excluded from the minutes.

The Superintendent or designee shall distribute a copy of the "unapproved" minutes of the previous meeting(s) with the agenda for the next regular meeting. The Board shall approve the minutes as circulated or with necessary amendments.

Upon approval by the Board, the minutes shall be signed by Secretary to the Board of Education.

Official Board minutes and recordings shall be stored in a secure location and shall be retained in accordance with law.

Any minutes or recordings kept for Board meetings held in closed session shall be kept separately from the minutes or recordings of regular and special meetings. Minutes or recordings of closed sessions are not public records. (Government Code 54957.2)

#### **Recording or Broadcasting of Meetings**

The district may tape, film, stream, or broadcast any open Board meeting. At the beginning of the meeting, the Board president shall announce that a recording or broadcasting is being made at the direction of the Board and that the recording or broadcast may capture images and sounds of those attending the meeting. As practicable, the recorder or camera shall be placed in plain view of meeting participants.

Any district recording may be erased or destroyed 30 days after the meeting. Recordings made at the direction of the Board during a meeting are public records and, upon request, shall be made available for inspection by members of the public on district equipment without charge. (Government Code 54953.5)

policy.

| 5 CCR 16020-16027 Destruction of records of school districts  |    |
|---|----|
| Ed. Code 35012 Board members; number, election and terms  |    |
| Ed. Code 35145 Public meetings  |    |
| Ed. Code 35163 Official actions, minutes and journal  |    |
| Ed. Code 35164 Actions by majority vote   |    |
| Ed. Code 49061 Definitions; directory information   |    |
| Ed. Code 49073.2Privacy of student and parent/guardian personal information; minutes<br>board meeting | of |
| Gov. Code 54952.2 Meeting; defined  |    |
| Gov. Code 54953 Meetings to be open and public; attendance  |    |
| Gov. Code 54953.5 Audio or video recording of proceedings   |    |
| Gov. Code 54953.6 Broadcasting of proceedings   |    |
| Gov. Code 54957.2 Closed sessions; clerk; minute book   |    |
| Gov. Code 54960 Actions to stop or prevent violation of meeting provisions                            |    |
| Pen. Code 632 Eavesdropping on or recording confidential communications                               |    |
| Management Resources References Description   |    |
| CSBA Publication Call to Order: A Blueprint for Great Board Meetings, 2015                            |    |
| CSBA Publication The Brown Act: School Boards and Open Meeting Laws, rev. 2019                        |    |

CSBA District and County Office of Education Legal Services

Website

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## **Bylaw 9400: Board Self-Evaluation**

Status: DRAFT

## Original Adopted Date: Pending

The Board of Education shall annually conduct a self-evaluation in order to demonstrate accountability to the community and ensure that district governance effectively supports student achievement and the attainment of the district's vision and goals.

The evaluation may address any area of Board responsibility, including, but not limited to, Board performance in relation to vision setting, curriculum, personnel, finance, policy development, collective bargaining, community relations, and advocacy. The evaluation may also address objectives related to Board meeting operations, relationships among Board members, relationship with the Superintendent, understanding of Board and Superintendent roles and responsibilities, communication skills, or other governance or boardsmanship skills.

The Board shall evaluate itself as a whole. Individual Board members are also expected to use the evaluation process as an opportunity to assess and set goals for their own personal performance.

Each year, the Board, with assistance from the Superintendent, shall determine an evaluation method or instrument that measures key components of board responsibility and previously identified performance objectives. Visual and/or audio recordings of a Board meeting may only be used as an evaluation tool when consent is given by all Board members.

Any discussion involving the Board's self-evaluation shall be conducted in open session.

At the request of the Board, a facilitator may be used to assist with the evaluation process. The Board may invite the Superintendent or other individual(s) with pertinent information to provide input into the evaluation process.

Following the evaluation, the Board shall set goals, define and/or refine protocols, and establish priorities and objectives for the following year's evaluation. The Board shall also develop strategies for strengthening Board performance based on identified areas of need, including, but not limited to, Board trainings such as those offered by the California School Boards Association.

| State References                | Description   |
|---------------------------------|---|
| Gov. Code 54950-54963           | The Ralph M. Brown Act  |
| Management Resources References | Description   |
| CSBA Publication                | Professional Governance Standards   |
| CSBA Publication                | Defining Governance, Issue 3: Governance Practices, Governance Brief,<br>April 2014 |
| Website                         | CSBA District and County Office of Education Legal Services                         |
| Website                         | CSBA Board Self-Evaluation  |
| Website                         | CSBA  |